

**January 21, 2014**

**Regular Public Meeting  
6:00 p.m.**

**Commission Chamber  
City Hall  
Port St. Joe, Florida**



## **City of Port St. Joe**

Mel Magidson, Mayor-Commissioner  
William Thursbay, Commissioner, Group I  
Bo Patterson, Commissioner, Group II  
Phil McCroan, Commissioner, Group III  
Rex Buzzett, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

# BOARD OF CITY COMMISSION

Regular Public Meeting

6:00 p.m.

City Hall

Commission Chamber

Tuesday January 21, 2014

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## Call to Order

## Consent Agenda

### Minutes

- Regular Commission Meeting 1/7/14

Pages 1-5

### City Attorney

- Legacy Trust Program- Update
- Tobacco / Vaping Ordinance- Update
- Competitive Florida Partnership- Update

Page 6

### Old Business

- Centennial Bldg. Roof- Update
- Lighthouse- Update
- PDRB Membership
- Golf Cart Crossing- Update
- Bear Education Class- Update
- Harry Lee Smith- Signs
- Sign Ord. Setbacks on State Highways- Comm. Patterson
- Street Lights
  - Cabell Drive
  - Langston Drive

Page 7

Pages 8-9

### New Business

- Garbage Contract
- Beacon Hill Sewer
- North Fl Headstart- Line of Credit
- Rental Fee Waiver Request- Junior Service League
- Advisory Board Members Serving on Multiple Boards- Comm. Patterson
- Commissioner Attendance by Phone- Comm. Patterson

Page 10

### Public Works

- Water Line Replacement- Update
- Long Ave. Sewer Line
- Street Patches

Page 11

### Surface Water Plant

- Update

### Waste Water Plant

- Update

**City Engineer**

- **Water Study- Update**
- **CDBG Water Line Replacement Grant- Update**
- **USDA Sidewalk Replacement- Update**

**Code Enforcement**

- **Update**

**Page 12**

**Police Department**

- **Surplus Property**

**Page 13**

**PSJRA**

- **PSJRA Meeting Minutes**
- **Open- Air Information Center- Update**
- **TODS Sign on SR- 71- Update**

**Pages 14-16**

**Page 17**

**Page 18**

**City Clerk**

- **Update**

**Citizens to be Heard**

**Discussion Items by Commissioners**

**Motion to Adjourn**

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY  
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE  
COMMISSION CHAMBER AT CITY HALL, January 7, 2014, AT 6:00 P.M.**

The following were present: Mayor Magidson, Commissioners McCroan, Patterson and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Tom Gibson were also present. Commissioner Buzzett was absent due to medical reasons but participated by telephone.

**CONSENT AGENDA**

**Return of Premium Check – Tom Conley, Florida League of Cities**

Mr. Conley presented a check in the amount of \$40,818 to the Commission from the Florida Municipal Insurance Trust. The refund was made possible because there were no hurricanes this past year.

**Minutes**

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to approve the Minutes of the December 17, 2013, Regular Meeting. All in Favor; Motion carried 5-0.

**CITY ATTORNEY – Tom Gibson**

*Legacy Trust Program Update*

Mr. Gibson noted that everything is moving forward and we are waiting on final documents.

Mr. Gibson requested that Ordinance 501 – Five Year Capital Improvement Plan Update; Second Reading and Consideration of Adoption be moved up on the Agenda. The Commission consented to the move.

*Ordinance 501 – Five Year Capital Improvement Plan Update; Second Reading and Consideration of Adoption*

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, for the Second Reading of Ordinance 501. All in Favor; Motion carried 5-0.

Attorney Gibson read Ordinance 501 by Title only.

A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to adopt Ordinance 501. All in Favor; Motion carried 5-0.

*Ordinance 497 - Signs; Second Reading and Consideration of Adoption*

A Motion was made by Commissioner Buzzett and second for discussion by Commissioner Patterson. After a lengthy discussion by Commissioners and with input from citizens, Commissioner Patterson withdrew his second. Somewhat later he again second the motion for the Second Reading of Ordinance 497.

Mr. Gibson read Ordinance 497 by Title only.

A Motion was made by Commissioner Buzzett, second by Commissioner Patterson to adopt Ordinance 497. All in Favor; Motion carried 5-0.

**CITY MANAGER'S REPORT**

**Old Business**

*Centennial Building Roof Update*

Mr. Anderson noted that Jerry Wilson is to be here tomorrow to look at the Centennial Building and Water

Plant roofs. Several attempts have been made to have Mr. Wilson look at the roofs because of warranty issues. Commissioner Buzzett requested that if Mr. Wilson does not show, a letter be written by Mr. Gibson to Mr. Wilson.

#### *Lighthouse Update*

Mayor Magidson shared that Lampist Joe Cocking will be here the week of January 20, 2014, to begin removing and crating the lens. Staff is currently building boxes for storage of the lens and the documentary team will also be here to record the removal.

Bids to relocate the lighthouse are due January 23, 2014 and bids for the relocation of the keepers' quarters and oil shed are due January 30, 2014.

#### *Planning Development and Review Board (PDRB) Membership*

Mr. Anderson noted that a list is currently being compiled of people who are willing to serve on the PDRB.

Clerk Pierce read the names of the individuals that have offered, by letter, to serve on the PDRB which included current members Patti Blaylock and Phil Earley; Steve Wich who had previously offered to serve and Jeffery Anderson, Steve Kerigan, Alice J. Martin and Christy McElroy.

Commissioner Thursbay read the names of three individuals that he wanted to appoint to the PDRB tonight. Those individuals are Christy McElroy, Alice J. Martin and Phil Earley. Mark Haddock, who was in attendance at the meeting, volunteered to serve on the PDRB.

Mayor Magidson suggested that each Commissioner should have a chance to review the list being compiled and noted that the advertisement had only been in the paper for a couple of weeks seeking people to serve on the PDRB.

A Motion was made by Commissioner Patterson, second by Commissioner McCroan, to appoint Christy McElroy, Alice J. Martin and Phil Earley to the PDRB. Voting in Favor of the Motion were Commissioners Buzzett, McCroan, Patterson and Thursbay. Mayor Magidson voted nay. The Motion passed 4-1.

A Motion was made by Commissioner Buzzett to reappoint Patti Blaylock to the PDRB because of her prior experience and knowledge of the PDRB. Mayor Magidson passed the chair to Commissioner Buzzett to second the motion. Voting in Favor of the Motion were Mayor Magidson and Commissioner Buzzett. Voting against the Motion were Commissioners McCroan, Patterson and Thursbay. The Motion failed 2 – 3.

#### *Bear Education Class*

The Florida Wildlife Commission will be presenting a program at 6:00 P.M., on January 30, 2014, at the Washington Improvement Group Building.

#### *Golf Cart Crossing Update*

Mr. Anderson shared that signs for the Golf Cart Crossing were ordered and as soon as they arrive, Staff will install them and the crossing will be opened.

#### **New Business**

##### *Agenda Policy*

There was a brief discussion of the draft Agenda Policy. Commissioners are to review the current draft and provide their suggestions prior to the next meeting.

##### *Girls' Softball Field; Batting Cage and Ice Machine – Commissioner Thursbay*

A Motion was made by Commissioner Thursbay, second by Commissioner Patterson, to use BP Funds to purchase a Batting Cage and Ice Machine for the Girls' Softball Field. The purchase is not to exceed \$5,000. All in Favor; Motion carried 5-0.

### *Sidewalks on Avenue D – Commissioner Thursbay*

Commissioner Thursbay and Public Works Director John Grantland checked the area on Avenue D from MLK Boulevard to Hodrick Street and noted that there is right of way available for sidewalks. This project could be implemented after the completion of the Community Development Block Grant North Port St. Joe Water System Improvements / USDA Sidewalks project.

### *Tobacco / Vaping Ordinance Discussion – Commissioner Buzzett*

Because of the unknown factors with Vaping, Commissioner Buzzett requested that Commissioners review Resolution 543 (Smoking of Tobacco products / City of Port St. Joe Clean Indoor Air Policy) and consider amending it at the next meeting.

### *Communities of Distinction*

Mr. Anderson updated the Commission on the opportunity to be included in the Communities of Distinction presented by Ron Goodman and Terry Bradshaw at a cost of approximately \$20,000. Mr. Anderson has researched the offer, feels that the Gulf County TDC is doing a great job of marketing the City and funds are not currently available for such a venture. Consensus of the Commission was that we were not interested in participating at this time.

Mr. Anderson requested a 3 minute recess at 7:15 P.M. to address an IT Problem that had occurred.

The Meeting resumed at 7:19 P.M.

### **Public Works – John Grantland**

*Water Line Replacement Update* – Work began on January 6, 2014, for the Phase II Water Line Replacement on Marvin Avenue from Tenth to Sixteenth Street. Mr. Grantland asked that citizens call Public Works, 229-8247, if they had any questions concerning the project.

GAC will be in town shortly and Mr. Grantland has requested that they run a camera on the Long Avenue Sewer Line from Highway 71 to Fourth Street to determine if there are any issues with the sewer line.

### **Surface Water Plant – Larry McClamma**

Mr. McClamma was working because of the cold weather and caustic issues. Caustic freezes at 50° – 55° and it was mentioned that an igloo house or insulated shed might be needed to prevent freezing in the future.

### **Wastewater Plant – Lynn Todd**

Ms. Todd shared that Matt Gannon had passed his state Wastewater Class C License test and this will add another operator to the plant.

The Grit Kings and SolarBees are operational and doing a good job.

### **City Engineer – Clay Smallwood, III**

The *Water Study* is ongoing and should be wrapping up this month. Mr. Smallwood noted that Dave Kozan of CDM anticipates a draft report around the first of February on the project.

### *CDBG Water Line and USDA Sidewalk Replacement Update*

GAC, who was awarded the bid, is gathering their required documents for the project. When all documents have been signed by the City these will be sent to USDA for their signature. After all of this is accomplished, a pre-construction meeting date will be established.

### **Code Enforcement**

Mr. Burkett's report was reviewed. No action was taken.

## **Police Department – Chief Barnes**

The Chief noted there were no holiday issues and that the new officer is an asset to their department.

## **Port St. Joe Redevelopment Association (PSJRA) – Gail Alsobrook**

*November 21, 2013, Meeting Minutes* were provided for perusal by the Commission.

*Phase IV Landscape Status* – This project has been completed.

*Open Air Information Center at Billy Joe Rish Parking Lot; Request for Qualifications packet for review and approval*

A Motion was made by Commissioner Patterson, second by Commissioner Thursbay, to advertise the RFQ for the project. All in Favor; Motion carried 5-0.

### ***MLK Sidewalk Inspector***

A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to approve Jeff Hinote, the Resident Project Representative of Preble-Rish Inc., as the MLK Sidewalk Project Inspector. All in Favor; Motion carried 5-0. The cost will be paid with grant funds.

Commissioner Patterson asked the status of sidewalks and lights on Langston Drive. Mr. Smallwood noted the Safe Routes to School Grant was approved by FDOT and has been programed into their FY 2018 budget with funds possibly available in 2017. Ms. Alsobrook shared that the PSJRA is talking with Duke Energy to see if leasing or purchasing the lights would be the better investment.

## **City Clerk – Charlotte Pierce**

Mrs. Pierce did not have anything to discuss.

## **Citizens to be Heard**

No one asked to address the Commission.

## **Discussion Items by Commissioners**

### ***Commissioner Thursbay***

Asked that Duke Energy be contacted to trim some trees on Sixth Street. Mr. Anderson noted that he will contact Duke Energy.

The brick building at the corner of Tenth Street and Long Avenue appears to contain old, wet files and needs to be cleaned.

Commissioner Thursbay asked that each Commissioner make a list of their short and long term plans for the City and come up with a master plan from these items.

*Commissioner Patterson* questioned appointments to boards and if multiple appointments of one person to several boards was acceptable. Mr. Gibson responded there was nothing in stone. Commissioner Patterson requested this item be placed on the next agenda and a decision made on a person serving on more than one board.

*Commissioner McCroan* did not have anything to discuss at this time.

*Commissioner Buzzett* requested an update on the lights for Cabell Drive. Mr. Anderson responded that he was waiting on a return call from Mr. Butler of Duke Energy to set up a meeting to discuss this issue.

*Mayor Magidson* shared that the City is one of four rural communities selected to participate in the Competitive

Florida Partnership which is a development initiative with the state's Department of Economic Opportunity. The partnership helps rural communities evaluate and market local assets that can support economic growth.

The Mayor noted that the current Agenda Policy works and it provides the citizens the right to know what is on it as well as what is going on.

A Motion was made by Commissioner Patterson, second by Commissioner McCroan, to adjourn the Meeting at 7:47 P.M.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2014.

\_\_\_\_\_  
Mel C. Magidson, Jr., Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Charlotte M. Pierce, City Clerk

\_\_\_\_\_  
Date



## Competitive Florida Partnership

*Port St. Joe – Community Visit*

January 24, 2014

**Meeting Objective:** This visit will help the pilot community and state representatives to better understand the project and finalize the scope of the effort.

LOCATION: [TBD by Community]

10:00 AM	Welcome and Roundtable Introductions	TBD by Community
10:15 AM	Overview of Competitive Florida	Julie Dennis
10:30 AM	Community Overview	TBD by Community
11:00 AM	Discussion: Past Economic Development Efforts - Review of Self-Assessment	
11:45 AM	Discussion: Finalize Scope of Work - Review of draft scope of work - Finalize tasks and associated funding - Determine if contractual support is needed - Develop any unique tasks associated with effort	
12:30 PM	LUNCH Location TBD by Community	

LOCATION: [TBD by Community]

1:00 PM	Discussion: Build Local Team - Determine who will be involved in the effort in the community and if additional staff at DEO or other state agencies will be added based on expertise and specific needs	
1:30 PM	Details on Next Steps - Kick-off Public Event - Community Asset Mapping Exercise - Community Collaboration Meeting	Julie Dennis
2:00 PM	Community Tour - Highlights assets, opportunities and places the community wants to show to team to help put conversations in context.	TBD by Community
3:30 PM	Adjourn	

**PDRB LETTERS OF INTEREST**  
As of January 15, 2014

<b>Applicant</b>
Anderson, Jeffery
Blaylock, Patti
Campbell, Seth
Haddock, Mark (verbal, no letter)
Kerigan, Steve
Wich, Steve

**Currently Serving**

<b>Board Member</b>	<b>Term Ends</b>
Rish, Jay (Chairman)	11/21/14
Earley, Phil	11/4/15
Leslie, Rawlis	11/21/14
Likely, Minnie	11/21/14
Martin, Alice J.	11/4/16
McElroy, Chirsty	11/4/16

# Street Light Options from Duke Energy

## **Cabell Drive:**

- Five Standard Cobra Lights and Five Poles
  - \$1,500 Upfront Cost
  - $\$12 \times 5 = \$60$  Per Month Charge

## **Langston Drive:**

- Seven Standard Cobra Lights and Six poles
  - \$3,500 Upfront Cost
  - $\$12 \times 7 = \$84$  Per Month Charge
- Seven Sanibel Lights and Six Poles
  - \$7,000 Upfront Cost
  - $\$34 \times 7 = \$238$  Per Month Charge

**\*\* Four to Six Weeks for Installation\*\***



**The Sanibel is a cost-efficient outdoor light that:**

- Frees up capital for other projects
- Meets industry standards and lighting ordinances
- Eliminates high and unexpected repair bills
- Is less expensive than metered service
- Comes with hassle-free installation and service

**There may be little to no installation cost\*** for Duke Energy outdoor lighting and the lease price includes:

- Design services by lighting professionals
- Maintenance
- Electricity
- **One low monthly cost\*\*** on your electric bill
- Turnkey operation

*\* Note:* Based on normal installation conditions.

*\*\* Note:* The monthly charges may be adjusted subject to review and approval by the Florida Public Service Commission.

[View Sanibel Product Brochure.](#)

[Light Distribution Pattern](#)

#### FOR YOUR HOME

Billing & Payments  
Start/Stop Service  
Save Energy & Money  
Products & Services  
Storms & Outages  
Safety Information  
Communications  
Renewables & Customer  
Generation

#### FOR YOUR BUSINESS

Billing & Payments  
Start/Stop Service  
Products & Services  
Save Energy & Money  
Safety Information  
Communications  
Large Commercial,  
Industrial & Government  
Economic Development  
Doing Business With Us:  
Suppliers

#### OUR COMPANY

About Us  
The Electricity System  
Careers  
Media Room  
Investor Relations  
Environment  
Community  
Energy Forum  
Corporate Responsibility  
Report

#### SUPPORT CENTER

Contact Us  
Español



To: Mayor Magidson and the Port St. Joe City Council  
Date: January 7, 2014  
Re: Rental of the Port St. Joe Centennial Building

Dear Mayor Magidson and fellow Councilmen,

The Junior Service League of Port St. Joe is requesting to have the rental fee of the Centennial Building waived. We will be holding our Mardi Gras Gala fundraiser on Saturday, February 22<sup>nd</sup>, 2014 at this location. We hope you will please consider our request.

Sincerely,

A handwritten signature in black ink, appearing to read "Kimberly Shoaf", with a large, flowing loop at the end.

Kimberly Shoaf  
Vice-President  
Event Chair

Churchwell Video Inspection, Inc.  
 d/b/a Churchwell Pipeline Services  
 4152 Leisure Lakes Drive  
 Chipley, FL 32428  
 850-773-5704 Office 850-773-7404 Fax



## GraniteXP Observation Report with Still Images

Mainline ID: MH2-MH1 Project Name: SR71 AND LONG AVE Start date/time: 1/14/2014 10:37:37 AM Weather: DRY Operator: MICHAEL

Upstream node: MH1 Downstream node: MH2 Asset length: 200.0

Comments

### Observations

Distance	Length	Code	Reversed	Clock Pos.	Severity	Comment
7.0		JOINT INFILTRATION	Yes	/		



**Code Enforcement 2014 Activity**  
**As of 1/15/14**

	Open	Closed	Total	Increase Since 1/1/2014
Unlawful Accumulation				
Substandard Structure				
Abandoned Vechicle				
Unlawful Sewer				
Land regulation Violation				
Business Lic. Violation				
Special Master Hearings				
Building Demolition				
Waste Violation	2	4	6	6
Sign Violation	19	2	21	21

Total	21	Total	6	Total	27	Total	27

410 Williams Ave.  
Port St. Joe, FL 32456  
(850) 229-8265  
FAX (850) 229-1020

**Port St. Joe  
Police Department  
Chief David Barnes**

# Memo

**To:** Chief David A. Barnes and City Commission 

**From:** Deputy Chief David Garner

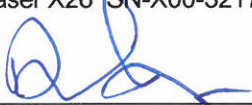
**Date:** 01/15/2014

**Re:** Tasers

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Below please find a list of property no longer needed by the Port St Joe Police Department. Taser International was willing to give \$140.00 per unit on a trade in. Mexico Beach Police Department is in need of these units for Officers who currently do not have Tasers. Mexico Beach has agreed to purchase them for the same price offered by Taser. I am requesting these items be considered surplus.

Taser X26 SN-X00-234827 with holster  
Taser X26 SN-X00-218298 with holster  
Taser X26 SN-X00-223584 with holster  
Taser X26 SN-X00-321750 with holster



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Deputy Chief David Garner

**Port St. Joe Redevelopment Agency**  
Board of Directors  
Gulf County Chamber of Commerce Conference Room  
406 Marina Drive

**MEETING MINUTES**

December 19, 2013

*The Mission of the Port St. Joe Redevelopment Agency is to serve the community by  
guiding redevelopment activities to create a vibrant downtown core and  
revitalized neighborhood, to improve quality of life, to commemorate history and culture,  
and to stimulate economic growth within the Agency's District.*

**ATTENDANCE**

Boyd Pickett	Chair	(BP)	Present
Bo Spring	Vice Chair	(BS)	Absent
Aaron Farnsley	Treasurer	(AF)	Absent
Patti Blaylock	Director	(PB)	Present (left at 10:50)
Linda Gant	Director	(LG)	Present
Brian Hill	Director	(BH)	Absent
Michael McKenzie	Director	(MM)	Present
Clarence Monette	Director	(CM)	Present
Willie Ramsey	Director	(WR)	Present
Gail Alsobrook	Executive Director	(GA)	Present

Voting Key – (motion by / second by, votes for – votes against)

**I. Call to Order** - The meeting was called to order by the Chair at 10:10 AM.

**II. Citizens to Be Heard**

None

**III. Consent Agenda** - The minutes of the November regular meeting were approved without revision (CM/LG, 6-0).

**IV. Agency Operations**

A. The financial report was presented/approved without modification (WR/CM, 6-0).

**V. Governance**

- A. Sunshine Video: PB has viewed the video and will provide it to Linda Gant.
- B. GA reported on additional ethics information received at the FRA conference:
  - There are increasingly more opportunities to violate Sunshine Laws, even when it is not intended.
  - Always think twice before hitting the “send” button.
  - Risk management issues will be bigger and bigger.

## VI. Grant Program Status Report

### A. Grant Report – Existing Grants

1. USDA/RBEG - MLK Sidewalk Grant: Upon conclusion of final review by USDA, the pre-construction meeting will be scheduled.
2. FDOT – Phase IV Landscaping: The project is 95 percent complete, and the FDOT site visit is scheduled for Friday, December 20.
3. BayFront Park – The Gulf County Chamber of Commerce will donate the \$15,000 temporary electrical components to the park for permanent installation upon approval of a master plan.
4. Gulf Coast Tourism Promotion - Lighthouse Relocation Documentary: The documentary contractor continues to provide the PSJRA with comprehensive, high-quality documentation of progress for inclusion in quarterly reports. The Fresnel lens is scheduled for removal in January.
5. Langston Drive – The Safe Route to School grant, that will provide sidewalks along Langston Drive, has approved, with the following schedule: \$9000 for design in FY2015 and \$70,000 for construction in FY 2018. The fiscal year for FDOT begins in July of the previous calendar year.
6. SaltAir Market – GA will meet with members of the SaltAir board this afternoon to finalize a grant application to the Tapper Foundation.
7. Kiosks at Deck at Billy Joe Rish Parking Lot – The RFQ for an “Open-Air Information Center” was approved by the board with the following revisions:
  - Add Gulf County Chamber of Commerce as a collaborative partner.
  - Include final approval by the City of Port St. Joe.
  - Include City of Port St. Joe’s right to reject any and all bids.The RFQ will be provided to the City for review/approval at their meeting on January 7, 2014.

### B. Façade Grant Program

No update.

## VII. Project Status Report

- A. TIF Review Status – The Property Appraiser has reviewed the value of the parcels currently in the RA at the base year of 1990 and has been raised concern that the base year total amount may need to remain static, even though the boundaries changed. The board authorized GA to request a legal opinion from the Florida League of Cities attorney, with a cost not to exceed \$1000 (MM/CM, 6-0).
- B. Seven Year Overview – The Seven-Year Overview has been distributed to the City and to businesses downtown. GA will distribute to the County Commission.

- C. Sign Ordinance – The City has approved the revised sign ordinance, with fewer material changes than originally put forth.
- D. TODS Signs – Opportunity exists to add information to the existing “Hospital” TODS sign at SR-71 and Reid Avenue. GA will continue to coordinate with the City to add two additional signs, with arrows directed to Reid Avenue: “Shopping” and “Restaurants.”

**VIII. New Business**

- A. City of Port St. Joe Capital Improvements – The PSJRA board will request the City of Port St. Joe clarify language in the “Project Funding Source” category for all projects currently assigned to the PSJRA to ensure that these projects are not necessarily exclusively dedicated to the PSJRA.
- B. The next meeting will be held on Thursday, January 16, 2014, at 10 AM at 406 Marina Drive.

**IX. Meeting Adjournment** - The meeting was adjourned at 10:55 (WR/MM, 5-0).

Approved:

  
Boyd Bickett – Chair

  
Linda Gaht, Director

## REQUEST FOR QUALIFICATIONS

### Open-Air Information Center Concept and Plan

The Port St Joe Redevelopment Agency (PSJRA) is seeking proposals from qualified individuals/firms to provide professional design/engineering services for an Open-Air Information Center in Port St. Joe, FL. The project requires innovative design and engineering solutions on an existing deck, limited by both size and physical location over a storm-water retention pond. Multiple options for achieving the desired results are possible, and to achieve the most aesthetically pleasing and functional design within the physical parameters requires highly qualified professionals.

The Scope of Work shall include design, signed/sealed engineering, and construction plans for a public signage system to clearly and calculatingly attract travelers on US-98 to stop and explore the shopping and tourist-related opportunities in Port St. Joe and Gulf County.

Full proposals are available on request on the website, [www.psjra.com](http://www.psjra.com), or from the PSJRA Executive Director Gail Alsobrook at 850-229-6899 or [Gail@PSJRA.com](mailto:Gail@PSJRA.com). Sealed bids must be received by **2:00 PM EDT on Thursday, February 13, 2014**, at the City of Port St. Joe, 305 Cecil G. Costin, Sr., Blvd, Port St. Joe, FL 32456. Envelopes must be clearly marked with the name of the applicant and the project name: Open-Air Information Center.

The Port St. Joe Redevelopment Agency reserves the right to accept or reject any and all proposals in whole or in part, to waive informalities in the process, to obtain new proposals, or to postpone the proposal deadline. Each proposal shall be valid to the Port St. Joe Redevelopment Agency for period of (120) days after the proposal deadline.

*Publish in Star News January 16 and January 23*

Proposed sign at  
SE 71 + Rte D  
in front of City Commons

