

# **MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, February 17, 2015, AT 6:00 P.M.**

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan, and Thursbay. Commissioner Patterson attended by phone. City Manager Jim Anderson and Attorney Tom Gibson were also present. City Clerk Charlotte Pierce was absent.

## **CONSENT AGENDA**

### **Minutes**

A Motion was made by Commissioner McCroan, second by Commissioner Buzzett, to approve the Regular Meeting Minutes of February 3, 2015. All in favor; Motion carried 5-0.

### **CITY ATTORNEY – Tom Gibson**

*Port Authority Update* – The Port Authority has all of their FDEP Permits and The Corps of Engineers intends to issue their permit in the next few weeks.

*Ordinance 510 Capital Facility Charge Amendment- Public Hearing, 2<sup>nd</sup> Reading & Consideration of Adoption*

No one from the public addressed the Commission. Motion by Commissioner Thursbay, second by Commissioner Patterson, to have the 2<sup>nd</sup> reading of Ordinance 510. All in favor; Motion carried 5-0.

Motion by Commissioner McCroan, second by Commissioner Thursbay, to adopt Ordinance 510. All in favor; Motion carried 5-0.

*Ordinance 511 Patton Park Rezoning & Small Scale FLUM Amendment*

No one from the public addressed the Commission. Motion by Commissioner McCroan, second by Commissioner Thursbay, to have the 2<sup>nd</sup> reading of Ordinance 511. All in favor; Motion carried 5-0.

Motion by Commissioner Buzzett, second by Commissioner Thursbay, to adopt ordinance 511. All in favor; Motion carried 5-0.

*Ordinance 512 Capital Improvement Plan Update – Public Hearing and First Reading*

No one from the public addressed the Commission. Motion by Commissioner Thursbay, second by Commissioner McCroan, to have the 1<sup>st</sup> reading of Ordinance 512. All in favor; Motion carried 5-0.

### **CITY MANAGER'S REPORT – Jim Anderson**

*Gulf Pines Hospital Demolition* – Mr. Anderson noted that D.H. Griffin has been delayed by the rain today, but should begin the actual demolition of the building on Wednesday or Thursday of this week.

*Benny Roberts Park* – Mr. Anderson indicated that the FRDAP Grant improvements to the park will be completed before the start of ball season and thanked the Department of Corrections for the use of their work crew and City Staff for the job they have done as well.

*Fire Station Roof Quotes-* Motion by Commissioner Thursbay, second by Commissioner McCroan, to have Dupree's Custom Metal Roofing repair the roof at a cost of \$4,850 and utilize BP Funds for payment. All in favor; Motion carried 5-0.

Motion by Commissioner Patterson, second by Commissioner Thursbay, to delay moving the City Commission Meeting to the Fire Station until a later date. All in favor; Motion carried 5-0.

*Centennial Building Roof-* Mr. Anderson indicated that the roof is still leaking. Commissioner Buzzett will contact Jerry Wilson to set-up a time to review the roof. The meeting will be advertised, so each Commissioner may attend.

*Boat Ramp Repairs-* Mr. Anderson noted that City staff has talked with several contractors in the Marine Industry and should have some options for the Commission to consider at our next meeting.

*WIG Building Lease Agreement-* Mr. Anderson noted that he has not heard back from the WIG Committee. The Wig Committee is having their legal staff review the proposed lease agreement. Mr. Anderson will follow-up on the status.

## **New Business**

*Community Champion Certificate-* Sarah Hines and Jessie Pippin gave a special thanks to its Community Health Improvements Partner (CHIP) Mike Lacour representing the City of Port St Joe for coordinating the application and resolution efforts. The City was presented with a certificate in recognition of its efforts to promote healthy weight at the local level from the State Surgeon General.

*Listing of City Property,* Comm. Patterson-The City Commission discussed the option of listing some City property for sale and/or lease on the Enterprise Florida Website. The Commission scheduled a workshop for Tuesday February 24, 2015, at 5:00.

*Drainage at Holly Hill & Forest Hill Cemeteries- Mayor Magidson* The Commission discussed the need to explore options to reduce the water table at both cemeteries. City Engineer Clay Smallwood will review our options and report back to the board.

*Road Bond Money-* Mr. Anderson indicated that the County is considering its options for extending its current road bonds in order to pave roads and has asked if the City would be interested in participating. Mr. Anderson will report back to the board, once more information is received.

## **Public Works – John Grantland**

*Water Distribution Phase II –* Staff has completed the work in the Oak Grove area and will be moving to Bridgeport to complete the project.

## **Surface Water Plant – Larry McClamma**

*Old Water Plant Demo –* Demolition is still underway and should be completed this week.

*Chipola Pump Station –* Gilbert Pump has completed the pump rehabilitation and is working on alignment of the new motor.

## **Wastewater Plant – Lynn Todd**

Ms. Todd noted that she will be attending class this week and is training Mr. McClamma's staff on environmental compliance.

## **City Engineer – Clay Smallwood, III**

Mr. Smallwood had nothing to update.

## **Code Enforcement**

Mr. Burkett's report was reviewed, no action was taken.

## **Police Department – Chief Herring**

*Surplus Property* – A request was made to declare the attached list as surplus (See Ex. A).

A Motion was made by Commissioner Buzzett, second by Commissioner McCroan, for Chief Herring to declare the items as surplus. All in favor; Motion carried 5-0.

Commissioner Thursbay asked if it would be possible for the Police Department to have a wellness checklist for elderly members of our community.

Chief Herring noted that he plans to have a partnership with Diana Burkett of the Christian Community Development Fund (CCDF) to start a program.

## **Port St. Joe Redevelopment Association (PSJRA) - Gail Alsobrook**

*Playground Equipment Bid Award*- A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to award the bid to Miracle in the amount of \$42,306.25. All in favor; Motion carried 5-0.

*Hwy 98 & 71 Pine Straw Purchase*- Ms. Alsobrook noted that the PSJRA will pay \$600 towards the City's purchase of Pine Straw.

## **City Clerk – Charlotte Pierce**

Mr. Anderson noted that a copy of the 2015 Election Schedule is in their agenda packet for review.

## **Citizens to be Heard**

No one wished to address the Commission.

## **Discussion Items by Commissioners**

*Commissioner Thursbay*- Nothing further to discuss.

*Commissioner Patterson*- Requested that citizens please not place bubble gum on our Reid Avenue Sidewalks that have recently been cleaned.

Commissioner McCroan- Nothing further to discuss.

Commissioner Buzzett- Requested that the Board keep an open mind about accumulation in our tourist corridor.

*Mayor Magidson*- Requested that we remember Mrs. Pierce and her family at this time and keep them in your thoughts and prayers.

A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to adjourn the Meeting at 7:06 P.M.

Approved this 3<sup>rd</sup> day of March 2015.

  
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Mel C. Magidson, Jr., Mayor

  
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James A. Anderson for Charlotte M. Pierce, City Clerk

3/4/15  
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Date

3/4/15  
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Date