

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, February 5, 2013, AT 6:00 P.M.

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan, and Patterson. City Manager Jim Anderson, City Clerk Charlotte Pierce and City Attorney Tom Gibson were also present. Commissioner Kennedy was absent.

CONSENT AGENDA

Eighteen Gulf County Students Working Against Tobacco (SWAT) made a presentation to the Commission on the dangers of tobacco use. A Motion was made by Commissioner McCroan, second by Commissioner Patterson, to read Resolution 2013-02 by title only. All in Favor; Motion carried 4-0. Attorney Gibson read Resolution 2013-02 by title only. A Motion was made by Commissioner Patterson, second by Commissioner McCroan, to adopt Resolution 2013-02. All In Favor; Motion carried 4-0.

Minutes

A Motion was made by Commissioner Buzzett, second by Commissioner McCroan, to approve the Bay Park Workshop and Regular Meeting Minutes of January 15, 2013, and the Bay Park Focus Group Special Meeting of January 22, 2013. All in Favor; Motion carried 4-0.

CITY ATTORNEY – Tom Gibson

Mr. Gibson shared that funds may be available through the Department of Economic Opportunity to help with economic development. When the Port Master Plan is updated, the Port Authority will be applying for funding to offset the cost of updating their plan. Mr. Gibson also requested that the City see if funding is available to update our Comprehensive Plan to include the Port Master Plan.

The Gulf County Board of County Commissioners (GCBCC) has requested that the Port St. Joe Redevelopment Agency vacate their office space in the TDC Building. Per the Lease for the TDC Building, the City of Port St. Joe provides insurance on the building and covers the ground maintenance in return for office space for the Port St. Joe Redevelopment Agency (PSJRA). Mr. Gibson is working with GCBCC Attorney Jeremy Novak for compensation to relocate the PSJRA Office.

CITY MANAGER'S REPORT

Old Business

Lighthouse Update

Mayor Magidson shared that the City will be receiving constructive possession of the Cape San Blas Lighthouse, two keeper's quarters and the oil house within the week.

Fund raising efforts will begin immediately and Mayor Magidson will be contacting David Hull for suggestions on how to maximize fund raising efforts.

A Motion was made by Commissioner Buzzett, second by Commissioner Patterson, to advertise a Request For Qualifications for a project manager for the moving of the lighthouse and additional structures. All in Favor; Motion carried 4-0.

Commissioner Buzzett requested that the Bay Park Project be pigeonholed until the lighthouse move has been completed and the structures are in their new location. He asked that the proposed site to locate the lighthouse be accepted pending permit approval and allow the Port St. Joe Redevelopment Agency to complete the necessary grant requirements internally. A motion was made by Commissioner Buzzett, second by Commissioner McCroan, to pigeonhole the project. All in Favor; Motion carried 4-0.

RESTORE Act Committee

Mr. Anderson reported that the Committee met today, there are still no rules or regulations from the state or federal levels and the Committee is reviewing pre-applications. The seven projects being submitted by the City will be presented at their meeting next week.

Chipola Pump Motor

Mr. Anderson shared that we are waiting on delivery of the pump.

Centennial Celebration

Mayor Magidson related that there is a meeting tomorrow, plans are progressing, and asked for suggestions for items to be included in the time capsule.

Water Study

The kick-off meeting for the Port St. Joe Distribution System Profile and Pilot Study was held on January 21, 2013 with the following: City – Jim Anderson, John Grantland, Larry McClamma, Lynn Todd and Kevin Pettis; Preble-Rish – Philip Jones, Clay Smallwood and Willie Payne; CDM David Kozan and by phone Amour Atassi. This meeting provided history of the plant and the issues the City is having. Resolving these issues will be a lengthy process but efforts are being combined to reach resolution.

Tree Removal, Fresh Water Canal

The trees are being removed to improve the water quality in the canal area. Mr. Gibson is waiting on a contract from Mr. Whitfield.

Rate Study

Burton and Associates have agreed to accept the budgeted amount of \$14,300 for the study. Their staff will be here for a site visit with City staff on March 28, 2013, and on April 11, 2013, a follow up conference call meeting will be held.

CDBG North Port St. Joe Water Improvements

A Motion was made by Commissioner Patterson, second by Commissioner Buzzett, authorizing Mayor Magidson to sign documents for the City and to enter into the grant for the project. All in Favor; Motion carried 4-0.

New Business

Marvin Avenue Water Line Replacement, Request to Bid Materials

Marvin Avenue is part of the Phase II Water Line Replacement Project. There is approximately \$95,000 remaining from Phase I and pending approval from SRF, City Staff would like to make replacement of the Marvin Avenue Water Line and three service lines between Allen Memorial Way and St. Joseph Drive a test project. Staff feels that there will be a savings of over \$52,000 on the Marvin Avenue segment and approximately \$7,000 on the three connections. By doing the work, the remaining funds could be used for another section of Phase II. A Motion was made by Commissioner Patterson, second by Commissioner Buzzett, to approve the test project. All in Favor; Motion carried 4-0.

Gulf Coast Hope Center

Reverend Joe Atkinson and Matt Scoggins provided an update on the Gulf Coast Hope Center and shared several of their success stories in helping individuals. Mayor Magidson expressed his

appreciation to Mr. Scoggins for keeping his word about the Center and thanked the gentlemen for their report.

Public Works – John Grantland

Mr. Grantland reported that flushing had been completed from First Street to Sacred Heart Hospital. City Staff noted that water has been of better quality and had a higher velocity than last year. Flushing in North Port St. Joe and Oak Grove should be completed by the end of this week and flushing in White City should start Monday. Mr. Grantland reiterated that the flushing can cause disturbance to some of the water lines and asked that anyone who experiences bad water please call Public Works.

Surface Water Plant

Mr. McClamma was absent due to illness. Earlier he had provided a maintenance report for review by the Commission.

Kenny Wood noted several items in the report that needed attention and he is seeking answers on them.

A Motion was made by Commissioner Patterson, second by Commissioner McCroan, to continue the Maintenance Contract with Mr. Wood for six months and reduce the number of hours to ten hours per month. All in Favor; Motion passed 4-0.

Wastewater Plant

Ms. Todd was absent due to being in a compliance class. Mr. Anderson shared that the Batwing attachment should be in soon and he anticipates the new Alamo Side Hill mower in three to four months.

City Engineer – Clay Smallwood

Headworks and Sprayfields Update - Nothing to report at this time.

Water Distribution Phase I Update

Mr. Smallwood noted that we are in the home stretch, several dry connections remain to be made and paving should begin the end of next week. Several hydrants still need to be removed and a punch list is being created and reviewed.

It was noted that the Tenth Street Water Tower, a 1937 model, is being evaluated and analyzed to see if it should remain in operation.

Mr. Anderson thanked Mr. Smallwood for his work on this project.

Code Enforcement

Mr. Burkett's Activity Report was reviewed, no action was required.

Police Department – Chief Barnes

Chief Barnes reminded the Commissioners that the Florida Department of Transportation will be here February 19, 2013, at 4:30 P.M., for a meeting on the Highway 98 and First Street Intersection.

The Chief noted that traffic accidents have been reduced by 40% and Traffic Citations by half.

He reported that the arson investigation is ongoing and moving in a positive direction.

Chief Barnes shared that Officer Ricky Tolbert has joined the Port St. Joe Police Department.

Chief noted that the trolley system used during the holidays was very helpful and he appreciated the service.

PSJRA – Gail Alsobrook

MLK Sidewalk Project –

Per the Department of Economic Opportunity, it is acceptable to bid the two projects as one contract as long as the USDA process is to a point that their portion of the project can be advertised for bid by June 3, 2013. The work and financials will have to be kept separate and CDBG rules will apply for all work. Mr. Smallwood is waiting to hear from USDA if this is acceptable.

Ms. Alsobrook would like to have a public workshop in the Washington Gym for the residents of North Port St. Joe to make them aware of the project.

Bay Park

Ms. Alsobrook noted that the idea of a pirate ship for the Bay Park has been cancelled.

Office Location

Ms. Alsobrook has been checking for available office space and there is a possibility of space in the Local Color Building or the Rish Gibson Building. She was instructed to check the local market for available space.

Invitation to Negotiate

Ms. Alsobrook requested to advertise for design and construction of a deck at Billy Joe Rish Memorial Parking Lot. Attorney Gibson noted that compliance will fall under the City and he has no problem with the content of this ad. A Motion was made by Commissioner Buzzett, second by Commissioner Patterson, for the City to advertise a Request For Qualifications for design and construction of a deck at Billy Joe Rish Memorial Parking Lot. All in Favor; Motion carried 4-0. This will be RFQ 2013-02.

City Clerk – Charlotte Pierce

Nothing to report at this time.

Citizens to be Heard

No citizens wished to address the Commission.

Discussion Items by Commissioners

Commissioner Patterson has spoken with George Boyer concerning signage on Highway 98. Mr. Boyer will have some recommendations for the Commission.

The old paper mill, Arizona Chemical and Port sites are very unsightly and Commissioner Patterson is concerned that this is the first view many guests have of our City. The JOE Company was contacted recently and they were not interested in cleaning up the property because of metal still on the property. Mr. Gibson will pass the request to clean up the property to the JOE Company and Port officials.

Commissioner McCroan did not have anything to discuss at this time.


Commissioner Buzzett did not have anything to discuss at this time.

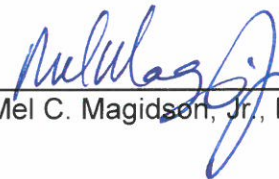
Mayor Magidson noted that he had received a letter from a company wanting to insure water lines for City customers. The Mayor stressed that the City does not recommend or endorse this and that the buyer should beware.

Mr. Anderson shared the 2013 Election Schedule with the Commissioners.

A Motion was made by Commissioner Patterson, second by Commissioner McCroan, to adjourn the Meeting at 7:50 P.M.

Approved this 19th day of February 2013.


Charlotte M. Pierce, City Clerk


Mel C. Magidson, Jr., Mayor