

December 4, 2012

**Regular Public Meeting
6:00 p.m.**

**Commission Chamber
City Hall
Port St. Joe, Florida**



City of Port St. Joe

Mel Magidson, Mayor-Commissioner
Bill Kennedy, Commissioner, Group I
Bo Patterson, Commissioner, Group II
Phil McCroan, Commissioner, Group III
Rex Buzzett, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

BOARD OF CITY COMMISSION

Regular Public Meeting

6:00 p.m.

City Hall

Commission Chamber

Tuesday December 4, 2012

Call to Order

Consent Agenda

Minutes

- Workshop Meeting 11/20/12 Page 1
- Regular Meeting 11/20/12 Pages 2-5

City Attorney

- Ord. 488 Service Fees Pages 6-7
 - 2nd reading & Consideration of Adoption
- Ord. 489 Capital Improvement Plan Update Pages 8-43
 - 2nd Reading & Consideration of Adoption
- Resolution 2012-04, Garbage Rates Pages 44-45

Old Business:

- Lighthouse- Update
- Water Distribution Profile & Pilot Study Pages 46-64
- RESTORE Act Committee- Update
- RFP 2012-11, Chipola Pump Motor- Update
- Centennial Celebration- Update
- CDBG Grant, Water Distribution- Update
- Soccer Complex- Update
- DOT Meeting- Update
- City Computer System Pages 65-67
- EDC and Chamber Funding- Update
- John Deere Tractor- Update

New Business:

- Position Vacancies
- Rotary Club- Lorinda Gingell, Request for Reduction in Rental Fees
- January 1st Commission Meeting Date

Public Works

- Update

Surface Water Plant

- Update

Waste Water Plant

- **Update**

City Engineer

- **Headworks and Sprayfield- Update**
- **Water Distribution Phase I- Update**

Code Enforcement

- **Update**

Pages 68

Police Department

- **Update**

PSJRA

- **Update**

City Clerk

- **Update**

Citizens to be Heard

Discussion Items by Commissioners

Motion to Adjourn

MINUTES OF THE WORKSHOP FOR THE WATER DISTRIBUTION PROFILE AND PILOT STUDY OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, November 20, 2012, AT 5:00 P.M.

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan, Patterson and Kennedy. City Manager Jim Anderson and Attorney Tom Gibson were also present. City Clerk Charlotte Pierce was absent due to illness.

The purpose of the meeting was to discuss issues regarding the Water Distribution Profile and Pilot Study.

Mr. David Kozan of CDM appeared before the Commission to discuss the possibility of a pilot study to determine the causes of red water and distribution problems. CDM, who designed the Surface Water Treatment Plant, wants to resolve the issues and work with the City.

Commissioners expressed their frustration with the discolored water, distribution problems, and continued issues concerning the water.

Mr. Anderson noted that funding for the study is not in the 2012 / 2013 City Budget and would have to come from cash carried forward and/or Contingency Funds.

After a lengthy discussion, the issues was tabled to allow CDM staff and the City's staff time to work together to review the proposal.

Mayor Magidson adjourned the Meeting at 5:50 P.M.

Approved this _____ day of _____ 2012.

Mel C. Magidson, Jr., Mayor

Charlotte M. Pierce, City Clerk

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, November 20, 2012 AT 6:00 P.M.

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan, Patterson and Kennedy. City Manager Jim Anderson and City Attorney Tom Gibson were also present. City Clerk Charlotte Pierce was absent due to illness.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Kennedy, second by Commissioner McCroan, to approve the Minutes of the Workshop Meeting of October 16, 2012; Regular Meeting of October 16, 2012, with a correction requested by Gail Alsobrook, and the Special Meeting of October 25, 2012. All in Favor; Motion carried 5-0.

CITY ATTORNEY - Tom Gibson

A Motion was made by Commissioner Buzzett, second by Commissioner Patterson, for the first reading to be by title only of Ordinance 488 - Service Fees and Ordinance 489 - Capital Improvement Plan Update. Service Fees would increase to \$35 for a New Service and \$10 to transfer an account. All in Favor; Motion carried 5-0. Attorney Gibson read each Ordinance by title only.

CITY MANAGER'S REPORT

Old Business

Lighthouse

Mayor Magidson reported that applications have been submitted by the City and Gulf County. A meeting between the City and County has not been scheduled at this time.

RESTORE Act Committee

The Gulf County Board of County Commissioners will hold a Town Hall Meeting on Monday, December 3, 2012, at 5:30 P.M. ET in the County Commission Meeting Room. Mr. Anderson noted that the Committee is still waiting to see the state and federal rules, a settlement has been reached and it is estimated to be \$8 - \$10 Million for Gulf County.

Centennial Celebration

The Committee will be meeting Thursday, November 29, 2012, to continue formulating plans for the celebration. Mayor Magidson encouraged anyone with ideas for the celebration to contact City Hall.

RFP 2012-11 Chipola Pump Motor

The Northwest Florida Water Management District will be voting on November 30, 2012, to possibly fund 100% of the \$106,000 cost for the motor.

Community Development Block Grant for North Port St. Joe Water System Improvements

Mr. Patrick Howard, Florida Department of Economic Opportunity will be here for a site visit on Monday, November 26, 2012.

Waste Pro Rates

A rate increase of 2.5% has been requested by Waste Pro to become effective on January 1, 2013. The request will be on the December 4, 2012 Agenda.

Soccer Complex

Mr. Anderson has spoken with Superintendent Jim Norton concerning turning the fields over to the

school system. He suggested that a letter be sent to the school board with the details. The public use of the facility needs to be maintained per the FRDAP Agreement. Commissioner Kennedy and Mike Lacour will be meeting with Superintendent Norton on this issue.

New Business

Billy Dixon Citizen Concerns

Mr. Dixon was unable to attend the meeting.

Eastern Shipbuilding Group Utility Easement

A Motion was made by Commissioner Patterson, second by Commissioner Kennedy, to approve the Grant of Easement with the George W. Duren Family Limited Partnership. All in Favor; Motion carried 5-0.

Water Distribution Profile and Pilot Study

This was discussed in a workshop prior to the meeting. It was determined that CDM and their legal staff will work with the City of Port St. Joe and their legal staff on a proposed contract to be presented to the City Commission at a later date.

Garden Club Request

A letter has been received from Barbara Conway, President of the Port St. Joe Garden Club, requesting that rental fees for the use of the Centennial Building on May 15, 2013, and May 16, 2013, for the Florida Garden Club's District II Meeting be waived. A Motion was made by Commissioner Buzzett, second by Commissioner Patterson, to approve the request. All in Favor; Motion carried 5-0.

DOT Request

The Commission requested that staff contact FDOT for a site visit and workshop.

City Computer System

Mr. Anderson expects to have a quote for upgrades from Chuck Edwards on November 29, 2012.

Maddox House Lease Agreement

A Motion was made by Commissioner Buzzett, second by Commissioner Kennedy, to approve the Lease Agreement with the St. Joseph Historical Society, Inc. The agreement was approved by the Florida Communities Trust. All in Favor; Motion carried 5-0.

Fire Department Surplus

A letter from John Ford, Fire Chief of the Port St. Joe Fire Department, was received requesting that five MSA Air Packs be disposed of. These units were replaced last year due to the unavailability of parts and inability to certify them for fire fighting. The units hold no value and are not recommended for other fire departments due to liability reasons. Serial Numbers are: NH280247, NH 280243, NH 280501, NL 281152, and NL 284017. Mayor Magidson requested that a report be provided to the Commission on how the units were disposed of. A Motion was made by Commissioner Patterson, second by Commissioner McCroan, to dispose of the units. All in Favor; Motion carried 5-0.

EDC and Chamber Funding

There is a combined total of \$20,000 in the City's Budget. It is anticipated that a funding request will be received from each entity in the next few weeks.

Public Works – John Grantland

Mr. Grantland requested that he be allowed to purchase a 2013 Ford F-150 2WD Regular Cab 126" XL vehicle for the price of \$15,814.00. There is \$17,250 in his budget for the purchase. A Motion was made by Commissioner Kennedy, second by Commissioner Patterson, to purchase the vehicle on a state contract. All in Favor; Motion carried 5-0.

RFP 2012-12 First Street Lift Station Award

There is \$20,000 in the budget and the second two lowest bidders had incomplete bid packages. A Motion was made by Commissioner Buzzett, second by Commissioner McCroan, to rebid the project as the other bid was over the budgeted amount. All in Favor; Motion carried 5-0.

Surface Water Plant – Larry McClamma

Mr. McClamma advised the Commission that Utilities Services completed the state required five year tank clean out of the St. Joe Beach Booster Pump Station Tank.

He also noted that the White City Booster Station has a failed pump and they need to go out for bids to replace. A quote of approximately \$7,000 was given to replace the pump and the motor will also have to be rebuilt. A Motion was made by Commissioner Patterson, second by Commissioner Kennedy, to advertise for a new pump. All in Favor; Motion carried 5-0.

Wastewater Plant – Lynn Todd

The DEP Wastewater Treatment Plant Operating Permit was approved on October 30, 2012, and will become effective December 1, 2012, for a period of five years.

The Grit Kings are up and running. They have been operational since November 8, 2012, and seem to be running as they should.

Ms. Todd requested permission to advertise for a used Forklift. This is a budgeted item and is needed to replace the worn out piece of equipment. A Motion was made by Commissioner McCroan, second by Commissioner Kennedy, to advertise for a replacement. All in Favor; Motion carried 5-0.

City Engineer – Clay Smallwood

A Deductive Change Order for the Headworks and Sprayfields in the amount of \$338,980.30 was requested. This is Change Order #5 and will close the project out. A Motion was made by Commissioner Patterson, second by Commissioner Kennedy, to approve Change Order #5. All in Favor; Motion carried 5-0.

Water Distribution Update

Customers on Sixth, Seventh, Eighth and Ninth Streets have been swapped over to the new water line; Woodward Avenue, from Tenth to Sixteenth Street has been installed and swapped over to the new water line; and the main line on McClelland Avenue from Tenth to Sixteenth Street and up Sixteenth Street has been installed. Pressure testing is anticipated in the next several days. Also, installation of the loop on Seventeenth Street should be completed tomorrow. Work on Juniper Avenue, Nineteenth Street as well as Allen Memorial, St. Joe and DuPont Dives will follow. Drive ways are being repaired.

A water outage is scheduled next Tuesday for a dry connection at Tenth and Marvin. Customers will be notified of the outage.

Code Enforcement

Mr. Burkett's Activity Report was reviewed.

Police Department – Chief Barnes

No report.

PSJRA – Gail Alsobrook

FDOT has awarded the PSJRA a \$51,000 grant to complete the landscaping from Avenue A to Avenue D on Highway 98. PSJRA will continue to pay a prorated share of the maintenance for this project. After the grant, one year of maintenance is included and PSJRA will begin picking up 25% of the cost after that time. Mr. Anderson suggested that some of the muhly grass on Highway 71 that required constant maintenance be used for the project and Ms. Alsobrook stated they would like to have it.

Gulf Coast Tourist and Seafood Promotion has offered grant funding through BP. Two applications were submitted; one requesting \$21,480 for a new banner series and to update the downtown map.

The second request was submitted in the amount \$125,000 asking for funding for a filmed documentary of the rescue and relocation of the Cape San Blas Lighthouse. Part of that grant also suggested that BP would want to be very involved and starring in that documentary by actually moving the lighthouse because they have the engineering, funding and equipment to do this. Both grants were awarded. A ceremonial check presentation will be held on Tuesday, November 27, 2012, in Panama City.

A site visit from USDA appears to be looking favorably to expend the approximately \$17,000 remaining in the Billy Joe Rish Parking Lot Grant. These funds would be used to put a deck over the stormwater pond while providing accessible ramps and railing. In the future, PSJRA would like to offer some type of structure to promote community events and Ms. Alsobrook sees this as an opportunity to also offer a design competition for the structure.

The dedication of the Billy Joe Rish Memorial Parking Lot was held last Monday and was very nice.

Ms. Alsobrook thanked Scott Godwin for giving of his time to come up with the needed information to help her complete the grant requests for sidewalks and lights on David B. Langston Drive.

PSJRA Board Member Bill Reid has resigned from the board. It was important for him to be able to apply for a façade grant which would constitute a conflict of interest. The Board will decide at their next meeting whether to bring a provisional up or go back to a seven member board. Ms. Alsobrook will report back to the Commission when a decision is made.

City Clerk – Charlotte Pierce

No report.

Citizens to be Heard

No one from the public wished to speak.

Discussion Items by Commissioners

Commissioner Kennedy reminded everyone of the Day of Declaration on December 1, 2012. He asked for help from Public Works in setting up chairs in the park on Friday. They have also requested that they be allowed to have a banner over Highway 98. Mr. Anderson has given them the needed information to hang the banner.

Commissioner Patterson thanked Mr. Anderson and his staff for their assistance in getting several things done this last week.

Commissioner McCroan, nothing at this time.

Commissioner Buzzett asked if the solar lights were working on the walking path. Mr. Anderson responded that the last time he spoke with the contractor he was reordering new lights for the path.

Mayor Magidson noted that the Panama New Herald reported on November 8, 2012, that the City of Port St. Joe had received a BP Grant and wondered if anyone knew where the funds were.

A Motion was made by Commissioner Buzzett, second by Commissioner McCroan, to adjourn the Meeting at 7:10 P.M.

Approved this _____ day of _____ 2012.

Mel C. Magidson, Jr., Mayor

Charlotte M. Pierce, City Clerk

ORDINANCE NO. : 488

AN ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA AMENDING ORDINANCE 311, AMENDING THE CHARGE FOR SERVICE CONNECTIONS; PROVIDING FOR CHARGES FOR TRANSFERRING ACCOUNTS; PROVIDING FOR REPEAL OF ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ENACTED by the people of the City of Port St. Joe, Florida:

1. That portion of Ordinance 311 which reads:

There shall be a charge of \$10.00 for each service connection and for transferring the utility account from the name of one person to the name of another, which shall be paid before service connection is made or account changed, provided that there shall be no service connection charge or change account charge when a new service connection is made for which a tapping fee is paid.

Is hereby amended to read:

There shall be a charge of \$35.00 for each new service connection and a charge of \$10.00 for transferring the utility account from the name of one person to the name of another, which shall be paid before new service connection is made or account changed, provided that there shall be no new service connection charge or change account charge when a new service connection is made for which a tapping fee is paid.

2. REPEAL:

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

3. SEVERABILITY:

The provisions of this Ordinance are hereby declared to be severable. If any provision of this Ordinance, or the application thereof, to any person or circumstance is held to be invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid provision or application.

4. EFFECTIVE DATE:

This Ordinance shall become effective as provided by law.

DULY PASSED AND ADOPTED by the Board of City Commissioners of Port St. Joe,
Florida this ____ day of _____, 2012.

THE CITY OF PORT ST. JOE

By: _____
MEL C. MAGIDSON, JR.
MAYOR-COMMISSIONER

ATTEST:

CHARLOTTE M. PIERCE
CITY CLERK

The following commissioners voted yea:
The following commissioners voted nay:

W:\City of Port St. Joe\02 Ord ____ amending ord 311-connection fees\Ordinance.doc

ORDINANCE NO. 489

AN ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA, AMENDING THE CAPITAL IMPROVEMENTS ELEMENT OF THE COMPREHENSIVE PLAN; AMENDING THE FIVE YEAR CAPITAL IMPROVEMENT PLAN; ADOPTING THE UPDATED SCHOOL DISTRICT FIVE YEAR WORK PLAN; PROVIDING FOR REPEAL OF ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ENACTED by the people of Port St. Joe, Florida.

1. The five year Capital Improvement Plan shown in Exhibit "A" is hereby amended as set forth in Exhibit "B".
2. The School District Five Year Work Plan as shown in Exhibit "C" is hereby amended as set forth in Exhibit "D".
3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.
4. If any section, subsection, sentence, clause or provision of this ordinance is invalid, the remainder shall not be affected by such invalidity.
5. This ordinance shall become effective as provided by law.

DULY PASSED AND ADOPTED by the Board of City Commissioners of Port St. Joe, Florida, this ____ day of December, 2012

The City of Port St. Joe

Mel Magidson, Jr.
Mayor-Commissioner

ATTEST:

Charlotte Pierce
City Clerk-Auditor

EXHIBIT "A"

- PROPOSED FIVE-YEAR SCHEDULE OF CAPITAL EXPENDITURES:

Line	Project Description	Anticipated Start	Anticipated End	Estimated Cost	Anticipated Funding Source	Anticipated Amount	Anticipated Date
1	Headworks and Sprayfields						
2	City of Port St. Joe						
3	Remainder Basin 10 gravity sewer						
4	Basin 9 gravity sewer rehabilitation						
5	Cash Basin 6 PPH II						
6	1st Street Lift Station						
7	Lift Station Improvements						
8	Port St. Joe						
9	Water Distribution System Phase 1						
10	Water Distribution System Phase 2						
11	Water Distribution System Phase 3						
12	St. Joe Beach Distribution Improvements						
13	Beaches						
14	Chipola River Pump Station						
15	Wewahatcha						
16	Booster Plant Generators						
17	White City & Highland View						
18	White City						
19	Lighthouse Utilities Purchase						
20	Utility Location						
21	Port St. Joe						
22	Booster Plant Improvements						
23	White City & Highland View						
24	Water Total						

EXHIBIT "A"

PROPOSED FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS

1	Sewerwater Master Plan Update Port St. Joe	Create a city wide master stormwater plan including alleyways	No	Drainage Total \$					City Budget/Grant Opportunities
				\$	\$	\$	\$	\$	
1	Sports Complex Jones Homestead	Construct sports facility	No						Grant Opportunities
2	Frank Pale Park Boat Ramp Port St. Joe	Boat Ramp Improvements	No						Grant Opportunities
3	George Cone Park Port St. Joe	Passive recreational improvements.	No						Florida Boating Improvement Grant Other Grant Opportunities
4	Kayak Boat Launch Port St. Joe	Build kayak launch area on bay front	No						Grant Opportunities
5	Beany Roberts Park Port St. Joe	Rehabilitate restrooms, baseball fields, and basketball court.	No						Florida Boating Improvement Grant
6	Dog park Port St. Joe	Build dog park for off leash	No						Grant Opportunities
7	Madison/Garrison Bike Path/Sidewalk Port St. Joe	Build multi use path along Madison & Garrison Ave	No	\$	575,000				City Budget/Grant Opportunities
8	Community Garden Port St. Joe		No		\$	75,000			FDOT
Recreation Total				\$	575,000	\$	75,000	\$	3,665,000
1	David B. Langston Drive Lights & Sidewalk Port St. Joe	Construct lights and sidewalk along Langston Drive	No						City Budget/Grant Opportunities
2	City Entry Signs Port St. Joe		No				\$	75,000	Grant Opportunities
3	Billy Joe Kish Parking Lot Construction Port St. Joe	Build parking lot on corner of 4th Street and Hwy 98	No	\$	128,000				PSIRA/USDA
4	City Roadway Improvements Port St. Joe	Mill and resurface Reid Ave and MLK Blvd	No						PSIRA
Transportation Total				\$	128,000	\$	-	\$	750,000
				\$	128,000	\$	-	\$	750,000

EXHIBIT "B" - PROPOSED FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS

1	Remainder Basin 10 gravity sewer rehabilitation Port St. Joe	Gravity Sewer Rehabilitation	Yes, Sewer Fe. 6 Objective 2.1	No																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																		
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GULF COUNTY SCHOOL DISTRICT

2011 - 2012 Work Plan

INTRODUCTION

The 5-Year District Facilities Work Program is a very important document. The Department of Education, Legislature, Governor's Office, Division of Community Planning (growth management), local governments, and others use the work program information for various needs including funding, planning, and as the authoritative source for school facilities related information.

The district's facilities work program must be a complete, balanced capital outlay plan that is financially feasible. The first year of the work program is the district's capital outlay budget. To determine if the work program is balanced and financially feasible, the "Net Available Revenue" minus the "Funded Projects Costs" should sum to zero for "Remaining Funds".

If the "Remaining Funds" balance is zero, then the plan is both balanced and financially feasible.
 If the "Remaining Funds" balance is negative, then the plan is neither balanced nor feasible.
 If the "Remaining Funds" balance is greater than zero, the plan may be feasible, but it is not balanced.

Summary of revenue/expenditures available for new construction and remodeling projects only.

	2011 - 2012	2012 - 2013	2013 - 2014	2014 - 2015	2015 - 2016	Five Year Total
Total Revenues	\$1,675,676	\$0	\$230,686	\$79,514	\$340,411	\$2,326,487
Total Project Costs	\$1,644,679	\$0	\$0	\$0	\$0	\$1,644,679
Difference (Remaining Funds)	\$31,197	\$0	\$230,686	\$79,514	\$340,411	\$881,808

District

GULF COUNTY SCHOOL DISTRICT

Fiscal Year Range

CERTIFICATION

By submitting this electronic document, we certify that all information provided in this 5-year district facilities work program is accurate, all capital outlay resources are fully reported, and the expenditures planned represent a complete and balanced capital outlay plan for the district. The district Superintendent of Schools, Chief Financial Officer, and the School Board have approved the information contained in this 5-year district facilities work program; they certify to the Department of Education, Office of Educational Facilities, that the information contained herein is correct and accurate; they also certify that the plan has been developed in coordination with the general purpose local governments as required by §1013.35(2) F.S. We understand that any information contained in this 5-year district facilities work program is subject to audit by the Auditor General of the State of Florida.

Date of School Board Adoption	10/8/2011
Work Plan Submittal Date	9/28/2011
DISTRICT SUPERINTENDENT	Jim Norton
CHIEF FINANCIAL OFFICER	Sissy Worley
DISTRICT POINT-OF-CONTACT PERSON	Duane McFarland/Sissy Worley
JOB TITLE	Asst. Superintendent / Finance Officer
PHONE NUMBER	850-229-8258
E-MAIL ADDRESS	dmcfarland@gulf.k12.fl.us

EFIS Home

FISH

Five Year Survey

Five Year Work Plan

Work Plan User Manual

Expenditure

Revenue

Project Schedules

Tracking

Planning

Long Range Planning

Local Governments

Check/Submit Work Plan

Current Work Plan:
2011 - 2012 GULF
COUNTY SCHOOL
DISTRICT

Work Plan -
Submit Work
Plan

User: mcfarland [\[Edit Profile\]](#)
[Logout](#)

Submit Work Plan [Print Work Plan](#)

The "Save and Submit WorkPlan" screen requires districts to enter all administrative and contact information before submitting the workplan for OEF review and approval.

Congratulations, this Work Plan is complete!

Project Tracking

Expenditures

Expenditure for Maintenance, Repair and Renovation from 1.50-Mills and PECO

Annually, prior to the adoption of the district school budget, each school board must prepare a tentative district facilities work program that includes a schedule of major repair and renovation projects necessary to maintain the educational and ancillary facilities of the district.

HVAC	\$38,750	\$40,000	\$40,000	\$40,000	\$40,000	\$198,750
Locations:	DISTRICT ADMINISTRATIVE OFFICES, HIGHLAND VIEW ELEMENTARY, PORT SAINT JOE ELEMENTARY, PORT SAINT JOE JUNIOR SENIOR HIGH, WEWAHITCHKA ELEMENTARY					
Flooring	\$89,455	\$50,000	\$50,000	\$50,000	\$50,000	\$289,455
Locations:	DISTRICT ADMINISTRATIVE OFFICES, GULF ADULT SCHOOL, PORT SAINT JOE ELEMENTARY, PORT SAINT JOE JUNIOR SENIOR HIGH, WEWAHITCHKA ELEMENTARY					
Roofing	\$125,000	\$0	\$0	\$0	\$0	\$125,000
Locations:	DISTRICT ADMINISTRATIVE OFFICES, GULF ADULT SCHOOL, PORT SAINT JOE ELEMENTARY, PORT SAINT JOE JUNIOR SENIOR HIGH, WEWAHITCHKA ELEMENTARY, WEWAHITCHKA JUNIOR SENIOR HIGH					
Safety to Life	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Fencing	\$18,789	\$0	\$0	\$0	\$0	\$18,789
Locations:	PORT SAINT JOE ELEMENTARY, PORT SAINT JOE JUNIOR SENIOR HIGH, WEWAHITCHKA ELEMENTARY, WEWAHITCHKA JUNIOR SENIOR HIGH					
Lighting	\$102,000	\$0	\$0	\$0	\$0	\$102,000
Locations:	WEWAHITCHKA JUNIOR SENIOR HIGH					
Electrical	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Fire Alarm	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Telephone/Intercom System	\$17,000	\$0	\$0	\$0	\$0	\$17,000
Locations:	WEWAHITCHKA JUNIOR SENIOR HIGH					
Closed Circuit Television	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Paint	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Maintenance/Repair	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Sub Total:	\$381,004	\$90,000	\$90,000	\$90,000	\$90,000	\$781,004

PECO Maintenance Expenditures	\$0	\$88,316	\$196,936	\$241,497	\$259,815	\$786,564
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1.50 Mill Sub Total:	\$588,773	\$161,884	\$43,084	(\$1,497)	(\$19,815)	\$782,209
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Renovate lunchroom	\$30,000	\$0	\$0	\$0	\$0	\$30,000
Locations	PORT SAINT JOE ELEMENTARY					
camera system	\$17,769	\$0	\$0	\$0	\$0	\$17,769
Locations	DISTRICT ADMINISTRATIVE OFFICES, GULF ADULT SCHOOL, PORT SAINT JOE ELEMENTARY, PORT SAINT JOE JUNIOR SENIOR HIGH, WEWAHITCHKA ELEMENTARY, WEWAHITCHKA JUNIOR SENIOR HIGH					
technology	\$160,000	\$160,000	\$160,000	\$160,000	\$160,000	\$760,000
Locations	DISTRICT ADMINISTRATIVE OFFICES, GULF ADULT SCHOOL, PORT SAINT JOE ELEMENTARY, PORT SAINT JOE JUNIOR SENIOR HIGH, WEWAHITCHKA ELEMENTARY, WEWAHITCHKA JUNIOR SENIOR HIGH					
Total:	\$588,773	\$240,000	\$240,000	\$240,000	\$240,000	\$1,548,773

Local 1.50 Mill Expenditure For Maintenance, Repair and Renovation

Anticipated expenditures expected from local funding sources over the years covered by the current work plan.

Remaining Maint and Repair from 1.5 Mills	\$588,773	\$161,884	\$43,084	(\$1,497)	(\$19,815)	\$782,209
Maintenance/Repair Salaries	\$0	\$0	\$0	\$0	\$0	\$0
School Bus Purchases	\$0	\$200,000	\$0	\$220,000	\$0	\$420,000
Other Vehicle Purchases	\$28,849	\$0	\$0	\$0	\$0	\$28,849
Capital Outlay Equipment	\$193,383	\$225,000	\$250,000	\$250,000	\$250,000	\$1,168,383
Rent/Lease Payments	\$0	\$0	\$0	\$0	\$0	\$0
COP Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
Rent/Lease Relocatables	\$12,600	\$0	\$0	\$0	\$0	\$12,600
Environmental Problems	\$0	\$0	\$0	\$0	\$0	\$0
a.1011.14 Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
Special Facilities Construction Account	\$0	\$0	\$0	\$0	\$0	\$0
Premiums for Property Casualty Insurance - 1011.71 (4a,b)	\$180,000	\$180,000	\$180,000	\$180,000	\$180,000	\$950,000
Qualified School Construction Bonds (QSCB)	\$0	\$0	\$0	\$0	\$0	\$0
Qualified Zone Academy Bonds (QZAB)	\$0	\$0	\$0	\$0	\$0	\$0
restroom improvements district wide	\$50,000	\$0	\$0	\$0	\$0	\$50,000
doors (interior & exterior)	\$50,000	\$0	\$0	\$0	\$0	\$50,000
add/renovate classrooms at PSJHS	\$0	\$125,000	\$0	\$0	\$0	\$125,000
Boilers/cooling towers	\$5,111	\$0	\$0	\$0	\$0	\$5,111
Remodel Wewa High	\$15,000	\$0	\$0	\$0	\$0	\$15,000

Remodel County Office	\$21,979	\$0	\$0	\$0	\$0	\$21,979
Local Expenditure Totals:	\$1,153,693	\$891,884	\$483,064	\$658,803	\$420,166	\$3,607,131

Revenue

1.50 Mill Revenue Source

Schedule of Estimated Capital Outlay Revenue from each currently approved source which is estimated to be available for expenditures on the projects included in the tentative district facilities work program. All amounts are NET after considering carryover balances, interest earned; new COP's, 1011.14 and 1011.15 loans, etc. Districts cannot use 1.5-Mill funds for salaries except for those explicitly associated with maintenance/repair projects. (1011.71 (5), F.S.)

(1) Non-exempt property assessed valuation		\$1,618,525,191	\$1,662,707,188	\$1,738,233,192	\$1,823,650,689	\$1,914,615,669	\$9,855,731,978
(2) The Millage projected for discretionary capital outlay per s.1011.71		0.40	0.40	0.40	0.40	0.40	
(3) Full value of the 1.50-Mill discretionary capital outlay per s.1011.71		\$2,551,122	\$2,763,348	\$2,918,872	\$3,083,733	\$3,218,554	\$14,541,829
(4) Value of the portion of the 1.50-Mill ACTUALLY levied	370	\$583,114	\$636,480	\$668,714	\$700,282	\$735,212	\$3,323,802
(5) Difference of lines (3) and (4)		\$1,968,008	\$2,126,868	\$2,250,158	\$2,383,451	\$2,483,342	\$11,217,927

PECO Revenue Source

The figure in the row designated "PECO Maintenance" will be subtracted from funds available for new construction because PECO maintenance dollars cannot be used for new construction.

PECO New Construction	340	\$0	\$0	\$33,603	\$24,202	\$11,651	\$89,656
PECO Maintenance Expenditures		\$0	\$88,318	\$189,938	\$241,487	\$259,815	\$769,584
		\$0	\$88,318	\$223,439	\$216,689	\$271,669	\$680,120

CO & DS Revenue Source

Revenue from Capital Outlay and Debt Service funds.

CO & DS Cash Flow-through Distributed	360	\$12,684	\$12,684	\$12,684	\$12,684	\$12,684	\$63,470
CO & DS Interest on Undistributed CO	360	\$839	\$839	\$839	\$839	\$839	\$4,185
		\$13,523	\$13,523	\$13,523	\$13,523	\$13,523	\$67,655

Fair Share Revenue Source

All legally binding commitments for proportionate fair-share mitigation for impacts on public school facilities must be included in the 5-year district work program.

Nothing reported for this section.

Sales Surtax Referendum

Specific information about any referendum for a 1-cent or 1/2-cent surtax referendum during the previous year.

Did the school district hold a surtax referendum during the past fiscal year 2010 - 2011?

No

Additional Revenue Source

Any additional revenue sources

Proceeds from a s.1011.14/15 F.S. Loans	\$0	\$0	\$0	\$0	\$0	\$0
District Bonds - Voted local bond referendum proceeds per s.9, Art VII State Constitution	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from Special Act Bonds	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Revenue from CO & DS Bond Sale	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from Voted Capital Improvements millage	\$0	\$0	\$0	\$0	\$0	\$0
Other Revenue for Other Capital Projects	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from 1/2 cent sales surtax authorized by school board	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from local governmental infrastructure sales surtax	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from Certificates of Participation (COP's) Sale	\$0	\$0	\$0	\$0	\$0	\$0
Classrooms First Bond proceeds amount authorized in FY 1997-98	\$0	\$0	\$0	\$0	\$0	\$0
Classrooms for Kids	\$0	\$0	\$0	\$0	\$0	\$0
District Equity Recognition	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grants	\$0	\$0	\$0	\$0	\$0	\$0
Proportionate share mitigation (actual cash revenue only, not in kind donations)	\$0	\$0	\$0	\$0	\$0	\$0
Impact fees received	\$0	\$0	\$0	\$0	\$0	\$0
Private donations	\$0	\$0	\$0	\$0	\$0	\$0
Grants from local governments or not-for-profit organizations	\$0	\$0	\$0	\$0	\$0	\$0
Interest, Including Profit On Investment	\$0	\$0	\$0	\$0	\$0	\$0
Revenue from Bonds pledging proceeds from 1 cent or 1/2 cent Sales Surtax	\$0	\$0	\$0	\$0	\$0	\$0

Total Fund Balance Carried Forward	\$2,811,857	\$239,871	\$0	\$0	\$0	\$3,051,328
General Capital Outlay Obligated Fund Balance Carried Forward From Total Fund Balance Carried Forward	\$0	\$0	\$0	\$0	\$0	\$0
Special Facilities Construction Account	\$0	\$0	\$0	\$0	\$0	\$0
One Cent - 1/2 Cent Sales Surtax Debt Service From Total Fund Balance Carried Forward	(\$825,000)	\$0	\$0	\$0	\$0	(\$825,000)
Capital Outlay Projects Funds Balance Carried Forward From Total Fund Balance Carried Forward	(\$53,933)	\$0	\$0	\$0	\$0	(\$53,933)
Subtotal	\$2,232,924	\$239,871	\$0	\$0	\$0	\$2,472,895

Total Revenue Summary

Local 1.5 Mill Discretionary Capital Outlay Revenue	\$593,114	\$598,480	\$688,714	\$700,282	\$735,212	\$9,329,802
PECO and 1.5 Mill Maint and Other 1.5 Mill Expenditures	(\$1,153,885)	(\$881,884)	(\$483,084)	(\$858,503)	(\$420,185)	(\$5,807,131)
PECO Maintenance Revenue	\$0	\$88,318	\$198,838	\$241,487	\$259,515	\$785,584
Available 1.80 Mill for New Construction	(\$570,581)	(\$253,204)	\$183,650	\$41,779	\$315,027	(\$283,328)

GO & DS Revenue	\$13,533	\$13,533	\$13,533	\$13,533	\$13,533	\$67,688
PECO New Construction Revenue	\$0	\$0	\$33,503	\$24,202	\$11,851	\$69,558
Other/Additional Revenue	\$2,232,924	\$239,871	\$0	\$0	\$0	\$2,472,895
Total Additional Revenue	\$2,246,457	\$253,204	\$47,036	\$37,735	\$25,384	\$2,609,818
Total Available Revenue	\$1,875,978	\$0	\$230,686	\$78,514	\$340,411	\$2,326,487

Project Schedules

Capacity Project Schedules

A schedule of capital outlay projects necessary to ensure the availability of satisfactory classrooms for the projected student enrollment in K-12 programs.

Purchase relocatable (rm 8) - funded from LCI	WEWAHITCHKA JUNIOR SENIOR HIGH	Planned Cost:	\$12,500	\$0	\$0	\$0	\$0	\$12,500	Yes
	Student Stations:	25	0	0	0	0	0	25	
	Total Classrooms:	1	0	0	0	0	0	1	
	Gross Sq Ft:	884	0	0	0	0	0	884	

Planned Cost:	\$12,500	\$0	\$0	\$0	\$0	\$12,500
Student Stations:	25	0	0	0	0	25
Total Classrooms:	1	0	0	0	0	1
Gross Sq Ft:	884	0	0	0	0	884

Other Project Schedules

Major renovations, remodeling, and additions of capital outlay projects that do not add capacity to schools.

covered outdoor p.e. facility	WEWAHITCHKA ELEMENTARY	\$158,010	\$0	\$0	\$0	\$0	\$158,010	Yes
Remodel Lunchroom	PORT SAINT JOE ELEMENTARY	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000	Yes
roof at Wawa Elementary	WEWAHITCHKA ELEMENTARY	\$474,189	\$0	\$0	\$0	\$0	\$474,189	Yes
		\$1,632,179	\$0	\$0	\$0	\$0	\$1,632,179	

Additional Project Schedules

Any projects that are not identified in the last approved educational plant survey.

Project description not specified	Location not specified	\$0	\$0	\$0	\$0	\$0	\$0	No
		\$0	\$0	\$0	\$0	\$0	\$0	

Non Funded Growth Management Project Schedules

Schedule indicating which projects, due to planned development, that CANNOT be funded from current revenues projected over the next five years.

Nothing reported for this section.

Tracking

Capacity Tracking

WEWAHITCHKA ELEMENTARY	697	587	393	30	13	69.00 %	0	0	0	0.00 %	0
PORT SAINT JOE ELEMENTARY	760	760	488	37	13	64.00 %	0	0	0	0.00 %	0
PORT SAINT JOE JUNIOR SENIOR HIGH	1,108	997	696	47	13	60.00 %	0	0	0	0.00 %	0
HIGHLAND VIEW ELEMENTARY	0	0	0	0	0	0.00 %	0	0	0	0.00 %	0
WEWAHITCHKA JUNIOR SENIOR HIGH	768	707	454	35	13	64.00 %	0	0	0	0.00 %	0
GULF ADULT SCHOOL	72	106	3	3	1	3.00 %	0	0	0	0.00 %	0
	3,293	3,139	1,930	162	13	61.47 %	0	0	0	0.00 %	0

The COFTE Projected Total (0) for 2015 - 2016 must match the Official Forecasted COFTE Total (1,862) for 2015 - 2016 before this section can be completed. In the event that the COFTE Projected Total does not match the Official forecasted COFTE, then the Balanced Projected COFTE Table would be used to balance COFTE.

Elementary (PK-3)	671
Middle (4-8)	677
High (9-12)	514
	1,862

Elementary (PK-3)	671
Middle (4-8)	677
High (9-12)	514
	1,862

Relocatable Replacement

Number of relocatable classrooms clearly identified and scheduled for replacement in the school board adopted financially feasible 5-year district work program.

Total Relocatable Replacements:	0	0	0	0	0	0
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Charter Schools Tracking

Information regarding the use of charter schools.

Nothing reported for this section.

Special Purpose Classrooms Tracking

The number of classrooms that will be used for certain special purposes in the current year, by facility and type of classroom, that the district will, 1), not use for educational purposes, and 2), the co-teaching classrooms that are not open plan classrooms and will be used for educational purposes.

PORT SAINT JOE ELEMENTARY	Educational	0	2	0	0	0	2
PORT SAINT JOE JUNIOR SENIOR HIGH	Educational	0	0	2	0	0	2
WEWAHITCHKA JUNIOR SENIOR HIGH	Educational	0	0	2	0	0	2
Total Educational Classrooms:		0	2	4	0	0	6

PORT SAINT JOE ELEMENTARY	Co-Teaching	0	2	0	0	0	2
PORT SAINT JOE JUNIOR SENIOR HIGH	Co-Teaching	0	0	2	0	0	2
WEWAHITCHKA JUNIOR SENIOR HIGH	Co-Teaching	0	0	2	0	0	2
Total Co-Teaching Classrooms:		0	2	4	0	0	6

Infrastructure Tracking

Necessary offsite infrastructure requirements resulting from expansions or new schools. This section should include infrastructure information related to capacity project schedules and other project schedules (Section 4).

Not Specified

Proposed location of planned facilities, whether those locations are consistent with the comprehensive plans of all affected local governments, and recommendations for infrastructure and other improvements to (and adjacent to) existing facilities. Provisions of 1013.33(12), (13) and (14) and 1013.36 must be addressed for new facilities planned within the 1st three years of the plan (Section 5).

Not Specified

Consistent with Comp Plan? No

Net New Classrooms

The number of classrooms, by grade level and type of construction, that were added during the last fiscal year.

List the net new classrooms added in the 2010 - 2011 fiscal year.					List the net new classrooms to be added in the 2011 - 2012 fiscal year.			
"Classrooms" is defined as capacity carrying classrooms that are added to increase capacity to enable the district to meet the Class Size Amendment.					Totals for fiscal year 2011 - 2012 should match totals in Section 15A.			
Elementary (PK-3)	0	0	0	0	0	0	0	0
Middle (4-8)	0	0	0	0	0	0	0	0
High (9-12)	0	0	0	0	1	0	0	1
	0	0	0	0	1	0	0	1

Relocatable Student Stations

Number of students that will be educated in relocatable units, by school, in the current year, and the projected number of students for each of the years in the workplan.

PORT SAINT JOE JUNIOR SENIOR HIGH	0	128	128	128	0	78
HIGHLAND VIEW ELEMENTARY	0	0	0	0	0	0
WEWAHITCHKA JUNIOR SENIOR HIGH	0	168	168	168	0	95
GULF ADULT SCHOOL	0	0	0	0	0	0
WEWAHITCHKA ELEMENTARY	25	18	18	18	0	18
PORT SAINT JOE ELEMENTARY	0	0	0	0	0	0
Total students in relocatables by year.	25	302	302	302	0	188
Total number of COFTE students projected by year.	1,855	1,855	1,851	1,873	1,882	1,889
Percent in relocatables by year.	1 %	16 %	16 %	16 %	0 %	10 %

Leased Facilities Tracking

Existing leased facilities and plans for the acquisition of leased facilities, including the number of classrooms and student stations, as reported in the educational plant survey, that are planned in that location at the end of the five year workplan.

WEWAHITCHKA ELEMENTARY	1	25	0	0
PORT SAINT JOE ELEMENTARY	0	0	0	0
PORT SAINT JOE JUNIOR SENIOR HIGH	0	0	0	0
HIGHLAND VIEW ELEMENTARY	0	0	0	0
WEWAHITCHKA JUNIOR SENIOR HIGH	0	0	0	0

GULF ADULT SCHOOL	0	0	0	0
	1	25	0	0

Failed Standard Relocatable Tracking

Relocatable units currently reported by school, from FISH, and the number of relocatable units identified as 'Failed Standards'.

Nothing reported for this section.

Planning**Class Size Reduction Planning**

Plans approved by the school board that reduce the need for permanent student stations such as acceptable school capacity levels, redistricting, busing, year-round schools, charter schools, magnet schools, public-private partnerships, multitrack scheduling, grade level organization, block scheduling, or other alternatives.

Other than hiring new teachers there is space available to meet the requirements for class size reduction. There could possibly be a need for three new classrooms at Port St. Joe Elementary School. However, projected COFTE numbers are predicted to drop in the next five years reducing the need for new classrooms.

School Closure Planning

Plans for the closure of any school, including plans for disposition of the facility or usage of facility space, and anticipated revenues.

No schools will be closed in Gulf County

Five Year Survey - Ten Year Capacity

GULF COUNTY SCHOOL DISTRICT

9/28/2011

Schedule of capital outlay projects projected to ensure the availability of satisfactory student stations for the projected student enrollment in K - 12 programs for the future 5 years beyond the 5-year district facilities work program.

No items meet the criteria.

Five Year Survey - Ten Year Infrastructure

GULF COUNTY SCHOOL DISTRICT

9/28/2011

Proposed Location of Planned New, Remodeled, or New Additions to Facilities in 6 thru 10 out years (Section 28).

No items meet the criteria.

Plans for closure of any school, including plans for disposition of the facility or usage of facility space, and anticipated revenues in the 6 thru 10 out years (Section 29).

No items meet the criteria.

Five Year Survey - Ten Year Maintenance

GULF COUNTY SCHOOL DISTRICT

9/28/2011

District projects and locations regarding the projected need for major renovation, repair, and maintenance projects within the district in years 6 - 10 beyond the projects plans detailed in the five years covered by the work plan.

No items match the criteria.

Five Year Survey - Ten Year Utilization

GULF COUNTY SCHOOL DISTRICT

9/28/2011

Schedule of planned capital outlay projects identifying the standard grade groupings, capacities, and planned utilization rates of future educational facilities of the district for both permanent and relocatable facilities.

Elementary - District Totals	1,327	1,327	870.60	65.61 %	0	0	0.00 %
Middle - District Totals	0	0	0.00	#Error	0	0	#Error
High - District Totals	1,918	1,726	1,121.46	64.97 %	0	0	0.00 %
Other - ESE, etc	140	183	5.50	3.01 %	0	0	0.00 %
	3,385	3,236	1,997.56	61.73 %	0	0	0.00 %

Combination schools are included with the middle schools for student stations, capacity, COFTE and utilization purposes because these facilities all have a 90% utilization factor. Use this space to explain or define the grade groupings for combination schools.

No comments to report.

Five Year Survey - Twenty Year Capacity

GULF COUNTY SCHOOL DISTRICT

9/28/2011

Schedule of capital outlay projects projected to ensure the availability of satisfactory student stations for the projected student enrollment in K - 12 programs for the future 11 - 20 years beyond the 5-year district facilities work program.

No items match the criteria.

Five Year Survey - Twenty Year Infrastructure

GULF COUNTY SCHOOL DISTRICT

9/28/2011

Proposed Location of Planned New, Remodeled, or New Additions to Facilities in the 11 through 20 out years (Section 28).

No items meet the criteria.

Plans for closure of any school, including plans for disposition of the facility or usage of facility space, and anticipated revenues in the 11 through 20 out years (Section 29).

No items meet the criteria.

Five Year Survey - Twenty Year Maintenance

GULF COUNTY SCHOOL DISTRICT

9/28/2011

District projects and locations regarding the projected need for major renovation, repair, and maintenance projects within the district in years 11 - 20 beyond the projects plans detailed in the five years covered by the work plan.

No items match the criteria.

Five Year Survey - Twenty Year Utilization

GULF COUNTY SCHOOL DISTRICT

9/28/2011

Schedule of planned capital outlay projects identifying the standard grade groupings, capacities, and planned utilization rates of future educational facilities of the district for both permanent and relocatable facilities.

Elementary - District Totals	1,327	1,327	870.80	65.61 %	0	0	0.00 %
Middle - District Totals	0	0	0.00	#Error	0	0	#Error
High - District Totals	1,918	1,728	1,121.46	64.97 %	0	0	0.00 %
Other - ESE, etc	140	183	5.50	3.01 %	0	0	0.00 %
	3,385	3,236	1,997.56	61.73 %	0	0	0.00 %

Combination schools are included with the middle schools for student stations, capacity, COFTE and utilization purposes because these facilities all have a 90% utilization factor. Use this space to explain or define the grade groupings for combination schools.

No comments to report.

INTRODUCTION

The 5-Year District Facilities Work Program is a very important document. The Department of Education, Legislature, Governor's Office, Division of Community Planning (growth management), local governments, and others use the work program information for various needs including funding, planning, and as the authoritative source for school facilities related information.

The district's facilities work program must be a complete, balanced capital outlay plan that is financially feasible. The first year of the work program is the districts capital outlay budget. To determine if the work program is balanced and financially feasible, the "Net Available Revenue" minus the "Funded Projects Costs" should sum to zero for "Remaining Funds".

If the "Remaining Funds" balance is zero, then the plan is both balanced and financially feasible.

If the "Remaining Funds" balance is negative, then the plan is neither balanced nor feasible.

If the "Remaining Funds" balance is greater than zero, the plan may be feasible, but it is not balanced.

Summary of revenue/expenditures available for new construction and remodeling projects only.

	2012 - 2013	2013 - 2014	2014 - 2015	2015 - 2016	2016 - 2017	Five Year Total
Total Revenues	\$1,045,961	(\$924,296)	(\$818,226)	(\$582,191)	\$10,069	(\$1,268,683)
Total Project Costs	\$1,045,938	\$0	\$0	\$0	\$0	\$1,045,938
Difference (Remaining Funds)	\$23	(\$924,296)	(\$818,226)	(\$582,191)	\$10,069	(\$2,314,621)

District

GULF COUNTY SCHOOL DISTRICT

Fiscal Year Range**CERTIFICATION**

By submitting this electronic document, we certify that all information provided in this 5-year district facilities work program is accurate, all capital outlay resources are fully reported, and the expenditures planned represent a complete and balanced capital outlay plan for the district. The district Superintendent of Schools, Chief Financial Officer, and the School Board have approved the information contained in this 5-year district facilities work program; they certify to the Department of Education, Office of Educational Facilities, that the information contained herein is correct and accurate; they also certify that the plan has been developed in coordination with the general purpose local governments as required by §1013.35(2) F.S. We understand that any information contained in this 5-year district facilities work program is subject to audit by the Auditor General of the State of Florida.

Date of School Board Adoption	11/8/2012
Work Plan Submittal Date	10/4/2012
DISTRICT SUPERINTENDENT	Jim Norton
CHIEF FINANCIAL OFFICER	Sissy Worley
DISTRICT POINT-OF-CONTACT PERSON	Duane McFarland
JOB TITLE	Assistant Superintendent
PHONE NUMBER	850-229-8256
E-MAIL ADDRESS	dmcfarland@gulf.k12.fl.us

Expenditures

Expenditure for Maintenance, Repair and Renovation from 1.50-Mills and PECO

Annually, prior to the adoption of the district school budget, each school board must prepare a tentative district facilities work program that includes a schedule of major repair and renovation projects necessary to maintain the educational and ancillary facilities of the district.

Item	2012 - 2013 Actual Budget	2013 - 2014 Projected	2014 - 2015 Projected	2015 - 2016 Projected	2016 - 2017 Projected	Total
HVAC	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000
Locations:	DISTRICT ADMINISTRATIVE OFFICES, GULF ADULT SCHOOL, PORT SAINT JOE ELEMENTARY, PORT SAINT JOE JUNIOR SENIOR HIGH, WEWAHITCHKA ELEMENTARY, WEWAHITCHKA JUNIOR SENIOR HIGH					
Flooring	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Locations:	DISTRICT ADMINISTRATIVE OFFICES, GULF ADULT SCHOOL, PORT SAINT JOE ELEMENTARY, PORT SAINT JOE JUNIOR SENIOR HIGH, WEWAHITCHKA ELEMENTARY					
Roofing	\$75,230	\$0	\$0	\$0	\$0	\$75,230
Locations:	DISTRICT ADMINISTRATIVE OFFICES, GULF ADULT SCHOOL, PORT SAINT JOE ELEMENTARY, PORT SAINT JOE JUNIOR SENIOR HIGH, WEWAHITCHKA ELEMENTARY, WEWAHITCHKA JUNIOR SENIOR HIGH					
Safety to Life	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Fencing	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Parking	\$58,000	\$0	\$0	\$0	\$0	\$58,000
Locations:	PORT SAINT JOE ELEMENTARY					
Electrical	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Fire Alarm	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Telephone/Intercom System	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Closed Circuit Television	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Paint	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Maintenance/Repair	\$59,643	\$60,000	\$60,000	\$60,000	\$70,000	\$309,643
Locations:	DISTRICT ADMINISTRATIVE OFFICES, GULF ADULT SCHOOL, PORT SAINT JOE ELEMENTARY, PORT SAINT JOE JUNIOR SENIOR HIGH, WEWAHITCHKA ELEMENTARY, WEWAHITCHKA JUNIOR SENIOR HIGH					
Sub Total:	\$282,873	\$150,000	\$150,000	\$150,000	\$160,000	\$892,873
PECO Maintenance Expenditures	\$0	\$0	\$119,259	\$139,797	\$154,365	\$413,421

1.50 Mill Sub Total:	\$1,301,871	\$300,000	\$180,741	\$160,203	\$5,635	\$1,948,450
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Other Items	2012 - 2013 Actual Budget	2013 - 2014 Projected	2014 - 2015 Projected	2015 - 2016 Projected	2016 - 2017 Projected	Total
Renovate lunchroom	\$518,608	\$0	\$0	\$0	\$0	\$518,608
Locations	PORT SAINT JOE ELEMENTARY					
technology	\$75,000	\$150,000	\$150,000	\$150,000	\$0	\$525,000
Locations	DISTRICT ADMINISTRATIVE OFFICES, GULF ADULT SCHOOL, PORT SAINT JOE ELEMENTARY, PORT SAINT JOE JUNIOR SENIOR HIGH, WEWAHITCHKA ELEMENTARY, WEWAHITCHKA JUNIOR SENIOR HIGH					
PE Classrooms	\$425,390	\$0	\$0	\$0	\$0	\$425,390
Locations	PORT SAINT JOE JUNIOR SENIOR HIGH					
Total:	\$1,301,871	\$300,000	\$300,000	\$300,000	\$160,000	\$2,361,871

Local 1.50 Mill Expenditure For Maintenance, Repair and Renovation

Anticipated expenditures expected from local funding sources over the years covered by the current work plan.

Item	2012 - 2013 Actual Budget	2013 - 2014 Projected	2014 - 2015 Projected	2015 - 2016 Projected	2016 - 2017 Projected	Total
Remaining Maint and Repair from 1.5 Mills	\$1,301,871	\$300,000	\$180,741	\$160,203	\$5,635	\$1,948,450
Maintenance/Repair Salaries	\$0	\$0	\$0	\$0	\$0	\$0
School Bus Purchases	\$0	\$200,000	\$220,000	\$0	\$0	\$420,000
Other Vehicle Purchases	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Equipment	\$75,000	\$250,000	\$250,000	\$250,000	\$0	\$825,000
Rent/Lease Payments	\$0	\$0	\$0	\$0	\$0	\$0
COP Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
Rent/Lease Relocatables	\$0	\$0	\$0	\$0	\$0	\$0
Environmental Problems	\$0	\$0	\$0	\$0	\$0	\$0
s.1011.14 Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
Special Facilities Construction Account	\$0	\$0	\$0	\$0	\$0	\$0
Premiums for Property Casualty Insurance - 1011.71 (4a,b)	\$190,000	\$190,000	\$190,000	\$190,000	\$0	\$760,000
Qualified School Construction Bonds (QSCB)	\$0	\$0	\$0	\$0	\$0	\$0
Qualified Zone Academy Bonds (QZAB)	\$0	\$0	\$0	\$0	\$0	\$0
Covered Play	\$10,432	\$0	\$0	\$0	\$0	\$10,432
Local Expenditure Totals:	\$1,577,303	\$940,000	\$840,741	\$600,203	\$5,635	\$3,963,882

Revenue

1.50 Mill Revenue Source

Schedule of Estimated Capital Outlay Revenue from each currently approved source which is estimated to be available for expenditures on the projects included in the tentative district facilities work program. All amounts are NET after considering carryover balances, interest earned, new COP's, 1011.14 and 1011.15 loans, etc. Districts cannot use 1.5-Mill funds for salaries except for those explicitly associated with maintenance/repair projects. (1011.71 (5), F.S.)

Item	Fund	2012 - 2013 Actual Value	2013 - 2014 Projected	2014 - 2015 Projected	2015 - 2016 Projected	2016 - 2017 Projected	Total
(1) Non-exempt property assessed valuation		\$1,406,159,594	\$1,493,258,904	\$1,533,674,256	\$1,578,852,254	\$1,638,945,615	\$7,650,890,623
(2) The Millage projected for discretionary capital outlay per s.1011.71		0.40	0.00	0.00	0.00	0.00	
(3) Full value of the 1.50-Mill discretionary capital outlay per s.1011.71		\$2,362,348	\$2,508,675	\$2,576,573	\$2,652,472	\$2,753,429	\$12,853,497
(4) Value of the portion of the 1.50 -Mill ACTUALLY levied	370	\$539,965	\$0	\$0	\$0	\$0	\$539,965
(5) Difference of lines (3) and (4)		\$1,822,383	\$2,508,675	\$2,576,573	\$2,652,472	\$2,753,429	\$12,313,532

PECO Revenue Source

The figure in the row designated "PECO Maintenance" will be subtracted from funds available for new construction because PECO maintenance dollars cannot be used for new construction.

Item	Fund	2012 - 2013 Actual Budget	2013 - 2014 Projected	2014 - 2015 Projected	2015 - 2016 Projected	2016 - 2017 Projected	Total
PECO New Construction	340	\$0	\$0	\$6,811	\$2,308	\$0	\$9,119
PECO Maintenance Expenditures		\$0	\$0	\$119,259	\$139,797	\$154,365	\$413,421
		\$0	\$0	\$126,070	\$142,105	\$154,365	\$422,540

CO & DS Revenue Source

Revenue from Capital Outlay and Debt Service funds.

Item	Fund	2012 - 2013 Actual Budget	2013 - 2014 Projected	2014 - 2015 Projected	2015 - 2016 Projected	2016 - 2017 Projected	Total
CO & DS Cash Flow-through Distributed	360	\$14,917	\$14,917	\$14,917	\$14,917	\$14,917	\$74,585
CO & DS Interest on Undistributed CO	360	\$787	\$787	\$787	\$787	\$787	\$3,935
		\$15,704	\$15,704	\$15,704	\$15,704	\$15,704	\$78,520

Fair Share Revenue Source

All legally binding commitments for proportionate fair-share mitigation for impacts on public school facilities must be included in the 5-year district work program.

Nothing reported for this section.

Sales Surtax Referendum

Specific information about any referendum for a 1-cent or ½-cent surtax referendum during the previous year.

Did the school district hold a surtax referendum during the past fiscal year 2011 - 2012?

No

Additional Revenue Source

Any additional revenue sources

Item	2012 - 2013 Actual Value	2013 - 2014 Projected	2014 - 2015 Projected	2015 - 2016 Projected	2016 - 2017 Projected	Total
Proceeds from a s.1011.14/15 F.S. Loans	\$0	\$0	\$0	\$0	\$0	\$0
District Bonds - Voted local bond referendum proceeds per s.9, Art VII State Constitution	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from Special Act Bonds	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Revenue from CO & DS Bond Sale	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from Voted Capital Improvements millage	\$0	\$0	\$0	\$0	\$0	\$0
Other Revenue for Other Capital Projects	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from 1/2 cent sales surtax authorized by school board	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from local governmental infrastructure sales surtax	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from Certificates of Participation (COP's) Sale	\$0	\$0	\$0	\$0	\$0	\$0
Classrooms First Bond proceeds amount authorized in FY 1997-98	\$0	\$0	\$0	\$0	\$0	\$0
Classrooms for Kids	\$0	\$0	\$0	\$0	\$0	\$0
District Equity Recognition	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grants	\$0	\$0	\$0	\$0	\$0	\$0
Proportionate share mitigation (actual cash revenue only, not in kind donations)	\$0	\$0	\$0	\$0	\$0	\$0
Impact fees received	\$0	\$0	\$0	\$0	\$0	\$0
Private donations	\$0	\$0	\$0	\$0	\$0	\$0
Grants from local governments or not-for-profit organizations	\$0	\$0	\$0	\$0	\$0	\$0
Interest, Including Profit On Investment	\$0	\$0	\$0	\$0	\$0	\$0
Revenue from Bonds pledging proceeds from 1 cent or 1/2 cent Sales Surtax	\$0	\$0	\$0	\$0	\$0	\$0
Total Fund Balance Carried Forward	\$2,067,595	\$0	\$0	\$0	\$0	\$2,067,595
General Capital Outlay Obligated Fund Balance Carried Forward From Total Fund Balance Carried Forward	\$0	\$0	\$0	\$0	\$0	\$0
Special Facilities Construction Account	\$0	\$0	\$0	\$0	\$0	\$0
One Cent - 1/2 Cent Sales Surtax Debt Service From Total Fund Balance Carried Forward	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay Projects Funds Balance	\$0	\$0	\$0	\$0	\$0	\$0
Carried Forward From Total Fund						
Balance Carried Forward						
Subtotal	\$2,067,595	\$0	\$0	\$0	\$0	\$2,067,595

Total Revenue Summary

Item Name	2012 - 2013 Budget	2013 - 2014 Projected	2014 - 2015 Projected	2015 - 2016 Projected	2016 - 2017 Projected	Five Year Total
Local 1.5 Mill Discretionary Capital Outlay Revenue	\$539,965	\$0	\$0	\$0	\$0	\$539,965
PECO and 1.5 Mill Maint and Other 1.5 Mill Expenditures	(\$1,577,303)	(\$940,000)	(\$840,741)	(\$600,203)	(\$5,635)	(\$3,963,882)
PECO Maintenance Revenue	\$0	\$0	\$119,259	\$139,797	\$154,365	\$413,421
Available 1.50 Mill for New Construction	(\$1,037,338)	(\$940,000)	(\$840,741)	(\$600,203)	(\$5,635)	(\$3,423,917)

Item Name	2012 - 2013 Budget	2013 - 2014 Projected	2014 - 2015 Projected	2015 - 2016 Projected	2016 - 2017 Projected	Five Year Total
CO & DS Revenue	\$15,704	\$15,704	\$15,704	\$15,704	\$15,704	\$78,520
PECO New Construction Revenue	\$0	\$0	\$6,811	\$2,308	\$0	\$9,119
Other/Additional Revenue	\$2,067,595	\$0	\$0	\$0	\$0	\$2,067,595
Total Additional Revenue	\$2,083,299	\$15,704	\$22,515	\$18,012	\$15,704	\$2,155,234
Total Available Revenue	\$1,045,961	(\$924,296)	(\$818,226)	(\$582,191)	\$10,069	(\$1,268,683)

Project Schedules

Capacity Project Schedules

A schedule of capital outlay projects necessary to ensure the availability of satisfactory classrooms for the projected student enrollment in K-12 programs.

Nothing reported for this section.

Planned Cost:						
Student Stations:						
Total Classrooms:						
Gross Sq Ft:						

Other Project Schedules

Major renovations, remodeling, and additions of capital outlay projects that do not add capacity to schools.

Project Description	Location	2012 - 2013 Actual Budget	2013 - 2014 Projected	2014 - 2015 Projected	2015 - 2016 Projected	2016 - 2017 Projected	Total	Funded
covered outdoor p.e. facility	WEWAHITCHKA ELEMENTARY	\$10,431	\$0	\$0	\$0	\$0	\$10,431	Yes
Remodel Lunchroom	PORT SAINT JOE ELEMENTARY	\$518,608	\$0	\$0	\$0	\$0	\$518,608	Yes
new roof at Wewa Elementary	WEWAHITCHKA ELEMENTARY	\$181,509	\$0	\$0	\$0	\$0	\$181,509	Yes
Remodel dressing area/PE classrooms	PORT SAINT JOE JUNIOR SENIOR HIGH	\$335,390	\$0	\$0	\$0	\$0	\$335,390	Yes
Roof cleaning	PORT SAINT JOE JUNIOR SENIOR HIGH	\$0	\$0	\$0	\$0	\$0	\$0	No
Project description not specified	Location not specified	\$0	\$0	\$0	\$0	\$0	\$0	No
Project description not specified	Location not specified	\$0	\$0	\$0	\$0	\$0	\$0	No
Project description not specified	Location not specified	\$0	\$0	\$0	\$0	\$0	\$0	No
Project description not specified	Location not specified	\$0	\$0	\$0	\$0	\$0	\$0	No
Project description not specified	Location not specified	\$0	\$0	\$0	\$0	\$0	\$0	No
		\$1,045,938	\$0	\$0	\$0	\$0	\$1,045,938	

Additional Project Schedules

Any projects that are not identified in the last approved educational plant survey.

Project Description	Location	Num Classroom s	2012 - 2013 Actual Budget	2013 - 2014 Projected	2014 - 2015 Projected	2015 - 2016 Projected	2016 - 2017 Projected	Total	Funded
Project description not specified	Location not specified		\$0	\$0	\$0	\$0	\$0	\$0	No
			\$0	\$0	\$0	\$0	\$0	\$0	

Non Funded Growth Management Project Schedules

Schedule indicating which projects, due to planned development, that CANNOT be funded from current revenues projected over the next five years.

Nothing reported for this section.

Tracking

Capacity Tracking

Location	2012 - 2013 Satis. Stu. Sta.	Actual 2012 - 2013 FISH Capacity	Actual 2011 - 2012 COFTE	# Class Rooms	Actual Average 2012 - 2013 Class Size	Actual 2012 - 2013 Utilization	New Stu. Capacity	New Rooms to be Added/Removed	Projected 2016 - 2017 COFTE	Projected 2016 - 2017 Utilization	Projected 2016 - 2017 Class Size
WEWAHITCHKA ELEMENTARY	567	567	445	30	15	78.00 %	0	0	0	0.00 %	0
PORT SAINT JOE ELEMENTARY	760	760	557	37	15	73.00 %	0	0	0	0.00 %	0
PORT SAINT JOE JUNIOR SENIOR HIGH	1,108	997	493	47	10	49.00 %	0	0	0	0.00 %	0
HIGHLAND VIEW ELEMENTARY	0	0	0	0	0	0.00 %	0	0	0	0.00 %	0
WEWAHITCHKA JUNIOR SENIOR HIGH	786	707	384	35	11	54.00 %	0	0	0	0.00 %	0
GULF ADULT SCHOOL	72	108	1	3	0	1.00 %	0	0	0	0.00 %	0
	3,293	3,139	1,880	152	12	59.88 %	0	0	0	0.00 %	0

The COFTE Projected Total (0) for 2016 - 2017 must match the Official Forecasted COFTE Total (1,869) for 2016 - 2017 before this section can be completed. In the event that the COFTE Projected Total does not match the Official forecasted COFTE, then the Balanced Projected COFTE Table should be used to balance COFTE.

Projected COFTE for 2016 - 2017	
Elementary (PK-3)	577
Middle (4-8)	754
High (9-12)	537
	1,869

Grade/Level/Type	Balanced Projected COFTE for 2016 - 2017
Elementary (PK-3)	577
Middle (4-8)	754
High (9-12)	537
	1,868

Relocatable Replacement

Number of relocatable classrooms clearly identified and scheduled for replacement in the school board adopted financially feasible 5-year district work program.

Location	2012 - 2013	2013 - 2014	2014 - 2015	2015 - 2016	2016 - 2017	Year 5 Total
Total Relocatable Replacements:	0	0	0	0	0	0

Charter Schools Tracking

Information regarding the use of charter schools.

Nothing reported for this section.

Special Purpose Classrooms Tracking

The number of classrooms that will be used for certain special purposes in the current year, by facility and type of classroom, that the district will, 1), not use for educational purposes, and 2), the co-teaching classrooms that are not open plan classrooms and will be used for educational purposes.

School	School Type	# of Elementary K-3 Classrooms	# of Middle 4-8 Classrooms	# of High 9-12 Classrooms	# of ESE Classrooms	# of Combo Classrooms	Total Classrooms
PORT SAINT JOE ELEMENTARY	Educational	0	2	0	0	0	2
PORT SAINT JOE JUNIOR SENIOR HIGH	Educational	0	0	2	0	0	2
WEWAHITCHKA JUNIOR SENIOR HIGH	Educational	0	0	2	0	0	2
Total Educational Classrooms:		0	2	4	0	0	6

School	School Type	# of Elementary K-3 Classrooms	# of Middle 4-8 Classrooms	# of High 9-12 Classrooms	# of ESE Classrooms	# of Combo Classrooms	Total Classrooms
PORT SAINT JOE ELEMENTARY	Co-Teaching	0	2	0	0	0	2
PORT SAINT JOE JUNIOR SENIOR HIGH	Co-Teaching	0	0	2	0	0	2
WEWAHITCHKA JUNIOR SENIOR HIGH	Co-Teaching	0	0	2	0	0	2
Total Co-Teaching Classrooms:		0	2	4	0	0	6

Infrastructure Tracking

Necessary offsite infrastructure requirements resulting from expansions or new schools. This section should include infrastructure information related to capacity project schedules and other project schedules (Section 4).

Not Specified

Proposed location of planned facilities, whether those locations are consistent with the comprehensive plans of all affected local governments, and recommendations for infrastructure and other improvements to land adjacent to existing facilities. Provisions of 1013.33(12), (13) and (14) and 1013.36 must be addressed for new facilities planned within the 1st three years of the plan (Section 5).

Not Specified

Consistent with Comp Plan?

No

Net New Classrooms

The number of classrooms, by grade level and type of construction, that were added during the last fiscal year.

List the net new classrooms added in the 2011 - 2012 fiscal year.					List the net new classrooms to be added in the 2012 - 2013 fiscal year.			
"Classrooms" is defined as capacity carrying classrooms that are added to increase capacity to enable the district to meet the Class Size Amendment.					Totals for fiscal year 2012 - 2013 should match totals in Section 15A.			
Location	2011 - 2012 # Permanent	2011 - 2012 # Modular	2011 - 2012 # Relocatable	2011 - 2012 Total	2012 - 2013 # Permanent	2012 - 2013 # Modular	2012 - 2013 # Relocatable	2012 - 2013 Total
Elementary (PK-3)	0	0	0	0	0	0	0	0
Middle (4-8)	0	0	0	0	0	0	0	0
High (9-12)	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0

Relocatable Student Stations

Number of students that will be educated in relocatable units, by school, in the current year, and the projected number of students for each of the years in the workplan.

Site	2012 - 2013	2013 - 2014	2014 - 2015	2015 - 2016	2016 - 2017	5 Year Average
WEWAHITCHKA ELEMENTARY	25	18	18	0	0	12
PORT SAINT JOE ELEMENTARY	0	0	0	0	0	0
PORT SAINT JOE JUNIOR SENIOR HIGH	0	126	126	0	0	50
HIGHLAND VIEW ELEMENTARY	0	0	0	0	0	0
WEWAHITCHKA JUNIOR SENIOR HIGH	0	158	158	0	0	63
GULF ADULT SCHOOL	0	0	0	0	0	0

Totals for GULF COUNTY SCHOOL DISTRICT						
Total students in relocatables by year.	25	302	302	0	0	126
Total number of COFTE students projected by year.	1,822	1,842	1,860	1,867	1,869	1,852
Percent in relocatables by year.	1 %	16 %	16 %	0 %	0 %	7 %

Leased Facilities Tracking

Existing leased facilities and plans for the acquisition of leased facilities, including the number of classrooms and student stations, as reported in the educational plant survey, that are planned in that location at the end of the five year workplan.

Location	# of Leased Classrooms 2012 - 2013	FISH Student Stations	Owner	# of Leased Classrooms 2016 - 2017	FISH Student Stations
WEWAHITCHKA ELEMENTARY	1	25		0	0
PORT SAINT JOE ELEMENTARY	0	0		0	0
PORT SAINT JOE JUNIOR SENIOR HIGH	0	0		0	0
HIGHLAND VIEW ELEMENTARY	0	0		0	0
WEWAHITCHKA JUNIOR SENIOR HIGH	0	0		0	0

GULF ADULT SCHOOL	0	0	0	0
	1	25	0	0

Failed Standard Relocatable Tracking

Relocatable units currently reported by school, from FISH, and the number of relocatable units identified as 'Failed Standards'.

Nothing reported for this section.

Planning**Class Size Reduction Planning**

Plans approved by the school board that reduce the need for permanent student stations such as acceptable school capacity levels, redistricting, busing, year-round schools, charter schools, magnet schools, public-private partnerships, multitrack scheduling, grade level organization, block scheduling, or other alternatives.

Other than hiring new teachers there is space available to meet the requirements for class size reduction. There could possibly be a need for three new classrooms at Port

St. Joe Elementary School. However, projected COFTE numbers are predicted to drop in the next five years reducing the need for new classrooms.

School Closure Planning

Plans for the closure of any school, including plans for disposition of the facility or usage of facility space, and anticipated revenues.

No schools will be closed in Gulf County

Five Year Survey - Ten Year Capacity

GULF COUNTY SCHOOL DISTRICT

10/8/2012

Schedule of capital outlay projects projected to ensure the availability of satisfactory student stations for the projected student enrollment in K - 12 programs for the future 5 years beyond the 5-year district facilities work program.

No items meet the criteria.

Five Year Survey - Ten Year Infrastructure

GULF COUNTY SCHOOL DISTRICT

10/8/2012

Proposed Location of Planned New, Remodeled, or New Additions to Facilities in 6 thru 10 out years (Section 28).

No items meet the criteria.

Plans for closure of any school, including plans for disposition of the facility or usage of facility space, and anticipated revenues in the 6 thru 10 out years (Section 29).

No items meet the criteria.

Five Year Survey - Ten Year Maintenance

GULF COUNTY SCHOOL DISTRICT

10/8/2012

District projects and locations regarding the projected need for major renovation, repair, and maintenance projects within the district in years 6 - 10 beyond the projects plans detailed in the five years covered by the work plan.

No items match the criteria.

Five Year Survey - Ten Year Utilization

GULF COUNTY SCHOOL DISTRICT

10/8/2012

Schedule of planned capital outlay projects identifying the standard grade groupings, capacities, and planned utilization rates of future educational facilities of the district for both permanent and relocatable facilities.

Grade Level Projections	FISH Student Stations	Actual FISH Capacity	Actual COFTE	Actual Utilization	Actual new Student Capacity to be added/remove	Projected COFTE	Projected Utilization
Elementary - District Totals	1,327	1,327	870.60	65.61 %	0	0	0.00 %
Middle - District Totals	0	0	0.00	0.00 %	0	0	0.00 %
High - District Totals	1,918	1,726	1,121.46	64.97 %	0	0	0.00 %
Other - ESE, etc	140	183	5.50	3.01 %	0	0	0.00 %
	3,385	3,236	1,997.56	61.73 %	0	0	0.00 %

Combination schools are included with the middle schools for student stations, capacity, COFTE and utilization purposes because these facilities all have a 90% utilization factor. Use this space to explain or define the grade groupings for combination schools.

No comments to report.

Five Year Survey - Twenty Year Capacity

GULF COUNTY SCHOOL DISTRICT

10/8/2012

Schedule of capital outlay projects projected to ensure the availability of satisfactory student stations for the projected student enrollment in K - 12 programs for the future 11 - 20 years beyond the 5-year district facilities work program.

No items match the criteria.

Five Year Survey - Twenty Year Infrastructure

GULF COUNTY SCHOOL DISTRICT

10/8/2012

Proposed Location of Planned New, Remodeled, or New Additions to Facilities in the 11 through 20 out years (Section 28).

No items meet the criteria.

Plans for closure of any school, including plans for disposition of the facility or usage of facility space, and anticipated revenues in the 11 through 20 out years (Section 29).

No items meet the criteria.

Five Year Survey - Twenty Year Maintenance

GULF COUNTY SCHOOL DISTRICT

10/8/2012

District projects and locations regarding the projected need for major renovation, repair, and maintenance projects within the district in years 11 - 20 beyond the projects plans detailed in the five years covered by the work plan.

No items match the criteria.

Five Year Survey - Twenty Year Utilization

GULF COUNTY SCHOOL DISTRICT

10/8/2012

Schedule of planned capital outlay projects identifying the standard grade groupings, capacities, and planned utilization rates of future educational facilities of the district for both permanent and relocatable facilities.

Grade Level Projections	FISH Student Stations	Actual FISH Capacity	Actual COFTE	Actual Utilization	Actual new Student Capacity to be added/removed	Projected COFTE	Projected Utilization
Elementary - District Totals	1,327	1,327	870.60	65.61 %	0	0	0.00 %
Middle - District Totals	0	0	0.00	0.00 %	0	0	0.00 %
High - District Totals	1,918	1,726	1,121.46	64.97 %	0	0	0.00 %
Other - ESE, etc	140	183	5.50	3.01 %	0	0	0.00 %
	3,385	3,236	1,997.56	61.73 %	0	0	0.00 %

Combination schools are included with the middle schools for student stations, capacity, COFTE and utilization purposes because these facilities all have a 90% utilization factor. Use this space to explain or define the grade groupings for combination schools.

No comments to report.

RESOLUTION 2012-04

A RESOLUTION OF THE CITY OF PORT ST. JOE, FLORIDA, ESTABLISHING A SCHEDULE OF FEES FOR THE COLLECTION OF WASTE AS DETAILED IN ORDINANCE #347, SEC. 54-5, ADOPTED BY THE CITY ON JUNE 20, 2006; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Ordinance #347 having been adopted by the City of Port St. Joe on June 20, 2006, establishes a city code for garbage/trash removal; and

WHEREAS, Sec. 54-5 authorizes the City Commission to set a fee schedule for waste collection by resolution; and

WHEREAS, Waste Pro has negotiated with the City on fees to be charged, and the City has agreed upon the proposed fee schedule;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF PORT ST. JOE, FLORIDA:

1. That the Fee Schedule attached hereto as submitted but Waste Pro and marked as Exhibit A shall be adopted as the schedule of fees allowed by Waste Pro to be charged to the citizens of Port St. Joe.

Effective date: This Resolution shall become effective January 1, 2013.

THIS RESOLUTION ADOPTED this December _____, 2012.

CITY COMMISSISON OF THE CITY
OF PORT ST. JOE, FLORIDA

BY: _____
Mel C. Magidson, Jr.
Mayor-Commissioner

Attest:

Charlotte Pierce
Auditor/Clerk

Effective 1/1/2013

		1X	2.50%	2X	2.50%	3X	2.50%	4X	2.50%	5X	2.50%	6X	2.50%
W.Pro	1 Yard	\$47.74	\$48.93	\$90.65	\$92.92	\$134.76	\$138.13	\$176.45	\$180.86	\$213.30	\$218.63	\$255.96	\$262.36
City	1 Yard	\$52.92	\$54.24	\$98.11	\$100.56	\$145.17	\$148.80	\$191.37	\$196.15	\$231.15	\$236.93	\$269.09	\$275.82
W.Pro	2 Yard	\$65.33	\$66.96	\$113.77	\$116.61	\$163.46	\$167.55	\$229.50	\$235.24	\$275.91	\$282.81	\$330.88	\$339.15
City	2Yard	\$70.43	\$72.19	\$121.56	\$124.60	\$175.58	\$179.97	\$243.19	\$249.27	\$294.91	\$302.28	\$350.58	\$359.34
W.Pro	3 Yard	\$94.11	\$96.46	\$160.97	\$164.99	\$241.25	\$247.28	\$293.48	\$300.82	\$383.82	\$393.42	\$460.58	\$472.09
City	3 Yard	\$100.83	\$103.35	\$172.11	\$176.41	\$258.14	\$264.59	\$312.02	\$319.82	\$400.52	\$410.53	\$477.10	\$489.03
W.Pro	4 Yard	\$109.49	\$112.23	\$226.87	\$232.54	\$298.32	\$305.78	\$390.70	\$400.47	\$491.34	\$503.62	\$576.66	\$591.08
City	4 Yard	\$117.24	\$120.17	\$242.05	\$248.10	\$318.42	\$326.38	\$416.34	\$426.75	\$517.69	\$530.63	\$608.81	\$624.03
W.Pro	6 Yard	\$151.70	\$155.49	\$300.92	\$308.44	\$429.08	\$439.81	\$562.52	\$576.58	\$698.64	\$716.11	\$838.36	\$859.32
City	6Yard	\$159.30	\$163.28	\$311.26	\$319.04	\$458.26	\$469.72	\$602.36	\$617.42	\$745.51	\$764.15	\$875.32	\$897.20
W.Pro	8 Yard	\$200.63	\$205.65	\$359.24	\$368.22	\$499.49	\$511.98	\$646.27	\$662.43	\$891.55	\$913.84	\$1,069.86	\$1,096.61
City	8 Yard	\$221.34	\$226.87	\$384.02	\$393.62	\$532.52	\$545.83	\$688.51	\$705.72	\$952.03	\$975.83	\$1,150.74	\$1,179.51
				W.Pro	2.50%	City	2.50%						
1	96 gallon cart			\$14.89	\$15.26	\$20.07	\$20.57						
1	64 gallon cart			\$12.71	\$13.03	\$17.89	\$18.34						
2	96 gallon cart			\$24.33	\$24.94	\$29.51	\$30.25						
2	64 gallon cart			\$18.91	\$19.38	\$24.09	\$24.69						
1	96&64 gallon cart			\$21.09	\$21.62	\$26.27	\$26.93						
1	96 gallon cart low income			\$11.70	\$11.99	\$16.88	\$17.30						
1	64 gallon cart low income			\$9.94	\$10.19	\$15.12	\$15.50						
1	Commercial Carts		1x	\$23.72	\$24.31	\$28.90	\$29.62						
1	Commercial Carts		2x	\$45.90	\$47.05	\$51.08	\$52.36						
2	Commercial Carts		2x	\$72.21	\$74.02	\$77.39	\$79.32						
1	Home Business Cart		1x	\$23.72	\$24.31	\$28.90	\$29.62						

**EXHIBIT A TO AGREEMENT
BETWEEN
ENGINEER AND SUBCONTRACTOR
FOR
PROFESSIONAL SERVICES**

**DESCRIPTION OF BASIC SUBCONTRACTOR SERVICES
AND RELATED MATTERS**

This is an exhibit attached to and made a part of and incorporated by reference into the Agreement dated , 20 , between (ENGINEER) and CDM Smith Inc. (CDM Smith) (SUBCONTRACTOR) for professional services.

1. SUBCONTRACTOR shall provide for ENGINEER under Section 1 of the Agreement, the following Basic Services in accordance with the terms and conditions of the Agreement:

Per attached Task Order 12-01 and subsequent Task Orders as agreed upon.

2. The time periods for the performance of SUBCONTRACTOR's services are as follows:

Per attached Task Order 12-01 and subsequent Task Orders as agreed upon.

3. Compensation for services of principals and employees of SUBCONTRACTOR rendered pursuant to Section 1 will be on the following basis:

Per attached Task Order 12-01 and subsequent Task Orders as agreed upon.

**AGREEMENT
BETWEEN
ENGINEER AND SUBCONTRACTOR
FOR
PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT made as of _____, 20____, between _____ (ENGINEER) and CDM Smith Inc. (CDM Smith) (SUBCONTRACTOR).

ENGINEER has made an agreement dated _____, _____, with _____ (OWNER), which is herein referred to as the Prime Agreement and which provides for ENGINEER's performing professional services in connection with the Project described therein. ENGINEER hereby engages SUBCONTRACTOR to perform for ENGINEER certain of those services in connection with said Project in accordance with the terms and conditions of this Agreement between ENGINEER and SUBCONTRACTOR hereinafter referred to as "this Agreement." A copy of all necessary portions of the Prime Agreement pertinent to SUBCONTRACTOR's responsibilities, compensation and timing of services is provided hereunder. SUBCONTRACTOR has been furnished a copy of OWNER's latest program for the Project to the extent available and will be furnished additional Drawings, Specifications, schedules and other material pertinent to SUBCONTRACTOR's services as they become available to ENGINEER. The Project is described in the Prime Agreement as follows:

The part of the Project for which SUBCONTRACTOR is to perform services is hereinafter called the "Services" and is generally described as follows:

ENGINEER is the prime professional with respect to SUBCONTRACTOR's services to be performed under this Agreement and is responsible for coordinating SUBCONTRACTOR's services with the services of others involved in the Project. SUBCONTRACTOR is ENGINEER's independent subcontractor for the Services, and shall be responsible for the subcontractor services under this Agreement, and is not a joint-venturer with ENGINEER. ENGINEER shall be the general administrator and coordinator of the professional services for the Project, and shall facilitate the exchange of information among the independent professional associates and subcontractors retained by ENGINEER for the Project as necessary for the coordination of their services.

ENGINEER and SUBCONTRACTOR agree as set forth below:

SECTION 1 — BASIC SERVICES OF SUBCONTRACTOR

SUBCONTRACTOR shall provide for ENGINEER the basic subcontracting services described in detail in paragraph 1, Basic Services of Exhibit A "Description of Basic Subcontractor Services and Related Matters" within the time period stipulated therein. The SUBCONTRACTOR shall at SUBCONTRACTOR's own expense obtain all data and information other than that referred to in paragraphs 3.1, 3.2 and 3.6 necessary for the performance of SUBCONTRACTOR's services. SUBCONTRACTOR is responsible to confirm that the documents prepared by SUBCONTRACTOR and the services SUBCONTRACTOR renders hereunder conform to the applicable laws, rules, regulations, ordinances, codes, orders and special requirements of the place where the Project is located. All of SUBCONTRACTOR's communications to or with OWNER or ENGINEER's other independent professional associates and subcontractors will be through or with the knowledge of

ENGINEER.

SECTION 2 — ADDITIONAL SERVICES OF SUBCONTRACTOR

If authorized in writing by ENGINEER, SUBCONTRACTOR shall provide Additional Services which are in addition to Basic Services. To the extent that the Additional Services have been identified at the time of signing this Agreement, they are itemized in paragraph 1 of Exhibit A "Description of Basic Subcontractor Services and Related Matters." Additional Services will be paid for by ENGINEER as indicated in paragraph 3 thereof. As further Additional Services are requested by ENGINEER, this Agreement will be supplemented to describe them and indicate the method of compensation therefor.

SECTION 3 — ENGINEER'S RESPONSIBILITIES

ENGINEER shall do the following in a timely manner so as not to delay the services of SUBCONTRACTOR:

- 3.1 Provide all criteria and full information as to OWNER's and ENGINEER's requirements for the Services, including design objectives and constraints, space, capacity and performance requirements, including flexibility and expandability, and any budgetary limitations; and copies of all design and construction standards which OWNER and ENGINEER will require to be included in the Drawings and Specifications.
- 3.2 Make available to SUBCONTRACTOR Drawings, Specifications, schedules and other information, interpretations and data which were prepared by ENGINEER, or by others which are available to ENGINEER, and which ENGINEER and SUBCONTRACTOR consider pertinent to SUBCONTRACTOR's performance of the Services hereunder, on all of which SUBCONTRACTOR may rely in performing the Services except as may be specifically noted otherwise in writing.
- 3.3 Request OWNER to arrange for access to and make all provisions for SUBCONTRACTOR to enter upon public and private property as required for SUBCONTRACTOR to perform services under this Agreement.
- 3.4 Consult with SUBCONTRACTOR before issuing interpretations or clarifications of documents furnished by SUBCONTRACTOR, and obtain written consent of SUBCONTRACTOR before acting upon shop drawings, samples or other submittals of construction contractors or upon work directive changes or change orders affecting the Services, and assume full responsibility for any such action taken without such consultation or consent.
- 3.5 When SUBCONTRACTOR has requested the right to participate in any decision to accept a particular contractor, subcontractor or supplier proposed for the Services, consult with SUBCONTRACTOR to determine if SUBCONTRACTOR, after due investigation, has reasonable objection to any such contractor, subcontractor or supplier, before ENGINEER makes a decision as to such acceptability.
- 3.6 Furnish to SUBCONTRACTOR a copy of opinions of probable cost furnished to OWNER, Bidding Documents, bid tabulations and Contract Documents (including change orders as issued) and such other construction contract data as pertain to SUBCONTRACTOR services.
- 3.7 Give prompt written notice to SUBCONTRACTOR whenever ENGINEER observes or otherwise becomes aware of any development that affects the scope or timing of SUBCONTRACTOR's services, or any defect or non-conformance in the work of Contractor

affecting This Part of the project.

- 3.8 Advise SUBCONTRACTOR of the identity of other independent professional associates or subcontractors participating in the design or administration of the Services and the scope of their services.
- 3.9 The information and services to be provided by ENGINEER under this Section 3 will be without cost to SUBCONTRACTOR.

SECTION 4 — PERIOD OF SERVICE

SUBCONTRACTOR recognizes that the services of ENGINEER and others involved in the Project are dependent upon the timely performance of SUBCONTRACTOR's services. Unless otherwise provided in Exhibit A "Description of Basic Subcontractor Services and Related Matters" or elsewhere in this Agreement, SUBCONTRACTOR shall perform such services in the same character, timing and sequence as ENGINEER is required to perform services under the Prime Agreement. Specific periods of time for rendering services or specific dates by which services are to be completed are set forth in paragraph 2 of Exhibit A "Description of Basic Subcontractor Services and Related Matters." If such periods of time or dates are exceeded through no fault of SUBCONTRACTOR, all rates and amounts of compensation provided herein shall be subject to equitable adjustment.

SECTION 5 — PAYMENTS TO SUBCONTRACTOR

- 5.1 Method of Payment. ENGINEER shall pay SUBCONTRACTOR for Basic Services rendered under Section 1 as more particularly described in paragraph 1 of Exhibit A "Description of Basic Subcontractor Services and Related Matters" with compensation computed as indicated in paragraph 3 of said Exhibit A; and shall pay SUBCONTRACTOR for Additional Services rendered under Section 2 of the basis indicated in paragraph 3 of Exhibit A.
- 5.2 Future Adjustment. If the general scope, extent or character of the Services is changed materially through no fault of SUBCONTRACTOR, the amount of compensation provided for herein shall be subject to equitable adjustment.
- 5.3 Times of Payment. Payments to SUBCONTRACTOR shall be made in accordance with this paragraph 5.3.
 - 5.3.1 SUBCONTRACTOR shall submit monthly statements for Basic and Additional Services rendered. If ENGINEER objects to any statement submitted by SUBCONTRACTOR, ENGINEER, shall so advise SUBCONTRACTOR in writing giving reasons therefor within ten (10) days of receipt of such statement. If no such objection is made, the statement will be considered acceptable by ENGINEER. SUBCONTRACTOR shall be paid for its services within forty-five (45) days of submittal of SUBCONTRACTOR's invoice whether or not ENGINEER has been paid by OWNER.
 - 5.3.2 If ENGINEER fails to make payment due SUBCONTRACTOR for services and expenses within forty-five (45) days after receipt of SUBCONTRACTOR's invoice therefor, the amounts due SUBCONTRACTOR will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said forty-fifth (45th) day; and, in addition, SUBCONTRACTOR may, after giving seven (7) days' written notice to ENGINEER, suspend services under this Agreement until SUBCONTRACTOR has been paid in full all amounts due for services, expenses and

charges. Payments will be credited first to interest and then to principal. In the event of a disputed or contested billing, only that portion so contested may be withheld from payment, and the undisputed portion will be paid.

ENGINEER agrees to pay SUBCONTRACTOR all costs of collection including but not limited to reasonable attorneys' fees, collection fees and court costs incurred by SUBCONTRACTOR to collect properly due payments.

5.4 Reproductions and Information

5.4.1 SUBCONTRACTOR shall at SUBCONTRACTOR's expense furnish ENGINEER copies of all progress reproductions and information required by ENGINEER for performance of ENGINEER's services under the Prime Agreement for review of SUBCONTRACTOR's services while in progress.

5.4.2 ENGINEER shall at ENGINEER's expense furnish information and progress reproductions of ENGINEER's work and that of others assigned to the Project as may be required for the orderly performance of SUBCONTRACTOR's services.

SECTION 6 — GENERAL CONSIDERATIONS

6.1 Termination. The obligation to provide further services under this Agreement may be terminated by either party upon thirty (30) days' written notice in the event of substantial failure by the other party to perform in accordance with the terms thereof through no fault of the terminating party.

6.1.2 This Agreement will terminate automatically upon termination of the Prime Agreement.

6.1.3 In the event of any termination, SUBCONTRACTOR will be paid on the basis shown in Exhibit A "Description of Basic Subcontractor Services and Related Matters" for all unpaid Basic Services and Additional Services performed to the date of termination.

6.2 Reuse of Documents. All documents furnished by SUBCONTRACTOR pursuant to this Agreement are instruments of SUBCONTRACTOR's services, and SUBCONTRACTOR shall retain an ownership and property interest therein whether or not the Project is completed. ENGINEER may make and retain copies for information and reference in connection with the use and occupancy of the Project by OWNER and others; however, such documents are not intended or represented to be suitable for reuse by ENGINEER or others on extensions or modifications of the Project or in any other project. Any such reuse without specific written verification and adaptation by SUBCONTRACTOR for the specific purposes intended will be at user's sole risk and without liability or legal exposure to SUBCONTRACTOR or to SUBCONTRACTOR's independent professional associates or sub-subcontractors and ENGINEER shall indemnify, defend and hold harmless SUBCONTRACTOR and SUBCONTRACTOR's Subconsultants from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom. Any such verification or adaptation will entitle SUBCONTRACTOR to further compensation at rates to be agreed upon by ENGINEER and SUBCONTRACTOR.

6.3 Records.

- 6.3.1 Financial records of SUBCONTRACTOR pertinent to SUBCONTRACTOR's compensation and payments under this Agreement will be kept in accordance with generally accepted accounting practices and will not be disposed of by SUBCONTRACTOR until three (3) years following the expiration or termination of this Agreement.
 - 6.3.2 SUBCONTRACTOR shall maintain all records (financial and other) and design calculations on file in legible form. A copy of these shall be available to OWNER and the originals shall not be disposed of by SUBCONTRACTOR until three (3) years following the expiration or termination of this Agreement.
 - 6.3.3 SUBCONTRACTOR's records and design calculations will be available for examination by OWNER.
- 6.4 Insurance and Indemnification.
- 6.4.1 SUBCONTRACTOR agrees and shall submit evidence to the ENGINEER before beginning work on the Services that SUBCONTRACTOR has procured and will maintain Workers Compensation, Comprehensive General and Contractual Liability, Comprehensive Automobile Liability, and Professional Liability insurance coverage.

Prior to the commencement of the Services, SUBCONTRACTOR shall provide ENGINEER with certificates of insurance evidencing the required insurance.
 - 6.4.2 ENGINEER will also cause other independent professional associates and subcontractors retained by ENGINEER for the Project to procure and maintain insurance coverages with limits in amounts that are reasonable in light of the scope of services to be provided by such professional associates and subcontractors.
 - 6.4.3 SUBCONTRACTOR shall indemnify and save harmless the ENGINEER, its agents, servants and employees from and against any claim, demand or cause of action of every name or nature arising out of the negligent act, error, or omission of the SUBCONTRACTOR, its agents, servants or employees in the performance of services under this Agreement.
 - 6.4.4 ENGINEER shall indemnify and save harmless the SUBCONTRACTOR, its agents, servants and employees from and against any claim, demand or cause of action of every name or nature arising out of the negligent act, error, or omission of the ENGINEER, its agents, servants or employees in the performance of services under this Agreement.
- 6.5 Successors and Assigns.
- 6.5.1 ENGINEER and SUBCONTRACTOR are each hereby bound, and the partners, successors, executors, administrators, and legal representatives of each and to the extent permitted by paragraph 6.5.2 the assigns of ENGINEER and SUBCONTRACTOR are hereby bound, to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.
 - 6.5.2 Neither ENGINEER nor SUBCONTRACTOR shall assign or transfer any rights under or interest in this Agreement (including, but without limitation, moneys that

may become due or moneys that are due) without the written consent of the other, except to the extent that any assignment or transfer is mandated by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

- 6.5.3 Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than ENGINEER and SUBCONTRACTOR and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole benefit of ENGINEER and SUBCONTRACTOR and not for the benefit of any other party.
- 6.6 Delegation of Duties. SUBCONTRACTOR may employ such other independent professional associates and subcontractors as SUBCONTRACTOR may deem appropriate for assistance in the performance of services hereunder with the prior written consent of ENGINEER.
- 6.7 Standard of Care. The standard of care for all professional engineering and related services performed or furnished by SUBCONTRACTOR under this Agreement will be the care and skill ordinarily used by members of SUBCONTRACTOR's profession practicing under similar conditions at the same time and in the same locality. SUBCONTRACTOR makes no warranties, express or implied, under this Agreement or otherwise, in connection with ENGINEER's services.
- 6.8 Opinions of Probable Construction Cost. SUBCONTRACTOR's opinions of probable Construction Cost provided for herein are to be made on the basis of SUBCONTRACTOR's experience and qualifications and represent SUBCONTRACTOR's best judgment as an experienced and qualified professional engineer generally familiar with the construction industry. However, since SUBCONTRACTOR has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, SUBCONTRACTOR cannot and does not guarantee that proposals, bids or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by SUBCONTRACTOR. If ENGINEER wishes greater assurance as to probable Construction Cost, ENGINEER shall employ an independent cost estimator.
- 6.9 Notices. Any notice required under this Agreement will be in writing, addressed to the appropriate party at the address which appears on the signature page to this Agreement (as modified in writing from time to time by such party) and given personally, by registered or certified mail, return receipt requested, by facsimile, or by a nationally-recognized overnight courier service. All notices shall be effective upon the date of receipt.
- 6.10 Severability. Any provision or part of the Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon ENGINEER and SUBCONTRACTOR, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.
- 6.11 Mutual Waiver of Consequential Damages. Notwithstanding any other provision of this Agreement to the contrary, neither party, including its officers, agents, servants and employees, shall be liable to the other for lost profits or any special, indirect, incidental, or consequential damages in any way arising out of this Agreement however caused under a claim of any type or nature based on any theory of liability (including, but not limited to: contract, tort, or warranty)

even if the possibility of such damages has been communicated.

- 6.12 **Limitation of Responsibility.** In no event shall SUBCONTRACTOR's total liability to ENGINEER and/or any of the ENGINEER's officers, employees, agents, contractors or subcontractors for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to this agreement from cause or causes, including, but not limited to, SUBCONTRACTOR's wrongful act, omission, negligence, errors, strict liability, breach of contract, breach of warranty, express or implied, exceed the total amount of fee paid to SUBCONTRACTOR under this agreement or \$50,000, whichever is greater.
- 6.13 **Force Majeure.** Any delays in or failure of performance by SUBCONTRACTOR shall not constitute a default under this Agreement if such delays or failures of performance are caused by occurrences beyond the reasonable control of SUBCONTRACTOR including but not limited to: acts of God or the public enemy; expropriation or confiscation; compliance with any order of any governmental authority; changes in law; act of war, rebellion, terrorism or sabotage or damage resulting therefrom; fires, floods, explosions, accidents, riots; strikes or other concerted acts of workmen, whether direct or indirect; delays in permitting; ENGINEER's or OWNER's failure to provide data in ENGINEER's or OWNER's possession or provide necessary comments in connection with any required reports prepared by SUBCONTRACTOR, or any other causes which are beyond the reasonable control of SUBCONTRACTOR. SUBCONTRACTOR's scheduled completion date shall be adjusted to account for any force majeure delay and it shall be reimbursed by ENGINEER for all costs incurred in connection with or arising from a force majeure event, including but not limited to those costs incurred in the exercise of reasonable diligence to avoid or mitigate a force majeure event.
- 6.14 **Controlling Law.** This Agreement is to be governed by the law of the state where the Project is located.
- 6.15 **Dispute Resolution.** In the event of any dispute between the parties arising out of or in connection with the contract or the services or work contemplated herein; the parties agree to first make a good faith effort to resolve the dispute informally. Negotiations shall take place between the designated principals of each party. If the parties are unable to resolve the dispute through negotiation within 45 days, then either party may give written notice within 10 days thereafter that it elects to proceed with non-binding mediation pursuant to the commercial mediation rules of the American Arbitration Association. In the event that mediation is not invoked by the parties or that the mediation is unsuccessful in resolving the dispute, then either party may submit the controversy to a court of competent jurisdiction. The foregoing is a condition precedent to the filing of any action other than an action for injunctive relief or if a Statute of Limitations may expire.

Each party shall be responsible for its own costs and expenses including attorneys' fees and court costs incurred in the course of any dispute, mediation, or legal proceeding. The fees of the mediator and any filing fees shall be shared equally by the parties.

SECTION 7 — SPECIAL PROVISIONS, EXHIBITS AND SCHEDULES

- 7.1 **Special Provisions.** This Agreement is subject to the following special provisions:
- 7.1.1
- 7.2 **Exhibits and Schedules.** The following Exhibits are attached to and made a part of this Agreement:

7.2.1 Exhibit A "Description of Basic Subcontractor Services and Related Matters" consisting of pages.

7.2.2 Exhibit B — copy of SUBCONTRACTOR's insurance certification.

7.3 This Agreement (consisting of pages 1 to 8, inclusive) together with the Exhibits identified above constitute the entire Agreement between ENGINEER and SUBCONTRACTOR and supersede all prior written or oral understandings. This Agreement and said Exhibits and schedules may only be amended, supplemented, modified or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

ENGINEER:

SUBCONTRACTOR:

By:

By:

Title:

Title:

Address for giving notices:

Address for giving notices:

EXHIBIT A
TASK AUTHORIZATION No. 12-01
FOR

2012 PORT ST. JOE DISTRIBUTION SYSTEM PROFILE AND PILOT STUDY

This Exhibit shall be incorporated in and become part of the Agreement for Professional Services between Preble Rish, Inc. (PRI), and CDM Smith Inc. (CONTRACTOR), dated _____ hereafter referred to as the Agreement.

PROJECT BACKGROUND

The City of Port St. Joe (City) began reporting complaints of discolored water in portions of its distribution system in September 2009, shortly after its new 6 million gallons per day Surface Water Treatment Plant (Plant) began delivering water to the distribution system.

The Plant treats surface water from the Chipola River with ferric flocculent in solids contact clarifiers followed by microfiltration. Sodium hydroxide is used to adjust pH, and a phosphate based corrosion control product is added after disinfection. The Plant can use free chlorine or chloramines as a disinfectant, but only free chlorine has been used since it went on line.

The City has attempted several measures to address the discolored water complaints, including changing the dose and composition of the corrosion control product, intermittent flushing (both unidirectional and spot flushing), installation of autoflushing devices, and replacement of selected galvanized and cast iron pipe portions of the distribution system. To date, these measures have been unsatisfactory.

The City has requested that a systematic sampling and study program be undertaken to identify and provide long-term solutions to the discolored water problem.

This scope of work is in response to that request.

SCOPE OF WORK

The following is a description of the services to be provided under this Task Authorization.

TASK 1 - GAP ANALYSIS

The CONTRACTOR will collect additional available data about the City's water distribution system, document City priorities for implementation of solutions, prepare a System Data Base Map for recording data (water age, pipe information, water quality, complaint information), and prepare for the next task, Profile Testing.

Subtask 1.1 - Kick off Meeting and Data Gathering

The CONTRACTOR will meet with the City staff to begin this phase. The kickoff meeting will address the following issues:

- Recap of history of red water issue from City's perspective
- Discussion of specific issues to be addressed, so the City's concerns are documented
- Review additional existing or historical distribution system data to be collected and used in the profile and pilot studies, including:
 - Iron level water quality data leaving the plant and in the distribution system
 - Chlorine residual data collected by the City
 - Temperature data collected by the City
 - pH data collected by the City
 - Phosphate type, blend and data at the plant and in the distribution system
 - locations of suitable (i.e., stainless steel or PVC) sample ports in the distribution system
 - Information about the discolored water complaints (time, date, location, etc.)
 - Other available and relevant data and information
- Propose and discuss a testing protocol for the City's collection of data in response to distribution system complaints, including the collection of analytical data
- Planning Profile Sampling, including staffing requirements
- Discussion with the City of options, implications and priorities for red water management
- Discussion of potential pilot study alternatives
- Discussion of and planning for pipe coupon harvesting and preparation (by City and PRI)

Subtask 1.2 - Base Map Preparation

The CONTRACTOR will assist PRI in preparation of a base map showing pipe material (and service type material if available), complaint locations, water age, and sampling location data including chlorine residual, iron level, phosphate residual and other water quality data. The CONTRACTOR will provide guidance via an email and follow up conference call to tell PRI what the base map must contain and agree on format.

Subtask 1.3 - Summary Memorandum

The CONTRACTOR will prepare a Summary Memorandum that summarizes the information collected and decisions reached at the end of the Gap Analysis task. CONTRACTOR will submit copies of the Memorandum to PRI for review.

TASK 2 - PROFILE TESTING AND REPORT

Task 2 may be revised or refined depending on the results of the Task 1 Gap Analysis.

The CONTRACTOR will assist in planning and training City and PRI staff in profile testing. The CONTRACTOR will provide a sample protocol (with suggested sample locations) and sample collection containers for the City and PRI to use in sample collection and assist in pipe conditioning set up.

Subtask 2.1 - Profile Testing Protocol and Draft Schedule

The CONTRACTOR will provide a written sample protocol (with recommended sample locations) and work with the City and PRI to produce a draft schedule for profile sampling. The CONTRACTOR will work with the City and PRI to select between 5 and 10 total prioritized premises and (where appropriate and if suitable sample taps exist) distribution locations to sample. The City and PRI will contact appropriate parties to request access at an acceptable time for sampling. An acceptable time will be such that the water resides in the premises to be sampled for a minimum of 6 and up to 8 hours, and such that no other water will be used in the premises while sampling is being conducted. A total of 5 to 10 premises and/or distribution system (only to be used if adequate sample taps are available) sample sites will be required. The City will be responsible for notifying owners regarding the sampling and procedures. It is anticipated that each sampling location will be sampled one time.

Subtask 2.2 - Profile Sampling and Testing

The CONTRACTOR will participate with the City in at least one sample set for training purposes. All analytical equipment for field sampling will be provided by the City. Field analytical work will include the following:

- Chlorine (mg/L free chlorine)
- pH (Standard Units)
- Dissolved Oxygen (mg/L)
- Orthophosphate (mg/L as PO₄)
- Information about the premise plumbing
 - Service line material
 - Information about any treatment system in the premise
 - Type and material of premise plumbing
 - Any information or complaints from the premise users

The City will perform all sampling (the initial sampling event will be done in conjunction with the CONTRACTOR). The City will perform all testing in accordance with the testing protocol. The City and PRI will prepare and ship the samples to the CONTRACTOR's designated laboratory. It is anticipated that the CONTRACTOR anticipates performing the following analysis, but parameters may change based on initial results of investigation, and some parameters may be eliminated. Ammonia, nitrate, fluoride, and total organic carbon may be added to the parameters analyzed based on need and budget.

- Iron (total and dissolved)
- Copper (select sites)
- Lead (select sites)
- Chloride
- Hardness (mg/L CaCO₃)
- Alkalinity (mg/L CaCO₃) (Total and P)
- Total Dissolved Solids
- Sulfate
- Sodium
- Calcium
- Manganese
- Aluminum
- Silicon
- Phosphorus
- Arsenic
- Cadmium
- Potassium
- Cobalt
- Vanadium
- Corrosive Bacterial Analysis.

Subtask 2.3 - Profile Sampling and Testing Report

The profile sampling report will provide a summary of findings, including observed sources of discoloration; potential interim changes with potential consequences; and recommendations for pilot testing. PRI will incorporate the profile test data into the data map on a schedule so that the report will contain the updated data map as appropriate. If appropriate, the profile sampling test report may make interim recommendations for process or distribution system operation changes.

Subtask 2.4 - Harvesting and Conditioning of Coupons

On the same visit the CONTRACTOR makes to provide the profile sampling training, the CONTRACTOR will assist PRI and the City in setting up the conditioning the coupons using Plant water. When this Task Order is authorized, the CONTRACTOR will provide written instructions to PRI on pipe coupon harvesting, and it is understood by the CONTRACTOR that all required coupons will have been harvested and properly stored prior to the first Profile Sampling visit. It is the responsibility of PRI to coordinate with and assist the City to harvest the required coupons from the distribution system per the instructions provided by the CONTRACTOR. PRI will provide or locally purchase miscellaneous equipment required for pipe conditioning, at the CONTRACTOR's direction. Pipe conditioning will consist of 90 days of low flow conditioning of the pipe loop with Finished Treatment Plant water.

TASK 3 - PILOT TESTING AND REPORT

Subtask 3.1 - Pilot Testing

Task 3 may be revised or refined depending on the results of Task 2.

In this task the CONTRACTOR will test potential alternatives and determine recommended alternatives for addressing discolored water utilizing the harvested pipe coupons conditioned previously. Based on current information about colored water complaints, it is anticipated that the Pilot testing will be performed off site with finished water from the Plant shipped by PRI per instruction from the CONTRACTOR. **This may be subject to change depending on the results of Tasks 1 and 2.**

The CONTRACTOR will perform 12 weeks of pilot testing on up to four water chemistries; up to three proposed alternatives and one control.

At this time it is anticipated that the following three alternatives plus a control condition may be pilot tested, but the results of the profile testing may call for the testing of different alternatives. Changes to the proposed alternatives will be made with the concurrence of the City.

- Change 1 in pH and Ortho/Poly phosphate blend
- Change 2 on pH and Ortho/Poly phosphate blend
- Addition of lime, carbon dioxide and phosphate based corrosion control chemical addition

Prior to pilot testing the CONTRACTOR will provide to PRI a test protocol and schedule.

Subtask 3.2 - Pilot Testing Report

The CONTRACTOR will submit a draft Pilot Test Report (Report) to PRI. The Report will summarize the results of the pilot testing, provide conclusions, and make recommendations for the various alternatives. The recommendations will provide potential pros and cons for each solution, along with a conceptual cost of capital and operation for implementation.

The final Report will incorporate recommendations for plant and distribution system operation with the recommended alternative, should the recommended alternative be a change in current process.

Subtask 3.3 - Additional Pilot Testing (Optional Task: Not part of this task authorization)

Should results after 12 weeks of testing prove inadequate to make recommendations, the CONTRACTOR may recommend additional testing, the extent of which will be determined at that time.

TASK 4 - MEETINGS, PROJECT MANAGEMENT AND QUALITY CONTROL

Activities performed under this task consist of those general functions required to maintain the project on schedule, within budget, and that the quality of the work products defined within this scope is consistent with CONTRACTOR's standards and PRI's expectations.

DELIVERABLES

The CONTRACTOR will provide the following deliverables to PRI:

1. Gap Analysis Summary Memorandum (draft and final) in PDF® format via email (Subtask 1.3)
2. Profile Testing Protocol and Draft Schedule in PDF® format via e-mail (Subtask 2.1)
3. Profile Sampling and Testing Report (draft and final) in PDF® format via email (Subtask 2.3)
4. Coupon Harvesting Protocol in PDF® format via email (Subtask 2.4)
5. Pilot Test Protocol and Schedule in PDF® format via email (Subtask 3.1)
6. Pilot Test Report (draft and final) in PDF® format via email, with three final hard copies (Subtask 3.2)

TIME OF COMPLETION/SCHEDULE

The CONTRACTOR will complete the above tasks within a 9-month timeframe, given the assumptions below. Timeliness of deliverables and the ability to meet the overall project schedule will be contingent on responsiveness of the project stakeholders in providing the required data and review of deliverables. The CONTRACTOR will keep track of schedule on a monthly basis and notify PRI if slippage occurs. If schedule slippage occurs due to issues beyond the CONTRACTOR's, City's or Preble Rish's control, the CONTRACTOR and Preble Rish will meet with the City to resolve the issue in a timely fashion.

The anticipated schedule is provided below.

Activity	Duration	From/To	Cumulative Duration
Draft Gap Analysis Memo	2 Weeks*	Kickoff Meeting/Draft Memo	2 Weeks
Gap Analysis Memo Review	1 Week	Delivery of Draft Memo to PRI/Receipt of Comments by CDM Smith	3 Weeks
Profile Testing (by City and PRI)	3 Weeks	Review of Comments by CDM Smith/Final Profile	6 Weeks

Activity	Duration	From/To	Cumulative Duration
		Sampling	
<i>Coupon Harvesting (City and PRI)</i>	<i>1 Week</i>	<i>(Proceeds concurrently with Profile Testing)</i>	NA
Draft Profile Testing Report	4 Weeks	Final Profile Sampling/Draft Report Delivery	10 Weeks
Profile Testing Report Review	1 Week	Delivery of Draft Report to PRI/Receipt of Comments to CDM Smith	11 Weeks
Development of Pilot Testing Protocol	3 Weeks	Receipt of Comments to CDM Smith/Delivery of Protocol to PRI	14 Weeks
Review of Pilot Testing Protocol	1 Week	Delivery of Protocol to PRI/Receipt of Comments to CDM Smith	15 Weeks
Final Pipe Conditioning	1 Week	Week 11 of pipe coupon conditioning; coincides with receipt of Pilot Testing Protocol Comments/Final Pipe Conditioning	16 Weeks
Pilot Testing and Draft Report Testing Development	16 Weeks	Start of Pilot Test/Delivery of Draft Report	32 Weeks
Review of Pilot Test Report	1 Week	Delivery of Pilot Test Report to PRI/Receipt of Comments by CDM Smith	33 Weeks
Incorporation of Comments and Delivery of final report	2 Weeks	Receipt of Comments by CDM Smith/Incorporation of Comments and Delivery of final report	35 Weeks

*From time of Kickoff

ASSUMPTIONS

The following are assumptions this scope of work is based on:

City will provide all relevant information related to treatment plant operations and distribution system complaint data.

This scope of work is developed assuming that iron corrosion from galvanized and unlined iron pipes is the cause of the discolored water problems. The analysis to be performed is to confirm these assumptions and assist in determining proposed solutions. Should analysis indicate that there are other causes of the discolored water, a change in the agreement may be required.

The CONTRACTOR will utilize an outside professional for analytical and off site pilot testing work.

City will provide historical and current data and information related to the water treatment plant, distribution system, including maps, and any other information deemed valuable for this project.

The City will maintain the same current operations at the Plant during the profile sampling to make sure the sample results are representative of current operations and water quality conditions.

City will provide all labor for profile sampling, except for initial sample where CONTRACTOR will accompany the City and PRI Staff for training purposes. Analytical work related to field sampling such as chlorine and phosphate residual, pH, premise plumbing information, and other relevant information will be collected by the City and PRI.

Pipe conditioning will be performed at the plant and will run for 12 weeks.

Based on the latest descriptions of discolored water episodes, the pilot test will be performed off-site and will run for a total of 12 weeks. The pilot will run for 6 weeks and then an intermediate reassessment will be performed. Alternatives may be adjusted or changed at this point.

PRI will be responsible for obtaining and shipping water on a weekly basis to the test site using a shipping account provided by CDM Smith. Water from the plant must be finished water before and after the application of phosphate.

The City will provide labor as described above for conditioning and will cooperate with the CONTRACTOR during conditioning.

PRI will be responsible to coordinate with and assist the City to harvest and preserve coupons as required for pilot testing per CONTRACTOR's instructions.

The City will provide water, space and electricity as required for pipe conditioning, including weekly maintenance checks in conjunction PRI.

The City will provide access to the conditioning assembly as required by the CONTRACTOR

The coupon conditioning can be started at the time indicated in the schedule above. If this is delayed, it will impact the schedule.

Timely reviews of deliverables will be provided.

The CONTRACTOR may move task order amounts between Direct Costs and Outside Professionals as deemed necessary by the CONTRACTOR.

An extension of schedule for the pilot study testing into Phase 2 may require an increase in the task authorization amount to compensate for additional analytical and outside professional expense.

COMPENSATION AND PAYMENT

For the services performed under this Task Authorization, the PRI agrees to pay the CONTRACTOR the not to exceed fee of \$60,000. Partial payments to be made on a monthly basis for work completed. For invoice purposes only the anticipated value of each task is as shown in **Table 1: Anticipated Task Value**. CONTRACTOR will submit monthly written status reports to accompany each invoice.

Table 1: Anticipated Task Value

Task No.	Task Description	Task Amount
1	Gap Analysis	\$2,000
2	Profile Testing and Report	\$12,000
3	Pilot Testing and Report	\$45,000
4	Meetings, Project Management and Quality Control	\$1000
	Total	\$60,000

CDM Smith, as an accommodation to the City and PRI, without admitting any liability and in the interest of working with the City and PRI to identify the cause of and to develop a solution to the City's red water issues has not included any costs for its labor in the performance of its services under this Agreement.



PREBLE-RISH INC
CONSULTING ENGINEERS & SURVEYORS

November 30, 2012

Mr. Jim Anderson, City Manager
City of Port St. Joe
P. O. Box 278
Port St. Joe, FL 32457

RE: 2012 Water Distribution System Profile and Pilot Study

Dear Mr. Anderson:

At your request, Preble-Rish, Inc. (PRI) has prepared a proposal to provide a study of the distribution system to identify long-term solutions to the discolored water problems. PRI will act as the City's Engineer and coordinate the bulk of the work to be completed by CDM Smith as described in their Subcontract Agreement with PRI.

PRI proposes to provide these services for a lump sum of \$60,000.00 which is the total amount of the Subcontract Agreement with CDM Smith. If this proposal is agreeable to you, please sign in the space provided below and return one copy to PRI. Feel free to call me at (850) 227-7200 anytime you have questions concerning this proposal.

Sincerely,
PREBLE-RISH, INC.

ACCEPTED BY:

Jim Anderson, City Manager

Philip Jones, P.E.
Project Manager
PJ/sj

Attachment

cc: Ralph Rish, President, PRI (via email at rishr@preble-rish.com)
Missy Ramsey, Controller (via email at ramseym@preble-rish.com)

S:\019.000\Red Water_SWTP\Proposal\11_30_12 Proposal.doc

324 MARINA DRIVE, PORT ST. JOE, FL 32456 P (850) 227-7200 F (850) 227-7215

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CROSS CITY • LAKE CITY • MARIANNA • DAPHNE, AL • PORT-AU-PRINCE, HAITI

Chuck Edwards, Founder

Bluemanta Technology Group

850.229.2555

info@bluemantatgroup.com

www.bluemantagroup.com

November 29, 2012

Mr. Jim Anderson
City of Port St. Joe
305 Cecil Costin Sr. Blvd
Port St. Joe, FL 32456

Mr. Anderson,


To summarize the many discussions over the last few months regarding the City's computing environment: the age of desktop equipment and associated performance issues, as well as the approaching end-of-life for the current version of Munis, are such that it is necessary for the City to execute a desktop computer replacement and Munis server reconfiguration plan.

The City's desktop computer equipment was purchased from Dell in 2008. These computers operate the dated Microsoft Windows XP operating system. Mainstream support for this operating system ended on April 14, 2009. The computers in City Hall were upgraded from 1GB of RAM to 4GB of RAM to minimize performance issues related to running multiple applications at once, but this upgrade does not prolong the life of the machines themselves.

A computer system's life span is very dependent on routine preventative maintenance. Because the nature of the technical support agreement has been "break-fix", machines have not been on a fixed preventative maintenance program. This in conjunction with the age (wear and tear) of the equipment has and will continue to impact performance if not addressed.

The attached desktop replacement strategy includes a migration to the Microsoft Windows 7 operating system, which includes out-of-the-box functionality to automate preventative maintenance tasks, reducing the amount of hands-on administration to keep systems running optimally. It is also well documented and substantiated by Tyler Technologies (Munis) personnel that the Microsoft Windows 7 operating system increases performance and interacts more efficiently with our current and future versions of Munis.

The end-of-life for the version of Munis (Informix database) currently being operated by the City is January 15, 2015. If the City elects to remain on the Munis platform, the City will be required to upgrade to the most recent version of Munis (SQL database) by this date.



To run optimally, the newer version of Munis will require more and different hardware and software resources than are currently available in the existing server environment. In the not too distant future, the existing server environment will only meet minimum requirements to host the City's required network resources as the intensity of software applications and the performance demand increases, specifically as it relates to the Munis environment.

There is a consensus from the staff on the following approach:

The City will continue to operate the current version of Munis ERP software until the 2014 budget cycle, and begin the planning process for a migration to the newer version of Munis (SQL-based) in a self-hosted environment. The City will move forward with the outright purchase or lease of a new server to host Munis in a stand-alone environment, which will improve performance of and increase scalability for the existing software, as well as prepare the City for the imminent Munis upgrade.

The City will begin the desktop replacement process via a lease agreement with Dell Financial Services during this budget cycle beginning with City Hall, with additional desktop replacements for remaining departments being completed during the 2014 budget cycle.

The following table outlines the costs associated with the above recommendations:

IT Expenditures by FY	FY 2013	FY 2014	FY 2015
Existing Munis support contract renewal	\$ 18,000	\$ -	\$ -
Purchase of new server and City Hall desktop replacement	\$ 3,906	\$ 5,208	\$ 5,208
Munis Migration to new version	\$ -	\$ 8,814	\$ -
Munis support agreement w/ 5% increase /yr	\$ -	\$ 19,666	\$ 20,441
Desktop replacement remaining departments	\$ -	\$ 4,785	\$ 4,785
Local tech support	\$ 8,000	\$ 10,000	\$ 10,000
Total	\$ 29,906	\$ 48,473	\$ 40,434

If you have any questions or concerns and would like to speak more, please contact me at 229-2555 or 527-7537.

Regards,



Chuck Edwards, Chief Technology Officer

Budget Yr	Department/Station	Replacement System	Purchase	36 Mo \$1B0	Dell Buy Back
2013	City Hall				
	Server- Munis	PowerEdge 620 Server	\$ 4,916.00	\$ 177.70	\$ -
	Robin	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
	Jim	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
	Carla	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
	Janice	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
	Charlotte	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
	Mike	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
	Auditor	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
	Richie	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
	Terese	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
		Subtotal	\$ 12,008.00	\$ 434.02	\$ 303.12
2014	Wastewater Plant				
	Bob	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
	Lynn	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
	Kevin	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
		Subtotal	\$ 2,364.00	\$ 85.44	\$ 101.04
2014	Surface Water Plant				
	Larry	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
	Control 1	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
	Control 2	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
		Subtotal	\$ 2,364.00	\$ 85.44	\$ 101.04
2014	Public Works				
	Jana	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
	John	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
	Community	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
		Subtotal	\$ 2,364.00	\$ 85.44	\$ 101.04
2014	Police Dept				
	Barnes	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
	Garner	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
	Burch 1	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
	Burch 2	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
	Community	OptiPlex 3010 Desktop	\$ 788.00	\$ 28.48	\$ 33.68
		Subtotal	\$ 3,940.00	\$ 142.40	\$ 168.40
		Total	\$ 23,040.00	\$ 832.74	\$ (774.64)

Richard Burkett
Code Enforcement Insepctor

**Code Enforcement
2012 Activity**

Activity As of 11-27-12
City Of Port St. joe

	Open	Closed	Total	Increase Since 11/13/12
Unlawful Accumulation	17	161	178	3
Substandard Structure	6	2	8	
Abandoned Vechicle	4	8	12	1
Unlawful Sewer	0	3	3	
Land regulation Violation	1	4	5	1
Business Lic. Violation	0	2	2	
Special Master Hearings		2	2	
Building Demolition	0	4	4	
Waste Violation	4	138	142	8
Sign Violation	1	490	491	6

Total	33	Total	814	Total	847	Total	19
				2012 Year Cases			