

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, May 21, 2013, AT 6:00 P.M.

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan, Patterson and Kennedy. City Manager Jim Anderson, City Clerk Charlotte Pierce and City Attorney Tom Gibson were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Buzzett, second by Commissioner Patterson, to approve the Minutes of the Regular Meeting of May 7, 2013, with a correction to the day of the Rate Study Workshop and the Special Meeting of May 15, 2013. All in Favor; Motion carried 5-0.

CITY ATTORNEY – Tom Gibson

A Motion was made by Commissioner Kennedy, second by Commissioner McCroan, to approve Resolution 2013-04, drafted by Mr. Gibson, authorizing Mayor Magidson to sign on behalf of the City when issues with BP are resolved. All in Favor; Motion carried 5-0.

CITY MANAGER'S REPORT

Old Business

Lighthouse Update

Mayor Magidson noted that the City's request for \$325,000 to relocate the Cape San Blas Lighthouse Complex was approved by Governor Rick Scott and is in the state's 2013-14 Budget. Funds should become available on July 1, 2013. Remaining issues to be determined are the final site for the complex, the foundation, and going out to bid for the actual move.

Centennial Celebration

The planned Music Fest for May 11, 2013, was rained out. Mayor Magidson highlighted the activities that are planned for the celebration June 28, 2013, through July 5, 2013.

Holly Hill Cemetery Pavilion

Mr. Anderson noted that the dedication of the Holly Hill Pavilion, in memory of former Commissioner Charles H. Stephens, Sr., will be Friday, May 31, 2013, at 10:00 A.M.

Rate Study Workshop

Burton and Associates will be here on June 27, 2013, at noon for a followup meeting of their initial visit.

Golf Cart Crossing – Traffic Study

Mr. Anderson shared that each Traffic Study will cost approximately \$4,750. He reminded the Commissioners that no funds were allocated in the budget for this study. Ed Creamer, Boyd Pickett and Gary Howze shared their thoughts on the issue. After a lengthy discussion on the topic, a Motion was made by Commissioner Patterson, second by Commissioner Buzzett, to submit a Traffic Study for the intersection of Cecil G. Costin, Sr., Boulevard (Highway 71) and Reid Avenue. Voting for the Motion: Commissioners Patterson, Buzzett, McCroan and Kennedy. Voting Against: Mayor Magidson. Motion carried 4-1.

New Business

Commission Chamber Upgrades

A Motion was made by Commissioner Buzzett, second by Commissioner Patterson, to spend approximately \$2,500 to upgrade the Commission Chamber with Power Point capabilities, chairs, and modify the entrance and egress area to the Chamber. This amount is under the bid requirements and does not have to be bid. All in Favor; Motion carried 5-0.

Tree Removal – Frank Pate Park and Gulf Pines Hospital

To provide more parking space in Frank Pate Park, a Motion was made by Commissioner Buzzett, second by Commissioner Kennedy, for H & H Tree Service to remove 5 trees and stumps for an approximate price of \$2,500. This is below the bid threshold and does not require a bid. Car stops will also be installed to prevent vehicles from going further into the park. All in Favor; Motion carried 5-0.

A Motion was made by Commissioner McCroan, second by Commissioner Patterson, for H & H Tree Service to remove two trees at Gulf Pines Hospital that have become a hazard. Cost is approximately \$1,000 to remove the trees only. All in Favor; Motion carried 5-0. This amount is below the bid threshold as does not require bidding.

Commissioner Terms

Mr. Anderson shared that the question of extending commission terms to four years has come up again. Changes can only be made by Referendum or being placed on an election ballot. The suggestion was to gather public input and if there is enough interest for a change, to place the question on the 2014 City ballot.

Audit update

City Manager Anderson noted that Auditor Ben Vance will attend the next Commission meeting to review the 2011 – 2012 FY audit with the Commissioners.

Swearing In Ceremony

The City Charter stated that newly elected officials will take office the second Tuesday in June. Since this is not the time of a regular meeting, Mayor / Commissioner Magidson, Commissioner Patterson, and newly elected Commissioner, William Thursbay will be sworn in on June 18, 2013. There will be a reception at 5:00 P.M. on June 18, 2013, to bid farewell to Commissioner Kennedy, welcome incoming Commissioner Thursbay, and recognize returning officials Mayor / Commissioner Magidson and Commissioner Patterson.

Insurance Services Office, Inc., Evaluation

Mr. Larry Geiger of Insurance Services Office, (ISO) Inc., evaluated the Port St. Joe Fire Department on May 14, 2013. The visit will determine the fire insurance rates for our City. Mayor Magidson will follow up with ISO to see if upgrading of fire equipment will improve the ratings. The City has recommended that the Wind Mark Fire Tax be shared between the three fire departments rather than continue to go to the Gulf County General Fund. At this point, the County has not been receptive to sharing any of the funds with the various fire departments.

Public Works – John Grantland

Marvin Avenue Water Line Replacement

Verbal clearance has been received on the project. There are five residential customers between 800 and 812 Marvin Avenue that remain to be tied in and this should be completed shortly.

First Street Lift Station

Mr. Grantland anticipates this project will be completed by the first of next week.

Surface Water Plant – Larry McClamma

Ground Storage Tank Cleaning Update

Mr. McClamma has scheduled cleaning of the tank for October. Utility Services will perform the clearing at a cost of approximately \$4,200 which is below the bid threshold. This cleaning will be accomplished a year ahead of schedule.

Robert L. Daniels has tendered his resignation as Maintenance I for the Surface Water Treatment Plant effective May 31, 2013. A Motion was made by Commissioner Kennedy, second by Commission Patterson, to advertise to fill the position. All in Favor; Motion carried 5-0.

Wastewater Plant – Lynn Todd

Ms. Todd noted that all revisions to the Grit Kings have been completed but they are not back in service yet. The Sump Pit remains to be cleaned for sand buildup.

Kevin Pettis has passed his Class "C" Wastewater Test and is now licensed by DEP.

Class has also been scheduled in June and July for the most recent hire.

Wild hogs continue to be a major problem at the spray fields. Equipment is being uprooted and cutting the grass has become problematic because of holes. The issue needs to be resolved and FWC will be contacted for input.

The Lagoon is having problems with leaks at the valve pits that are no longer in service at the plant. Staff is reviewing the issue and will have a recommendation.

City Engineer – Clay Smallwood

Headworks and Sprayfields Update – Nothing to report at this time.

Water Distribution Phase II Update

A bid packet is being put together for the project.

Water Study Update

CDM Smith has received the raw data from Virginia Tech. The data will be analyzed and a report with recommendations will be issued shortly. The coupon harvesting protocol will need to be established.

Commissioner Patterson asked about the Safety Committee that needs to be established. He is to get with Mr. Anderson on this.

Code Enforcement

Mr. Burkett's report was reviewed and no action was required.

Commissioner Buzzett noted the need to enforce the code requirements consistently and asked that the Commissioners support the Code Enforcement Officer and follow the City Codes.

1303 McClelland Avenue

No action was taken.

Police Department – Chief Barnes

In response to Boyd Pickett's suggestion to sell the two police vehicles parked across from City Hall to fund a traffic study for a golf cart crossing, Chief Barnes noted that these are not surplus vehicles. One is parked

because the officer lives outside the area to drive his vehicle home; the other is used as a spare and for an auxiliary officer when he is working.

Chief Barnes shared that a confiscated vehicle will be available to the City shortly.

Port St. Joe Redevelopment Association (PSJRA) – Gail Alsobrook

Dr. Joe Memorial Parking Lot – Shade Cover Replacement

Ms. Alsobrook stated that the Cayenne color had been selected for the replacement fabric.

Minutes from the April 18, 2013, PSJRA'S meeting were included for review by the Commission.

Commissioner Patterson asked if the PSJRA had agreed to fund a traffic study. Ms. Alsobrook replied that the board had requested more information before making a commitment.

Commissioner Patterson asked where the PSJRA Office is currently located. Ms. Alsobrook responded that they are still at the Welcome Center but had paid two month's rent at the Chamber Building to reserve a space there.

City Clerk – Charlotte Pierce

Nothing to report at this time.

Citizens to be Heard

Barry Sellers, Gulf County Economic Development, reported on several businesses that are expanding, trips that he will be making to promote Port St. Joe and entities that will be using the port facilities here.

Eddie Fields congratulated Commissioner Patterson on his re-election, commended Supervisor of Elections John Hanlon on his running of the election and the City for their efforts to increase the voter turnout on Election Day.

Marie Naegele, property owner of 1303 McClellan Avenue, advised that she visited her neighborhood after the City Commission Meeting on May 7, 2013, and found only three people who said Dan Van Treese represented them concerning her property. She also noted that she may have a conflict with the date of the Special Master Hearing scheduled for her property. Mr. Anderson asked that Ms. Naegele notify him in writing if there is a problem.

Boyd Pickett noted a number of street lights are out in town and asked if there is a program for repairs. Chief Barnes responded that previously when lights were out the poles were marked but now the pole number is recorded and phoned in to Duke Energy to expedite the repairs that are needed.

Adolphus Johnson reported that the speed limit on Woodward Avenue between Cecil G. Costin, Sr., Boulevard and First Street is not being observed. He has observed and noted vehicles that are speeding and asked for assistance in correcting this problem as there are a number of children and elderly residents living in this area. Chief Barnes shared that his department has been monitoring the area and will continue to do so.

Mr. Johnson thanked the Commission for having their meetings available on television as many citizens watch the meetings. He asked that anyone speaking, including staff, speak into the microphones so they can be heard. As people speak they tend to back away from the microphones and it becomes increasingly difficult to hear what is being said.

Mayor Magidson assured Mr. Johnson that a memo would be sent to all department heads concerning driving at an excessive speed while in a City vehicle. He noted that any employee could face disciplinary action as a result of speeding.

Discussion Items by Commissioners

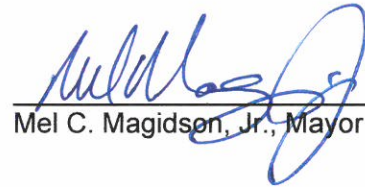
Commissioners Kennedy, Patterson, McCroan nor Buzzett had anything to discuss at this time.

Mayor Magidson shared that he had received a training advertisement, "Dealing with Difficult People" He noted that we do not have difficult people at Commission meetings and encouraged participation from our citizens at all meetings.

A Motion was made by Commissioner Buzzett, second by Commissioner Patterson, to adjourn the Meeting at 7:45 P.M.

Approved this 4th day of June 2013.


Charlotte M. Pierce, City Clerk


Mel C. Magidson, Jr., Mayor