

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD
IN THE COMMISSION CHAMBERS AT CITY HALL, August 16, 2011
AT 6:00 P.M.**

The following were present: Mayor Magidson, Commissioners Gingell, Kennedy, Patterson and Buzzett. City Manager Charlie Weston, Attorney Tom Gibson and City Clerk Jim Anderson were also present.

Consent Agenda:

The Minutes for the July 19, 2011 and the August 2, 2011 meetings were tabled.

Regular Agenda:

City Attorney:

Ordinance 468 Alcohol Sales Hours:

Motion by Commissioner Gingell, 2nd by Commissioner Patterson, to have the 1st reading of Ordinance 468. All in Favor; Motion carried 5-0.

Ordinance 469 LDR/FLUM Map Amendment:

Motion by Commissioner Gingell, 2nd by Commissioner Kennedy, to have the 1st reading of Ordinance 469. All in Favor; Motion carried 5-0.

BP Claim Update:

Attorney Gibson noted that staff has submitted nearly everything that has been asked of them. At this time he suggests authorizing Mayor Magidson to sign-off on a settlement agreement with a recommendation from Legal Counsel and City Staff.

Motion by Commissioner Kennedy, 2nd by Commissioner Buzzett, to allow Mayor Magidson to sign a settlement agreement with BP for 2010. All in favor, Motion carried 5-0.

Gulf Pines Hospital:

Attorney Gibson met with a demolition contractor on Monday and expects to get a quote this week to help with our decision on what to do with the property.

Commissioner Buzzett thanked Clay Smallwood for listening to some of his suggestions on lot platting.

City Manager, Charlie Weston:

Golf Cart Crossing:

Mr. Weston had an onsite meeting today with DOT. DOT would like for the City to pursue only one crossing site at a time with Reid Avenue and Hwy 71 being the first. We will need to start the process and engage in a Traffic Study. It will be a lengthy process, but he was encouraged by the meeting.

Entryway Signs:

Mr. Grantland noted that the third entryway sign is being assembled and should be completed in three to four weeks.

North Florida Child Development Impact Fees:

Mr. Weston noted that he anticipated someone being here to represent North Florida Child Development and we have not received a formal request for a reduction and/or waiver of impact fees.

Mayor Magidson indicated that precedence has been set by not reducing the impact fees for First Baptist Church and we currently don't have a formal request to vote on.

Erica White/People Helping People-Free Tax Preparation:

Tom Dreamer, an IRS tax consultant from the Tallahassee outreach division, spoke to the Commission. The IRS wants people to know the benefit of paying taxes and the credits that are available. The IRS also works closely with Social Security. They will offer free tax service for low to moderate income households. They look for organizations such as People Helping People to recruit volunteers and tax sites. The IRS trains the volunteers on basic schedule A & C tax returns. They are here looking for partners and would appreciate any help the City may be able to provide. The IRS started this program due to the problems with the rapid refund process.

Mayor Magidson suggested placing a notice on the water bill indicating that volunteers are needed.

Dedication Services for David B. Langston Drive and the Pathway for Health and History:

Mr. Weston noted that the David B. Langston Drive dedication has been scheduled for October 4, 2011. We are still reviewing dates for The Pathway for Health and History dedication/ Community Appreciation day.

Online Utility Payments:

Mr. Weston indicated that we are moving forward with the ability to process Online Utility Payments with the Munis integration taking place on August 24, 2011.

SRF Water Distribution Funding:

Mr. Weston noted that the City has been notified that we will receive \$1 M in grant funds to be used toward Phase I of the water distribution line replacement.

Surface Water Plant:

Mr. Davis indicated that Tracie Norwood has taken another job and that August 23, 2011 will be her last day.

Waste Water Plant:

Mr. Davis noted that the Headworks and Sprayfield Project is on schedule and that Lynn Todd has passed the test for issuance of a Class B Water Treatment License.

Public Works:

Flushing Program:

Mr. Grantland indicated that the Flushing Plan is complete. A letter has been sent to John Pope notifying him that the plan is complete and is available for his review. The program should begin in the next four weeks.

Recycle Bin:

Mr. Grantland noted that the recycle bin has been lowered two feet for easier access.

Commissioner Kennedy asked staff to put a notice on the water bills in reference to the recycle program.

Boat Ramp:

Commissioner Kennedy noted that the City applied for a grant in 2009 for improvements, that we will continue to look for grants, but he believes they are not available at this time.

Commissioner Gingell asked, "How do we keep moving forward with Capital Improvements during tough economic times?" She referenced a handout relating to boat ramp user fees.

Commissioner Kennedy agrees, we need to come up with money from somewhere, grants are gone.

Commissioner Buzzett noted that we need to be a boater friendly community. Citizens are already paying City Taxes.

Mayor Magidson indicated that we may need to require folks that live out of town and/or out state be required to purchase an annual pass.

City Engineer:

No Update.

Code Enforcement:

Mr. Weston noted that trash cans are being left out by the road and suggested that we put a note on the water bills requesting trash cans be removed from the roadside after pickup.

Police Department:

Chief Barnes indicated that he is working with the Elementary School on a Parking Plan. No Parking Signs have been placed on 22nd Street. Also, an officer is onsite in the morning and afternoon.

Mayor Magidson asked, "Do we have a time frame for DOT to place a No Turn on Red sign at the intersection of 1st Street and Hwy 98?"

Chief Barnes responded, "It should be in place tomorrow."

Grants:

Cemetery Signs:

Mrs. Pierce noted that the Cemetery Signs at Twentieth Street and Constitution Drive have been removed.

Rish Parking Lot:

August 29, 2011 at 11:00 USDA is presenting a check to the City for the parking lot to be constructed at 4th Street and Highway 98.

Mrs. Pierce also provided the Commission with a handout showing the grant activity for the past two weeks.

PSJRA:

Hwy 98 Landscaping Phase III:

Ms. Alsobrook indicated that the project is set to begin on September 12, 2011 and has copies of the Landscaping and Irrigation Plans for review.

Ms. Alsobrook also noted that Phase II has been closed out.

Citizens to be Heard:

No one spoke.

Commissioner Comments:

Commissioner Kennedy asked John Grantland if he had been able to review the alley behind the Family Life Church on Reid Avenue.

Mr. Grantland responded, "Yes, but there is not a lot we can do."

Commissioner Kennedy also indicated that we need to spray the bike path for vegetation.

Motion by Commissioner Gingell, 2nd by Commissioner Patterson, to adjourn at 7:03 P.M.

Approved this 6th day of September 2011.



Mayor Magidson



Jim Anderson, City Clerk