

# MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, March 3, 2015, AT 6:00 P.M.

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan, Patterson and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Tom Gibson were also present.

## CONSENT AGENDA

### Minutes

A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to approve the Regular Meeting Minutes of February 17, 2015 and the Workshop Meeting Minutes of February 24, 2015. All in favor; Motion carried 5-0.

### CITY ATTORNEY – Tom Gibson

*Port Authority Update* – All permits have been received to begin the dredging project. Approximately \$20 Million has been appropriated by the state for the dredge project and \$5 Million for railroad upgrades.

*Sailboat Removal Quote* – Townsend Marine offered a quote of \$2,500 to remove the boat. Mayor Magidson read from an article in the News Herald concerning the removal of an abandoned vessel. After discussion, the Florida Wildlife Commission will be contacted for assistance rather than expend City funds. Mr. Gibson will follow up on this.

*Ordinance 513 Duke Energy Franchise Fee Agreement – Public Hearing, Second Reading and Consideration of Adoption* – A motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to read by Title only. All in favor; Motion carried 5-0. Mr. Gibson read Ordinance 513 by Title only.

No one from the Public spoke on Ordinance 513.

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to adopt Ordinance 513. All in favor; Motion carried 5-0.

### CITY MANAGER'S REPORT – Jim Anderson

*Gulf Pines Hospital Demolition* – Work is progressing nicely. An outside building was not included in the demolition scope of work and a Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, to have D. H. Griffin Wrecking Company, Inc., demolish the building for \$1,000 using BP Funds to cover the cost. All in favor; Motion carried 5-0. This amount is under the bid threshold and will not have to be bid out.

*Benny Roberts Park* – Improvements are moving along well and everything should be ready for the Day of Baseball.

*Centennial Building Roof* – The roof is still leaking. Rain is anticipated Thursday and Commissioner Buzzett, Bill Kennedy and John Grantland are prepared to document the problems, talk with the roofer and come up with a plan to correct the problem. If there is no rain, the fire department will provide water for the review.

*WIG Building Lease Agreement* – The WIG Board has accepted the Lease Agreement and is working with their insurance carrier to match the City's Liability coverage. A Motion was made by Commissioner Patterson, second by Commissioner Thursbay, to approve the Lease Agreement when the Certificate of Liability Insurance is received. All in favor; Motion carried 5-0.

*Listing of City Property for Sale / Lease* – A Motion was made by Commissioner Patterson, second by Commissioner Buzzett, to list the Clarifiers at the Wastewater Treatment Plant and property on Water Plant

Road for sale or lease on the Enterprise Florida Website and with the Gulf County Economic Development Coalition. All in favor; Motion carried 5-0.

*Road Bond Money* – Mr. Anderson and Don Butler have talked about the possibility of using Road Bond Money for improvements to Long and Garrison Avenues. After discussion, the Commission would like more information to determine if the monetary value would be such that extending the tax would be worth it. Staff and the engineers will review and make suggestions on this.

*Bike Florida, March 25<sup>th</sup> and 26<sup>th</sup>* – All indications are that approximately 600 bikers and their families will be here for the bike stopover. The City is providing the Centennial Building for shelter, the school board has opened their fields adjacent to the Centennial Building for tents and are offering buses for transportation. The Chamber and TDC are also working to accommodate the guests.

Commissioner Patterson asked about the use of the bike racks on Reid Avenue. He noted that he is tired of spending tax player dollars for unnecessary things and asked that if anyone saw one of the bike racks being used to please give him a call.

*Recognition signs for Calvin Pryor and Roman Quinn* – Commissioner Patterson – This item was tabled for more research.

### **New Business**

*Catholic Church Vacant Lot* – Commissioner Patterson – The Commissioner shared concerns that he has received from local residents about the overgrown lot. Commissioner Buzzett was asked to address this with his church.

### **Public Works – John Grantland**

*Water Distribution Phase II* – Workers are having some difficulty with old equipment and Bridgeport is approximately two-thirds complete.

*Boat Ramp Repairs* – Quotes for the project were over the bid threshold. A Motion was made by Commissioner Patterson, second by Commissioner Buzzett, for Staff to prepare a bid to be advertised. All in favor; Motion carried 5-0. The Bid will be structured so that elements may be done independently or collectively.

### **Surface Water Plant – Larry McClamma**

*Old Water Plan Demo* – Mr. McClamma is waiting for the scrap metal to be removed.

*Chipola Pump Station* – The motor has been mounted, Staff is waiting for the fuel lines and exhaust to be installed.

Mr. McClamma shared that the Shark Tank has received the five year cleaning to be in state compliance. He also noted that the City passed the quarterly Disinfectant Byproducts sampling.

### **Wastewater Plant – Lynn Todd**

*Request to Bid a 4" Thompson Pump* – A Motion was made by Commissioner McCroan, second by Commissioner Patterson, to purchase the pump. All in favor; Motion carried 5-0.

Ms. Todd shared that the City has passed all state and federal requirements for the Consumer Confidence Report. This information will be added to the City's website and water bills.

### **City Engineer – Clay Smallwood, III**

*Drainage at Holly Hill and Forest Hill Cemeteries Update* – Mr. Smallwood is working on this.

Mr. Anderson noted that the Department of Economic Opportunity will provide funding in the amount of \$40,000 for the design and engineering of the water and sewer lines in the downtown area.

### **Code Enforcement**

Mr. Burkett's report was reviewed, no action was taken.

**Police Department – Chief Herring** requested that six shotguns, as well as numerous old uniforms, patches, basket weave duty belt leather gear and duty belt equipment holders be declared surplus and allow the Police Department to use the proceeds from the sale to provide striping for their vehicles. All in favor; Motion carried 5-0. The following shotguns were declared surplus.

Mossberg Model 590 Shotgun Serial # P614857	Remington Model 870 Shotgun Serial # B327159M
Remington Model 870 Shotgun Serial # 0554390M	Remington Model 870 Shotgun Serial #W490594M
Winchester Model 1200 Shotgun Serial # 471353	Winchester Model 1200 Shotgun Serial # 484959

### **Port St. Joe Redevelopment Association (PSJRA) - Gail Alsobrook**

*Draft Minutes of the February 17, 2015, Meeting were provided for review.*

Ms. Alsobrook also noted that award letters have been sent for the Washington Site project, the USDA R Beg AIA Form has been filed and the Open Air Information Center is very close to budget.

### **City Clerk – Charlotte Pierce**

Shared that the FL League of Cities Ethics Training Seminar information had been placed in each Commissioner's mail box; City election information has been provided to John Hanlon - Supervisor of Elections and the local paper; the Cape San Blas Lighthouse, Keepers' Quarters and Oil House have been proposed for listing in the National Register of Historic Places and there will be a public meeting for this in Tallahassee on March 12, 2015. Mrs. Pierce thanked the Commission for their support and encouragement during the last several weeks as her family was dealing with the untimely death of their son.

### **Citizens to be Heard**

No one asked to address the Commission.

### **Discussion Items by Commissioners**

*Commissioner Thursbay* asked if Chief Herring would look at the 4 Way stop at the intersection of Fourth Street and Long Avenue to see if it is necessary.

*Commissioner Patterson* welcomed John and Carlene Parker back as they have missed the meetings lately. He also encouraged the Commissioners to attend the Port Authority meeting next week to show their support for the Port Authority and their projects.

*Commissioner McCroan* shared that Ann White, who normally attends the Commission Meetings, had an accident and is at the Bridge at Bay St. Joe and encouraged attendees to stop by and visit with her.

*Commissioner Buzzett* noted he would like for the City to work with the state to acquire the Constitution Convention Museum property and have the Commission Meetings at that site.

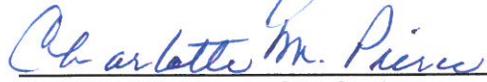
*Mayor Magidson* asked Chief Herring to look at the Baltzell Avenue and Fourth Street Stop Signs to see if they are necessary or if there is a better way to configure them.

He also noted the large timber area next to the Chipola Pumping Station and asked about the possibility of going out to bid for the area to be cleared. Staff will review this request.

A Motion was made by Commissioner Thursbay, second by Commissioner Patterson, to adjourn the Meeting at 6:52 P.M.

Approved this 17<sup>th</sup> day of March 2015.

  
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Mel C. Magidson, Jr., Mayor

  
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Charlotte M. Pierce, City Clerk

3/18/15  
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Date

3/18/15  
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Date