

# **MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, February 3, 2015, AT 6:00 P.M.**

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan, Patterson and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Russ Scholz were also present.

## **CONSENT AGENDA**

### **Minutes**

A Motion was made by Commissioner McCroan, second by Commissioner Patterson, to approve the Regular Minutes of January 20, 2015 and the Special Meeting January 27, 2015. All in Favor; Motion carried 5-0.

### **CITY ATTORNEY – Russ Scholz**

*Port Authority Update* – The Corps of Engineers permit should be received in about two weeks.

*Ordinance 512 Capital Improvement Plan Update – Public Hearing and First Reading*

No one from the public addressed the Commission and Ordinance 512 was tabled for further research and discussion.

*Ordinance 513 Franchise Fee Agreement, Duke Energy – Public Hearing and First Reading*

No one from the Public addressed the Commission. Discussion was held on the length of the lease and Bobby Pickels of Duke Energy explained that the longevity of the lease allowed Duke Energy to better plan for infrastructure in the area. A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to grant Duke Energy a twenty years lease and eliminated the renewal option at the end of the lease. All In favor; Motion carried 5-0.

*Workers Comp Settlement Agreement*

A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, to settle the Workers Comp Claim with William Haney in the amount of \$7,500. All in Favor; Motion carried 5-0.

### **CITY MANAGER'S REPORT – Jim Anderson**

*Gulf Pines Hospital Demolition* – Mr. Anderson anticipates it will take another week to a week in a half to complete the removal of the asbestos. Once completed, demolition of the building will begin.

*Benny Roberts Park - Commissioner Thursbay*

Commissioner Thursbay requested that BP Funds be used, if necessary, to complete the project. After discussion, staff feels there is sufficient funds for the project. Should there be a need for additional funding, the issue will be brought back to the Commission.

### **New Business**

*WIG Building Lease Agreement*

WIG President, Letha Mathews, shared that their legal counsel was reviewing the lease and she would get back with Mr. Anderson.

#### *Boat Ramp Rub Rail – Commissioner Patterson*

A Motion was made by Commissioner Patterson, second by Commissioner Thursbay, to spend up to \$2,000 from the Boat Ramp launching fees to provide rub rails for the boat launch area. All in Favor; Motion carried 5-0.

#### *Surplus Property*

A Motion was made by Commissioner McCroan, second by Commissioner Buzzett, to declare the listed Computers as surplus. All in Favor; Motion carried 5-0.

#### *Fire Station Roof*

Staff has reviewed the issue and feels the necessary repairs are under the bid threshold. Quotes are currently being gathered for review.

#### **Public Works – John Grantland**

*Water Distribution Phase II* – Staff is completing the work in the Oak Grove area and will be moving to Bridgeport to complete the project. The sidewalks on Monument Avenue will be poured when this project is completed.

#### *Auto Purchase on State Contract –*

*Inmate Van* – State contract price is \$26,150 which is slightly over the budgeted price of \$25,000.

*F150* – The state contract price per truck is \$17,502 which is over the budgeted amount of \$15,864.

A Motion was made by Commissioner McCroan, seconded by Commissioner Thursbay, to purchase the Inmate Van and two F150 trucks. All in Favor; Motion carried 5-0. The additional funds for the purchase will come from the sale of scrap.

#### **Surface Water Plant – Larry McClamma**

*Old Water Plant Demo* – Demolition is in progress, the sale of scrap metals is paying for rental of the equipment and the project should be completed in about a month.

*Chipola Pump Station* – Mr. Anderson shared that Gilbert Pump is working on the pump rehabilitation.

#### **Wastewater Plant – Lynn Todd**

Ms. Todd did not have anything to share.

#### **City Engineer – Clay Smallwood, III**

Mr. Smallwood noted that two grants have been submitted to Northwest FL Water Management for stormwater.

#### **Code Enforcement**

Mr. Burkett's report was reviewed, no action was taken.

Commissioner Buzzett shared his concerns of the accumulation of items on property and noted that the portion of the Ordinance addressing this needs to be strengthened.

Commissioner Thursbay questioned how things were coming concerning collecting cardboard in residential areas. Mr. Anderson has not received any more calls on this.

Commissioner Patterson is concerned about the unsightly area to the right as you come down the Highland View Bridge into town. Vehicles for sale, as well as those left unattended, are collecting there and he would like to see this addressed.

### **Police Department – Chief Herring**

#### *Auto Purchase on State Contract*

*Dodge Charger Patrol Car* - Chief Herring noted that the state contract price for a full Police Package vehicle is \$28,090. A more basic package, with an added spotlight and the rear doors and windows disabled is \$21,999. His department can equip the patrol car by installing the law enforcement equipment and providing a savings of \$3,500. Currently, there is \$13,220 available through an FDLE Grant and \$7,000 in the department budget.

*Surplus Property* – A request was made to declare the 2001 Nissan Xterra, currently used by City Hall, as surplus and take the vehicle to auction. It is anticipated that \$2,000 - \$3,000 will be generated from the sale. Revenue from the sale of the Xterra could be used to offset the difference in funds for the new police car.

A Motion was made by Commissioner Buzzett, second by Commissioner McCroan, for Chief Herring to purchase the vehicle, have his department install the additional equipment at a cost of \$24,500 and take the 2001 Xterra to auction. All in Favor; Motion carried 5-0.

John Grantland noted that additional surplus property from his shop could be used if funds were a little short.

### **Port St. Joe Redevelopment Association (PSJRA) - Gail Alsobrook**

*Draft Meeting Minutes January 27, 2015* were included for review.

A Motion was made by Commissioner Thursbay, second by Commissioner Patterson, to accept the Bid from BSN in the amount of \$3,325.70 for Bleachers / Benches for the Washington Ball Field and from Combs Construction in the amount of \$2,350 to upgrade the ADA Restrooms there. All in Favor; Motion carried 5-0.

Playground equipment for the Washington Site will be rebid.

The Satisfaction of Mortgage has been received on the William J. Rish Parking lot.

Ms. Alsobrook requested that she be included in the next FRDAP Meeting to discuss repairs to the Walking Track at the Washington Site.

### **City Clerk – Charlotte Pierce**

Clerk Pierce did not have anything to report.

### **Citizens to be Heard**

No one wished to address the Commission.

### **Discussion Items by Commissioners**

*Commissioner Buzzett* noted that the Centennial Building continues to be the community civic center and he would like to see improvements made. He has several volunteers, Ben Gibson working on the acoustics and Bill Kennedy resolving roof issues, offering their expertise to begin a plan for the improvements.

*Commissioner McCroan* asked the status of the sale of the Ward Ridge Building. Mr. Anderson responded

Mr. Way is working with the City Attorney to complete the transaction.

With the growing popularity of Pickle Ball, Commissioner McCroan asked if the old Tennis Courts by the STAC House could be converted to Pickle Ball Courts. Staff will research the cost and possibilities.

*Commissioner Patterson* shared that the Port St. Joe High School Boys' Basketball Team will be hosting their District Games Friday Night and he encouraged the community to support the team.

He also noted that the Port St. Joe High School Girls' Basketball Team won their District Game and will be hosting their Regional Game next Tuesday and asked for the communities support for the girls' game.

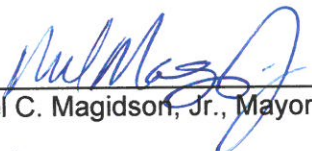
*Commissioner Thursbay* noted that his plea for new faces at Commission Meetings has gone unanswered but recognized Curtis Little and thanked him for attending the meeting.

Roadways in Port St. Joe are in terrible shape and Commissioner Thursbay asked if funds could be earmarked for road repair. Prior to roads being repaired, sewer and water lines that are located under the road need to be inspected and if necessary, replaced before road repairs are undertaken. Funding sources will be sought.

*Mayor Magidson* did not have anything to discuss.

A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to adjourn the Meeting at 7:01 P.M.

Approved this 17<sup>th</sup> day of February 2015.

  
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Mel C. Magidson, Jr., Mayor

2/26/15  
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Date

  
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Charlotte M. Pierce, City Clerk

2/25/15  
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Date