

February 5, 2013

**Regular Public Meeting
6:00 p.m.**

**Commission Chamber
City Hall
Port St. Joe, Florida**



City of Port St. Joe

Mel Magidson, Mayor-Commissioner
Bill Kennedy, Commissioner, Group I
Bo Patterson, Commissioner, Group II
Phil McCroan, Commissioner, Group III
Rex Buzzett, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

BOARD OF CITY COMMISSION

Regular Public Meeting

6:00 p.m.

City Hall

Commission Chamber

Tuesday February 5, 2013

Call to Order

Consent Agenda

- **Presentation by the Gulf County Students Working Against Tobacco** **Pages 1-5**
 - **Resolution 2013-02**

Minutes

- **Bay Park Workshop Meeting 1/15/13** **Page 6**
- **Regular Meeting 1/15/13** **Pages 7-11**
- **Special Meeting 1/22/13** **Pages 12-14**

City Attorney

- **Comprehensive Plan Update**

Old Business:

- **Lighthouse- Update**
 - **Architectural Services** **Pages 15-21**
- **RESTORE Act Committee- Update**
- **Chipola Pump Motor- Update**
- **Centennial Celebration- Update**
- **Water Study- Update**
- **Tree Removal, Fresh Water Canal- Update**
- **Rate Study- Update**
- **CDBG Grant- Update** **Page 22**

New Business:

- **Marvin Ave. Water Line Replacement** **Page 23**
 - **Request to Bid Materials**
- **Gulf Coast Hope Center Update- Matt Scoggins**

Public Works

- **Update**

Surface Water Plant

- **Maintenance- Update** **Pages 24-29**

Waste Water Plant

- **Update**

City Engineer

- **Headworks and Sprayfield- Update**
- **Water Distribution Phase I- Update**

Code Enforcement

- Update

Pages 30

Police Department

- Update

PSJRA

- MLK Sidewalk Project- Update
- Bay Park- Update
- Office Location- Update
- Invitation to Negotiate

Page 31

City Clerk

- Update

Citizens to be Heard

Discussion Items by Commissioners

Motion to Adjourn

INBOX

Compose

Addresses

Folders

Options

Current Folder: **INBOX****Welcome:** janderson **Your IP address:** 192.168.11.117 Message List  Delete

Forward

Forward as Attachment



Reply



Reply All

Delete & Prev | Delete & Next

Move to: INBOX

 Move

Subject: SWAT Presentation on Feb. 5
From: Jessie_Wagner@doh.state.fl.us
Date: Mon, January 14, 2013 8:36 am
To: janderson@psj.fl.gov
Cc: Sarah_Hinds@doh.state.fl.us

Priority: Normal**Options:** [View Full Header](#) | [View Printable Version](#) | [Download this as a file](#) | [View Message details](#) | [View as plain text](#)

Hello,

Thank you for allowing The Gulf County Students Working Against Tobacco (SWAT) members to be added to the February 5, 2013 meeting.

They have a short presentation they have worked on, in hopes of passing a resolution.

Please see the attached resolution that has already been passed by both the County and the city of Wewahitchka. If you could, please forward it to any members who need to review prior to our meeting.

Thank you for your time and we will see you soon!

Jessie Wagner, BS

Health Educator Consultant

Tobacco Prevention Program

Gulf County Health Department

2475 Garrison Ave.

Port Saint Joe, FL 32456

Phone: (850)227-1276, ext 168



Jessie_wagner@doh.state.fl.us



Public Health
Prevent. Promote. Protect.

Gulf County Health Department



Mission: To protect, promote & improve the health of all people in Florida through integrated state, county, & community efforts.

Vision: To be the **Healthiest State** in the Nation.

Values: (ICARE)

Innovation: We search for creative solutions and manage resources wisely.

Collaboration: We use teamwork to achieve common goals & solve problems.

Accountability: We perform with integrity & respect.

Responsiveness: We achieve our mission by serving our customers & engaging our partners.

Excellence: We promote quality outcomes through learning & continuous performance improvement.

PLEASE NOTE: Florida has very broad public records laws. Most written communications to or from state officials regarding state business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to disclosure.

--
This message has been scanned for viruses and dangerous content by **MailScanner**, and is believed to be clean.

Attachments:

CFT%20Resolution%20Map%2012-11-2012[1].ppt	327 k	[application/vnd.ms-powerpoint]	CFT%20Resolution%20Map%2012-11-2012[1].ppt	Download
Flavor Tobacco Resolution with FDA language.doc	45 k	[application/msword]	Flavor Tobacco Resolution with FDA language.doc	Download

2

RESOLUTION # 2013-02

A RESOLUTION BY THE CITY OF PORT ST. JOE URGING TOBACCO RETAILERS TO STOP THE SALE AND MARKETING OF FLAVORED TOBACCO IN GULF COUNTY AND AUTHORIZING THE MAYOR TO SIGN ON BEHALF OF THE CITY.

WHEREAS, tobacco use is the number one cause of preventable death in the United States, and almost 90 percent of tobacco users smokers started before they were 18 years old, and

WHEREAS, each day, more than 4,000 young people try smoking for the first time, and another 2,000 youth become regular daily smokers, and

WHEREAS, the Surgeon General has concluded that tobacco advertising greatly contributes to youth smoking rates, and

WHEREAS, an estimated one third of adolescent experimentation with smoking can be directly attributed to tobacco advertising and promotional activities, and

WHEREAS, the Master Settlement Agreement (MSA) reached in 1998 between state Attorneys General and major tobacco companies forbids cigarette manufacturers from directly or indirectly targeting youth in advertising, marketing and promotion of tobacco products aimed at initiating, maintaining or increasing youth smoking, and

WHEREAS, internal tobacco industry documents strongly suggest that manufacturers intentionally target youth through use of candy-like flavors in tobacco products, and

WHEREAS, research from the Harvard School of Public Health (published November 2005) found that cigarette makers are targeting young smokers with new candy- and liqueur-flavored brands that mask the harsh and toxic properties found in tobacco smoke. Tobacco companies use youth-oriented colorful and stylish packaging, and exploit adolescents' attraction to candy flavors with names such as "Mandarin Mint", "Winter Warm Toffee" and "Twista Chill", and

WHEREAS, national studies have found that the vast majority of people who are using these flavored tobacco products are youth and young adults, and

WHEREAS, some of these tobacco products, specifically flavored cigars and blunts wraps are also used as drug paraphernalia for the smoking of marijuana, and

WHEREAS, flavored tobacco products are defined as loose tobacco including snuff flour, plug and twist tobacco, fine cuts, chewing tobacco, snus, shisha tobacco, smoking or snuffing tobacco products, and all other kinds and forms of tobacco, including but not limited to cigarettes, cigars, smokeless tobacco products and blunt wraps prepared in such a manner with the purpose for chewing, inhaling, smoking or ingesting in any manner in which the product or any of its component parts (including the tobacco, filter, or paper) contain, as a constituent (including a smoke constituent) or additive, an artificial or natural flavor (other than tobacco or menthol) or

an herb or spice, including but not limited to, strawberry, grape, orange, clove, cinnamon, pineapple, vanilla, coconut, licorice, cocoa, chocolate, cherry, coffee, or alcohol flavors, that is a characterizing flavor of the tobacco product or tobacco smoke, and

WHEREAS, the attached list of community organization and individuals have affirmed their support for this measure and support a safe environment in which our youth can grow and prosper, free from the influences of tobacco industry marketing and from addiction to tobacco, now therefore be it

NOW, THEREFORE, BE IT RESOLVED BY THE PORT ST. JOE CITY COMMISSIONERS OF **GULF COUNTY, FLORIDA:**

that the **PORT ST. JOE CITY COMMISSIONERS** urge all local retailers who sell tobacco products to cease the sale and marketing of all flavored tobacco products, which are defined as loose tobacco including snuff flour, plug and twist tobacco, fine cuts, chewing tobacco, snus, smoking or snuffing tobacco products, and all other kinds and forms of tobacco, including but not limited to cigarettes, cigars, smokeless tobacco products and blunt wraps, prepared in such a manner with the purpose for chewing, inhaling, smoking or ingesting in any manner which have been flavored through the addition of natural or artificial flavorings, herbs, spices or other means with flavors characterizing fruit, candy, alcohol or other similar flavorings with the exception that menthol will not be included in this definition.

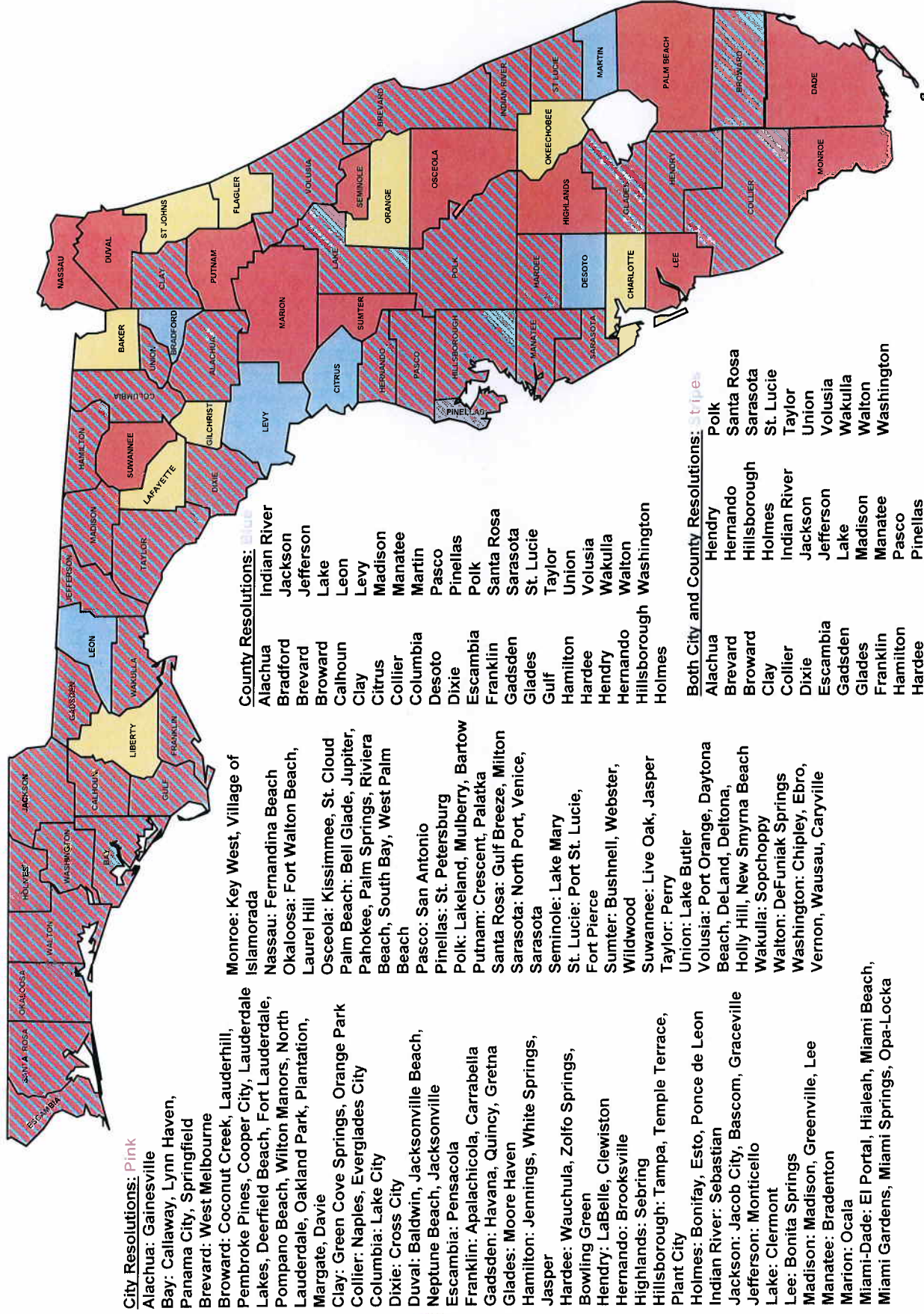
THIS RESOLUTION ADOPTED this _____ day of _____, 2013.

CITY OF PORT ST. JOE

By: Melvin C. Magidson, Jr., Mayor

Charlotte M. Pierce, City Clerk

City and County Candy Flavored Tobacco Resolutions



MINUTES OF THE WATER FRONT PARK WORKSHOP BY THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, January 15, 2013, AT 5:00 P.M.

The following were present: Commissioners Buzzett, McCroan, Patterson and Kennedy. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Tom Gibson were also present. Mayor Magidson was absent due to the death of his father. Mayor Pro tem Buzzett chaired the workshop.

The conceptual drawing of the Port St. Joe Redevelopment Agency's Bay Park Master Plan, "Bay Park: Gateway to the Bay" was presented by the AVI Collaborative. Executive Director of the PSJRA, Gail Alsobrook welcomed those present and provided information on the project. Presenters were Erin Searcy, Gena Johnson, Eric Davidson and Mark Hawley.

Funding for the Conceptual Plan has been provided by a Coast Partnership Initiative Grant in the amount of \$15,000 and a match of \$15,000 from the Port St. Joe Redevelopment Agency. Development of the Bay Park would include: Connecting the Community to the Bay; Connecting the Downtown area to Bay Park; Relocation of the Cape San Blas Lighthouse structures to Bay Park; Mitigation / Redevelopment of dead-beach area adjacent to the Marina and Celebrate the natural success at the TDC Pond. This facility is projected to also include a water recreation attraction, Coastal Ecology Resource Center and the lighthouse complex.

Mayor Pro tem Buzzett expressed his appreciation to the group for their work on the project.

Commissioner McCroan suggested that local residents, with knowledge of the area, be included in this project.

Christy McElroy stated that she did not want a Disney setting, felt the ship was overkill, questioned the traffic flow / parking area for the project and the need to keep the natural elements. It was pointed out by Eric Davidson that there is existing parking and the opportunity to add more as needed.

Tom Gibson noted that parking in the Marina Cove area could not be considered in the parking matrix.

Julia Cunningham, Betty McNeill and Patricia Hardman, Cape San Blas and Indian Pass residents, voiced their objections to the Cape San Blas Lighthouse being relocated to Port St. Joe.

Mayor Pro tem Buzzett clarified that the County does not do maintenance for the City, the City maintains everything in the City.

Charlotte Pierce, President of the St. Joseph Historical Society, addressed the objections presented by Ms. Cunningham, Ms. McNeill and Ms. Hardman; clarified the involvement of the Society with the Cape San Blas Lighthouse Complex and corrected inaccurate information that is being presented in the Coastal Community Association of South Gulf County's protest letter.

Mayor Pro tem Buzzett thanked those attending, noted that this is the first of many workshops to be held on the project and that concerns of the Commissioners would be reviewed.

Mayor Pro tem Buzzett adjourned the Meeting at 5:55 P.M.

Approved this _____ day of _____ 2013.

Mel C. Magidson, Jr., Mayor

Charlotte M. Pierce, City Clerk

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE
COMMISSION CHAMBER AT CITY HALL, January 15, 2013, AT 6:00 P.M.**

The following were present: Commissioners Buzzett, McCroan, Patterson and Kennedy. City Manager Jim Anderson, City Clerk Charlotte Pierce and City Attorney Tom Gibson were also present. Mayor Magidson participated by telephone due to the death of his father. Mayor Pro tem Buzzett chaired the Meeting.

CONSENT AGENDA

Martin Luther King, Jr., Day Proclamation

Mayor Pro tem Buzzett noted that a proclamation had been prepared at the request of Amy Rogers. Mrs. Rogers was unable to attend the Meeting.

Minutes

A Motion was made by Commissioner Patterson, second by Commissioner McCroan, to approve the RESTORE Act Workshop Meeting and the Regular Meeting Minutes of December 12, 2012. All in Favor; Motion carried 5-0.

CITY ATTORNEY – Tom Gibson

Resolution 2013-01 – Highway 98 Streetscape Phase IV, North Port St. Joe Gateway

A Motion was made by Commissioner Patterson, second by Commissioner McCroan, to read by title only Resolution 2013-01. All in Favor; Motion carried 5-0. Mr. Anderson noted that the Port St. Joe Redevelopment Agency will be paying 25% of the maintenance for this project.

St. Joe Natural Gas Co. Inc., Utility Easement

A Motion was made by Commissioner McCroan, second by Commissioner Patterson, to enter into a Utility Easement with St. Joe Natural Gas Co. Inc. All in Favor; Motion carried 5-0. Attorney Gibson noted that there are three places in our sewer system where our lines cross the St. Joe Natural Gas Company's property and we are asking that they grant the City an easement for these lines.

CITY MANAGER'S REPORT

Old Business

Lighthouse Update

Clerk Charlotte Pierce read the letter from the United States Department of the Interior concerning the Cape San Blas Lighthouse structures. The application from the City has been approved and the next step in the acquisition process involves requesting assignment of the property from the General Services Administration for subsequent transfer. No action is necessary by the City.

RESTORE Act Committee

Mr. Anderson noted that the Committee met earlier today and there are still no Rules of Engagement. The City submitted 7 Pre-Proposal Forms for the following: Frank Pate Park Boat Ramp; Centennial Building Improvements; Lighthouse Relocation; Gulf Pines Hospital Demolition; Well Abandonments #AAA2250 & #AAD5500; Wastewater Treatment Plan Lagoon Solar Aerator System, and a new Boat Ramp on the Gulf County Canal.

Chipola Pump Motor

City Manager Jim Anderson shared that the pump motor has been ordered and anticipates a March or April delivery date.

Centennial Celebration

Mrs. Pierce noted that the Committee is now meeting twice a month, the sponsorship packet has been approved and establishment of the budget is being finalized.

Soccer Complex Update

The Meeting between Mr. Anderson, Commissioner Kennedy and Gulf County Superintendent of Schools Jim Norton had to be rescheduled due to the illness of Commissioner Kennedy.

RFP 2012-13 First Street Lift Station Pump

Mayor Magidson requested clarification of the bid advertisement. After reviewing the bid packet, a Motion was made by Commissioner Kennedy, second by Commissioner McCroan, to award the bid to Pump and Process in the amount of \$29,762. All in Favor; Motion carried 5-0. The budgeted amount was \$20,000 and the remainder of the funds will come from the sewer repair fund.

RFP 2012-14 Fork Lift

The 2005 Fork Lift quoted has been sold. A replacement offer of another 2005 with approximately 100 more hours on the equipment was offered for \$25,875. After discussion, a Motion was made by Commissioner McCroan, second by Commissioner Patterson, to purchase the alternate Fork Lift in the amount of \$25,875.00 from United Rentals. \$20,000 was budgeted for the purchase and \$5,875 will be used from the transformer disposal line item to provide the remaining funds. All in Favor; Motion carried 5-0.

RFP 2012-15 White City High Service Pump

A Motion was made by Commissioner McCroan, second by Commissioner Patterson, to award the bid in the amount of \$7,958 to Morrow Water Technologies. All in Favor; Motion carried 5-0.

ADA Compliance

Mr. Anderson noted that the bathrooms at the Centennial Building are almost finished. A walk through was conducted and punch list made. The bathrooms renovations are very nice and will be an asset to the building. Mr. Anderson noted the help of former resident Patrick Howard on this project.

New Business

Joint City / County Workshop on EDC / Chamber

The Meeting has been tentatively scheduled for January 30, 2013, at 10:00 A.M.

Tree Removal Proposal – Fresh Water Canal

After a review by Whitfield Timber Company, there will be no charge to the City for the removal of the trees as they will be given to Whitfield Timber Company for the work performed. A Motion was made by Commissioner Patterson, second by Commissioner McCroan, to have Attorney Gibson draw up a contract with Whitfield Timber Company for the removal of the trees. All in Favor; Motion carried 5-0.

Rate Study Update Proposal

A proposal from Burton and Associates to perform a Revenue Sufficiency Analysis for the City's Water and Sewer Enterprise Funds that will update the multi-year financial management plans developed in the FY 2010 Rate Study has been received. The quote from Burton and Associates is \$14,873. The amount budgeted for this review is \$14,300. A Motion was made by Commissioner Kennedy, second by Commissioner Patterson, to request that Burton and Associates accept the budgeted amount of \$14,300. All in Favor; Motion carried 5-0.

Consumptive Use Permit Renewal Task Order

The budgeted amount for the renewal is \$15,000 and the proposal is for \$7,100 plus approximately \$400 for permitting fees. This permit allows the withdrawal of water for industrial and potable wells, and surface water from the aquifer. A Motion was made by Commissioner Patterson, second by Commissioner McCroan, to approve the renewal. All in Favor; Motion carried 5-0.

Public Works – John Grantland

Mr. Grantland did not have any updates to report.

Commissioner Patterson asked about the flushing project. Mr. Grantland reported that the first round had been completed and that work on the next phase would begin shortly. He asked that if anyone experiences dirty water to please call the Public Works Department.

Mr. Anderson noted that Dr. Mark Edwards was here for the kick off for the Water Distribution Study that began today.

Surface Water Plant – Larry McClamma

Mr. McClamma reported that the new hires were on board and he is fully staffed.

Kenny Wood updated the Commission on the walk through that he, Mr. McClamma and Philip Jones conducted at the Surface Water Treatment Plant. Items addressed were access to lighting for maintenance and cleaning and some exhaust fans are not readily accessible for maintenance and cleaning. With the Water Treatment Plant having more capacity than currently needed, there are excess pumps for the beach zone. There are 7 pumps and 3 are currently running. Equalization of the pump running time is needed and we are waiting to find out what the engineer design is for the pumps. Mayor Pro tem Buzzett requested that Mr. McClamma have a follow up report on this at the next meeting.

Wastewater Plant – Lynn Todd

SCADA representatives were here last week. The equipment provided by them is not functioning at the level that it should and they will be addressing this issue.

Mr. Pettis will sit for his Class C Wastewater exam on January 25, 2013.

City Engineer – Clay Smallwood

Headworks and Sprayfields Update - Nothing to report at this time.

Water Distribution Phase I Update

We are waiting on BacT Reports for Avenue D to Hodrick Street. Meters will be moved on Allen Memorial Way, DuPont and St. Joseph Drives. The access line on Highway 98 near Five Star will be removed. The final round of paving is expected to be done the first or second week in February.

Mr. Smallwood noted that PRI has been reviewing the MLK Sidewalk Project for stormwater and parking improvements with the Port St. Joe Redevelopment Agency. PRI is ready to begin the design phase and will be asking for feedback on the project.

Mayor Magidson asked about driveway repairs for 1031 McClellan Avenue. Mr. Smallwood responded that this has been reviewed and the drive was repaired to preconstruction status.

Code Enforcement

Mr. Burkett's Activity Report was reviewed, no action was required.

Police Department

The arson investigation is still ongoing and evidence has been provided to the FDLE Crime Lab.

PSJRA – Gail Alsobrook

MLK Sidewalk Project – The PSJRA will be coordinating with Preble-Rish and ARPC (North Port St. Joe Water Systems Improvement Grant) for bidding of the sidewalk project and the CDBG Contract as one

contract rather than duplicate these cost. Mr. Smallwood will be handling any changes that need to be made and Bruce Ballister of the ARPC will be involved in this process.

City Purchasing Policy - Ms. Alsobrook shared her concerns about the PSJRA operating under the guidelines of the City's Purchasing Policy. Mr. Anderson explained the process and state statutes that govern the policy. Discussion followed and Mayor Pro tem Buzzett felt that the City's Purchasing Policy was very good, he liked the more restrictive policy and he wants to keep it.

Commissioner McCroan asked if the PSJRA falls under the Board of City Commissioners. Mayor Pro tem Buzzett responded, "That is correct." Commissioner McCroan stated that he would like to see us stick with the policy that is in place.

Mayor Pro tem Buzzett noted that the last revision of the Purchasing Policy was made October 16, 2001, and there was not a City Manager at that time. All authority for purchasing rested with the City Clerk/Auditor. Since there is a City Manager now, the policy needs to be updated.

It was consensus, by the nodding of heads of the Commissioners that all advertisements by the PSJRA would be advertised in the newspaper twice and they will operate under the guidelines of the City's Purchasing Policy.

Ms. Alsobrook asked if the City wanted every RFP that the Redevelopment Agency is going to publish be put in the agenda and approved by the Commission before it goes to the paper. Mayor Pro tem Buzzett stated that to be totally transparent, this policy should be followed. Commissioners McCroan, Patterson and Kennedy also concurred. All bids will be opened at City Hall.

A Motion was made by Commissioner Patterson, second by Mayor Magidson, to change the City's Purchasing Policy to strike "City Clerk/Auditor" as the authority to do our purchasing" and insert "The City Manager or his/her designee." All in Favor; Motion carried 5-0.

US 98 Landscaping Request to Bid – The advertising dates for the Star concerning RFP (Resolution 2013-01, which was passed earlier tonight), need to be changed to reflect the newly approved dates. This will be RFP 2013-01.

Lighthouse Film Documentary – A Motion was made by Mayor Magidson, second by Commissioner McCroan, to advertise a Request for Qualifications for a Professional-Quality Film Documentary of the Rescue and Relocation of the Cape San Blas Lighthouse. All in Favor; Motion carried 5-0. This will be RFQ 2013-01. Attorney Gibson advised that after procurement Ms. Alsobrook should step away from the project because her brother may be submitting a RFQ for the project.

RESTORE Act – Ms. Alsobrook advised the Commission that she had submitted two Pre-Proposal Forms today. Her submittals were for the Bay Park Area, less the lighthouse, and the Port Theater.

Billy Joe Rish Parking Lot Deck Kiosk – Ms. Alsobrook asked about the possibility of establishing a design competition with money left over from the project. Mayor Pro tem Buzzett noted that the public needs to be well aware of her intent and that possibly conceptual drawings through her budget would be best. He encouraged the Commissioners to talk with Ms. Alsobrook and asked that this be brought up at the next meeting for a decision.

City Clerk – Charlotte Pierce

Mrs. Pierce shared that the Holly Hill Cemetery Site has been added to the City's website and the Forest Hill Cemetery will follow shortly. The information notes who purchased the plots, their location and availability of plots for sale.

Citizens to be Heard

Lorinda Gingell noted that the Port St. Joe Rotary Club, in conjunction with the Gulf County Senior

Citizens Organization, is sponsoring a Health and Safety Fair on January 24, 2013, at the Centennial Building. Ms. Gingell invited everyone to participate in the event.

Discussion Items by Commissioners

Commissioner McCroan – Nothing at this time.

Commissioner Patterson asked what was being done to recognize our downtown merchants on Highway 98. Information has been provided to George Boyer to help with signage and Commissioner Patterson will follow up with him on the status of the project

Commissioner Patterson asked when Eastern Shipbuilding would be opening in Port St. Joe. Mr. Gibson responded that the boat to be worked on should be here soon.

Commissioner Kennedy – Nothing at this time.

Mayor Magidson – Nothing at this time.

Commissioner Buzzett acknowledged the death of Mayor Magidson's father and expressed condolences to him and his family.

A Motion was made by Commissioner Patterson , second by Commissioner McCroan, to adjourn the Meeting at 7:30 P.M.

Approved this _____ day of _____ 2013.

Mel C. Magidson, Jr., Mayor

Charlotte M. Pierce, City Clerk

**MINUTES OF THE SPECIAL MEETING TO APPOINT THE BAY PARK
FOCUS GROUP FOR THE BOARD OF CITY COMMISSIONERS FOR THE
CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CHAMBER
AT CITY HALL, January 22, 2013, at 5:00 P.M.**

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan, Patterson and Kennedy. City Manager Jim Anderson and City Clerk Charlotte Pierce were also present. Attorney Tom Gibson was absent.

The purpose of the Special Meeting was to discuss the Bay Park Focus Group. This Committee will be appointed and approved by the City Commission; they will be tasked to come up with a plan for the area of Core Park and the environs. Mayor Magidson noted that there is no intent to change the name from Core Park.

Mayor Magidson stressed that the public would have an opportunity for input and will not be kept in the dark. He also emphasized that all stakeholders in the project will be given a voice and workshops will continue to be held on this project.

The list of names was given to the Port St. Joe Redevelopment Association for their review and approval of the Bay Park Focus Group. Mayor Magidson asked if the PSJRA had approved the proposed committee members and Ms. Alsobrook responded, "Not specifically the names but in theory the Focus Group." Ms. Alsobrook stressed that nothing had been done in the dark, meetings have been held with City staff and discussion has been held with various individuals in the community. By contract, the PSJRA is required to have two public meetings and the Focus Group is invited to attend the second workshop on January 31, 2013.

Commissioner Buzzett felt that we should have a formal focus group, appointed by the City Commission to work with the consulting group and the PSJRA. He also expressed that the Commission should have a representative on the focus group. Commissioner Kennedy was asked to serve on the focus group and he agreed to serve.

Bo Spring, a PSJRA Director, stated that the names were not voted on by their committee. The PSJRA Board felt that they were the focus group as they were appointed to these positions to make these decisions, their meetings are always open to the public and special invitations have been extended specifically for this project. A consulting group has been retained to work with the PSJRA and a concern was how many times the general public would have opportunity for input as the consulting group would be continually accepting input. There are two public workshops scheduled and everyone is invited to attend. The Committee felt that a special focus group is above and beyond what the PSJRA is already spending time doing and it was another layer of bureaucracy. The PSJRA welcomes the comments of the public but there was some confusion as to what specifically the authority of the special focus group would be in relation to the PSJRA.

Mayor Magidson shared that the Commission did not feel that this was another layer of bureaucracy as they do not look at it that way. The public stakeholders have input. This is not to usurp the PSJRA's job but to give our stakeholders some say in the project. We are not trying to slow the process down but make it more inclusive. The park should be something that we can be proud of, afford and maintain. It should be a magnet for people to come to our town and help our economy. We have a responsibility to the citizens of this City who own the property to be good stewards of it.

Commissioner McCroan stated that he agreed with what Mayor Magidson had said.

Commissioner Buzzett shared that, "It was almost like the PSJRA has endorsed what the consulting group has done in its entirety. If we try to change it, then it is in conflict with the contract you have with them. It appears almost like you do not want us to change anything that is in here." Commissioner Buzzett asked if he was wrong in this and Mr. Spring replied "Yes." He questioned if we could add or subtract; he is looking at this as a great start but there are a few things that he does not particularly think would work. He would like to see the plan used as a road map.

Commissioner Kennedy stated that he was extremely upset at the last Workshop as the Commission was never presented what this plan was before it was on paper, not even in concept, or theory until the presentation. He noted that he did not appreciate that and he was only one Commissioner. He shared that he has a lot personally at stake in the park and he wants to keep the park as natural as possible. We are in dire need of boat trailer parking, there is no plan for that and it should be a priority for the Commission.

Ms. Alsobrook noted that she had sent e-mails to each Commissioner inviting them to attend the first meeting where some things were presented. She also offered to meet individually with anyone who requested it and no one asked for additional meetings.

Commissioner Kennedy expressed that the PSJRA should come to the Commission in a public meeting rather than the Commission go to the PSJRA.

Mayor Magidson did not have a problem with them starting to work on something like this so long as the City is going to put their eyes on it at some time.

Mr. Anderson reminded the Commission that the first focal point is to get the lighthouse moved to the City. It will be necessary to raise the funds and get the move accomplished as soon as possible.

Mayor Magidson noted that the lighthouse is a totally separate issue and is the responsibility of the City not the PSJRA.

Christy McElroy was asked to share the presentation that she made earlier today to the Gulf County Commissioners about her position on the park. Ms. McElroy stated, "It was a beautiful asset that we have, it is one of the few places that we have that beautiful Maddox Historic Building and it is one of the few places that you can go and park and enjoy nature at its finest. I believe that there are enhancements that need to be made to the area. We need to make sure that we are keeping our historical buildings up to snuff, we have a Centennial Building, the Maddox Building, if we get a lighthouse we need to make sure that we are able to take care of our assets." Her concern is that by adding more structures are we going to be able to take care of those structures.

Ms. Alsobrook asked how we were going to set this up.

Commissioner Buzzett responded that in his mind, it is basically to make sure that we have a good mix of people to give public input. They are to talk to people, it is not just their ideas but they talk to people in the community. This is a very long term plan unless we receive major money for the project.

Mayor Magidson shared that his idea of a focus group is a group that you present things to and get their impression of what you are presenting. The PSJRA will still come up with the plans, present them to the focus group to see how they feel about them and they will give you their thoughts to help you refine your plans to be presented to the City and to roll out to the public.

The facilitator will be decided by the group. The PSJRA has been tasked to come up with a plan and the focus group needs to be available to review that plan. They are not to make policy, the Commissioners are responsible for that.

Dr. Tim Nelson addressed the Commission and felt that planners should have some input from the community before they start determining what the community wants. Community input is critical. This little park needs to be incorporate into the big time plans and parameters need to be established. Crossing Highway 98 is an issue that needs attention if our guests are going to visit the waterfront.

A Motion was made by Commissioner Buzzett, second by Commissioner Patterson, for the following individuals to serve on the Bay Park Focus Group: Dewey Blaylock, Joanna Bryan, Lois Byrd, Lorinda Gingell, Jennifer Jenkins, Christy McElroy, Steve Newman, Charlotte Pierce, Danny Raffield, Ralph Rish, Barry Sellers, Clay Smallwood, Jr., and Trish Warriner. Commissioner Bill Kennedy will represent the City Commission on the Committee. All in Favor; Motion carried 5-0.

A Motion was made by Commissioner Patterson, second by Commissioner McCroan, to adjourn the Meeting at 5:49 P.M.

Approved this _____ day of _____ 2013.

Mel C. Magidson, Jr., Mayor

Charlotte M. Pierce, City Clerk

January 29, 2013

Mr. Jim Anderson
City Manager
Post Office Box 278
Port St. Joe, Florida 32457

Project: Architectural Services for Relocation and Restoration of the Cape San Blas Lighthouse, Keepers Quarters, and Oil Shed to George Core Park, Port St. Joe, Florida

Dear Mr. Anderson:

I recently spoke to Charlotte Pierce, a long-time friend and colleague at the City of Port St. Joe, and she suggested that I contact you regarding the relocation of the Cape San Blas Lighthouse.

MLD has unparalleled knowledge of the Cape San Blas Lighthouse and Keeper's Quarters. Since 2003, we have worked on a variety of projects related to the preservation of the Cape San Blas historic site, including HABS/HAER documentation of the lighthouse for the National Park Service. In 2012, we initiated a petition to have the lighthouse and keepers' quarters listed on the Florida Trust for Historic Preservation "Endangered Site List." By being selected for this list, the site was highlighted at the 2012 Florida Trust Annual Conference, which raised awareness of the imminent threats to this historic property. Our experience directly related to this site includes:

2003 Rehabilitation of the Cape San Blas Lighthouse Keepers' Quarters
DHR Special Category Preservation Grant

2005 Rehabilitation of the Cape San Blas Lighthouse, Phase I
DHR Special Category Preservation Grant

2008 Rehabilitation of the Cape San Blas Lighthouse, Phase II
DHR Special Category Preservation Grant

2012 HABS/HAER As-Built Drawings of the Cape San Blas Lighthouse
Southeastern Archaeological Research, Inc. and Eglin Air Force Base

In addition to our experience with the Cape San Blas Lighthouse site, we are also one of the preeminent historic preservation firms in northern Florida. We recently completed and successfully bid three projects funded with Division of Historic Resources (DHR) small matching preservation grants, and in the past several years we have completed numerous projects at Mission San Luis replicating historic Spanish and native Indian structures. We are familiar with the grant writing process and meeting the stringent DHR preservation requirements. We are currently working with the Division of Historic Resources on the following projects:

2010 Assessment Report: Call-Collins House at The Grove
Facility assessment for Phase 2A and 2B, and 2C, which is pending funding.

- 2011 Rehabilitation of the Call-Collins House at The Grove, Phase 2A**
Structural repairs and exterior envelope stabilization: \$2,170,000
- 2012 Rehabilitation of the Call-Collins House at The Grove, Phase 2B**
Exterior site improvements and landscaping: \$1,260,000
- 2013 Interior and Exterior Renovations of the Historic State Capitol**
Structural repairs and interior renovations: \$2,100,000
- 2013 Reroofing of the Council House at Mission San Luis**
Replacement of the natural thatch roof: \$300,000

To assist the Division of Historic Resources in the rehabilitation of the Call-Collins House, the Assessment Report included an analysis of the existing conditions of the property, divided into three areas: the exterior building envelope, analysis of the interiors, and assessment of the grounds and landscaping. In each area, the condition assessment highlighted all existing conditions detrimental to the long-term preservation of the property, followed by recommendations for alleviating these potential threats to the structure and the grounds. In turn, these recommendations were used to develop a preliminary order of magnitude project budget estimate. This report formed the basis for each of the three phases of the rehabilitation project. Specialty consultants, including an architectural conservator, were brought in during this phase of the project to address the stabilization of the historic masonry structure and to identify the character defining aspects of the selected period of significance.

We believe that a Conceptual Master Site Planning Report would be a great starting point for the relocation of the Cape San Blas Lighthouse Complex to George Gore Park. At your request, we could provide a proposal for architectural services that could be used by the City for planning and fundraising for the relocation project. For this project, we would recommend a master site plan for the relocation, a feasibility study for the relocation of each structure, with estimated relocation costs, and presentation graphics to be used for fundraising purposes. These architectural services could be negotiated in accordance with the Category 2 purchasing guidelines and constraints, allowing for sole source procurement for the report.

Thank you for this opportunity to highlight our firm background. We believe you will find that our experience with the Cape San Blas historic site is unprecedented and that our firm can provide the professional guidance needed for the Cape San Blas relocation and restoration project. We look forward to discussing this exciting project with you.

Sincerely,



Randy G. Lewis, AIA
Architect / President

Attachment: Selected Projects

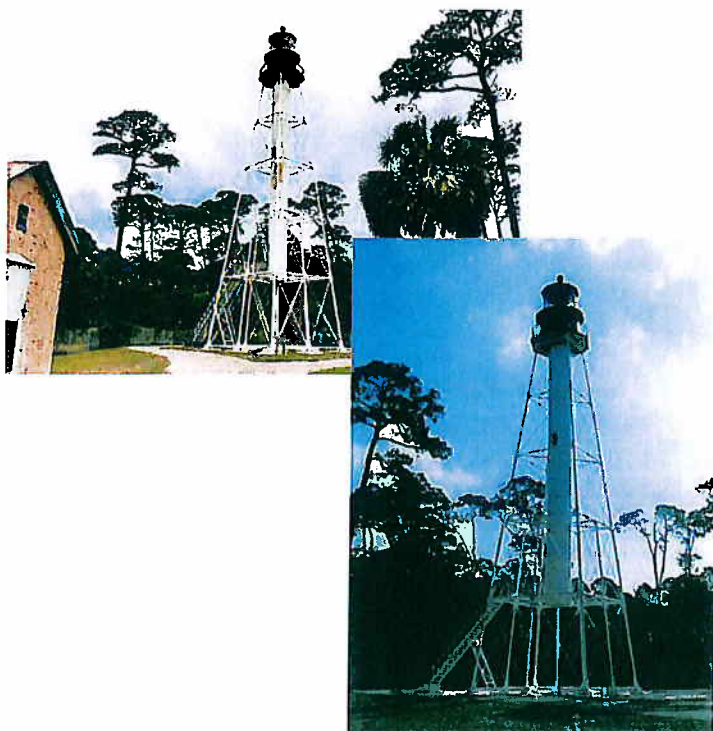
St. Joe Lighthouse Restorations

Cape San Blas, Florida

The St. Joe Lighthouse was a Florida Department of State Preservation Grant project, which included complete lead paint abatement/sand blasting, industrial painting, structural steel replacement and repairs, railing replacement and waterproofing/wet glazing.

Completed 2008
Budget: \$500,000

Owner Contact:
Charlotte Pierce
Post St. Joe Historical Society
850/229-8261



St. Joe Lighthouse Keeper's Quarters

Cape San Blas, Florida

The St. Joe Lighthouse Keepers' Quarters was relocated from the cape to more stable ground. This project included structural stabilization and extensive historical restoration.

The two keepers' dwellings at the Cape San Blas light station were originally constructed about 1910 on the shoreline along an east west axis. The dwellings were finally relocated from the water's edge in 1999 by the United States Air Force. These dwellings are the only two of their design type in Florida. They are unique and historically significant. These dwellings were originally mirror images of each other and have become affectionately known as the "sisters."

After conferences with the Division of Historical Resources, it was decided to restore the structure to its original architectural condition. The architect adhered to the Secretary of Interior's Standards through the restoration of this historic keeper's quarters, closely matching exterior and interior siding and paneling, paint colors, trim, shutters, hardware and lighting. No air conditioning or heating was introduced to the dwelling, and careful waterproofing/roofing and insulation/vapor barrier details were attended to.

Completed 2005 Budget: \$350,000 Phase I

Contact: Charlotte Pierce 850/229-8261



Historic Florida Capitol Building

Tallahassee, Florida

The first phase of this project involved the reroofing of the copper dome and cupola using a double lock copper sheet metal roofing fastened to meet wind uplift requirements and included waterproofing and painting the dome tower and cupola deck by sealing joints in the existing sheet metal veneer and applying premium coating systems. The next phase includes repairs to cracked stucco exterior, painting of the entire exterior, replacement of existing awnings, interior painting of exhibit rooms and offices, repairs to plaster rotunda ceiling, and mitigation of mold causing attic ventilation issues. Previous to this project, MLD Architects has designed a complete restoration/ preservation of the existing wood windows and has reroofed the hipped asphalt shingle roof.

Phase I, New Copper Dome: Completed 2012

Budget: \$600,000

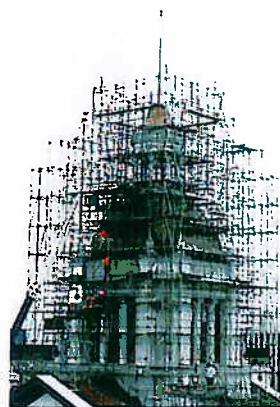
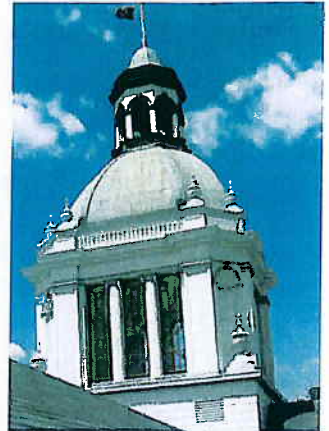
Phase II, Exterior & Interior Renovations: Under Construction

Budget: \$1,100,000

Owner Contact:

Michelle Purvis

850/487-1902



Call-Collins House at The Grove

Tallahassee, Florida

Phase 2A Completed 2012

Budget: \$2,170,00

Phase 2B Under Construction

Budget: \$1,260,000

Phase 2C in Planning

Budget: \$3,000,000

Owner Contact:

Phil Wisley

Division of Historical Resources

Florida Department of State

850/245-6437



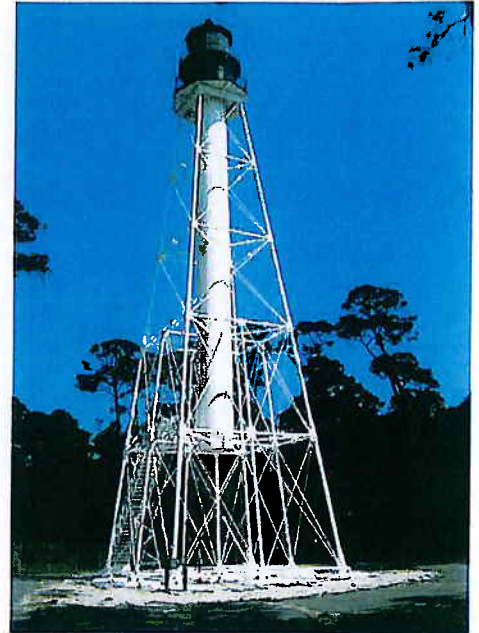
The Call-Collins House was designed by Territorial Governor Richard Keith Call in the early 1830's as a gift to his new wife, MaryLetitia Kirkman. Call's design was based loosely on Andrew Jackson's home, The Hermitage, and it was built by Benjamin Chaires with locally sourced materials. The Call-Collins House at The Grove passed through the hands of several decedents of Call until it was purchased in the 1940's by Governor LeRoy Collins and his wife, Mary Call Collins, who was Richard Keith Call's great-granddaughter. In the 1950's, with the assistance of Jim Cogar, the curator of Colonial Williamsburg, the Collins' restored the home back to its original splendor, adding a few modern conveniences including a Florida room and modern bathrooms. In the 1980's the State of Florida purchased the home and it was designated by the legislature to become a museum dedicated to Florida history, with a portion of the collection dedicated to the honoring and memorializing of Richard Keith Call and other Florida governors, including former Governor LeRoy Collins.

With the guidance of the Division of Historical Resources, the rehabilitation of the Call-Collins House is well underway. MLD completed a conditions assessment, which identified existing conditions that are detrimental to the long-term preservation of the property. The report included a complete architectural analysis with a code review (addressing life safety and ADA analysis), structural investigations, infrastructure assessments, and recommendations for repairs and stabilization. In turn, these recommendations were used to develop a preliminary order of magnitude project budget estimate. The historic preservation aspects of the project include stabilization of the exterior envelope and the interior rehabilitation as a house museum and meeting facility. In addition to the historic preservation goals, the project also incorporates sustainable design through the LEED (Leadership in Energy and Environmental Design) accreditation system. If LEED certification is achieved, this will be one of only a handful of LEED historic sites in the nation.

ENDANGERED HISTORIC SITE



CAPE SAN BLAS LIGHTHOUSE
KEEPER'S QUARTERS
2006 Historic Preservation Award Winner



CAPE SAN BLAS LIGHTHOUSE
2011 Historic Preservation
Award Winner

These beautiful fully restored treasures are two historic gems in Gulf County and have become threatened by an eroding shore line. At the current rate of erosion these magnificent reminders of our nautical past will be lost to the ever encroaching Gulf of Mexico. Plans have been made to relocate these structures and others on this site, but due to lack of funding these pieces of history remain threatened.

Please support the relocation of these buildings and with your help, we can preserve our history.



CAPE SAN BLAS LIGHTHOUSE SITE

May 24, 2003

RED LINE INDICATES THE CURRENT LOCATION OF THE
SHORELINE



CAPE SAN BLAS LIGHTHOUSE SITE

March 20, 2012

Rick Scott
GOVERNOR



Jesse Panuccio
EXECUTIVE DIRECTOR

FLORIDA DEPARTMENT of
ECONOMIC OPPORTUNITY

January 17, 2013

The Honorable Mel C. Magidson, Jr.
Mayor, City of Port St. Joe
Post Office 278
Port Saint Joe, Florida 32457-0278

RE: Small Cities Community Development Block Grant (CDBG) Program
Federal Fiscal Year (FFY) 2012 Funding

Dear Mayor Magidson:

The Florida Department of Economic Opportunity has completed the review of your Florida Small Cities CDBG application for the FFY 2012 funding cycle. The final score for your application fell within the fundable range. Copies of the Small Cities CDBG contract and attachments are being e-mailed to the project contact person identified in your application. Please return two copies of the contract, each with original signature, as soon as possible.

The signed copies of the contract should be sent to Patrick Howard, Government Operations Consultant II, at the mailing address below. If you have any questions, please contact Mr. Howard at (850) 717-8418 or at Patrick.Howard@deo.myflorida.com.

Mailing Address:

Department of Economic Opportunity
Small Cities CDBG Program
107 East Madison Street – MSC 400
Tallahassee, Florida 32399-6508

The contract includes a special condition that allows the Department to rescind your subgrant if certain activities have not been completed within 180 days of the contract being signed and you have not provided adequate justification for the delay. Please review this special condition in Attachment J.

Sincerely,

Roger J. Doherty, CLEP
Planning Manager, Small Cities CDBG Program

RJD/ph

Enclosures

cc: Ms. Charlotte Pierce, City Clerk, City of Port St. Joe
Mr. Bruce Ballister, Director of Economic Development, Apalachee Regional Planning Council

ITEM	DESCRIPTION	QTY.	UNIT	UNIT PRICE CONTRACTOR	TOTAL	UNIT PRICE CITY	TOTAL
GENERAL							
1	MAINTENANCE OF TRAFFIC	1	LS	\$200.00	\$200.00	\$0	\$0
2	INSURANCE AND BONDS	1	LS	\$1,521.94	\$1,521.94	\$0	\$0
3	TESTING AND LAYOUT	1	LS	\$1,000.00	\$1,000.00	\$50	\$50
4	CERTIFIED AS-BUILTS	1	LF	\$0.50	\$1,035.00	\$0.50	\$1,035.00
5	CLEARANCE	1	LS	\$500.00	\$500.00	\$500.00	\$500.00
SUBTOTAL					\$4,256.91	(\$2,671.91)	\$1,585.00
MARVIN AVE FROM GARRISON AND 6TH STREET TO 10TH STREET							
6	6" PVC	1,940	LF	\$9.81	\$19,031.40	\$4.15	\$8,295.73
7	6" HDPE DIRECTIONAL BORE	130	LF	\$52.14	\$6,778.20	\$38.14	\$4,958.00
8	6" HDPE TO PVC TRANSITION FITTINGS	4	EA	\$173.60	\$694.40	\$0	\$0
10	6" DI MJ 45° BEND	10	EA	\$214.59	\$2,145.90	\$0	\$0
11	FIRE HYDRANT ASSEMBLY	2	EA	\$2,349.76	\$4,699.52	\$0	\$0
12	DEMOLITION OF EXISTING FIRE HYDRANT	2	EA	\$380.00	\$760.00	\$0	\$0
13	1" NEAR SIDE SERVICE	18	EA	\$237.74	\$4,279.32	\$159.24	\$2,866.32
14	1" FAR SIDE SERVICE	14	EA	\$728.30	\$10,196.20	\$609.24	\$8,529.36
15	METER REWORKS	32	EA	\$33.01	\$1,056.32	\$0	\$0
16	DEMOLITION CONCRETE DRIVEWAY	318	SY	\$8.06	\$2,563.08	\$0	\$0
17	6" CONCRETE DRIVEWAY	318	SY	\$50.40	\$16,027.20	\$101.00 CY @ 13CY	\$1,313.00
18	6" GRAVEL DRIVEWAY	3,495	SF	\$1.21	\$4,228.95	\$0.46	\$1,620.00
19	SEED AND MULCH	1,150	SY	\$0.63	\$724.50	\$0.22	\$250.00
SUBTOTAL					\$73,184.99	(\$45,352.58)	\$27,832.41
10% CONTINGENCY					\$7,318.50	(\$4,535.26)	\$2,783.24
TOTAL CONSTRUCTION COST					\$84,760.40	(\$52,559.75)	\$32,200.65

1/5/13

Please see PRI responses (January 22, 2013) in red below...

Operation and Maintenance Issues PSJ-SWTP

The following items have been identified as some of the issues for the PSJ SWTP (Port St. Joe Surface Water Treatment Plant):

1. Lighting access for maintenance repairs and or cleaning. The fluorescent light fixtures in several sections of the main SWTP bldg. are located approximately 30 feet above floor level. Tanks, piping and process equipment also hinder access. Currently there is no safe access. We successfully contacted the architect (though he retired) and his reply was "...for high bay fixtures like those in the plant... [we] designed with long life lamp types... We used fluorescents there which are longer life than metal halide. Depending on use and switching, they should last between 3 and 5 years. Since it will require a lift, change all lamps each time instead of as needed." The City should consider a "full re-lamping program at set reasonable intervals." PRI contacted Lawson & Lawson Electrical Services in Tallahassee and they do this for many such clients. There may be local service organizations willing to bid on these same services as well.
2. Exhaust fans – same issue as the lighting. There are only two fans that are not accessible; one on the south wall at the filtrate system and one in the "high service" pump room. Same response as #1.
3. Beach Zone pumps operation. Currently there are seven vertical Fairbanks pumps supplying Highland View, White City, the Beaches and Overstreet. Pumps one, two and three are equipped with VFD motor controls (Variable Frequency Drive) and four are straight line start motors. At the present demand only the VFD motor powered pumps are required to meet the service requirements, this leaves the four line start motors off line. The water treatment plant would like to rotate the use of all seven pumps to equalize the hours of pump operation, but have a concern about the line start motors supplying too much pressure on the household system piping during certain operating conditions. The constant-speed pumps were designed to operate in parallel with the three VFD pumps at higher flow rates. Since start-up, water use has decreased instead of increased so the VFD pumps are carrying the load. Since the trend data indicates two of the VFD pumps operate in parallel regularly, it seems likely that a program change could be made to operate a constant-speed pump in parallel with a VFD pump on such occasions. The trend data also indicates the VFDs run at a fairly constant speed (less than 100%); this could be a target speed for the constant-speed pumps assuming they

can be set to run at less than 100% to prevent 'too much pressure'. The pump vendor and controls vendor should be consulted in order to make this change.

4. Tenth Street Water Storage Tank – The tenth street water storage tank (200,000 gal capacity) appears to have very little turn over during normal operation. The “Shark Tank” (500,000 gal capacity) provides the majority of the city needs, plus the SWTP supply pumps maintain line pressure. The tenth street tank at times has a high reading on iron content. The water treatment plant would like to take the tenth street tank out of service (tank not to be physically removed), but needs to know if this is acceptable to all parties and what is required. PRI issued a letter to City Manager, Jim Anderson, concerning this on January 21, 2013.



PREBLE-RISH INC
CONSULTING ENGINEERS & SURVEYORS

January 21, 2013

Mr. Jim Anderson, City Manager
City of Port St. Joe
P. O. Box 278
Port St. Joe, FL 32457

Re: Tenth Street Tank
PRI Project No. 19.000 (General)

Dear Mr. Anderson:

Mr. Larry McClamma requested Preble-Rish, Inc. (PRI) evaluate the feasibility of taking the referenced elevated tank out of service and leaving it as a structure for the communications equipment mounted on the tank. The purpose of this letter is to document our findings and recommendations.

Existing Conditions

The Tenth Street Tank is a 200,000 gallon steel tank built by R.D. Cole Manufacturing Company of Newnan, Georgia in 1937. This company no longer exists and the City does not have Record Drawings of the tank or the site. City staff indicated an altitude valve was installed when the Shark Tank was built to prevent overflowing since the Tenth Street Tank's overflow is lower in elevation. We are also told there is a check valve parallel to the altitude valve. This arrangement was designed to keep the tank full (but not overflowing) and open to the system if pressure drops. Evidently, the check valve or altitude valve leaks. Therefore, the City operates the Shark Tank water level no higher than the Tenth Street water level to prevent overflowing. Both of the elevated tanks are maintained by Utility Services, Inc.

Pressure and Storage Volume

Elevated tanks are designed simply to provide pressure and storage for the distribution systems they serve. In this case, the Tenth Street Tank has operated off-line offering pressure only in the case of pressure loss below approximately 46 psi in the system. Design storage volume for peak-day and fire demands is 1,815,000 gallons. This volume is provided by the new 2,000,000-gallon ground storage tank at the treatment plant. Therefore, pressure and storage volume will not be negatively impacted if the Tenth Street Tank is taken out of service.

Other Considerations

Elevated steel tanks are designed to be operated full of water. The Tenth Street Tank will be stronger and more stable in wind loads when it is near full than empty. Mr. Mike Szabo of Utility Services, Inc. verified this with me by phone and suggested the regular maintenance program be kept in place even though the tank may be out of service for potable water. This will ensure the structural integrity of the tank.

324 MARINA DRIVE, PORT ST. JOE, FL 32456 P (850) 227-7200 F (850) 227-7215

PANAMA CITY • BLOUNTSTOWN • SANTA ROSA BEACH
FT. WALTON BEACH • FREEPORT • TALLAHASSEE • MONTICELLO • QUINCY • CRAWFORDVILLE
CROSS CITY • LAKE CITY • MARIANNA • DAPHNE, AL • PORT-AU-PRINCE, HAITI

I also contacted Mr. John Pope of the Florida Department of Environmental Protection (FDEP). Mr. Pope verified this action would not require permitting but a letter is required to provide "a description of the scope, purpose, and location of the work or alterations; and assurance that the work or alterations will comply with applicable requirements..." These requirements are found in FDEP Rule 62-555.520,1,b. Mr. Pope went on to say the connection to the potable water system must be severed so that filling the tank from the system would be more than just "opening a valve".

Recommendations

Having completed the evaluation of the Tenth Street Tank, PRI makes the following recommendations:

1. Design modifications to the tank to include a severed connection to the distribution system (as recommended above) with removable pipe section, valves, and backflow preventer; demolishing the existing altitude valve and check valve; improving the drain piping to prevent flooding the site; and, if desired, providing a non-potable flushing hydrant or means of filling a fire truck. Sketches of this design are attached with this letter.
2. Notify FDEP in writing and obtain approval.
3. Continue the maintenance contract with Utility Services, Inc.

Thank you and feel free to call me anytime you have questions concerning the enclosed.

Sincerely,



Philip A. Jones, P.E.

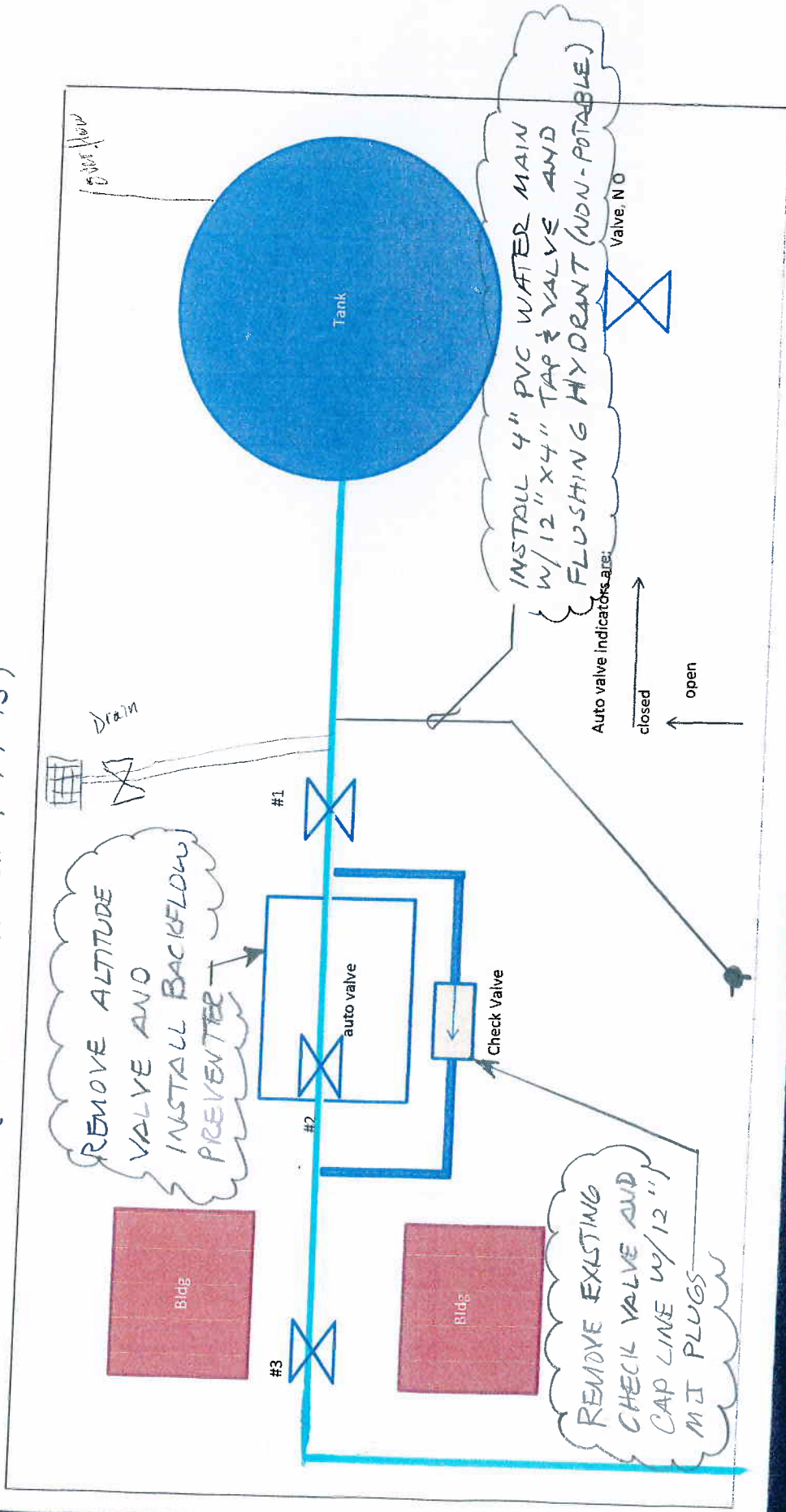
S:\019.000\Tenth Street Tank Abandonment\10th Street Ltr to City.doc

324 MARINA DRIVE, PORT ST. JOE, FL 32456 P (850) 227-7200 F (850) 227-7215

PANAMA CITY • BLOUNTSTOWN • SANTA ROSA BEACH
FT. WALTON BEACH • FREEPORT • TALLAHASSEE • MONTICELLO • QUINCY • CRAWFORDVILLE
CROSS CITY • LAKE CITY • MARIANNA • DAPHNE, AL • PORT-AU-PRINCE, HAITI

TENTH STREET TANK SCHEMATIC

Tenth Street Water Tank Piping (CITY STAFF SKETCH 1-14-13)



TENTH STREET

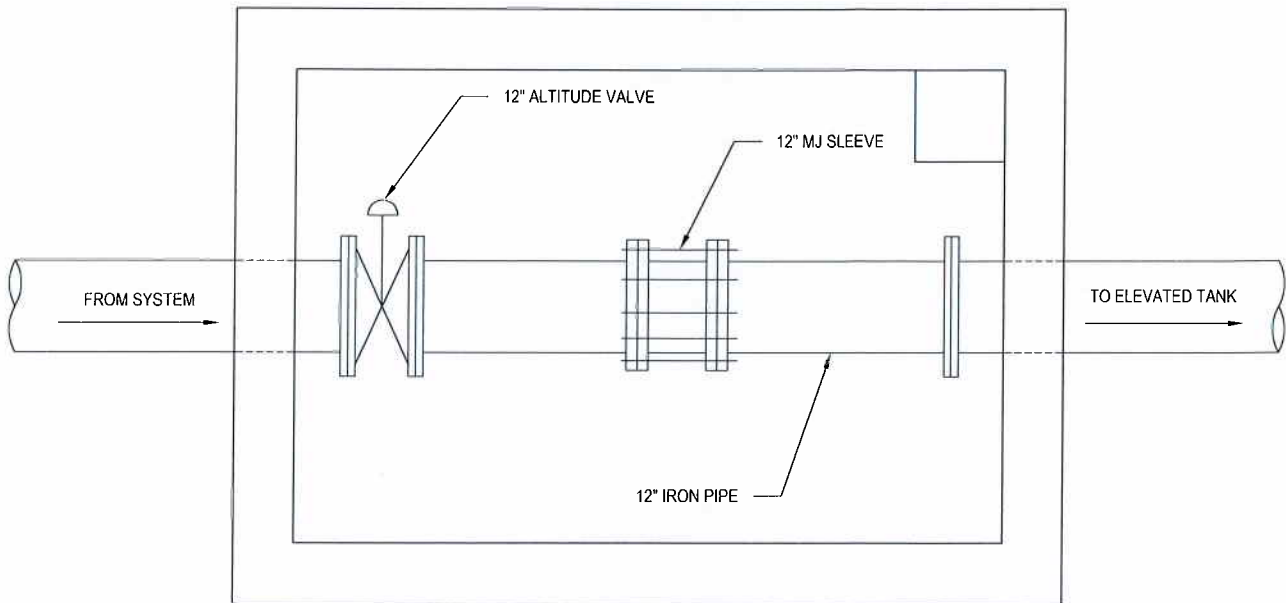
LONG AVENUE

full @ 46 PSI
Tank Empty @ 40.5 PSI

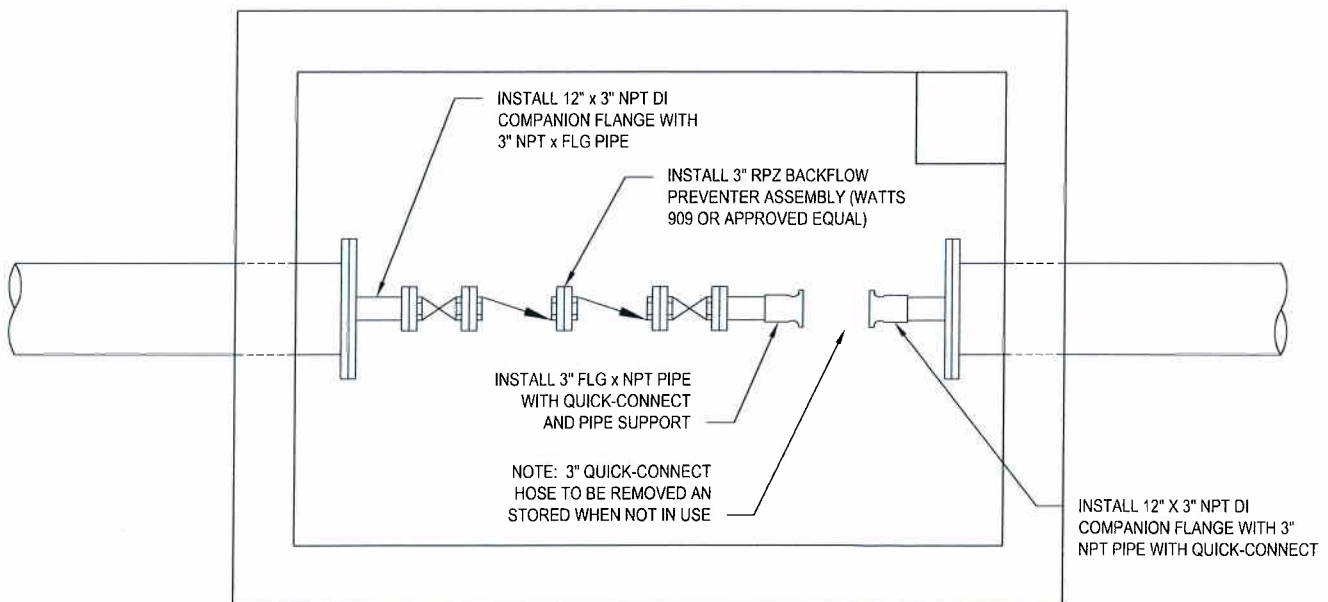
R D Cole MFG.

Newnan, GA

1937



PLAN VIEW - EXISTING



PLAN VIEW - PROPOSED

January 21, 2013 (09:29:49 EST)
K:\019.000 CITY OF PORT ST. JOE\CIVIL3\FOLDER_PRODUCTION\TANK ALTITUDE VALVE.DWG

EB# 0006155



PREBLE-RISH INC
CONSULTING ENGINEERS AND SURVEYORS
CIVIL • SURVEYING • SITE PLANNING

324 MARINA DRIVE
PORT ST. JOE, FL 32456
(850) 227-7200

203 ABERDEEN PARKWAY
PANAMA CITY, FL 32405
(850) 522-0644

877 COUNTY ROAD 393
SANTA ROSA BEACH, FL 32459
(850) 231-3902

10TH STREET TANK ALTITUDE VALVE

City of Port St. Joe
Florida

DATE: Jan. 2013	PROJECT NO. 019.000
SCALE: 1/2" = 1'-0"	
DRAWN: CAK	SHEET 1
CHECKED: PAJ	

**Code Enforcement
2013 Activity**

Activity As of 1-30-13
City Of Port St. joe

	Open	Closed	Total	Increase Since 1/8/13
Unlawful Accumulation	6	2	8	3
Substandard Structure	2		2	2
Abandoned Vechicle	1		1	
Unlawful Sewer				
Land regulation Violation	2		2	1
Business Lic. Violation				
Special Master Hearings				
Building Demolition				
Waste Violation	2	23	25	21
Sign Violation	0	1	1	

Total	13	Total	26	Total	39	Total	27
				2013 Year Cases			

18 Active From 2012

PORT ST. JOE REDEVELOPMENT AGENCY
INVITATION TO NEGOTIATE

ITN 2013-

The Port St. Joe Redevelopment Agency issues this Invitation to Negotiate for the custom design and construction of a timber deck at the Billy Joe Rish Memorial Parking Lot, located in Port St. Joe, Florida. The construction of this deck will ultimately support a structure similar to the City Commons Gazebo. The PSJRA will receive sealed qualifications from any qualified and properly licensed company or corporation interested in providing qualifications for the following project:
Deck at Billy Joe Rish Memorial Parking Lot.

Bids will be received at City Hall, 305 Cecil G. Costin, Sr., Blvd., Port St. Joe, Florida 32456 until **3:00 p.m. Eastern Time, on Friday, March 1, 2013.** Bids will be publicly opened and acknowledged, March 1, 2013 at 3:05 PM EST, in the City Commission Chambers. Bids shall be submitted in a sealed envelope, plainly marked with bidder's name, address, date and time of opening, and ITN number 2013- .

The complete ITN Solicitation, Plans, and Specifications can be downloaded from the Port St. Joe Redevelopment website at www.PSJRA.com.

Advertise in the Star on 2/14 and 2/21