

November 3, 2015

Regular Public Meeting
6:00 P.M.
2775 Garrison Avenue
Port St. Joe, Florida



City of Port St. Joe

Bo Patterson, Mayor-Commissioner
William Thursbay, Commissioner, Group I
David Ashbrook, Commissioner, Group II
Phil McCroan, Commissioner, Group III
Rex Buzzett, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

BOARD OF CITY COMMISSION

Regular Public Meeting

6:00 p.m.

2775 Garrison Avenue

Tuesday November 3, 2015

Call to Order

Consent Agenda

Minutes

- Regular Commission Meeting 10/20/15
- Workshop Meeting 10/27/15

Pages 1-4

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CDBG Grant Application

- Public Hearing- Bruce Ballister

PSJRA

- Update

City Attorney

- Resolution 2015-09 Waste Hauler Fees
- Ordinance 520, Accessory Buildings
 - First Reading
- Patton Park Lots- Update
- Parcel #04908-000R - Discussion of Possible Sale
- Port Fencing- Discussion

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Pages 8-9

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Old Business

- 102 Stone Drive- Update
- Ward Ridge Bldg.- Discussion
- Pickle Ball Court- Comm. Buzzett
- Electronic Sign at Frank Pate Park- TDC
- Christmas Lights
- FDOT SCOP Grant(Garrison Ave. Road Paving)- Update

Pages 12-16

New Business

- Restore Act Applications
- Short Term Rentals- Mayor Patterson

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Public Works

- Update

Surface Water Plant

- Update

Waste Water Plant

- Update

City Engineer

- **Golf Cart Crossing- Update**
- **Wastewater Lagoon Study**
- **Long Ave Sewer Line Evaluation**

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Page 19-21

Code Enforcement

- **Update**

Page 22

Police Department

- **Update**

City Clerk

- **Lighthouse Power- Update**

Citizens to be Heard

Discussion Items by Commissioners

Motion to Adjourn

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE
COMMISSION CHAMBER AT CITY HALL, October 20, 2015, AT 6:00 P.M.
The Meeting was held in the Port St. Joe Fire Department Meeting Room due
to a request for accessibility from a citizen.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, McCroan, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Tom Gibson were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to approve the Minutes of the Regular Meeting on October 6, 2015. All in favor; Motion carried 5-0.

PORT ST. JOE REDEVELOPMENT ASSOCIATION (PSJRA) - Bill Kennedy

Commissioner McCroan shared that Mr. Kennedy had asked him to note he did not have any updates for the Commission.

CITY ATTORNEY – Tom Gibson

Resolution 2015-08 Gulf County Local Mitigation Strategy

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to adopt Resolution 2015-08. All in favor; Motion carried 5-0.

Ordinance 518 Water Rates: Second Reading and Consideration of Adoption –

Ordinance 519 Sewer Rates: Second Reading and Consideration of Adoption –

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to have the Second Reading of both Ordinance 518 Water Rates and Ordinance 519 Sewer Rates. All in favor; Motion carried 5-0.

Attorney Gibson read Ordinance 518 Water Rates and Ordinance 519 Sewer Rates by Title only.

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to adopt both Ordinance 518 Water Rates and Ordinance 519 Sewer Rates. All in favor; Motion carried 5-0.

Ordinance 420 Accessory Buildings –

A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to Table Ordinance 520. Mayor Patterson and Commissioners Ashbrook, Buzzett, and McCroan voted yes. Commissioner Thursbay voted no. Motion carried 4-1.

Patton Park Lots: Advertisement -

A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to advertise for sealed bids for the lots comprising Patton Park Subdivision. Minimum bids are: Lots 1 or 2 \$110,000 each; Lot 3 \$85,000.00; Lots 4, 5, or 6 \$65,000 each. All in favor; Motion carried 5-0. Should a broker be involved with the sale, the buyer will pay all cost.

Commissioner Buzzett requested that some of the advertising money be used to place informational signs on the lots. Mr. Gibson will handle the advertising.

David Garner Settlement Agreement

Mr. Gibson shared that he had received word that Mr. Garner would accept \$7,000 and release the City of all liability to resolve this issue.

A Grievance Committee has been selected to hear Mr. Garner's grievance and it was decided that the request should follow the proper procedure that has been established.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

102 Stone Drive: Building Permit –

Currently, no foundation plans have been formulated.

Ward Ridge Building: Discussion –

A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to set up the Ward Ridge Building on a temporary basis for City meetings. All in favor; Motion carried 5-0.

Employee Wellness Program: Commissioner Buzzett has requested a Workshop with the Commission and Department Heads on Tuesday, October 27, 2015, at 5:00 P.M. to consider the Employee Wellness Program. A presentation will be made by the Gulf County Health Department.

Pickle Ball Court: Commissioner Buzzett – Rod and Pat Riegle, Robert Thomas and Charlie Black, representing the Pickle Ball League, asked the Commission to establish a Pickle Ball Court. Staff has been looking at sites, gathering prices, and will bring a recommendation to the Commission in two weeks.

Electronic Sign at Frank Pate Park: TDC – Staff will be working on the particulars of this and bring their report to the Commission.

New Business

Fee Waiver Request: Alan Williams – A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to deny this request as funds will be collected during the event that could be used to offset the rental fee. All in favor; Motion carried 5-0.

Marina Pennington Contract – A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to approve the annual contract of Mrs. Pennington with a maximum compensation of \$20,000. All in favor; Motion carried 5-0.

NEOPOST Lease: Folder / Inserter – A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to sign a new four year lease agreement with NEOPOST in the amount of \$377 monthly that will be billed quarterly. The current lease expires on February 22, 2106. All in favor; Motion carried 5-0.

City Rental Property: Commissioner Ashbrook requested a master list of all rental property that is owned by the City. He encouraged the Commissioners to remain firm when considering requests as the expenses for the rental property continue when fees are waived. There is a graduated fee schedule for rentals that has been established and approved by the Commission.

Monthly Police Report: Mayor Patterson shared that several citizens had asked him about placing the City's Police Report in the Star. Commissioners Ashbrook, Buzzett, McCroan, and Thursbay voiced their strong opposition to placing such information in the paper as it was only a gossip issue, a stigma is placed on those whose name appears in the paper, and the guilt or innocence of the person has not been determined when the information goes to the paper.

Public Works – John Grantland did not have any updates for the Commission. He did note that the Handicapped Parking Space on Third Street had been installed today.

Commissioner Buzzett expressed his appreciation to Mr. Grantland and his department for the cleanup of the Florida Communities Trust property across from the Express Lane on Monument Avenue.

Commissioner McCroan shared that the County had declined to help with the cleanup of dead fish in the Highland View Area and thanked Mr. Grantland and his department for stepping up to take care of the problem.

Commissioner Ashbrook noted that the footbridge between Eighteenth and Nineteenth Streets has not been removed or repaired and asked that this issue be addressed.

Surface Water Plant – Larry McClamma

St. Joe Beach Tank Repair: Request to Bid

A Motion was made by Commissioner McCroan, second by Commissioner Ashbrook, to request bids to repair the St. Joe Beach Booster Station Tank. All in favor; Motion carried 5-0.

Mr. McClamma anticipates the Lime System project will be completed in February as it will take approximately 14 weeks on the equipment.

Wastewater Plant – Lynn Todd requested permission to advertise for an outboard motor. A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, to advertise for bids. All in favor; Motion carried 5-0.

Liquid Waste Haulers have become complacent on the hours the Wastewater Treatment is open to receive waste. Ms. Todd requested that a fee of \$50 be imposed for those arriving after hours. This fee will be used to offset the overtime expense that is required for an employee to be called out to accept the waste. A Resolution will be prepared to address this issue.

City Engineer - Clay Smallwood, III

Golf Cart Crossing Update –

Mr. Smallwood has submitted an official request to FDOT and expects to have an indication by the next meeting as to whether the City should proceed or not with the traffic study.

Mr. Anderson shared that the gravity sewer lines on Long Avenue need to be videoed before prices of future projects for Long Avenue can be determined. Mr. Smallwood is gathering quotes for the video service.

Code Enforcement

Mr. Burkett's report was reviewed, no action was taken. Mayor Patterson noted that Mr. Burkett is working very hard on Code Enforcement and he appreciates what has been done.

Police Department – Chief Herring did not have anything to update the Commission on.

Commissioner Buzzett shared that information should be forthcoming from the state concerning the delineators for Monument Avenue at the entrances of Hungry Howie's and McDonalds. The state has received the information and it is being reviewed.

City Clerk – Charlotte Pierce

Ghosts on the Coast and Christmas Parade – Plans are moving along well, Duke Energy is providing trophies for each category of the Ghosts on the Coast Costume Contest; judges have been selected; two

Flat-bed trucks will be used for the costume judging to expedite the process and Mayor Patterson has agreed to MC the festivities.

Christmas Parade – Inquiries are being received about the parade, WastePro has agreed to purchase 1st, 2nd, and 3rd place ribbons for each of the categories.

Lighthouse Power –

Duke Energy has received the check and easement documents for power to the lighthouse complex. They anticipate having power to the facility in the next few days.

The United States Coast Guard will be providing a light for the lighthouse. The anticipated date for the installation is Monday, October 26th.

Previously, the Commission approved spending \$3,000 to get electricity to the lighthouse complex. The cost to provide electricity was \$1,247.25. Permission was requested to expend the remaining \$1,752.75 to purchase materials and cover the labor cost for the installation. There were no objections to this request.

Citizens to be Heard

No citizens were present to address the Commission.

Discussion Items by Commissioners

Commissioner Thursbay requested that \$1,000 in Boat Ramp Fees be used to purchase Christmas lights for the park area. There were no objections to his request.

Commissioner Thursbay asked about establishing policy for the PDRB. Attorney Gibson noted that the purpose of the PDRB is to review issues pertinent to the Comprehensive Plan and the LDR. After their review, a recommendation is made to the Commission to approve or deny the issue.

Commissioners *Ashbrook, Buzzett, and McCroan* did not have anything to discuss.

Mayor Patterson asked what progress had been made in having the property on First Street and Woodward Avenue as well as the lots behind St. Joseph's Catholic Church cleared.

Mr. Anderson shared that notices have been sent and he would follow up on the time frame to resolve the issue.

A Motion was made by Commissioner Ashbrook, second by Commissioner McCroan, to adjourn the Meeting at 7:30 P.M.

Approved this _____ day of _____ 2015.

James "Bo" Patterson, Mayor

Date

Charlotte M. Pierce, City Clerk

Date

**MINUTES OF THE PROPOSED EMPLOYEE WELLNESS PROGRAM WORKSHOP
FOR THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE
FLORIDA, HELD IN THE CITY OF PORT ST. JOE COMMISSION CHAMBER,
October 27, 2015, AT 5:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, McCroan, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce, Department Heads, Chief Herring, John Grantland, Larry McClamma, Lynn Todd, and Mike Lacour were also present.

The purpose of the Workshop was to discuss the possibility of an Employee Wellness Program.

Sara Hines with Gulf County Health Department reviewed a Power Point Presentation and stressed the importance of employee wellness. A Handout, Exhibit A, was provided to the Commission.

City Insurance Agent, Dwight Van Lierop, noted the services available to the employees and encouraged a wellness program for employees. A Handout, Exhibit B, was provide for the Commission.

Ideas and thoughts were exchanged and Staff will be reviewing the next step.

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan to adjourn the Workshop at 5:38 P.M.

Approved this ____ day of _____ 2015.

James "Bo" Patterson, Mayor

Date

Charlotte M. Pierce, City Clerk

Date

RESOLUTION NO. 2015-09

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PORT ST. JOE ADOPTING A SCHEDULE OF FEES FOR WASTE HAULERS, PROVIDING FOR REPEAL OF ANY RESOLUTION IN CONFLICT HERewith, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Port St. Joe, Florida provides Waste Hauler Services for the benefit of the public; and

WHEREAS, these Waste Hauler Services require considerable expenditure of public funds; and

WHEREAS, it is appropriate for the actual users of these services to bear a portion of the costs thereof; and

WHEREAS, it is in the best interest of the City Commission and the people of the City of Port St. Joe to adopt a schedule of fees, charges and expenses;

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Port St. Joe, Florida as follows:

1. The City Commission hereby adopts the schedule of fees, charges and expenses attached hereto as Exhibit "A" for Waste Haulers to dump at the City Wastewater Treatment Facility.
2. Resolutions or other schedule of fees, charges and expenses of any kind associated with Waste Haulers adopted prior to the date hereof is repealed.
3. This Resolution is effective immediately upon passing.

THIS RESOLUTION ADOPTED this _____ day of _____, 2015.

CITY COMMISSION OF THE CITY
OF PORT ST. JOE, FLORIDA

BY: _____
James "Bo" Patterson, Mayor-Commissioner

Attest: _____
Charlotte M. Pierce, City Clerk

EXHIBIT "A"

CITY OF PORT ST. JOE WASTE HAULER FEES

- **\$55 per 1,000 gallons for each business located in the City limits**
- **\$70 per 1,000 gallons for each business located outside the City limits**
- **After 5:00 p.m. EST M-F and Sat. & Sun. after 9:00 a.m. EST – service call \$50**

Ordinance 520

AN ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA AMENDING SECTIONS 1.03 and 3.01(4) OF THE LAND DEVELOPMENT REGULATION CODE; PROVIDING DEFINITIONS; PROVIDING FOR LOCATION OF ACCESSORY STRUCTURES; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Be it enacted by the people of the City of Port St. Joe, Florida as follows:

Section 1. The definition of "accessory structure" contained in Section 1.03 of the Land Development Regulation Code ("LDRs") which reads as follows:

Accessory structure (Appurtenant structure) means a structure that is located on the same parcel of property as the principal structure and the use of which is incidental to the use of the principal structure. Accessory structures should constitute a minimal investment and be designed to have minimal flood damage potential. Examples of accessory structures are detached garages, carports, storage sheds, pole barns, and hay sheds.

Is hereby amended to read:

Accessory structure (Appurtenant structure) means a structure that is located on the same parcel of property as the principal structure and the use of which is incidental to the use of the principal structure. Accessory structures should constitute a minimal investment and be designed to have minimal flood damage potential. Examples of accessory structures are detached garages, carports, storage sheds, pole barns, above ground swimming pools and hay sheds.

Section 2. Section 3.01(4) of the LDRs which reads as follows:

Accessory buildings and uses incidental to each single family dwelling, where not used or operated commercially, including private garages for the accommodation of automobiles, sheds for the housing of pets, children's playhouses, greenhouses, tool sheds, workshops, and servant's quarters shall be permitted in residential districts. Side lot set back lines which apply to the primary residential structure on any lot shall apply to such accessory buildings. Rear set back lines shall be five feet where an alley is adjacent to the property and ten feet where there is no alley.

Is hereby amended to read:

Accessory buildings, accessory structures and uses incidental to each residential dwelling, where not used or operated commercially, including private garages for the accommodation of automobiles, sheds for the housing of pets, children's playhouses, greenhouses, tool sheds, workshops, and servant's quarters shall be permitted in residential districts. Side lot set back lines which apply to the primary residential structure on any lot shall apply to such accessory buildings. Rear set back lines shall be five feet where an alley is adjacent to the property and ten feet where

there is no alley. Any such accessory building or accessory structure must be located either in the rear yard or, if the lot in question has a privacy fence that shields a side yard from view, in the side yard. No accessory building or structure shall be located in the front yard.

3. REPEAL: All ordinances or resolutions or parts of ordinances or resolutions in conflict herewith are hereby repealed.

4. SEVERABILITY: If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder shall not be affected by such invalidity.

5. EFFECTIVE DATE: This ordinance shall become effective upon adoption.

DULY PASSED AND ADOPTED by the Board of City Commissioners of Port St. Joe, Florida this ____ day of _____, 2015.

THE CITY OF PORT ST. JOE

By: _____
James "Bo" Patterson
Mayor-Commissioner

ATTEST:

Charlotte M. Pierce
City Clerk

The following commissioners voted yea:
The following commissioners voted nay:

BEACH REALTY OF CAPE SAN BLAS

October 19, 2015

Cape San Blas

4975-A Cape San Blas Rd.
Port St. Joe, FL 32456
Local: 850-227-9000

Port St. Joe

223 Reid Ave.
Port St. Joe, FL 32456
Local: 850-229-9000

Barrier Dunes

110 Barrier Dunes Dr.
Port St. Joe, FL 32456
Local: 850-229-7000

To Whom it May Concern,

I have a client interested in the home at 609 Woodward Av in Port St Joe. They have asked me to find out if you would be interested in selling your lot; parcel #04908-000R? I would greatly appreciate it if you would email or call me with your answer; no matter if it is a yes or no.

Thank you for your time!

Sincerely,



Kathe Jones

Beach Realty

850-247-9131

pkrd@gtcom.net

10

AN ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA
AMENDING A PORTION OF THE LAND DEVELOPMENT
REGULATION CODE OF THE CITY RELATIVE TO PORT SECURITY,
PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT
HEREWITH; PROVIDING FOR SEVERABILITY AND PROVIDING
FOR AN EFFECTOVE DATE.

Be it enacted by the people of the City of Port St. Joe, Florida as follows:

Section 1. Section 5.11 of the Land Development Regulation Code (Code) is hereby amended to add paragraph (t) which reads as follows:

Port Security. Fencing required for Port security may be chain link or wire in compliance with Department of Homeland Security regulations for property zoned as industrial and located between the seaward extension of the south line of the property described at Official Records Book 278, page 303 and the Gulf County Canal. The fence shall be far enough from the Highway 98 right-of-way to allow for a buffer. The property owner shall comply with the buffer requirements of Section 5.05 of the Code between the fence and the Highway 98 right-of-way. A Class B buffer shall be required.

Section 2. REPEAL: All ordinances or resolutions or parts of ordinances or resolutions in conflict herewith are hereby repealed.

Section 3. SEVERABILITY: If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder shall not be affected by such invalidity.

Section 4. EFFECTIVE DATE: This ordinance shall become effective upon adoption.

DULY PASSED AND ADOPTED by the Board of City Commissioners of Port St. Joe, Florida this ____ day of _____, 2015.

THE CITY OF PORT ST. JOE

By: _____
James "Bo" Patterson
Mayor-Commissioner

ATTEST:

Charlotte M. Pierce, City Clerk

The following commissioners voted yea:
The following commissioners voted nay:

Zimbra

janderson@psj.fl.gov

Fwd: FW: Digital Sign at Frank Pate Park

From : Crystal Follin
<crystal@visitgulf.com>

Mon, Oct 26, 2015 09:42 AM

 3 attachments

Subject : Fwd: FW: Digital Sign at
Frank Pate Park

To : janderson@psj.fl.gov

Cc : Jennifer Jenkins
<jennifer@visitgulf.com>

Good morning Jim,

Here is the original email that Jennifer sent to you regarding the guidelines for events/displays etc. on the digital sign to be placed at why 98 & 71. We are guided by and must stay in compliance with Florida State Statutes.

Basically,

- No religions events
- No political campaigning
- No local charitable events such as fish frys, car washes, spaghetti dinners, etc.

Sometimes, of course, there are exceptions but we review each request as they come in. We be putting up Gulf County events that will enhance the visitor experience (5K's, dance events, local concerts, etc.). New this upcoming year, we will also highlight our partner of the month. This program just offers more information about our tourism product to our

visitors.

Please let us know when we may expect to hear back from you with City approval. We need to go ahead and order our sign as we already have paid programs in pace that are going to start the first of the year (JAN 1st 2016)

We would like to know by November 1st if possible.

Thank you,

Crystal Follin

Welcome Center Manager

Gulf County Tourist Development Council



Gulf County Welcome Center

150 Captain Fred's Place

Port St. Joe, FL 32456

o: 850-229-7800 ext. 106

c: 850-340-0255

f: 850-229-2458

800-482-GULF (4853)

Please Note: Due to Florida's very broad public records laws, most written communications to or from County employees

regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication may be subject to public disclosure.

----- Forwarded message -----

From: **Jennifer Jenkins** <jennifer@visitgulf.com>
Date: Thu, Oct 22, 2015 at 1:41 PM
Subject: FW: Digital Sign at Frank Pate Park
To: Crystal Follin <crystal@visitgulf.com>

Jennifer Jenkins
Executive Director
Gulf County Tourist Development Council
[850-229-7800](tel:850-229-7800) | www.visitgulf.com



From: Jennifer Jenkins <jennifer@visitgulf.com>
Date: Tuesday, October 13, 2015 at 10:09 AM
To: Jim Anderson <janderson@psj.fl.gov>
Subject: Re: Digital Sign at Frank Pate Park

Thanks!

Jennifer Jenkins
Executive Director
Gulf County Tourist Development Council
850-229-7800 | www.visitgulf.com



From: Jim Anderson <janderson@psj.fl.gov>
Date: Tuesday, October 13, 2015 at 10:01 AM
To: Jennifer Jenkins <jennifer@visitgulf.com>
Subject: Re: Digital Sign at Frank Pate Park

Good morning Jennifer,
I will put it back on the agenda for 10/20.
Thanks,
Jim

----- Original Message -----

From: Jennifer Jenkins <jennifer@visitgulf.com>
To: Jim Anderson <janderson@psj.fl.gov>
Cc: Jeremy Novak <jtnovak@novaklaw.us>
Sent: Tue, 13 Oct 2015 09:00:20 -0400 (EDT)
Subject: Digital Sign at Frank Pate Park

Hi Jim – Good morning. I spoke with Dave Ashbrook last week and he told me the discussion regarding the digital sign has been tabled due to lack of information so I thought I would type up a few thoughts.

The digital sign the TDC would buy and install would replace the old marque. As it stands now, the information is often missed and it

is very time consuming to change the letters. The new sign would be programmable wirelessly.

The information we place on the marque usually showcases upcoming events sponsored by the TDC. As a rule of thumb, and to be in compliance with our ordinance and the statute, we don't put local, charitable events such as fish fry's, car washes, spaghetti dinners, etc.. Sometimes, of course, there are exceptions but we review each request as they come in. New this upcoming year, we will also highlight our partner of the month. This program just offers more information about our tourism product to our visitors.

Do you have a time frame as to when the City Commissioners might make a decision on the sign? If they vote no, I need to find an alternate location as my partner of the month program begins in January.

Let me know if you have any questions.

Jennifer

Jennifer Jenkins
Executive Director
Gulf County Tourist Development Council
850-229-7800 | www.visitgulf.com



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BEBF-FA32A9A21361[3].jpg**

RESTORE ACT APPLICATION SUBMITTAL

Due November 30, 2015

2013 Applications

- Gulf Pines Hospital Demolition **(Complete)**
- Lighthouse Relocation **(Complete)**
- Centennial building Improvements
- Frank Pate Park Boat Ramp **(NRDA Grant)**
- New Boat Ramp on the Intracoastal Waterway
- Washington Improvement Group Program & Building Improvements

2015 Application Suggestions

- Wastewater Lagoon Study
- Downtown Water, Sewer & Stormwater Replacement
- Cape Sewer

SUBJECT: Record of Final Agency Action
Adoption of FY 2016 CWSRF Priority List

DATE: August 19, 2015

This is to notify you of actions taken at the State Revolving Fund Program public meeting on August 12, 2015 concerning adoption of the Fiscal Year 2016 Water Pollution Control SRF Priority List. Actions taken at this meeting included authorization of loans for new projects as shown below.

These projects were authorized new loans and were added to the fundable portion of the priority list. Some loans are qualified for Principal Forgiveness, as shown:

Project Sponsor	SRF Project	Number	Loan Type	Loan	Principal Forgiveness
Amount		Allocated			
Largo	52023	WW - Construction	\$15,607,538	N/A	
Bonifay	30013	WW - Construction	\$7,175,200	\$5,859,268	
Blountstown	07012	WW - Planning	\$1,200,000	\$766,680	
Clewiston	26041	WW - Construction	\$811,700	\$373,220	
Everglades City	11092	WW - Design	\$500,000	\$338,050	
Green Cove Springs	10040	WW - Planning	\$334,500	\$150,993	
Havana	20051	WW - Planning	\$200,000	\$172,680	
Jennings	23501	WW - Planning	\$317,924	\$306,065	
Lynn Haven	03025	SW - Planning	\$165,000	N/A	
Lynn Haven	03026	WW - Planning	\$205,500	N/A	
Maccleddy	02050	WW - Planning	\$871,652	\$560,472	
Miramar	06084	WW - Planning	\$1,200,000	N/A	
Port St. Joe	23012	WW - Planning	\$175,000	\$66,675	
Tavares	35095	WW - Planning	\$20,000	N/A	
Orlando	48046	WW - Construction	\$7,505,000	N/A	
Wildwood	60020	WW - Design	\$200,000	\$63,300	
Palm Coast	18042	WW - Construction	\$30,100,000	N/A	
Lee County	36020	WW - Construction	\$28,800,000	N/A	
St. Petersburg	52063	WW - Construction	\$40,000,000	N/A	
Springfield	03050	WW - Design	\$919,000	\$552,135	
Jasper	24031	WW - Planning	\$20,000	\$19,012	
Arcadia	48021	WW - Planning	\$1,000,000	\$835,800	
Apopka	48021	WW - Planning	\$40,000	N/A	
Sanford	59014	SW - Construction	\$2,384,455	N/A	

Complete loan applications (Ch. 62-503.900(2), F.A.C.) must be submitted not later than 12/10/2015, and the binding agreements are to be executed not later than 03/09/2016.

The Record of Final Agency Action, including the FY 2016 Priority List, is attached for your reference.

If you have any questions or need more information, call or e-mail:

Tommy Williams at 850-245-8364, Thomas.e.williams@dep.state.fl.us

Tim Banks at 850-245-2969, timothy.banks@dep.state.fl.us

Gary Powell

Zimbra**janderson@psj.fl.gov**

FW: Port St. Joe Proposal

From : Clay Smallwood
<SmallwoodC@preble-rish.com>

Tue, Oct 20, 2015 08:16 AM

1 attachment

Subject : FW: Port St. Joe
Proposal

To : Jim Anderson
<janderson@psj.fl.gov>,
John Grantland
<jgrantland@psj.fl.gov>

Jim/John,

Attached is the proposal from Churchwell for the video work along Long Avenue. This would include from

1st to 22nd. A couple of items to note: This does not include clearing tree roots from the lines. If roots are encountered then he would try to video from the other direction. He has the ability to bring equipment that could clear the roots but this would be an additional cost. I had him break out the MOT costs so the City could decide if you want to help in that regard. I also had him break out the cleaning cost separately. It doesn't really matter who does the cleaning, but it is important for the lines to be as clean as possible so the video can show us the joints. Also, if any covered manholes are found then he'll need the City to expose those lids before he can send his equipment in them. Otherwise he runs the risk of not being able to get his equipment back.

- MOT \$400 per day * 10 days = \$4,000
- Clean \$1.25 per ft * 8,000 ft = \$10,000
- Video \$1.15 per ft & 8,000 ft = \$9,200
- Total \$23,200

All in all I think he's giving a fair price for the work. He's actually a little less than the numbers I used in the cost estimate. I'm headed to Franklin County this morning for a commission meeting but will be back after lunch to discuss if needed.

From: Janet Churchwell [mailto:bookinit@att.net]

19

Sent: Monday, October 19, 2015 6:36 PM
To: Clay Smallwood
Subject: Port St. Joe Proposal

Clay,

In the attachment to this email you will find our proposal for the inspection of the sewer main you requested. If you have any questions please feel free to contact Mike at 850-527-8988. If you would like to schedule this work, be sure to sign the proposal and email it back to us so we can get you on our schedule. We look forward to helping you once again with your inspection needs.

PLEASE CONFIRM THE RECEIPT OF THIS EMAIL

Thank you,

Janet Churchwell

Churchwell Pipeline Services

4152 Leisure Lakes Drive

Chipley, FL 32428

850-773-5704 - Office

850-773-7404 - Fax

bookinit@att.net - Email

 **PR - Port St. Joe - Proposal.pdf**
285 KB



Proposal

Preble-Rish, Inc.
Attn: Clay Smallwood
324 Marina Drive
Port St. Joe, FL 32456

October 17, 2015

Job: Long Avenue Sewer Inspection

Via: smallwoodc@preble-rish.com

We propose to video 8,000' of 6" to 21" @ \$1.15 per foot. Pipe must be cleaned before video begins. If protruding tapes, offset joints, large roots are encountered we will attempt to enter from the other end. City must remove any stuck lids and help with flow control. MOT will be \$400 per day with a 10 day estimate. 2 flagmen (if needed) \$100 each or \$200 a day.

We propose to clean 8,000' of 6" to 21" sewer main @ \$1.25 not responsible for damage to pipe all manholes must be exposed. City must provide water and dumpsite. We are not responsible for removal of large roots, protruding taps. MOT at \$400 a day with a 10 day estimate to complete both cleaning and video inspection.

Reports and DVD's will be given to on-site representative and invoice will be emailed to the same address above when job is complete. Payment is due within 15 days of invoice date. This proposal needs to be signed and sent back to Churchwell before job is scheduled.

This proposal has been approved by:

An Authorized representative of Preble-Rish, Inc.

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4152 Leisure Lakes Drive, Chipley, FL 32428
850-773-5704 Office - 850-773-7404 Fax - 850-527-8988 Cell

Code Enforcement 2015 Activity
As of 10/27/15

	Open	Closed	Total	Increase
Unlawful Accumulation	90	125	215	14
Substandard Structure	4	9	13	
Abandoned Vehicle	6	13	19	2
Unlawful Sewer				
Land regulation Violation		9	9	
Business Lic. Violation				
Special Master Hearings				
Building Demolition	5	12	17	
Waste Violation	26	361	387	24
Sign Violation		88	88	6
Parking Regulations		4	4	
Total	131	621	752	46