

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, December 15, 2015, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Buzzett, McCroan, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Tom Gibson were also present. Commissioner Ashbrook joined the meeting at 6:08 P.M.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to approve the Minutes of the Regular Meeting on December 1, 2015, and the Special Meeting held December 8, 2015. All in favor; Motion carried 4-0.

PORT ST. JOE REDEVELOPMENT ASSOCIATION (PSJRA) - Bill Kennedy

Mr. Kennedy shared that rehabilitation work has begun on the Lighthouse Keepers' Quarters; the Downtown Maps were delivered last week; there will be a billboard display in Tallahassee for four or five months, beginning in January, inviting guests to visit Port St. Joe and climb the historic lighthouse; issues with the FDOT Phase IV landscaping have been resolved; FDOT Phase V design is beginning and he expects a Notice to Proceed by January; USDA has not provided the Notice to Bid for the Open Air Complex at the Rish Parking Lot and Mr. Kennedy anticipates a Pre-Bid meeting shortly.

FLORIDA LEAGUE OF CITIES: Return on Policy – Tom Conley

Mr. Conley presented the City with a Property and Casualty Return of Premium Check in the amount of \$27,044. This refund is given because there were no hurricanes this past year in Florida and the premiums submitted by the City were not used.

CITY ATTORNEY – Tom Gibson

102 Stone Drive: Update – Details are still being worked on and Mr. Gibson expects a contract will be executed soon.

Commissioner Ashbrook joined the Meeting.

Ordinance 521, Design Standards: Second Reading and Consideration of Adoption – A Motion was made by Commissioner Buzzett, second by Commissioner McCroan, for Mr. Gibson to read Ordinance 521 by Title only. All in Favor; Motion carried 5-0.

Mr. Gibson read Ordinance 521 by Title only.

A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, to adopt Ordinance 521. All in favor; Motion carried 5-0.

Ordinance 522, Port Security Fencing: Second Reading and Consideration of Adoption – A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, for Mr. Gibson to read Ordinance 522 by Title only. All in favor; Motion carried 5-0.

Mr. Gibson read Ordinance 522 by Title only.

A Motion was made by Commissioner Ashbrook, second by Commissioner Thursbay, to adopt Ordinance 522. All in favor; Motion carried 5-0.

Resolution 2015-11 SRF Wastewater Lagoon Study: A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to adopt Resolution 2015-11. All in favor; Motion carried 5-0. Adopting of the Resolution will allow the City to go forward with the loan application for the study.

Mr. Gibson shared that there will be a Department of Economic Opportunity Conference held in Port St. Joe on May 5th and 6th, 2016.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

Patton Park Lots – Discussion was held as to removing the time to build on the lots; involving a local realtor to list the property on MLS, and the possibility of listing other surplus City property with the new listing. A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to remove the buildout clause from the Covenants and Restrictions. All in favor; Motion carried 5-0. Mr. Gibson will bring back information of local realtors who may be able to list the property on MLS.

New Business

First United Methodist Church: Development Order Request – A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to approve the Development Order Request. All in favor; Motion carried 5-0. The PDRB recommended approval of the request at their December 8, 2015, Meeting.

TDC Update: Jennifer Jenkins – Ms. Jenkins was out of town and unable to attend the meeting. Mr. Anderson noted the TDC will be hosting 10:00 P.M., fireworks on December 31, 2015, at Frank Pate Park. The TDC would still like to have a sign agreement with the City. At this time, the Commission is not in favor of giving up the ownership of the sign and would like to continue to work on this.

FDOT SCOP Grant Agreement – A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to execute the agreement. This is a reimbursable grant, City funds will have to be expended first and reimbursement should not take longer than 40 days. All in favor; Motion carried 5-0.

Cell Phone Policy – After discussion, a Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to adopt the Cell Phone Policy. All in favor; Motion carried 5-0.

Commissioner Buzzett requested that talks continue with the St. Joe Company on the possibility of swapping the old headworks site for waterfront property in the City.

Public Works – John Grantland

Long Avenue Sewer Evaluation Update – Mr. Grantland shared that Churchwell completed their work and he and Clay Smallwood will be comparing notes before bringing a report to the Commission. Approximately 5,000' of the 8,000' of line was photographable.

Crews are finishing up the sewer lines in the Sapodilla area of the Cape tomorrow and there will also be a mandatory Pre-Bid meeting tomorrow for the Presnell's Lift Station.

Surface Water Plant – Larry McClamma

Mr. McClamma noted that John Pope and his staff from DEP had visited the plant on Monday and were very impressed with our Surface Water Plant.

Commissioner Thursbay expressed his appreciation to Mr. McClamma and Ms. Todd for their work with the City.

Wastewater Plant – Lynn Todd did not have any updates but wished everyone a Merry Christmas and a Happy New Year.

City Engineer - Clay Smallwood, III

Golf Cart Crossing Update – The traffic count has been completed, the application will be reviewed tomorrow and submitted.

Mr. Smallwood noted that I. C. Contractors is working on the slab this week for the Lime Slurry project to allow ample curing time before the equipment is installed.

The Northwest Florida Water Management District has approved the request of \$52,808 in additional funding needed to complete replacing the water lines from Highway 71 to Tenth Street between Long and Monument Avenues. The agreement should be arriving shortly.

Code Enforcement - Mr. Burkett's report was reviewed. No action was required. Mayor Patterson noted that Mr. Burkett is working diligently to have our town cleaned up and in compliance with our Ordinances.

Police Department – Chief Herring

Chief Herring reminded citizens of the opportunity to have their homes checked on when they are out of town. He encouraged residents to call before leaving town, provide the needed information to his staff, and the homes will be monitored.

Commissioner Thursbay has received a number of calls about speeding in the City and asked if the trailer used to check the speed of vehicles was available. Chief Herring responded that it does not work.

Mayor Patterson noted a problem with 4-wheelers being driven within the City limits and asked that when the Police Department spots the drivers they take corrective action.

City Clerk – Charlotte Pierce

Clerk Pierce shared that North Port St. Joe will be having their annual Christmas festivities on Saturday, December 19, 2015, at 11:30 AM., and will be using a City Fire Truck for the activities.

Citizens to be Heard

Christy McElroy wished everyone a Merry Christmas; offered her thanks for the Christmas Parade; noted the Christmas lights around town look great; asked about the possibility of the City receiving their share of the Bed Tax Money for improvements in the City; encouraged the Commission to keep the Building Department and Inspection under the City's control as a revenue source and priority being given to City residents; questioned the possibility of repairing the fountains in Core Park and all other City Parks; requested more attention be given when trimming is being done along the shores not to disturb the plant life; and make other entities aware of the laydown yard, the benefits it offers and the savings it provides to citizens so they do not incorporate use of the area in their plans.

Amy Rogers thanked Mr. Grantland for putting the Christmas decorations up; questioned verbiage in Paragraph 4 of Ordinance 521 to which Mr. Gibson explained that was not one of the requirements; requested to know the amount of money the City will pay for the lot at 102 Stone Drive, this is not known at this time; asked for updates on sidewalks for David Langston Drive as well as Avenue D from MLK to Hodrick – Langston Drive in grant funded for 2017 and the City is taking care of the section of Avenue D; cleaning of the area from CVS to Avenue A – the property is owned by the St. Joe Company; requested Garrison Avenue be extended to Avenue A – this also is St. Joe property that involves their railroad track area and is not City property; asked to have a new road connecting Avenue G back to Avenue A; provide a trail from Clifford Sims Drive to the Washington Gym for children – this also involves St. Joe Company property. Mayor Patterson asked that Ms. Rogers prepare a list of her request and give it to Mr. Anderson.

Letha Mathews thanked the City and County for their help in having the materials removed from lots 202, 204 and 206 on MLK; wished everyone a Merry Christmas; noted the Christmas Parade was gorgeous and

commended the City for the parade; asked for assistance in planning a MLK Celebration on January 15, 2016.

Commissioner Thursbay asked Ms. Mathews to provide a list of people to work on a MLK Celebration.

Discussion Items by Commissioners

Commissioner Thursbay wished everyone a Merry Christmas and a Happy New Year. He also asked residents to continue to seek him out even if he did not vote the way they wanted him to on issues.

Commissioner Ashbrook extended his wishes to everyone for a Merry Christmas, a Happy New Year and to hit the ground running in 2016.

Commissioner McCroan complimented the City on the Christmas Parade and asked Mr. Gibson about issues with Home Rule. Mr. Gibson noted there are legislators who feel strongly that they should make the rules and not local governments; lobbying groups and others are working hard to continue minimizing the ability of local governments to make rules and they are looking at other restrictive measures.

Commissioner Buzzett wished everyone a Merry Christmas and a healthy and Happy New Year.

Mayor Patterson offered his best wishes for a Merry Christmas and a great New Year.

A Motion was made by Commissioner McCroan, second by Commissioner Ashbrook, to adjourn the Meeting at 7:23 P.M.

Approved this 5th day of January 2016.

James "Bo" Patterson
James "Bo" Patterson, Mayor

Charlotte M. Pierce
Charlotte M. Pierce, City Clerk

1/7/2016
Date

1/6/2016
Date