

**February 7, 2012**

**Regular Public Meeting  
6:00 p.m.**

**Commission Chamber  
City Hall  
Port St. Joe, Florida**



## **City of Port St. Joe**

Mel Magidson, Mayor-Commissioner  
Bill Kennedy, Commissioner, Group I  
Bo Patterson, Commissioner, Group II  
Lorinda Gingell, Commissioner, Group III  
Rex Buzzett, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

## **BOARD OF CITY COMMISSION**

**\*\*AMENDED AGENDA\*\***  
**Regular Public Meeting**  
**6:00 p.m.**  
**City Hall**  
**Commission Chamber**  
**Tuesday February 7, 2012**

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**Call to Order**

**Consent Agenda**

**Minutes**

- January 3, 2012 Regular Meeting Minutes Pages 1-7
- January 17, 2012 Regular Meeting Minutes Pages 8-18

**City Attorney**

- Gulf Pines Hospital- Update
- Old Paper Mill Site

**City Manager Report**

**Old Business:**

- Centennial Building Acoustics- Eric Davidson
- **Public Comment- Christy McElroy and Matt Scoggins**
- City Manager Search
- ADA Compliance- Update
- Garrison/Madison Multi-Path- Update

**New Business:**

- Website- Update
- City Audit- Update
- Water Distribution System Phase I Improvements- Update
- Staff Training
- Verizon Water Tower Upgrade Request
- Animal Cruelty

Pages 19-38  
Page 39-40

**Public Works**

- Flushing- Update

**Surface Water Plant**

- Update

**Waste Water Plant**

- Update

**City Engineer**

- Headworks and Sprayfield Project- Update

**Code Enforcement**

- Update

**Police Department**

- Update

**Grants**

- Update

**Page 41**

**PSJRA**

- Update

**City Clerk**

**Citizens to be Heard**

**Discussion Items by Commissioners**

**Motion to Adjourn**

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY  
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD  
IN THE COMMISSION CHAMBERS AT CITY HALL, JANUARY 3, 2012  
AT 6:00 P.M.**

The following were present: Mayor Magidson, Commissioners Gingell, Buzzett and Patterson. City Manager Charlie Weston, Attorney Russ Scholz and City Clerk Jim Anderson were also present. Commissioner Kennedy was absent.

**Consent Agenda:**

**Minutes:**

Motion by Commissioner Gingell, 2<sup>nd</sup> by Commissioner Patterson, to approve the Minutes for the December 20, 2011, Workshop Meeting and the December 20, 2011, Regular Meeting with the corrections. All in Favor; Motion carried 4-0.

**Regular Agenda:**

**City Attorney:**

**Ordinance 475, Capital Improvements:**

Motion by Commissioner Buzzett, 2<sup>nd</sup> by Commissioner Gingell, to have the 1st reading of Ordinance 475. All in Favor; Motion carried 4-0.

Motion by Commissioner Gingell, 2<sup>nd</sup> by Commissioner Buzzett, to advertise Ordinance 475. All in Favor; Motion carried 4-0.

**Ordinance 476, Planning & Development Review Board Membership:**

Motion by Commissioner Buzzett, 2<sup>nd</sup> by Commissioner Gingell, to have the 2<sup>nd</sup> reading of Ordinance 476. All in Favor; Motion carried 4-0.

Motion by Commissioner Buzzett, 2<sup>nd</sup> by Commissioner Gingell, to adopt Ordinance 476. All in Favor; Motion carried 4-0.

**Gulf Citizens for Clean Renewable Energy, Inc- Lawsuit:**

Mayor Magidson indicated that Attorney Gibson has tried to contact the plaintiff's attorney about an extension to the response time.

Attorney Scholz indicated that no response has been received from the plaintiff's attorney and he has called as well. The City was served on December 22, 2011 and a response is due by January 11, 2012.

Mayor Magidson requested that a formal request filed for an extension of time to respond to the lawsuit.

**City Manager, Charlie Weston:****Centennial Building Acoustics:**

Mr. Weston noted that he has contacted Paul Donofro who is an Architect working on a \$14M Arts & Cultural Center in Marianna. Mr. Donofro will review our facilities next week.

**City Manager Position:**

Mr. Weston noted that the position closed on December 31, 2011, and forty-one applications were received. He is working with Kim Bodine at the Workforce Board to screen the applications and provide a timeline to the Commission.

**Municode:**

Mr. Weston noted that we have received a quote of \$12K to codify the City Ordinances. The last update was done in 2007 and the quote includes a hard copy as well as an electronic version. Staff will continue to work with Municode this week on our options and the final cost.

**WindMark Developments of Regional Impact (HB 7207):**

Mr. Weston noted that the Joe Co. has been granted a four year extension for the WindMark Beach DRI based on HB 7207.

Mr. Anderson has contacted Mr. Gonzalez with the Joe Co. to discuss the terms of the extension.

**City Website:**

Mr. Weston indicated now that our new Website is live, the key will be maintenance and periodic updates. He has asked staff to provide data to integrate Code Enforcement, Parks & Recreation, Building Department and the Youth Leagues into the website.

**City Audit:**

Mr. Weston noted that Vance CPA has completed the field work for the City Audit and we should receive a draft in the next ten days.

**Public Works:**

Mayor Magidson asked, "When will we start flushing water lines at the beach?"

Mr. Grantland responded, "We started flushing WindMark Beach Phase I today."

Commissioner Patterson asked, "Have we fixed the driveway of Robert Branch at 1016 Marvin Avenue?"

Mr. Grantland responded, "No, not yet."

**Surface Water Plant:**

Larry McClamma noted that Air Gas as removed the unused Ammonia tank today. The City will now be saving on the rental charge for the tank.

**Waste Water Plant:**

**Headworks & Sprayfield Update:**

Lynn Todd noted that the GAC Contractors have de-watered the site and are continuing the work on the Headworks. The contractor is also laying the pipe to the Sprayfield on schedule.

Commissioner Patterson asked if the old wells have been capped.

Ms. Todd responded, "No, not yet." We will need to get a DEP Permit first."

**City Engineer:**

Clay Smallwood, III, noted that a 9:30 A.M. conference call is scheduled for tomorrow to discuss our options for the Phase I Water Distribution Upgrades.

Mayor Magidson asked, "Do we have an update on the Garrison/Madison multi-path?"

Mr. Weston responded, "I was assured today that the contractor will meet the deadline."

Commissioner Gingell asked, "Is there a daily penalty for not meeting the contract deadline?"

Mr. Smallwood responded, "Yes."

Mr. Weston noted that he also wanted to discuss Phase II of the Water Distribution System tomorrow and set-up a workshop with the Commission on January 12, 2012, at 5:00 P.M.

**Code Enforcement:**

Mr. Weston indicated that four structures are scheduled for demolition on January 9, 2012.

**Police Department:**

Mr. Weston noted that Chief Barnes had shoulder surgery and will be out for several weeks.

**Grants:**

Mrs. Pierce provided the Board with the grants activity for the past two weeks.

**PSJRA:**

No Update, Ms. Alsobrook was absent from the meeting.

Mayor Magidson asked, "When will the PSJRA Tower Project be moving forward?"

Commissioner Gingell responded, "The PSJRA is working on the design phase."

**Citizens to be Heard:**

**Christy McElroy:**

Ms. McElroy read a report from News Channel 13 ABC. Please see Ex. (A). Ms. McElroy also asked each Commissioner "Are those that intend harm on citizens and our neighbors the ones you want to import into our town? Do you want an overnight dormitory style Rescue Mission in our Town for example like the Panama City rescue Mission?"

Commissioners Patterson, Buzzett and Gingell responded, "No."

Mayor Magidson indicated that he is not going to be part of Ms. McElroy's inquisition. I have stated my position several times and if there is a problem, the City will deal with it.

Ms. McElroy asked that the Commission be proactive. "We can't afford to have a large criminal intent in our town."

Ms. McElroy asked, "Are you willing to create and institute ordinances that will protect against criminal transits that are looking for a haven for their nefarious intentions?"

Commissioner Buzzett stated, "I'm willing to look at ordinances that are within reason."

Commissioners Gingell and Patterson stated, "Yes."

Mayor noted that we are making a lot of assumptions. "I don't know where these assumptions are coming from."

Ms. McElroy indicated that she will back again until the Board is willing to do something.



Commissioner Gingell noted that she has already talked with legal and we are in the process of reviewing our options.

**Commissioner Comments:**

Commissioner Patterson asked, "What is the status of lighting on David B. Langston Drive?"

Mr. Weston noted that we have talked about lighting, but it's a function of money. Lighting for David B. Langston Drive is in the CIP Plan and we are looking for funding.

Commissioner Patterson indicated that the dumpster in the alley behind Sisters Restaurant is not being put back in the proper location by WastePro.

Mr. Weston noted that he worked with WastePro when the location for the dumpster was designed. Since that time, WastePro has indicated that they are having problems. He has talked to WastePro at least three times.

Commissioner Buzzett indicated that we need to vote on and approve the new volunteer for the Planning & Development Review Board. He requested that the item be placed on the January 17, 2012 Commission Agenda.

Commissioner Gingell requested that we invite Jim Garth, the potential new volunteer, to the January 10, 2012, PDRB Meeting.

Motion by Commissioner Gingell, 2<sup>nd</sup> by Commissioner Patterson, to adjourn at 6:54 P.M.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2012.

\_\_\_\_\_  
Mayor Magidson

\_\_\_\_\_  
Jim Anderson, City Clerk

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## The Rescue Mission and Downtown Crime

Recommend **2 recommendations.** [Sign Up to see what your friends recommend.](#)

Posted: Jul 08, 2011 7:22 PM EDT  
 Updated: Jul 22, 2011 7:13 PM EDT

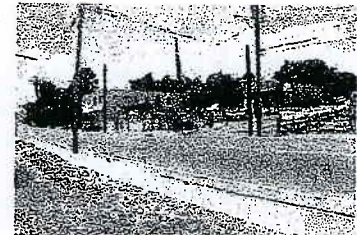
By Allyson Walker - email

Some say the Panama City Rescue Mission could be contributing to the city's vagrancy problem. Others believe the problem is bigger than the mission.

The raw numbers show dozens with criminal pasts do call the Rescue Mission home. But the director says it's not his job to enforce the law.

It's busy at the Rescue Mission Friday morning as people line up for lunch

Reverend Billy Fox estimates the mission serves 700 meals and houses 150 people each day. "Make up 150 people in a nighttime. That's a lot of sheets to wash, mouths to feed and it takes a lot to handle those numbers."



Some that receive services don't necessarily live there, according to Fox. "We do allow people to use this for mail. They have to come get an information service card in order to get services."

According to the Bay County Sheriff's Office records 250 people arrested last year list the Rescue Mission as their home address.

Rev. Fox says these people have not caused problems at the Mission. "We don't check people. We can't. It's not fair to do that, unless we take them into a program. If they join a program, then we're going to check."

Chief John Van Etten says the Mission and surrounding area more than keeps his officers busy.

"We just took one year stats from June to June and we had over 7500 calls for service within the half-mile radius of the Panama City Rescue Mission, which represents about fourteen percent of all of our calls for service in Panama City."

The chief says records show 500 calls for service at the mission itself. One hundred and eighty of those calls resulted in a report with just over seventy arrests. "A lot of those arrests are for nuisance crimes like trespassing, simple battery, petty theft, vandalism, destruction of private property, exposure; those types of issues."

Chief Van Etten believes that moving the Rescue Mission could help reduce some of those numbers. "Would it eliminate all the issues down there? No. But in my opinion it would move a large portion of the current issues."

Reverend Fox says there are no immediate plans to move the Mission, but as we've reported Mayor Greg Brudnicki is forming a task force to explore options.

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY  
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD  
IN THE COMMISSION CHAMBERS AT CITY HALL, JANUARY 17,  
2012 AT 6:00 P.M.**

The following were present: Mayor Magidson, Commissioners Gingell, Buzzett, Kennedy and Patterson. City Manager Charlie Weston, Attorney Tom Gibson and City Clerk Jim Anderson were also present.

**Consent Agenda:**

**Minutes:**

Jim Anderson requested the Minutes be tabled to review a requested change to the Minutes for January 3, 2012, by Christy McElroy.

**Regular Agenda:**

**City Attorney:**

**Ordinance 475, Capital Improvements:**

Motion by Commissioner Gingell, 2<sup>nd</sup> by Commissioner Patterson, to have the 2<sup>nd</sup> reading of Ordinance 475. All in Favor; Motion carried 5-0.

Motion by Commissioner Buzzett, 2<sup>nd</sup> by Commissioner Gingell, to adopt Ordinance 475. All in Favor; Motion carried 5-0.

**Gulf Citizens for Clean Renewable Energy, Inc- Lawsuit:**

Attorney Gibson noted that two lawsuits have been filed. The plaintiff's attorney has indicated that they want the City to vacate the Development Order for Rentech and pay \$2,250.50 for out of pocket cost associated with filing the lawsuits.

Attorney Gibson noted that the settlement agreement would state that the City admits to no liability.

Commissioner Buzzett asked, "How much money did the City receive for the Development Order?"

Mr. Weston indicated that EPCI, who handles the City's Building Department, received \$15,000 of which the City received 18% (\$2,700).

Mayor Magidson would like for Attorney Gibson to contact Rentech to see if they are willing to help with payment of the fee.

Commissioner Gingell noted that the lawsuit was filed after Rentech had already decided not to pursue the project.

Motion by Commissioner Gingell, 2<sup>nd</sup> by Commissioner Patterson, to approve the settlement agreement regardless if Rentech pays any of the legal fees and rescind the Development Order. All in Favor; Motion carried 5-0.

Commissioner Patterson asked, "Do we have any risk of Rentech filing a lawsuit against the City?"

Attorney Gibson responded, "No, Rentech has stated that they are ok with the City rescinding the Development Order."

**Road Abandonment Request, Susan Wright:**

Mr. Gibson has sent correspondence to the requestor, but has not received a response.

Mayor Magidson is concerned that the house next door may be up to the rights-of-way.

Attorney Gibson noted that each house would have title splitting the property down the middle with a 15' drainage easement.

### **Jimmy Hambrick Water & Sewer Agreement:**

Attorney Gibson noted that Mr. Hambrick has proposed turning two parcels into one without paying impact fees per the Land Development Regulations. If the property is broken back out, it would be subject to impact fees.

Tan Smiley indicated that he intends to purchase the property from Mr. Hambrick, expand his daycare business and hire three to five more workers.

Attorney Gibson noted that the proposed agreement will be on the February 7, 2012 agenda.

### **City Manager, Charlie Weston:**

#### **Centennial Building Acoustics:**

Mr. Weston noted that he met with a consultant concerning the acoustics at the Centennial Building. He suggested a self help program to keep the cost down and we have a volunteer that will present the City with a proposal to resolve the sound issue.

#### **City Manager Search:**

Mr. Weston noted that forty-three applications were received by the cut-off date of December 31, 2011. Each Commissioner has been provided a binder with the proposed top ten candidates. He asked each Commissioner to provide a list of their top five candidates and possibly start setting up interviews next week.

Commissioner Gingell asked, "Can we set-up an Executive Session to ask the applicants questions?"

Attorney Gibson responded, "The Commission can ask the applicants questions, but it's got to be in a public meeting."

A workshop was scheduled for January 24, 2012, at 6:00 P.M. to discuss the City Manager search.



**Appointment of PDRB Member:**

Motion by Commissioner Gingell, 2<sup>nd</sup> by Commissioner Buzzett, to appoint Jim Garth to the Planning & Development Review Board. All in Favor; Motion carried 5-0.

**ADA Compliance:**

Mr. Weston noted that we now have the specs needed to re-bid the Fire Station, City Hall & Centennial Buildings for ADA Compliance upgrades to the restrooms.

Motion by Commissioner Kennedy, 2<sup>nd</sup> by Commissioner Patterson, to go out for bids on the Fire Station, City Hall & Centennial Building ADA Compliance upgrades. All in Favor; Motion carried 5-0.

**Garrison/Madison Multi-Path Update:**

Mr. Weston indicated that we may be looking at a change order due to unstable soil in proximity of the High School.

**Municode:**

Mr. Weston noted that codifying our ordinances with Municode would be extremely helpful to staff and to our citizens. We currently have a quote of \$11,700 from Municode.

Motion by Commissioner Kennedy, 2<sup>nd</sup> by Commissioner Gingell, to approve Municode to codify the City ordinances for \$11,700. All in Favor; Motion carried 5-0.

**City Website:**

Mr. Weston noted that staff is currently working on updating the website in the areas of Code Enforcement, Building Department and Recreation.

**City Audit:**

Mr. Weston hopes to have a draft copy of the audit by the end of the week.

### **Water Distribution System Phase I Improvements:**

Mr. Weston noted that the staff recommendation is to award the contract to I-C Contractors, remove the North Port St. Joe section from the scope of work (\$440K) and apply for the CDBG Grant to cover the North Port St. Joe section that has been removed. If the CDBG Grant is denied, we will request additional funding from the SRF at a SRF Hearing.

Commissioner Buzzett feels comfortable with the recommendation if staff thinks that we have a strong possibility of receiving CDBG Funding. He doesn't like taking anything out of the scope of work.

Mayor Magidson noted that City Clerk Jim Anderson was requested to meet with County Commissioner Smiley to go over the City's options.

County Commissioner Smiley who was present at the meeting indicated that we can't apply for a Housing CDBG Grant and a Water CDBG Grant at the same time. He doesn't have a problem with applying for Water CDBG Grant, but wants people to understand that in 2013 we will be applying for a housing CDBG Grant.

"CDBG Grants have been around for twenty years, why hasn't the City applied for more? We have a whole community that has been left out. I know we need the water CDBG Grant, but I don't want to be left out" Commissioner Smiley stated.

Mayor Magidson noted that if the City doesn't receive the CDBG Grant, Plan B is to go back to the SRF for funding.

Commissioner Patterson stated that he told the people in the community, I will work to make sure you are not left out."

Mayor Magidson wants Commissioner Smiley to understand that the project has not been abandoned, only the way it will be funded.

### **Water Distribution System Phase II Improvements:**

Mr. Weston noted that the scope of work for Phase II has been reduced to \$2M. The plans will need to be submitted to SRF before April 15, 2012. The cost presented to the Commission at the work shop on January 12, 2012 was \$220K

and has been reduced to \$173K as well. He recommends moving forward because we have the ear of the State at this time. \$26K is available from the SRF to help with funding the plans. Worst case scenario, we don't get another \$1M grant and we walk away.

Motion by Commissioner Kennedy, 2<sup>nd</sup> by Commissioner Gingell, to award the contract to I:C Contractors for Phase I, reduce the scope of work by \$440K, pursue a CDBG Grant for North Port St. Joe and if denied apply to SRF for funding.

Motion carried 4-1; Commissioner Patterson Nay.

Motion by Commissioner Patterson, 2<sup>nd</sup> by Commissioner Gingell, to reduce the scope of work to \$2,002,718 for Phase II and pay Preble Rish Inc \$173K for design and surveying. All in Favor; Motion carried 5-0.

#### **Fire Department Air Packs:**

Mr. Weston requested to table the awarding of bid #2011-11. He would like the opportunity to explore our options to drive down the cost.

#### **Public Works:**

Mr. Grantland noted that flushing should be completed next week at St Joe Beach and then flushing will begin at Overstreet.

Commissioner Buzzett asked, "Did you find any surprises while flushing at St. Joe Beach."

Mr. Grantland responded, "Surprisingly we found dirty water in Windmark Beach, but it did clear-up."

Commissioner Kennedy noted that most of the City should have enough flow to stay clean, but some areas such as Windmark Beach may have problems.

#### **Surface Water Plant:**



Mr. McClamma indicated that Matthew Morris passed his written test. This brings the total number of licensed employees to six.

**Waste Water Plant:**

Ms. Todd noted that a scrap metal expert is reviewing the old water plant. We may be able to tear the old building down at little to no cost. The building is in bad shape.

Ms. Todd indicated that we have received permission from DEP for Mr. McClamma to sign our permits. She feels that Mr. McClamma should receive additional compensation for this duty.

Ms. Todd noted that four new vehicles are in the budget and she would like to look at purchasing them.

Mayor Magidson asked, "Any special type of vehicle we are looking to purchase?"

Ms. Todd responded, "No, just pick-up trucks on a State Contract. We also need some help. We have two open positions."

Mr. Weston indicated that we are trying to see how the employee testing for licenses will fall out.

Commissioner Buzzett would like to recommend that Mr. Weston appoint the new employees before his retirement. "Is it possible to incorporate this into the workshop on January 21, 2012, he asked."

Mr. Weston also noted that we need to have a workshop at the Water Plant to address some issues we are having with concrete work.

**City Engineer:**

**Headworks and Sprayfield Project:**

Clay Smallwood, III, noted that concrete is being poured at the Headworks site.

He also noted that we need to prepare for the grow season at the sprayfield.

**Code Enforcement:**

Mr. Weston extended his appreciation to County Commissioner Smiley for working with the City on removal of four structures in North Port St. Joe.

**Police Department:**

Chief Barnes noted that the PD has taken delivery of the computers thru the JAG Grant.

**Grants:**

Ms. Pierce provided the Commission with a summary of grant activities for the past two weeks.

**PSJRA:**

**Rish Parking Lot:**

Ms. Alsobrook noted that PSJRA was hoping to have the parking lot complete by May 5, 2012, and begin construction of the Observation Tower shortly after that date.

Mayor Magidson asked, "Are you still working on the Tower Project?"

Commissioner Gingell noted that the engineering work needs to be completed.

Mr. Weston asked, "Has the PSJRA Board considered another location such as at the end of Third Street?"

Mayor Magidson indicated that he is hearing a lot of concerns from citizens about the tower.

Jeff Anderson, a member of the PSJRA Board, noted that maybe they need to look at other options.

Mr. Weston feels that we would get a better bang for our bucks closer to the bay.

Commissioner Gingell would like to preserve the grant until we decide on a location and if we want a tower.

Mayor Magidson feels that the tower should be re-addressed. He also noted that he has been approached about placing something on the site honoring Veterans.

Attorney Gibson noted that one of the purposes of the tower was to provide signage.

Commissioner Gingell indicated that we have a sign design from Kerigan Marketing and that we may want to consider shifting the sign to this location.

**Citizens to be Heard:**

**Christy McElroy:**

Ms. McElroy noted that she had the opportunity to attend Dr. Robert Marbut's presentation last Thursday and Friday in Panama City about homelessness. He stated that it cost taxpayers between \$80K-\$120K for one homeless person in the way of police, hospital service and other services offered by the City and County. Dr. Marbut's listed the ten best practice homeless campuses, all of which are large entities with lots of resources. He noted that campus style is the best model so you can engage homeless people instead of enabling them.

Ms. McElroy noted that the Panama City News Herald ran an article on January 12, 2012, indicating that the Rescue Mission is over whelming city services. There are large numbers of criminal activities including arrest around the homeless shelter.

Mayor Magidson asked, "Ms. McElroy, are you here to lecture us or is there a point?"

Ms. McElroy noted that we now have the P.C. Rescue Mission in Port St Joe and Reverend Billy Fox recruits members to his facility.

Mayor Magidson noted that Dr. Marbut indicated that Veterans are the largest growing sector among the homeless and that Ms. McElroy has indicated that we have no problem at this time.

"We have not limited the public speaking to a specific time at City Commission Meetings, but we may have to." The City Attorney has been instructed to look at our options in reference to Homeless Shelters.

Matt Scoggins stated, "I'm in favor of an ordinance against dorms. The Reverend Fox was asked to come to Port St. Joe by Oak Grove Assembly of God Church. I have given away \$31, 355 in eleven years and a report shows that thirty-four kids in Gulf County are homeless. I gave you my word that if the Gulf Coast Hope Center becomes a problem, I will put a lock on my door."

**Jeff Anderson:**

Mr. Anderson indicated that our community is a wonderful place to live; he gives out flyers to people with information about our City in his travels and we all want to live in a place that is safe and we can prosper. He has not seen a homeless person in Port St. Joe and there are thirty something churches in our town that meet these types of needs. It's human nature to help people, but we are not screening them. Maybe we need to move the Homeless Shelter Ordinance along a little faster. We have also had a lot of theft recently; maybe we could place cameras on our street lights.

**Commissioner Comments:**

Commissioner Kennedy would like for the City to pursue a Shelter Ordinance and thanked Mr. Scoggins for what he does.

Commissioner Patterson indicated that Waste Pro is still leaving the dumpster in the alley behind Sisters Restaurant.

Mr. Weston noted that Waste Pro has assured him they would take corrective action. He will review our options.

Commissioner Patterson saw an article talking about incentives for businesses in downtown Panama City. He will get a copy to each of the Commissioners for review.

Commissioner Gingell invited everyone to the Health Fair that will take place January 26, 2012, from 9:00 A.M. - 2:00 P.M. at the Centennial Building. Approx. fifty vendors will be participating in the event. It will be a great opportunity for early screening.

Commissioner Buzzett thanked Mr. Weston and Mrs. Pierce for the City Manager aid book. He also thanked Mr. Weston for helping with the process.

Motion by Commissioner Gingell, 2<sup>nd</sup> by Commissioner Patterson, to adjourn at 6:45 P.M.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2012.

\_\_\_\_\_  
Mayor Magidson

\_\_\_\_\_  
Jim Anderson, City Clerk

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**Welcome:** janderson **Your IP address:** 192.168.11.117 Message List  Delete   Forward | Forward as Attachment  Reply  Reply All  
Delete & Prev | Delete & NextMove to: INBOX **Subject:** FW: Port St. Joe - Verizon Microwave Proposal**From:** "John Grantland" <jgrantland@psj.fl.gov>**Date:** Tue, January 24, 2012 9:02 am**To:** cweston@psj.fl.gov ([more](#))**Priority:** Normal**Mailer:** Microsoft Office Outlook 12.0**Options:** [View Full Header](#) | [View Printable Version](#) | [Download this as a file](#) | [View Message details](#)

Charlie - we probably need to get together on this and discuss, let me know when is good for you.

John Grantland  
Public Works Director  
City of Port St. Joe  
PO Box 278  
Port St. Joe, FL 32457  
(850)229-8247 Office  
(850)229-8973 Fax

"For when the One Great Scorer comes to mark against your name, He writes - not that you won or lost - but how you played the Game." Grantland Rice 1941 "Alumnus Football"

-----Original Message-----

From: Duke, Lee [<mailto:lduke@utilityservice.com>]

Sent: Monday, January 23, 2012 2:33 PM

To: [jgrantland@psj.fl.gov](mailto:jgrantland@psj.fl.gov)

Cc: Sullivan, Debbie; Smith, Cristyl

Subject: Port St. Joe - Verizon Microwave Proposal

Good Afternoon John,

Sorry for the delay in getting this information over to you. I had actually gone back to Verizon after you and I spoke on the phone to ask them to look at their proposal one more time and see if there wasn't some other option for providing the backhaul service to their site. I just heard from them

earlier today and they still insist that this is the only viable option that they have.

I have attached data sheets on the two microwaves (1 @ 4' diameter and 1 @ 6' diameter). Also attached is a tower elevation drawing detailing the proposed location of the MW's on the tank. As you can see they are proposing to mount one to the tower leg and one to the balcony handrail. The attached application shows all of the equipment currently located at the site as well as the proposed additions.

Here are a few things to consider when making your decision on whether or not to allow this modification;

1. A structural analysis will be performed to make sure that the tank is capable of supporting the loading that these MW's will cause. Assuming the tank passes the structural, we will make sure that the MW's are properly mounted as to not jeopardize the structural integrity of the water tank. We will mandate how the MW's are mounted and we will have the final approval over the contractor used to do the work.
2. There will be a substantial increase in the monthly site fee charged to Verizon. I don't have an exact amount at this time as we are still in negotiations, but they are aware that this won't be cheap.
3. Verizon will be made to understand that if maintenance of the tank warrants, these MW's will be removed and reinstalled at Verizon's sole cost.

John, I think the sole negative here is the aesthetics of the tank. These are large dishes and there is no way to hide them. However, that is the only real down side that I can think of. You often see these large dishes mounted on towers, but not very often on water tanks. We have done a couple of them, so it can be done and if done correctly, it won't damage the tank or cause structural problems.

Verizon has not stated what they would do if they are not allowed to bring in the MW's. I don't know if there is a nearby tower available for them to go to or not. They have a nice investment in this site and I'm sure they would prefer to stay on the tank if they can.

Please let me know if you have any further questions or if I can be of any assistance. If you could let me know what kind of time frame we are looking at as far as a decision being made, I would appreciate it. I know Verizon is going to ask at some point. I think they would like to move forward as soon as possible.

Thanks,

Lee Duke  
Utility Service Communications Co.  
Project Manager  
535 Courtney Hodges Blvd.  
Perry, GA 31069  
Office: 478-988-5260



Mobile: 478-396-0843  
Fax: 478-987-1844  
[lduke@utilityservice.com](mailto:lduke@utilityservice.com)

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--

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#### Attachments:

<a href="#">UHX6-59W.PDF</a>	<b>1.6 M</b>	[ application/pdf ]	<a href="#">Download</a>
<a href="#">VHLRX4-6W.PDF</a>	<b>1.7 M</b>	[ application/pdf ]	<a href="#">Download</a>
<a href="#">Visio-PORT ST JOE WT Tower.pdf</a>	<b>63 k</b>	[ application/pdf ]	<a href="#">Download</a>
<a href="#">Port St. Joe Application, FL WT Application 12-18-11.doc</a>	<b>273 k</b>	[ application/msword ]	<a href="#">Download</a>



# Product Specifications

COMMScope®



## UHX6-59W

1.8 m | 6 ft Ultra High Performance Parabolic Shielded Antenna, dual-polarized, 5.925–7.125 GHz

### General Specifications

Antenna Type	UHX - Ultra High Performance Parabolic Shielded Antenna, dual-polarized
Diameter, nominal	1.8 m   6 ft
Polarization	Dual

### Electrical Specifications

Beamwidth, Horizontal	1.8 °
Beamwidth, Vertical	1.8 °
Cross Polarization Discrimination (XPD)	36 dB
Electrical Compliance	ETSI Class 3   US FCC Part 101A   US FCC Part 74A
Front-to-Back Ratio	67 dB
Gain, Low Band	37.5 dBi
Gain, Mid Band	38.8 dBi
Gain, Top Band	39.5 dBi
Operating Frequency Band	5.925 – 7.125 GHz
Radiation Pattern Envelope Reference (RPE)	1022A   3303A
Return Loss	28.3 dB
VSWR	1.08

### Mechanical Specifications

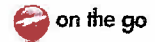
Fine Azimuth Adjustment	±5°
Fine Elevation Adjustment	±5°
Mounting Pipe Diameter	115 mm   4.5 in
Net Weight	163 kg   359 lb
Side Struts, Included	1 inboard
Side Struts, Optional	1 inboard
Wind Velocity Operational	110 km/h   68 mph
Wind Velocity Survival Rating	200 km/h   124 mph

### Wind Forces At Wind Velocity Survival Rating

Angle $\alpha$ for MT Max	-110 °
Axial Force (FA)	6348 N   1427 lbf
Force on Inboard Strut Side	9210 N   2070 lbf
Side Force (FS)	3144 N   707 lbf
Twisting Moment (MT)	-2209 N·m

# Product Specifications

COMMScope®



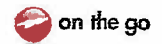
UHX6-59W

Weight with 1/2 in (12 mm) Radial Ice	263 kg   580 lb
Zcg with 1/2 in (12 mm) Radial Ice	579 mm   23 in
Zcg without Ice	508 mm   20 in

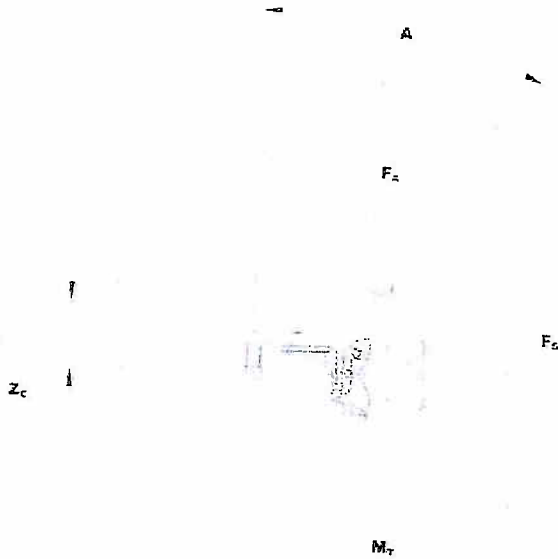
# Product Specifications

COMMScope®

UHX6-59W



Wind Forces At Wind Velocity Survival Rating Image



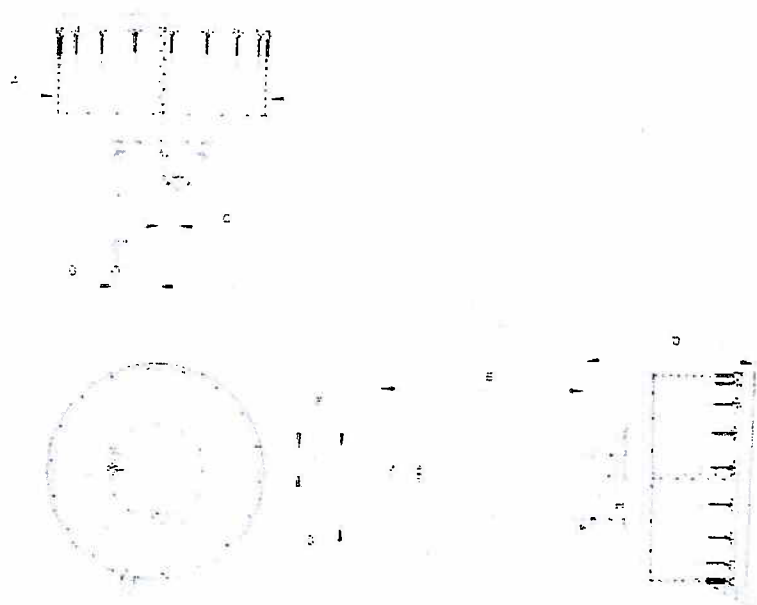
# Product Specifications

COMMScope®

UHX6-59W



## Antenna Dimensions And Mounting Information



A	19.45 (76.5)	E	1255 (49.0)
B	350 (13.8)	F	330 (13.0)
C	151 (5.9)	G	712 (28.0)
D	1544 (60.7)		

### \* Footnotes

#### Axial Force (FA)

Maximum forces exerted on a supporting structure as a result of wind from the most critical direction for this parameter. The individual maximums specified may not occur simultaneously. All forces are referenced to the mounting pipe.

#### Cross Polarization Discrimination (XPD)

The difference between the peak of the co-polarized main beam and the maximum cross-polarized signal over an angle twice the 3 dB beamwidth of the co-polarized main beam.

#### Front-to-Back Ratio

Denotes highest radiation relative to the main beam, at  $180^\circ \pm 40^\circ$ , across the band. Production antennas do not exceed rated values by more than 2 dB unless stated otherwise.

#### Gain, Mid Band

For a given frequency band, gain is primarily a function of antenna size. The gain of Andrew antennas is determined by either gain by comparison or by computer integration of the measured antenna patterns.

#### Operating Frequency Band

Bands correspond with CCIR recommendations or common allocations used throughout the world. Other ranges can be accommodated on special order.

#### Radiation Pattern Envelope Reference (RPE)

Radiation patterns determine an antenna's ability to discriminate against unwanted signals under conditions of radio congestion. Radiation patterns are dependent on antenna series, size, and frequency.

# Product Specifications

COMMScope®

UHX6-59W



Return Loss

The figure that indicates the proportion of radio waves incident upon the antenna that are rejected as a ratio of those that are accepted.

Side Force (FS)

Maximum side force exerted on the mounting pipe as a result of wind from the most critical direction for this parameter. The individual maximums specified may not occur simultaneously. All forces are referenced to the mounting pipe.

Twisting Moment (MT)

Maximum forces exerted on a supporting structure as a result of wind from the most critical direction for this parameter. The individual maximums specified may not occur simultaneously. All forces are referenced to the mounting pipe.

VSWR

Maximum; is the guaranteed Peak Voltage-Standing-Wave-Ratio within the operating band.

Wind Velocity Operational

The wind speed where the antenna deflection is equal to or less than 0.1 degrees. In the case of ValuLine antennas, it is defined as a maximum deflection of  $0.3 \times$  the 3 dB beam width of the antenna.

Wind Velocity Survival Rating

The maximum wind speed the antenna, including mounts and radomes, where applicable, will withstand without permanent deformation. Realignment may be required. This wind speed is applicable to antenna with the specified amount of radial ice.

# Product Specifications

COMMScope®



## VHLPX4-6W-4WH/A

1.2 m | 4 ft ValuLine® High Performance Low Profile Antenna, dual-polarized, 5.925–7.125 GHz, PDR70, white antenna, polymer white radome without flash, standard pack—one-piece reflector

This product will be discontinued on: 1/1/2012

### Replaced By:

VHLPX4-6W-4WH/B      1.2 m | 4 ft ValuLine® High Performance Low Profile Antenna, dual-polarized, 5.925–7.125 GHz, PDR70, white antenna, polymer white radome without flash, standard pack—one-piece reflector

## General Specifications

Packing	Standard pack
Radome Color	White
Radome Material	Polymer
Reflector Construction	One-piece reflector
Antenna Input	PDR70
Antenna Color	White
Antenna Type	VHLPX - ValuLine® High Performance Low Profile Antenna, dual-polarized
Diameter, nominal	1.2 m   4 ft
Flash Included	No
Polarization	Dual

## Electrical Specifications

Beamwidth, Horizontal	2.9 °
Beamwidth, Vertical	2.9 °
Cross Polarization Discrimination (XPD)	30 dB
Electrical Compliance	Brazil Anatel Class 2   ETSI 302 217 Class 3
Front-to-Back Ratio	61 dB
Gain, Low Band	34.0 dBi
Gain, Mid Band	35.0 dBi
Gain, Top Band	36.0 dBi
Operating Frequency Band	5.925 – 7.125 GHz
Radiation Pattern Envelope Reference (RPE)	7137A
Return Loss	17.7 dB
VSWR	1.30

## Mechanical Specifications

Fine Azimuth Adjustment	±20°
Fine Elevation Adjustment	±15°

# Product Specifications

COMMScope®



VHLPX4-6W-4WH/A

Mounting Pipe Diameter	115 mm   4.5 in
Net Weight	55 kg   121 lb
Side Struts, Included	1 inboard
Side Struts, Optional	1 inboard
Wind Velocity Operational	110 km/h   68 mph
Wind Velocity Survival Rating	250 km/h   155 mph

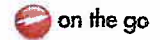
## Wind Forces At Wind Velocity Survival Rating

Axial Force (FA)	3163 N   711 lbf
Side Force (FS)	1567 N   352 lbf
Twisting Moment (MT)	1570 N•m
Weight with 1/2 in (12 mm) Radial Ice	115 kg   254 lb
Zcg with 1/2 in (12 mm) Radial Ice	375 mm   15 in
Zcg without Ice	250 mm   10 in

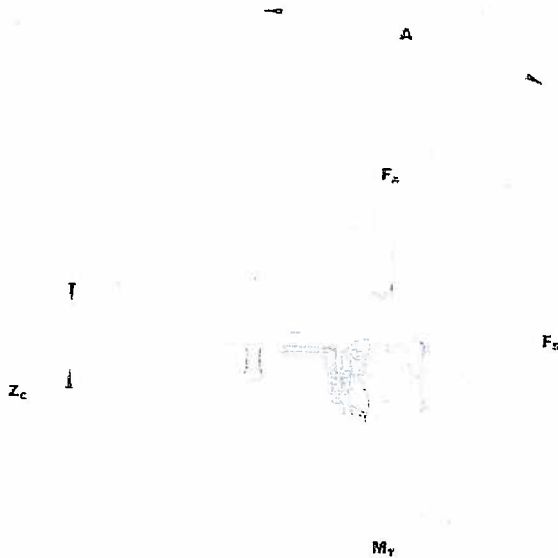
# Product Specifications

COMMScope®

VHLPX4-6W-4WH/A



Wind Forces At Wind Velocity Survival Rating Image



## Packed Dimensions

Gross Weight, Packed Antenna	102.0 kg   224.9 lb
Height	1375.0 mm   54.1 in
Length	1375.0 mm   54.1 in
Volume	1.3 m <sup>3</sup>
Width	710.0 mm   28.0 in



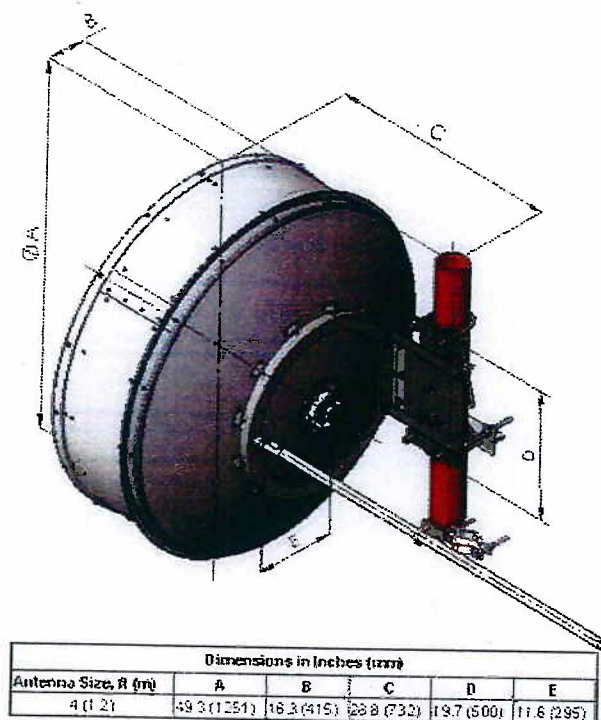
# Product Specifications

COMMScope®

VHLPX4-6W-4WH/A



## Antenna Dimensions And Mounting Information



## Regulatory Compliance/Certifications

### Agency

ISO 9001:2008

### Classification

Designed, manufactured and/or distributed under this quality management system

### \* Footnotes

#### Axial Force (FA)

Maximum forces exerted on a supporting structure as a result of wind from the most critical direction for this parameter. The individual maximums specified may not occur simultaneously. All forces are referenced to the mounting pipe.

#### Cross Polarization Discrimination (XPD)

The difference between the peak of the co-polarized main beam and the maximum cross-polarized signal over an angle twice the 3 dB beamwidth of the co-polarized main beam.

#### Front-to-Back Ratio

Denotes highest radiation relative to the main beam, at  $180^\circ \pm 40^\circ$ , across the band. Production antennas do not exceed rated values by more than 2 dB unless stated otherwise.

#### Gain, Mid Band

For a given frequency band, gain is primarily a function of antenna size. The gain of Andrew antennas is determined by either gain by comparison or by computer integration of the measured antenna patterns.

# Product Specifications

COMMScope®

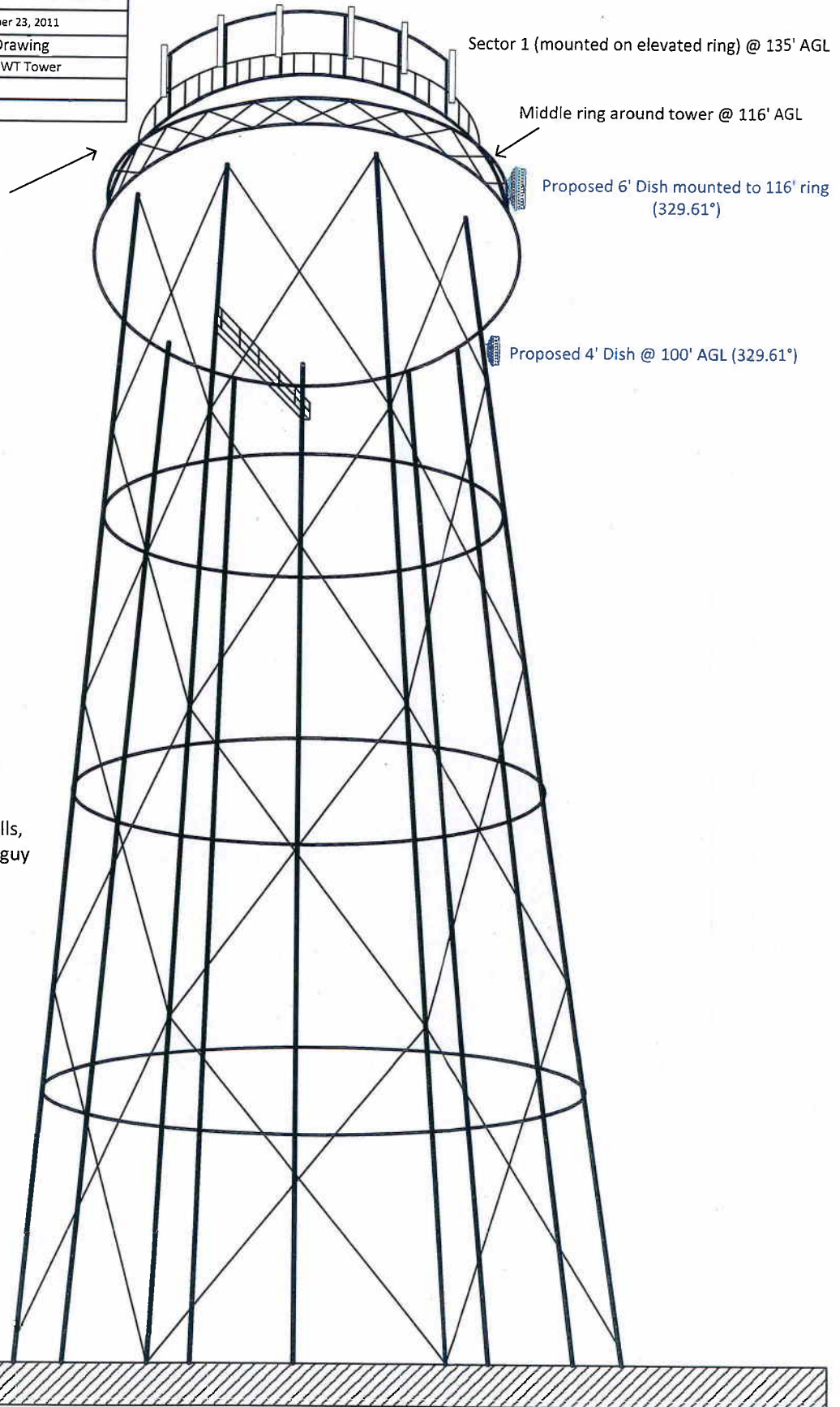
VHLPX4-6W-4WH/A



Operating Frequency Band	Bands correspond with CCIR recommendations or common allocations used throughout the world. Other ranges can be accommodated on special order.
Packing	Andrew standard packing is suitable for export. Antennas are shipped as standard in totally recyclable cardboard or wire-bound crates (dependent on product). For your convenience, Andrew offers heavy duty export packing options.
Radiation Pattern Envelope Reference (RPE)	Radiation patterns determine an antenna's ability to discriminate against unwanted signals under conditions of radio congestion. Radiation patterns are dependent on antenna series, size, and frequency.
Return Loss	The figure that indicates the proportion of radio waves incident upon the antenna that are rejected as a ratio of those that are accepted.
Side Force (FS)	Maximum side force exerted on the mounting pipe as a result of wind from the most critical direction for this parameter. The individual maximums specified may not occur simultaneously. All forces are referenced to the mounting pipe.
Twisting Moment (MT)	Maximum forces exerted on a supporting structure as a result of wind from the most critical direction for this parameter. The individual maximums specified may not occur simultaneously. All forces are referenced to the mounting pipe.
VSWR	Maximum; is the guaranteed Peak Voltage-Standing-Wave-Ratio within the operating band.
Wind Velocity Operational	The wind speed where the antenna deflection is equal to or less than 0.1 degrees. In the case of ValuLine antennas, it is defined as a maximum deflection of 0.3 x the 3 dB beam width of the antenna.
Wind Velocity Survival Rating	The maximum wind speed the antenna, including mounts and radomes, where applicable, will withstand without permanent deformation. Realignment may be required. This wind speed is applicable to antenna with the specified amount of radial ice.

# PORT ST JOE WT TOWER DRAWING

<b>ProComm</b> Telecommunications, Inc. <small>Whatever It Takes</small>		<b>Gretchen Kwatra</b> Gkwatra@ProCommTelecom.com © November 23, 2011
Subject:	Structure Elevation Drawing	
Drawing:	Water Tower/Port St. Joe WT Tower	
Scale:	None	
Customer:	Verizon	



Drawing for illustration only. Fills, cross-members, hatchings, and guy angles are not to scale.

Not to scale

## Utility Service Communications

535 General Courtney Hodges Blvd. P. O. Box 1350, Perry GA 31069  
Phone: 800-679-7819 or 478-987-4664 Fax: 478-987-1844



### Site Modification Application

Date: 12/20/11 Amendment Number: 3  
Site Name: Port St. Joe, FL WT Address: 1001 Long Ave  
Port Saint Joe, FL 32456  
Carrier: Verizon Wireless Carrier ID: Port St. Joe WT (103203)  
Contact Person: Angie Budd Contact Number: 904-861-0317 x101  
Company firm): Excell Email: angiebudd@excellcommunications.com  
Targeted date for site upgrade: 1<sup>st</sup> Quarter

#### 1. Frequencies:

##### Existing

Transmit: 1950-1965 MHz, 880-894 MHz, 698-798Mhz

Receive: 1870-1885 MHz, 835-849 MHz, 698-798Mhz

##### New

Transmit: 5925 MHz - 7125 MHz (and keep existing)

Receive: 5925 MHz - 7125 MHz (and keep existing)

#### 2. FCC call letters:

PCS KNLF274

850 KNKA524

LTE WQJQ690

#### 3. Type of Service:

CDMA, 850, LTE

#### 4. Transmitter(s):

##### Existing to remain:

Number: Two (2)

Make: Lucent PCS CDMA Modcell

Model: Modcell 4.0B

Power Output: 1640 W

ERP: 1640 W

Number: 1

Make: Ericcson LTE RBS

Model: 6202

Power Output: 1000 W

ERP: 1000 W

##### Existing to be removed:

Number: None

Make: N/A

Model: N/A

## Utility Service Communications

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### 5. Receiver(s) :

#### Existing to remain:

Number: Two (2)  
Make: Lucent PCS CDMA Modcell  
Model: Modcell 4.0B  
Power Output: 1640 W  
ERP: 1640 W

Number: 1  
Make: Ericsson LTE RBS  
Model: 6202

#### Existing to be removed:

Number: None  
Make: N/A  
Model: N/A

### 6 TMA(s) / ODU(s) :

#### Existing to remain:

Number: Six (6)  
Make: Communications Component  
Model: CE-1819-100MC-B  
Dimensions: 12" x 5.5" x 3"  
Weight: N/A

#### Existing to be removed:

Number: None  
Make: N/A  
Model: N/A

#### New:

Number: None  
Make: N/A  
Model: N/A  
Dimensions: N/A  
Weight: N/A

### 7. Diplexers (s) :

#### Existing to remain:

Number: N/A  
Make: N/A  
Model: N/A  
Dimensions: N/A  
Weight: N/A

#### Existing to be removed:

Number: N/A  
Make: N/A  
Model: N/A

#### New:

Number: N/A  
Make: N/A  
Model: N/A  
Dimensions: N/A  
Weight: N/A

### 8. RRU(s) :

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### Existing to remain:

Number: N/A  
Make: N/A  
Model: N/A  
Dimensions: N/A  
Weight: N/A  
Number and Size of Cable(s): N/A

### Existing to be removed:

Number: N/A  
Make: N/A  
Model: N/A

### New:

Number: N/A  
Make: N/A  
Model: N/A  
Dimensions: N/A  
Weight: N/A  
Number and Size of Cables(s): N/A

## 9. Surge Protector (s) :

### Existing to remain:

Number:  
Make:  
Model:  
Dimensions:  
Weight:  
Number and Size of Cable(s):

### Existing to be removed:

Number:  
Make:  
Model:

### New:

Number:  
Make:  
Model:  
Dimensions:  
Weight:  
Number and Size of Cables(s):

## 10. Antenna(s) :

### Existing to remain:

Number: Six (6)  
Make: CSA  
Model: B800A065-18-0  
Type: panel  
Dimensions: 70.4" x 14.1" x 6.6"  
Weight: 30.1 lbs

### Existing to be removed:

Number: None  
Make: N/A  
Model:



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Number: Three (3)  
Make: CSS  
Model: X7-865  
Type: panel  
Dimensions: 96" x 12.5" x 7.1"  
Weight: 37.2 lbs

### **11. Microwave(s) :**

#### **Existing to remain:**

Number: None  
Make: N/A  
Model: N/A  
Type: N/A  
Dimensions: N/A  
Weight:

#### **Existing to be removed:**

Number: None  
Make: N/A  
Model: N/A

#### **New:**

Number: One (1)  
Make: Commscope  
Model: UHX6-59W  
Type:  
Dimensions: 6'  
Weight: 580 lb

Number: One (1)  
Make: Commscope  
Model: VHLPX4-6W  
Type:  
Dimensions: 4'  
Weight: 121 lb

### **12. RCU(s) / RET(S) :**

#### **Existing to remain:**

Number: None  
Make: N/A  
Model: N/A

#### **Existing to be removed:**

Number: None  
Make: N/A  
Model: N/A

## Utility Service Communications

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Phone: 800-679-7819 or 478-987-4664 Fax: 478-987-1844



Type: N/A  
Dimensions: N/A  
Number & Size Coaxial Cable: N/A

### New:

Number: None  
Make: N/A  
Model: N/A  
Type: N/A  
Dimensions: N/A  
Number & Size Coaxial Cable: N/A

**RCU cable must be attached to  
Licensees Antenna coax Run.**

### 13. Coax:

#### Existing to remain:

Number: Twelve (12)  
Make: Andrew  
Model: existing  
Color: white  
Size: 1 5/8"

#### Existing to be removed:

Number: None  
Make: N/A  
Model: N/A

### New:

Number: Two (2)  
Make: Heliastar  
Model: EW52  
Color: Black  
Size: Elliptical

14. Generator - existing 30 kw Generac propane to remain

15. Fuel Tank - Type: propane Size: existing 500 gallon to remain

16. Antenna mounting height, mounting orientation, and ground space usage:

*Mounting method and exact location subject to review and approval by Licensor.*

*Loose gravel is NOT permitted at the site.*



## Utility Service Communications

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Removing \_\_\_\_\_ ( ) antennas mounted on \_\_\_\_\_ post(s) on the \_\_\_\_\_ at the \_\_\_\_\_ level.

Adding \_\_\_\_\_ ( ) antennas mounted on \_\_\_\_\_ post(s) on the \_\_\_\_\_ at the \_\_\_\_\_ level, giving Licensee a total of \_\_\_\_\_ antennas on \_\_\_\_\_ post(s) at a maximum separation between posts of five feet in each sector.

Alpha position at degrees, on Post(s) # \_\_\_\_\_

Beta position at degrees, on Post(s) # \_\_\_\_\_

Gamma position at degrees, on Post(s) # \_\_\_\_\_

17. Licensee's Existing Ground space measuring 10' x 24' and 4' x 10' will remain the same.

### Final Configuration:

(9) antennas [(6) CSA B800A065-18-0 & (3) CSS X7-865]  
(6) TMA's  
(12) lines of 1 5/8" coax  
(2) MW dish [(1) UHX6-59W and (1) VHLPX4-6W]  
(2) lines of EW52 Elliptical coax

All lease areas/ground equipment to remain.

(2) GPS's: (1) on icebridge and (1) on outdoor ground equipment.

After completion of this form, please fax or email to attention: Debbie Sullivan - [dsullivan@utilityservice.com](mailto:dsullivan@utilityservice.com)

Lee Duke - [lduke@utilityservice.com](mailto:lduke@utilityservice.com)

Cristyl Smith - [csmith@utilityservice.com](mailto:csmith@utilityservice.com)

Fax: (478) 987-1844







# Memorandum

**To:** Charlie Weston, City Manager  
**CC:** Mayor Magidson & Commissioners  
**From:** Charlotte Pierce, Grant Writer – Coordinator  
**Date:** February 3, 2012  
**RE:** Grant Status

---

The following changes have occurred in our grants since the January 17, 2012 meeting:

## **Florida Department of Transportation**

EFTs in the amounts of \$271,993.00 and \$104,260.00 have been received for the Headworks and Sprayfields Project.

## **REVIEW AND CLEARANCE OF FFY 2010 AUDIT (October 1, 2009-September 30, 2010)**

Community Development Block Grant Contract Number: 10DB-4N-02-33-02-E 08

The Department of Economic Opportunity, Office of Inspector General, has reviewed the audit report submitted by the City for the period ending September 30, 2010. The audit report complies with the provisions of OMB Circular A-133 and was received by the deadline date of June 30, 2011. It therefore appears that the audit report meet contract requirements.

There were no grant-specific or system-wide findings noted to the auditors. Therefore, we have met the audit requirement, and the Department of Economic Opportunity has “closed” the record. No further communication is needed with respect to this audit.