

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, November 3, 2015, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, McCroan, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Tom Gibson were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner McCroan, second by Commissioner Ashbrook, to approve the Minutes of the Regular Meeting on October 20, 2015, and the Workshop Meeting of October 27, 2015. All in favor; Motion carried 5-0.

CDBG Grant Application: Public Hearing, Bruce Ballister

Mr. Ballister noted this was the first Public Hearing for the continuation of the North Port St. Joe Water Improvement Project. Per the CDBG program administrator, the CATF meeting held earlier this year is adequate for the project. No one from the public spoke on the issue. There will be a Fair Housing Workshop in January for this project. The second required public hearing will be scheduled for late January pending official notice of the next active grant cycle's opening date.

PORT ST. JOE REDEVELOPMENT ASSOCIATION (PSJRA) - Bill Kennedy

Mr. Kennedy complimented the Commission on the new meeting location, noted the PSJRA had approved four façade grants at their meeting today, they are working on upgrades to George Core Park and the Cape San Blas Keepers' Quarters.

CITY ATTORNEY – Tom Gibson

Resolution 2015-09 Waste Hauler Fees - A Motion was made by Commissioner Buzzett, second by Commissioner McCroan, to adopt Resolution 2015-09. All in favor; Motion carried 5-0.

Ordinance 520 Accessory Buildings: First Reading - A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to modify the Ordinance to prohibit swimming pools in the front yard of a residence and bring it back to the Commission. Voting in favor of the Motion were Commissioners Ashbrook, Buzzett, and McCroan. Voting nay were Mayor Patterson and Commissioner Thursbay. Motion carried 3-2.

Commissioner Thursbay requested the record reflect he apologized to the citizens of Port St. Joe for the passage of this Ordinance.

Patton Park Lots: Update - The lots are currently being advertised.

Parcel #04908-000R: Discussion of Possible Sale – Staff will review the options for a sale and bring a recommendation to the Commission within 60 days.

Port Fencing: Discussion - A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, for all fencing to be in compliance with Homeland Security regulations. This will be sent to the PDRB for their recommendation. All in favor; Motion carried 5-0.

Commissioner Buzzett requested that dialog be established with the St. Joe Company concerning the abandoned well on the mill site as an exchange for other property in the City.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

102 Stone Drive: Update – As of today, there is no approved foundation plan for the site from the building department. Mr. Creel is continuing to work on the issue.

Mr. Mike has found a lot that he could move his modular home to but the price is much too high for the City to consider. Discussion will continue with Mr. Mike.

Ward Ridge Building: Discussion – Commissioners are pleased with the site; microphones and internet capabilities need to be provided and Staff is to work on cosmetic issues.

Pickle Ball Court: Commissioner Buzzett shared that the majority of the pickle ball players live at the beach and would rather play out there than drive the 15 miles to St. Joe. As of now, the attempts to establish a Pickle Ball Court are moot.

Electronic Sign at Frank Pate Park: TDC – No action was taken on this issue.

Christmas Lights: A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to use \$2,000 from the Jetty Park docking fee funds to purchase lights to be used anywhere in town. All in favor; Motion carried 5-0.

Mr. Anderson noted that employees have repeatedly asked about having the day after Christmas returned to their holiday schedule. Several years ago, the day was moved to Veterans Day and employees were not aware they would be giving up the day. John Grantland and Lynn Todd shared that their employees would have more time with their families at Christmas as children are out of school at that time.

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to reinstate the day after Christmas as a holiday. This will bring the total number of City Holidays to eleven. All in favor; Motion carried 5-0.

Amos Pittman addressed the Commissioners concerning the lighting on MLK Boulevard. Staff will check the area and make a recommendation to the Commission.

FDOT SCOP Grant (Garrison Avenue Road Paving): Update – Mr. Anderson attended a meeting in Chipley earlier today on the project. He noted the formal application will need to be submitted, project design, pre project work, inspection services, and other issues will need to be addressed. It is anticipated that work could begin as early as the summer of 2016.

New Business

RESTORE Act Applications – A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to submit the following projects on behalf of the City: Centennial Building Improvements; Washington Improvement Group Program & Building Improvements; Wastewater Lagoon Study; Downtown Water, Sewer & Stormwater Replacement; Cape Sewer / Beacon Hill Sewer System, and North Port St. Joe Sewer. All in favor; Motion carried 5-0. The deadline for submitting the applications is November 30, 2015.

Short Term Rentals: Mayor Patterson – David Griswold shared his thoughts on the issue with the Commission. Mr. Griswold has both short and long term rentals in Port St. Joe and feels that short term rentals should not be allowed past Tenth Street. The local LDR references this and Mr. Gibson will research the issue for the Commission.

Public Works – John Grantland did not have any updates for the Commission. Mayor Patterson thanked Mr. Grantland for handling several situations for him.

Surface Water Plant – Larry McClamma did not have anything to share.

Wastewater Plant – Lynn Todd referenced a phone call she had received earlier in the day concerning the rental of a Hydro Meter. Concerns were expressed about aerial herbicide spraying and more information will be gathered before approving the use of a meter.

City Engineer - Clay Smallwood, III

Golf Cart Crossing Update – FDOT is currently reviewing the submitted application.

Wastewater Lagoon Study: This item was discussed earlier in the meeting and funding sources are being sought for the project.

Long Avenue Sewer Line Evaluation: To properly determine the scope of work, the sewer line needs to be videoed. Cost of road paving and repairs to the lines will be driven by the video findings. A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to proceed with videoing of the line with the \$23,200 Task Order for Preble-Rish, Inc. All in favor; Motion carried 5-0. Costs for videoing will come from the budgeted Capital Cape Sewer Line item.

Code Enforcement

Mr. Burkett's report was reviewed. Mayor Patterson encouraged citizens to take pride in the community where they live and requested that no trash be dumped on the roadways.

Police Department – Chief Herring shared that Jesse Burkett had been hired to fill a vacancy in the Police Department. Officer Burkett began working with the department November 2, 2015. One new budgeted position remains in the Police Department and Chief Herring anticipates filling the position over the next few months.

City Clerk – Charlotte Pierce

Lighthouse Power: Update – Clerk Pierce noted that a light was placed in the lighthouse on November 27, 2015. This is not the final light but is being used until the correct bulb is located.

Mrs. Pierce noted that the handout folder contained the work schedule of Code Enforcement Officer Richard Burkett and a notice from the FL Municipal Insurance Trust concerning a vacancy on their board. If any Commissioner is interested in serving on the FMIT Board of Directors, they were asked to see Mrs. Pierce.

Citizens to be Heard

Letha Mathews, President of the Washington Improvement Group, questioned what had been done regarding the break in at the Food Bank. Johanna White had told Ms. Mathews that a light and camera were to be installed and she asked for an update on the progress. Ms. Mathews was advised that the City was not aware of any installation and asked that she check with Mrs. White to see if this was something Career Source was handling.

Discussion Items by Commissioners

Commissioners Thursbay, Buzzett, nor McCroan had anything to discuss.

Commissioner *Ashbrook* noted the problems that are being caused by bears in the neighborhood and the lack of help by the FWC with the issues. He encouraged all residents to have their eyes open, dogs on a leash, and keep your children close.

Mayor Patterson asked Mr. Anderson to get with Townsend Marine and see if their quote to remove the sail boat from St. Joseph Bay was still firm.

A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to adjourn the Meeting at 7:28 P.M.

Approved this 17th day of November 2015.

James "Bo" Patterson
James "Bo" Patterson, Mayor

11/17/2015
Date

Charlotte M. Pierce
Charlotte M. Pierce, City Clerk

11/18/15
Date