

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, February 4, 2014, AT 6:00 P.M.

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan, Patterson and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Tom Gibson were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to approve the Minutes of the January 21, 2014, Regular Meeting. All in Favor; Motion carried 5-0.

CITY ATTORNEY – Tom Gibson

Legacy Trust Program Update

Mr. Gibson did not have any new information as he is still waiting on final documentation.

Competitive Florida Partnership Update

The meeting on January 24, 2014, at Gulf Coast State College was well attended. Representatives from Senator Nelson's office, staff from the Department of Economic Opportunity and other agencies were present. Mr. Gibson noted that \$40,000 has been approved for the partnership and no City money is required.

CITY MANAGER'S REPORT

Old Business

Centennial Building Roof Update / Tree Removal Quote

A quote, in the amount of \$21,760 was received today from Jerry Wilson to repair the scuppers. No action was taken.

H & H Trucking and Tree Service provided a quote of \$1,350 to take down, remove and grind the stumps of four pine trees on the Centennial Building grounds. A Motion was made by Commissioner Thursbay, second by Commissioner Patterson, to authorize H & H Trucking and Tree Service to perform the stated work for \$1,350. All in Favor; Motion carried 5-0.

Lighthouse Update

Mayor Magidson shared that bids are in. Worth Contracting, Inc., is the apparent low bidder at \$304,500 with GAC second at \$321,700 for RFP 2013-10 to relocate the Lighthouse. GAC Contractors is the low bidder at \$188,750 for RFP 2013-11 to relocate the two Keepers' Quarter and Oil Shed. He noted that the combined low bids are less than the original bid to relocate all the structures.

Planning Development and Review Board (PDRB) Membership

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to appoint Hal Keels, Travis Burge and Seth Campbell to the PDRB. Commissioner Buzzett felt that Commissioners should submit a list of their top three choices from those volunteering to serve on the PDRB and take the top three selected. Voting in Favor were Mayor Magidson, Commissioners McCroan, Patterson and Thursbay. Voting No was Commissioner Buzzett. The Motion passed 4-1.

Sign Ordinance; Commissioner Patterson

After a lengthy discussion by the Commissioners and citizens Matt Scoggins, Phil Earley and Mark Harris, a

Motion was made by Commissioner Patterson, second by Commissioner Thursbay, to amend the current Sign Ordinance. Commissioner Patterson is to meet with Attorney Gibson to resolve the wording for the new ordinance. Voting in favor were Commissioners McCroan, Patterson and Thursbay. Voting against were Mayor Magidson and Commissioner Buzzett. The Motion carried 3-2.

Golf Cart Crossing Update

Mr. Anderson shared that the Golf Cart Crossing signs are up and the crossing is open.

Street Lights: Cabell Drive, Langston Drive

An order has been placed with Duke Energy for the lights. Commissioner Patterson requested that lights be installed on Langston Drive first.

New Business

Dixie Youth Baseball Request – Resolution 2011-01 Current Recreation Fees / Resolution 2014-01 Proposed Recreation Fees

A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, to adopt Resolution 2014-01. All in Favor; Motion carried 5-0.

Commissioner Thursbay requested that several loads of dirt be added to the AAA Boys' Baseball Field. Mr. Anderson and John Grantland will follow up on the request.

City Manager's Contract

A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to approve the City Manager's contract. All in Favor; Motion carried 5-0.

Annual Audit Update

Mr. Anderson noted that members of the auditing firm are here, things are going well and it is anticipated they will be here for several weeks.

Public Works – John Grantland

Water Distribution Phase II Materials

A Motion was made by Commissioner Buzzett, second by Commissioner Patterson, to approve the quote from Lanier Municipal Supply Co., Inc., in the amount of \$79,655.57 for materials for the project. All in Favor; Motion carried 5-0.

Mr. Grantland noted that work on Marvin Avenue is up to Twentieth Street and they will begin work on Palm Boulevard from Twelfth to Sixteenth Street next.

Long Avenue Sewer Line

GAC is continuing to work on numbers for this project. Mr. Grantland anticipates a quote soon.

Street Patches

Concrete street patches were completed last week and the roads are open again.

Langston Drive Sidewalks

A quote of \$8,000 has been given for city staff to construct sidewalks on the East side of Langston Drive. Ms. Alsobrook is checking to see if there is any funding available to help with this project.

Surface Water Plant – Larry McClamma

Tenth Street Water Tank Maintenance

Mr. McClamma shared that Utility Services is doing renovation work on the tower and he anticipates that the work will take approximately three weeks.

Wastewater Plant – Lynn Todd

Ms. Todd did not have anything to report.

City Engineer – Clay Smallwood, III

Mr. Smallwood was unable to attend the meeting due to medical reasons. Mr. Anderson shared his report on the following issues.

The Water Study

A draft copy of *Examining Iron Corrosion Control Alternatives in the Port St. Joe Drinking Water Distribution* prepared by Sheldon Masters and Marc Edwards of Virginia Polytechnic Institute and State University was provided for the Commissioners. A meeting with City Staff and CDM will be held tomorrow at Preble-Rish to review the report.

CDBG Water Line and USDA Sidewalk Replacement Update

A pre-construction meeting will be held Thursday, February 6, 2014, on the project. USDA and City Staff will be executing documents for the grant. Mr. Smallwood anticipates that work will begin February 17, 2014, on the project.

Code Enforcement

Mr. Burkett's report was reviewed. No action was taken.

Police Department – Chief David Barnes

Chief Barnes requested that the Golf Card Ordinance be changed to reflect the crossing on Highway 71 (Cecil G. Costin, Sr., Boulevard) and Reid Avenue. He also asked that permits of golf cart owners be revoked if they allow minors to drive across the designated crossing.

Port St. Joe Redevelopment Association (PSJRA) – Gail Alsobrook

Ms. Alsobrook noted that sign options were still being considered to direct traffic to Reid Avenue and the local businesses.

She also noted the pre-construction meeting on Thursday with USDA; the RFQ for the business kiosk at the Rish parking area is due February 13, 2014, and she will see if the DuPont Foundation will assist with the Langston Drive Sidewalk Project.

City Clerk – Charlotte Pierce

Mrs. Pierce did not have anything to discuss.

Citizens to be Heard

Patricia Hardman, Betty McNeill and Julia Cunningham shared their thoughts on the relocation of the Cape San Blas Lighthouse, Keepers' Quarters and Oil Shed.

Christy McElroy asked when the next meeting of the Competitive Partnership would be held. Mr. Gibson noted that no date or time has been determined.

Commissioner Patterson congratulated Ms. McElroy on being appointed to the Economic Development Advisory Board.

Tim Nelson shared his concerns about the possible improvements to the Frank Pate Park Boat Ramp area. Mr. Anderson noted that the City has not received a Grant Award Notification, the plans that were submitted by DEP were from several years ago and that there would be a time for citizens to have input in the project.

Discussion Items by Commissioners

Commissioner Thursbay noted that the ice maker for the girls' softball field is in; the batting cage materials are in and construction will begin shortly.

He asked about the Palm trees on Sixth Street that need to be cut and Mr. Anderson replied that he had spoken with Bobby Pickels of Duke Energy about the issue.

The City sign between the Overpass and Tapper (Highland View) Bridge needs to be spruced up and a kiosk of church signs needs to be considered.

Commissioner Patterson asked why church signs have been removed and Mr. Gibson stated that the signs were off site, you can't treat a church any differently and some were in the right-of-way.

He also asked where the BP money was and wanted the Commissioners to come up with their suggestions as to what to spend the money on. He would like to have a workshop on the suggestions and then agenda the item.

Commissioner McCroan continues to receive complaints about the one-way streets in the business area and asked that consideration be given to making changes in the traffic flow.

He reiterated his concerns about the turning lanes off Highway 98 to Avenues C and D and asked that this issue be addressed.

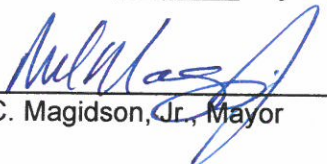
Commissioner Buzzett asked that the Commissioners consider readdressing the local preference bid practice and look at what has been done in Panama City.

He encouraged citizens to visit our two local museums, The Constitution Museum and the Jones Museum at the Washington Site. He had recently visited both museums and was impressed by the contents at each location.

Mayor Magidson did not have anything to discuss.

A Motion was made by Commissioner Buzzett, second by Commissioner Patterson, to adjourn the Meeting at 8:03 P.M.

Approved this 18th day of February 2014.



Mel C. Magidson, Jr., Mayor

2/20/14

Date



Charlotte M. Pierce, City Clerk

2/18/2014

Date