

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE
COMMISSION CHAMBER AT CITY HALL, September 1, 2015, AT 6:00 P.M.
The Meeting was held in the Port St. Joe Fire Department Meeting Room due
to a request for accessibility from a citizen.**

The following were present: Mayor Patterson, Commissioners Buzzett, Ashbrook, McCroan, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Tom Gibson were also present.

CONSENT AGENDA

Retirement Recognition – Tom Haddock

Mayor Patterson recognized and presented a Service Award to Tom Haddock for his 34 years, 9 months, and 7 days of dedicated service to the city of Port St. Joe.

Minutes

A Motion was made by Commissioner Ashbrook, second by Commissioner Thursbay, to approve the Minutes of the Regular Meeting on August 18, 2015. All in favor; Motion carried 5-0.

PORT ST. JOE REDEVELOPMENT ASSOCIATION (PSJRA)

Bill Kennedy, Executive Director of the PSJRA, expressed his appreciation for the opportunity to serve as the new director. He updated the Commission on the Open Air Information Center; shared the FRDAP sign for the Washington Site has been ordered; notification has been received that the FDOT Phase Five Landscape funding for Avenue D to the Overpass has been approved, and work is continuing with Littlejohn Engineering on the Amphitheater.

CITY ATTORNEY – Tom Gibson

Mr. Gibson did not have anything new to share with the Commission but noted there is a possibility the Port Authority Meeting for next week may be cancelled. He encouraged anyone interested in attending the meeting to call prior to the meeting for a status update.

Mayor Patterson asked if a draft was available yet on the Modular Home Ordinance and Mr. Gibson stated he was working on it. The Modular Home meets all state criteria, there could be an issue with the foundation and it would be good to have a Workshop on the issue. The PDRB will be looking at the issue at their next meeting on September 8, 2015.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

102 Stone Drive: Building Permit – Mr. Anderson noted the Stop Work Order is still in place. Amy Rogers shared her concerns about double standards for Modular Homes in the City; Mary Baird, who owns property adjacent to 102 Stone Drive, asked that the issue be checked in to further as she feels tricky semantics have been used by the manufacturer and Matthew Taylor questioned if a City employee has been designated to negotiate with the property owner, the manufacturer and the City.

Mr. Anderson stated he has not received a response from Mr. Mike and the manufacturer wants to move forward on the project.

Mayor Patterson asked if the residents of the area were willing to help with the cost to fight allowing the Modular Home in their neighborhood. No one from the audience responded to his question.

Boat Ramp Improvements – Mr. Colson has been contacted, he will be here as soon as possible and with the upcoming weekend being a holiday weekend, Mr. Anderson noted this week was not the time to start the project.

Northwest Florida Water Management District Grant – Bids for the project, which covers the area of Tenth Street to Highway 71 and Long Avenue to Monument Avenue is approximately \$106,000 over the grant amount. Engineering will be talking with Northwest Florida Water Management District to see if additional funding is available. When this has been clarified, the information will be provided to the Commission.

Industrial Park Sign: Commissioner Thursbay noted he had spoken with Mr. Anderson and the Sign Application has been submitted to FDOT for approval; the individual businesses would be allowed to list their business on the signs and the St. Joe Company has signed off on the signs.

Highway 98 Golf Cart Crossing: Mayor Patterson requested this be on the Agenda for the September 15th Meeting and encouraged all golf cart owners who support the crossing to attend the meeting.

New Business

Fee Waiver Request for the Centennial Building 2/22/16 – 3/31/16 TDC Film Crew – After discussion, Commission Ashbrook requested this be tabled until the next meeting so more details can be obtained. There were concerns about previously scheduled events, as well as the cost of the utilities and the inability to rent the Centennial Building during this time period.

Museum Property – The Lighthouse Keepers' Quarters will need to be repaired prior to moving any of the Museum contents and Commissioner Thursbay suggested the possibility of PSJRA funds to help with the needed renovations. A historic preservation grant has been applied for and if funded, would not be available until July, 2016.

Legislative Funding Request have been received from Senator Montford and Representative Beshears. Mr. Anderson asked the Commissioners to get with him on their thoughts for projects. Last year's funding requests included assistance with the Cape San Blas Sewer, reworking Long Avenue and projects for the Port. None of these projects were funded.

The *September Calendar* has numerous meetings and Mr. Anderson encouraged the Commissioners to be aware of the different meetings.

Open Enrollment Options – Carol Dixon, representing Woodmen of the World, has requested that their company be afforded the opportunity to meet with City employees during Open Enrollment to make them aware of Roth IRAs and the benefits they provided. There were no objections to this.

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, for Insurance Agent Dwight Van Lierop to provide an additional supplemental source provider during Open Enrollment. All in favor; Motion carried 5-0.

Maddox House: Application for listing on the National Register of Historic Places – A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, for the City to begin the process of having the Maddox House placed on the National Register of Historic Places. All in favor; Motion carried 5-0.

Public Works – John Grantland

Cape Sewer Extension – Work on Sapodilla Lane should be completed by Thursday and crews will proceed to Hemmingway Court next.

Blue Heron Drive Sewer – A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to approve adding Blue Heron Drive to sewer work being done on the Cape. This will add an additional 1,500 LF, 18 lots, and require three taps to the sewer system. All in favor; Motion carried 5-0.

Commissioner Buzzett requested that billing issues on the Cape be on the Agenda for September 15th.

Surface Water Plant – Larry McClamma

Moving of the *College Sample Location* has been approved by DEP; Lynn Todd is taking care of the paper work and the Auto Flusher has been removed.

Wastewater Plant – Lynn Todd

Ms. Todd shared that pipe line repairs to the effluent line will begin Wednesday.

City Engineer - Clay Smallwood, III, did not have any new updates for the Commissioners but noted the PDRB will be looking at the Patton Park Plat at their meeting on September 8, 2015.

Code Enforcement

Mr. Burkett's report was reviewed, no action was taken. Mayor Patterson shared that Mr. Burkett is very busy writing citations, checking on unlawful accumulation of items, and trying to keep the City clean.

Police Department – Chief Herring did not have anything new to update the Commission on.

Commissioner Buzzett expressed his concerns about drivers making left hand turns, across double yellow lines, to enter McDonald's and Hungry Howie's. Chief Herring will get with John Grantland to see if there are options to help this situation.

City Clerk – Charlotte Pierce

Lighthouse Power – A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to spend up to \$3,500 of BP Funds to get power to the Lighthouse. All in Favor; Motion carried 5-0.

Citizens to be Heard

Amy Rogers shared her concerns about the following issues:

- Making the museum more visible and providing more publicity about it.
- Following up on the renaming of Jetty Park to Clifford C. Sims Memorial Park. Attorney Gibson is checking on this.
- Thanked the Commissioners for replacing the sign at Bay Street.
- Asked what had been done to cleanup Business 98 by property owners. Commissioner Thursbay noted that Hal Keels is working on this this.
- Inquired as to when sidewalks would be provided on Avenue D. Commissioner McCroan shared that Gulf County Commissioner Quinn is looking into this and John Grantland will follow up with him on the issue.
- Requested the speaker's podium be moved to the side of the room rather than centered.

Discussion Items by Commissioners

Commissioner Thursbay requested that flashing speed limit signs be considered for Garrison Avenue in the area of Faith Christian School.

Commissioner Ashbrook did not have anything to discuss.

Commissioner McCroan shared that there are issues with WastePro as he continues to receive complaints about their service as well as the liquids pouring from their trucks, messing up the roads, and vehicles having to drive through it.

Mr. Anderson noted that all complaints are reported daily to WastePro's administration with copies of the emails going to Mayor Patterson.

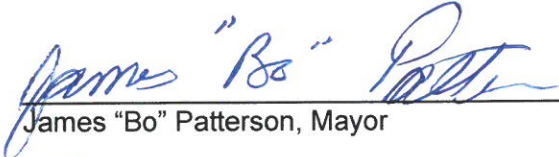
Commissioner Buzzett did not have anything to share.

Mayor Patterson noted the Florida League of Cities Conference was very informative; he has a copy of all sessions that were held and he gave the MP3 of the conference to Commissioner Ashbrook for his review. The MP3 can be shared with the Commissioners that did not attend the conference.

The Mayor requested that Commercial Rates for Water and trash pickup be on the next Agenda.

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to adjourn the Meeting at 7:15 P.M.

Approved this 15th day of September 2015.


James "Bo" Patterson, Mayor

9/16/2015
Date


Charlotte M. Pierce, City Clerk

9/16/15
Date