

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE
COMMISSION CHAMBER AT CITY HALL, October 20, 2015, AT 6:00 P.M.
The Meeting was held in the Port St. Joe Fire Department Meeting Room due
to a request for accessibility from a citizen.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, McCroan, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Tom Gibson were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to approve the Minutes of the Regular Meeting on October 6, 2015. All in favor; Motion carried 5-0.

PORT ST. JOE REDEVELOPMENT ASSOCIATION (PSJRA) - Bill Kennedy

Commissioner McCroan shared that Mr. Kennedy had asked him to note he did not have any updates for the Commission.

CITY ATTORNEY – Tom Gibson

Resolution 2015-08 Gulf County Local Mitigation Strategy

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to adopt Resolution 2015-08. All in favor; Motion carried 5-0.

Ordinance 518 Water Rates: Second Reading and Consideration of Adoption –

Ordinance 519 Sewer Rates: Second Reading and Consideration of Adoption –

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to have the Second Reading of both Ordinance 518 Water Rates and Ordinance 519 Sewer Rates. All in favor; Motion carried 5-0.

Attorney Gibson read Ordinance 518 Water Rates and Ordinance 519 Sewer Rates by Title only.

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to adopt both Ordinance 518 Water Rates and Ordinance 519 Sewer Rates. All in favor; Motion carried 5-0.

Ordinance 420 Accessory Buildings –

A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to Table Ordinance 520. Mayor Patterson and Commissioners Ashbrook, Buzzett, and McCroan voted yes. Commissioner Thursbay voted no. Motion carried 4-1.

Patton Park Lots: Advertisement -

A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to advertise for sealed bids for the lots comprising Patton Park Subdivision. Minimum bids are: Lots 1 or 2 \$110,000 each; Lot 3 \$85,000.00; Lots 4, 5, or 6 \$65,000 each. All in favor; Motion carried 5-0. Should a broker be involved with the sale, the buyer will pay all cost.

Commissioner Buzzett requested that some of the advertising money be used to place informational signs on the lots. Mr. Gibson will handle the advertising.

David Garner Settlement Agreement

Mr. Gibson shared that he had received word that Mr. Garner would accept \$7,000 and release the City of all liability to resolve this issue.

A Grievance Committee has been selected to hear Mr. Garner's grievance and it was decided that the request should follow the proper procedure that has been established.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

102 Stone Drive: Building Permit –

Currently, no foundation plans have been formulated.

Ward Ridge Building: Discussion –

A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to set up the Ward Ridge Building on a temporary basis for City meetings. All in favor; Motion carried 5-0.

Employee Wellness Program: Commissioner Buzzett has requested a Workshop with the Commission and Department Heads on Tuesday, October 27, 2015, at 5:00 P.M. to consider the Employee Wellness Program. A presentation will be made by the Gulf County Health Department.

Pickle Ball Court: Commissioner Buzzett – Rod and Pat Riegle, Robert Thomas and Charlie Black, representing the Pickle Ball League, asked the Commission to establish a Pickle Ball Court. Staff has been looking at sites, gathering prices, and will bring a recommendation to the Commission in two weeks.

Electronic Sign at Frank Pate Park: TDC – Staff will be working on the particulars of this and bring their report to the Commission.

New Business

Fee Waiver Request: Alan Williams – A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to deny this request as funds will be collected during the event that could be used to offset the rental fee. All in favor; Motion carried 5-0.

Marina Pennington Contract – A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to approve the annual contract of Mrs. Pennington with a maximum compensation of \$20,000. All in favor; Motion carried 5-0.

NEOPOST Lease: Folder / Inserter – A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to sign a new four year lease agreement with NEOPOST in the amount of \$377 monthly that will be billed quarterly. The current lease expires on February 22, 2106. All in favor; Motion carried 5-0.

City Rental Property: Commissioner Ashbrook requested a master list of all rental property that is owned by the City. He encouraged the Commissioners to remain firm when considering requests as the expenses for the rental property continue when fees are waived. There is a graduated fee schedule for rentals that has been established and approved by the Commission.

Monthly Police Report: Mayor Patterson shared that several citizens had asked him about placing the City's Police Report in the Star. Commissioners Ashbrook, Buzzett, McCroan, and Thursbay voiced their strong opposition to placing such information in the paper as it was only a gossip issue, a stigma is placed on those whose name appears in the paper, and the guilt or innocence of the person has not been determined when the information goes to the paper.

Public Works – John Grantland did not have any updates for the Commission. He did note that the Handicapped Parking Space on Third Street had been installed today.

Commissioner Buzzett expressed his appreciation to Mr. Grantland and his department for the cleanup of the Florida Communities Trust property across from the Express Lane on Monument Avenue.

Commissioner McCroan shared that the County had declined to help with the cleanup of dead fish in the Highland View Area and thanked Mr. Grantland and his department for stepping up to take care of the problem.

Commissioner Ashbrook noted that the footbridge between Eighteenth and Nineteenth Streets has not been removed or repaired and asked that this issue be addressed.

Surface Water Plant – Larry McClamma

St. Joe Beach Tank Repair: Request to Bid

A Motion was made by Commissioner McCroan, second by Commissioner Ashbrook, to request bids to repair the St. Joe Beach Booster Station Tank. All in favor; Motion carried 5-0.

Mr. McClamma anticipates the Lime System project will be completed in February as it will take approximately 14 weeks on the equipment.

Wastewater Plant – Lynn Todd requested permission to advertise for an outboard motor. A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, to advertise for bids. All in favor; Motion carried 5-0.

Liquid Waste Haulers have become complacent on the hours the Wastewater Treatment is open to receive waste. Ms. Todd requested that a fee of \$50 be imposed for those arriving after hours. This fee will be used to offset the overtime expense that is required for an employee to be called out to accept the waste. A Resolution will be prepared to address this issue.

City Engineer - Clay Smallwood, III

Golf Cart Crossing Update –

Mr. Smallwood has submitted an official request to FDOT and expects to have an indication by the next meeting as to whether the City should proceed or not with the traffic study.

Mr. Anderson shared that the gravity sewer lines on Long Avenue need to be videoed before prices of future projects for Long Avenue can be determined. Mr. Smallwood is gathering quotes for the video service.

Code Enforcement

Mr. Burkett's report was reviewed, no action was taken. Mayor Patterson noted that Mr. Burkett is working very hard on Code Enforcement and he appreciates what has been done.

Police Department – Chief Herring did not have anything to update the Commission on.

Commissioner Buzzett shared that information should be forthcoming from the state concerning the delineators for Monument Avenue at the entrances of Hungry Howie's and McDonalds. The state has received the information and it is being reviewed.

City Clerk – Charlotte Pierce

Ghosts on the Coast and Christmas Parade – Plans are moving along well, Duke Energy is providing trophies for each category of the Ghosts on the Coast Costume Contest; judges have been selected; two

Flat-bed trucks will be used for the costume judging to expedite the process and Mayor Patterson has agreed to MC the festivities.

Christmas Parade – Inquiries are being received about the parade, WastePro has agreed to purchase 1st, 2nd, and 3rd place ribbons for each of the categories.

Lighthouse Power –

Duke Energy has received the check and easement documents for power to the lighthouse complex. They anticipate having power to the facility in the next few days.

The United States Coast Guard will be providing a light for the lighthouse. The anticipated date for the installation is Monday, October 26th.

Previously, the Commission approved spending \$3,000 to get electricity to the lighthouse complex. The cost to provide electricity was \$1,247.25. Permission was requested to expend the remaining \$1,752.75 to purchase materials and cover the labor cost for the installation. There were no objections to this request.

Citizens to be Heard

No citizens were present to address the Commission.

Discussion Items by Commissioners

Commissioner Thursbay requested that \$1,000 in Boat Ramp Fees be used to purchase Christmas lights for the park area. There were no objections to his request.

Commissioner Thursbay asked about establishing policy for the PDRB. Attorney Gibson noted that the purpose of the PDRB is to review issues pertinent to the Comprehensive Plan and the LDR. After their review, a recommendation is made to the Commission to approve or deny the issue.

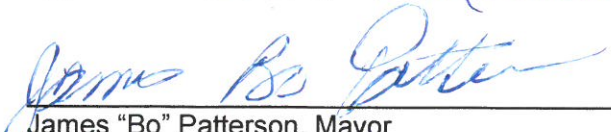
Commissioners Ashbrook, Buzzett, and McCroan did not have anything to discuss.

Mayor Patterson asked what progress had been made in having the property on First Street and Woodward Avenue as well as the lots behind St. Joseph's Catholic Church cleared.

Mr. Anderson shared that notices have been sent and he would follow up on the time frame to resolve the issue.

A Motion was made by Commissioner Ashbrook, second by Commissioner McCroan, to adjourn the Meeting at 7:30 P.M.

Approved this 3rd day of November 2015.


James "Bo" Patterson, Mayor


Charlotte M. Pierce, City Clerk

11/4/2015
Date

11/4/15
Date