

March 1, 2016

Regular Public Meeting

6:00 P.M.

2775 Garrison Avenue

Port St. Joe, Florida



City of Port St. Joe

Bo Patterson, Mayor-Commissioner
William Thursbay, Commissioner, Group I
David Ashbrook, Commissioner, Group II
Phil McCroan, Commissioner, Group III
Rex Buzzett, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

BOARD OF CITY COMMISSION

Regular Public Meeting

6:00 p.m.

2775 Garrison Avenue

Tuesday March 1, 2016

Call to Order

Consent Agenda

Minutes

- Regular Commission Meeting 2/16/16

Pages 1-5

Recognition of the Port St. Joe Jr.-Sr. High Girls Basketball Team- Proclamation

PSJRA

- Update

City Attorney

- 102 Stone Drive- Update

Old Business

- Patton Park Lots- Update
- Parking on Reid Ave.- Renee Carroll

New Business

- Gulf County Health Dept.- Sarah Hinds
 - Healthiest Weight Community Champion Recognition
 - FQHC Services
 - Zika Update
- City Staffing Levels- (Handout)
- City Hall Façade Improvements- Comm. Thursbay
- Fracking Discussion- Comm. Thursbay
- Joint City/County Meeting-Update
- Mexico Beach/PSJ Back-up Water Source- Comm. Buzzett
- Fish Cleaning Station- Mayor Patterson
- Memorandum of Agreement- DEO
- Surplus Property
- Baseball Pitching Machine- Comm. McCroan

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Pages 7-12

Page 13

Public Works

- Tapmate Machine- Request to Bid
- Spinnaker Drive Sewer
- Surfside Sewer

Page 14

Page 15

Surface Water Plant

- Shark Tank Maintenance

Waste Water Plant

- Update

City Engineer

- Golf Cart Crossing- Update

Code Enforcement

- Update

Page 16

Police Department

- Update

City Clerk

- Update

Citizens to be Heard

Discussion Items by Commissioners

Motion to Adjourn

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, February 16, 2016, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, McCroan, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Tom Gibson were also present.

CONSENT AGENDA

Mayor Patterson offered Congratulations to the Port St. Joe Jr. – Sr. High School's Girls Basketball Team, known as the Lady Tiger Sharks, for reaching the 2016 FHSAA Class 1A Girls Basketball Championship finals in Lakeland.

Minutes

A Motion was made by Commissioner Ashbrook, second by Commissioner McCroan, to approve the Minutes of the Regular Meeting on February 2, 2016. All in favor; Motion carried 5-0.

PORT ST. JOE REDEVELOPMENT ASSOCIATION (PSJRA) - Bill Kennedy

Landscaping Phase V JPA: Resolution 2016-03, Contract, Joint Participation Agreement –

A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, to adopt Resolution 2016-03. All in favor; Motion carried 5-0.

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to approve the contract with Gaskin Contractors Landscape Division LLC in the amount of \$32,171.00. All in favor; Motion carried 5-0. Commissioner Thursbay requested that records be kept to document that work was done in a timely manner.

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to approve the FDOT Roadside Beautification Assistance Joint Participation Agreement. All in favor; Motion carried 5-0. It was noted that FDOT increased their match to that of the low bid.

Mr. Kennedy shared that work is progressing nicely on Sleeping Beauty in Core Park and that work is starting on the Maddox House.

CITY ATTORNEY – Tom Gibson

ASCAP Licensing – Mr. Gibson shared that a Hold Harmless paragraph needed to be added to all City Leases to cover this item.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

Frank Pate Park Sign Request – TDC: Kelli Jackson, representing the TDC, shared the new sign proposal with the Commissioners. The Board had a number of questions and asked that Ms. Jenkins attend a Commission meeting. Mr. Gibson noted that there appears to be a difference in interpretation of several rules and asked that a meeting be held to resolve these issues.

Patton Park Lots Update – Mr. Anderson noted that the first lot had sold and the closing was completed last Friday. Proceeds of \$40,790.78 will be returned to the BP Funds. A letter is being sent to Duke Energy giving them 45 days to remove their poles from the property.

102 Stone Drive Update – Mr. Gibson shared that Jim Ayotte, Executive Director of the FL Manufactured

Housing Association, is working with the finance company on this matter.

City Commission Chambers Sound System – The sound system has been installed and Mr. Anderson thanked Commissioner Ashbrook and John Grantland for their help with the installation.

New Business

RFP 2016-01 Wastewater Treatment Plant AC Unit (Handout) – A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to accept the bid of Philco in the amount of \$5,875.53. The Motion carried 4-0 with Commissioner McCroan refraining from voting. It was noted that Commissioner McCroan did not have any involvement with the preparation of the scope or specs for the bid. (See attached Form 8B Memorandum of Voting Conflict)

RFP 2016-02 Rebid of Phase II Water Project Materials (Handout) - A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to Table this issue so Staff can talk with the State Revolving Fund. All in favor; Motion carried 5-0. This is the second time the project has been bid and only one bid has been received each time.

Fee Waiver Request – Forgotten Coast Warrior Weekend: A Motion was made by Commissioner Buzzett, second by Commissioner McCroan, to approve the Fee Waiver Request. All in favor; Motion carried 5-0.

Public Works – John Grantland shared that material for the Boardwalk project should be in this week.

Mayor Patterson thanked Mr. Grantland for resolving an issue for him.

Surface Water Plant – Larry McClamma was out due to illness. Mr. Anderson noted that Burnett Lime Company will be on site this week to install the Lime Pre-treatment System.

Wastewater Plant – Lynn Todd advised the Commission there had been some roofing lost on the Motor Control Building and it needs to be replaced. Quotes must be obtained for this project.

Ms. Todd shared that an invoice had been received from Duke Energy for repairs made to an overhead line on County Road 382 that was hit by the City's Sidehill Mower. Staff will review the invoice.

City Engineer - Clay Smallwood, III

Golf Cart Crossing Update – Mr. Smallwood is working on a re-submittal of the application. He does not feel that all is lost and has been assured that the application will go up the chain of command for review.

Code Enforcement - Mr. Burkett's report was reviewed. No action was required. Mayor Patterson noted there had been an increase in the number of Waste Violations and that Mr. Burkett is working very hard on all violations.

Police Department – Chief Herring shared about the Project Child Safe Program that the Police Department is supporting. The program provides gun locks for residents. Owen Grantland passed out gun locks to each Commissioner and Chief Herring encouraged citizens to stop by the Police Department to pick up gun locks for their guns.

Commissioner Thursbay expressed his appreciation to Chief Herring for the many improvements that have been made in the Police Department since Mr. Herring became the chief. Other Commissioners echoed Commissioner Thursbay's thanks and noted their appreciation also.

City Clerk – Charlotte Pierce

SSGT Clifford C. Sims Memorial Park Dedication Update:

Clerk Pierce share that everything is on go for the dedication Friday. Mr. Grantland confirmed that the new

sign is in and will be installed for the dedication.

Commissioner Thursbay thanked Mrs. Pierce for the work that has been done on the dedication.

Citizens to be Heard

John Parker asked if something could be done to have reciprocating agreements for the boat launches at Mexico Beach and in the City of Port St. Joe.

Curtis Little discussed an accumulation of trash around his building and asked the City to help resolve the issue. Code Enforcement Officer Richard Burkett had met with Mr. Little earlier in the day and Staff will meet with Mr. Little Wednesday to determine a plan of action. The City will pick up a chair that was left, unsolicited, for Mr. Little.

Discussion Items by Commissioners

Commissioner Buzzett shared that Mexico Beach was looking for a secondary water source and asked that Staff, Preble Rish representatives, and Mexico Beach officials discuss the possibility of the City being the supplier for the City of Mexico Beach.

Commissioner McCroan announced that he will not be seeking re-election to the City Commission Group IV seat but will be running for Commissioner of District 5 in Gulf County. The Board thanked Commissioner McCroan for his service to the Board and wished him well in this new endeavor.

He also asked about the possibility of a meeting with Mr. Butler and County Staff concerning the paving of Long Avenue.

Commissioner Ashbrook did not have anything to discuss.

Commissioner Thursbay noted that he was proud of the girls' basketball team and their chance to play for the state title.

Mayor Patterson has received calls about the inability of drivers to see the lines on a number of City roadways. Mr. Grantland is to request prices to see what options are available to replace the lines.

Don Butler, Gulf County Administrator, has requested that a formal letter be sent to the Board of County Commissioners to establish a meeting with them.

Several citizens have contact Mayor Patterson about the possibility of a fish cleaning station at Frank Pate Park. He asked that this be put on the next agenda.

Mayor Patterson asked about the cutting of underbrush on the City property located near the Methodist Church. Tom Spragg questioned the need for removing anything from the area. Mr. Anderson shared that the program that provided the property requires that the area be kept clean.

A Motion was made by Commissioner McCroan, second by Commissioner Ashbrook, to adjourn the Meeting at 6:43 P.M.

Approved this _____ day of _____ 2016.

James "Bo" Patterson, Mayor

Date

Charlotte M. Pierce, City Clerk

Date

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME McCroan, Phillip G.		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Port St. Joe Board of City Commissioners	
MAILING ADDRESS 111 Stone Drive		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Port St. Joe, FL 32456	COUNTY Gulf	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED February 16, 2016		NAME OF POLITICAL SUBDIVISION: City of Port St. Joe	
		MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Phillip G. McCroan, hereby disclose that on February 16, 20 16 :

(a) A measure came or will come before my agency which (check one or more)

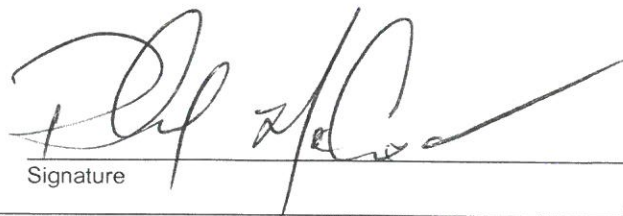
- ☒ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____ ;
- ☐ inured to the special gain or loss of my relative, _____ ;
- ☐ inured to the special gain or loss of _____ , by
whom I am retained; or
- ☐ inured to the special gain or loss of _____ , which
is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Principal owner of Philco Air Conditioning and Refrigeration.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

2/16/2016
Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

Zimbra**janderson@psj.fl.gov**

Re: Joint City/County Meeting

From : Don Butler
<dbutler@gulfcounty-fl.gov>

Fri, Feb 26, 2016 12:33 PM

Subject : Re: Joint City/County Meeting

To : Jim Anderson
<janderson@psj.fl.gov>

Jim

The week of the 14th and the week of the 21st will work for the county.

Let me know what you think.

Thanks

Don Butler

Gulf County Administrator

Room 302

Robert M. Moore Administration Building

1000 Cecil G. Costin Sr. Blvd.

Port St. Joe, Florida 32456

dbutler@gulfcounty-fl.gov

850 229-6106 office

850 227-8971 cell

850 229-9252 fax

**MEMORANDUM OF AGREEMENT
STATE OF FLORIDA
DEPARTMENT OF ECONOMIC OPPORTUNITY**

THIS MEMORANDUM OF AGREEMENT ("MOA") is made and entered into by and between the State of Florida, Department of Economic Opportunity ("DEO"), and The City of Port St. Joe in Gulf County ("City"). DEO and the City are sometimes referred to herein individually as a "Party" and collectively as "the Parties."

I. Background and Purpose of MOA

- A. The purpose of this MOA is to document the terms and conditions of the implementation of the Northwest Rural Area of Opportunity (RAO), formerly the Northwest Rural Area of Critical Economic Concern (RACEC), designation.
- B. The Governor of Florida recognizes that successful rural communities are essential to the overall success of the State of Florida's economy and quality of life, yet many rural communities struggle to maintain, support or enhance job creation activities and to generate revenues for critical government services.
- C. Florida's Legislature also recognizes that rural communities continue to face extraordinary challenges in their efforts to significantly improve their economies, and as such, section 288.0656, Florida Statutes (F.S.), establishes the Rural Economic Development Initiative (REDI) within the Department of Economic Opportunity (DEO) and authorizes the participation of State and regional organizations in this initiative. Paragraph 288.0656 (7)(a), F.S. (2015), provides for the designation of up to three Rural Areas of Opportunity (RAO's) (formerly Rural Areas of Critical Economic Concern (RACEC's) under F.S., 1999-2013). RAO's are rural communities that have been adversely affected by extraordinary economic events, severe or chronic distress, or a natural disaster or that present a unique economic development opportunity of regional impact.
- D. Pursuant to subsection 288.0656 (7), F.S., representatives of the State and regional agencies and organizations comprising the REDI met on February 6, 2015 and recommended the re-designation of the Northwest region composed of Calhoun, Franklin, Gadsden, Gulf, Holmes, Jackson, Liberty, Wakulla, and Washington counties and the communities of the City of Freeport in Walton County. On July 8, 2015, Governor Rick Scott signed Executive Order 15-133 which re-designated the area for another five-year term with an expiration date of July 8, 2020.

II. The Rural Economic Development Initiative (REDI)

- A. REDI is a proactive, multi-agency effort responsible for coordinating and focusing efforts and resources of State and regional agencies on problems which affect the fiscal, economic, and community viability of Florida's economically distressed rural communities.
- B. REDI works with local governments, community-based organizations, and private organizations on the growth and development of these communities to find ways to enhance the local economy and resolve issues while balancing local environmental and growth management needs.
- C. Participating REDI representatives:
 - 1. must have comprehensive knowledge of their agencies' functions, both regulatory and service in nature, and of the State's economic goals, policies, and programs;
 - 2. act as the primary point of contact for their agencies on issues and projects relating to economically distressed rural communities;
 - 3. ensure prompt and effective response to problems arising with regard to rural issues;
 - 4. work closely with other REDI representatives in the identification of opportunities for preferential awards of program funds and allowances, and waiver of program requirements, when necessary, to encourage and facilitate long-term private capital investment and job creation;
 - 5. review and evaluate statutes and rules for adverse impact on rural communities and the development of alternative proposals to mitigate that impact;
 - 6. undertake outreach, capacity-building, and other advocacy efforts to improve conditions in rural communities;
 - 7. ensure each district office or facility of their agencies is informed about REDI;
 - 8. provide assistance throughout their agencies in the implementation of REDI activities;
 - 9. recognize counties and communities designated as a RAO are eligible for a reduction or waiver of financial match of state grants and permit fees; and
 - 10. recognize designated RAO's are priority assignments for REDI, per paragraph 288.0656(7)(a), F.S.
- D. On a case-by-case basis, REDI may recommend to the Governor waivers of criteria, requirements or similar provisions of any economic development incentive. Such incentives shall include, but not be limited to:
 - 1. the Qualified Targeted Industry Tax Refund Program under section 288.106, F.S.,
 - 2. the Quick Response Training Program under section 288.047, F.S.,
 - 3. the WAGES Quick Response Training Program under subsection 288.047(8), F.S.,
 - 4. the Economic Development Transportation Fund under section 339.2821, F.S.,
 - 5. the Brownfield Bonus Tax Program under section 288.107, F.S., and
 - 6. the Rural Job Tax Credit Program under sections 212.098 and 220.1895, F.S.

- E. Paragraph 288.0656(7)(c), F.S., states: “[e]ach rural area of opportunity may designate catalyst projects, provided that each catalyst project is: specifically recommended by REDI, identified as a catalyst project by Enterprise Florida, Inc. [EFI], and confirmed as a catalyst project by the department [DEO]. All state agencies and departments shall use all available tools and resources to the extent permissible by law to promote the creation and development of each catalyst project and the development of catalyst sites.”
- F. REDI reviews the RAO designation and may recommend the designation of the area, counties, or municipalities be terminated or continued based upon performance under this MOA.

III. The Participating Community

- A. Pursuant to paragraph 288.0656(7)(b), F.S., and Executive Order #«EO» designation as a RAO shall be contingent upon the execution of a MOA between DEO and the governing bodies of the counties and the municipalities included within the area. Such MOAs shall specify the terms and conditions of the designations and the duties and responsibilities of the counties and municipalities.
- B. The City agrees that fulfillment of the following duties and responsibilities, as reasonably determined by REDI, are required for recommendation by REDI for continued designation as a RAO.
- C. The City shall:
 - 1. designate a specific contact person from among City elected or appointed officials to serve as a point of contact in all matters and activities relating to Northwest RAO;
 - 2. designate a specific person from a non-profit organization actively engaged in economic development within the City, to serve as the as single point of contact to represent and provide input on all economic development matters and activities relating to the Northwest RAO, and to receive and process leads and referrals from EFI;
 - 3. include contact information for designees on Exhibit A, attached hereto, (these designees may be the same designee to serve as the representative to other similar organizations); the City shall inform DEO in writing by either mail or email of any changes to the specified persons within ten business days of the change;
 - 4. in order to help build knowledge and skillsets required to compete more effectively for job creating projects, ensure one or both of the designated representatives

participate in at least two economic development training events offered by DEO, EFI, FEDC, utility companies, and/or other state or national recognized economic development organizations during the term of this MOA; and

5. in order to facilitate the retention and expansion of existing businesses as well as the recruitment of new businesses, ensure one or both of the designated representatives:
 - a) work closely with the designated County point of contact to gather information on available buildings and sites for inclusion in statewide and regional databases, including but not limited to, those developed by EFI (www.enterpriseflorida.com/find-properties), Florida Power and Light, Duke Energy, or regional organizations such as Opportunity Florida and Florida's Great Northwest, and
 - b) work closely with the designated County point of contact to provide DEO with an overview and timeline of the City permitting process, plan approval and business licensing requirements within 180 days of the execution of this MOA.

IV. Implementation and Duration

- A. Pursuant to Executive Order #15-133, the designation of the Northwest RAO affecting the counties of Calhoun, Franklin, Gadsden, Gulf, Holmes, Jackson, Liberty, Wakulla and Washington and the City of Freeport in Walton County shall be in effect for five years and will expire on July 8, 2020.
- B. REDI may recommend the RAO designation and this MOA be terminated or continued based on performance under this MOA.
- C. This MOA shall take effect immediately upon full and proper execution by all Parties, and supersedes and replaces any and all previous such RACEC and RAO agreement(s) between the Parties.
- D. This MOA shall expire on July 8, 2020 unless terminated earlier.
- E. Both Parties shall review this MOA annually. If revisions are needed, notification shall be given to both Parties in writing of the specific changes desired with the proposed amendment language and the reasons for the revisions. With the mutual consent of both Parties, the proposed changes shall become effective when both Parties have duly executed an amendment to this MOA.
- F. The City may terminate this MOA at any time upon written notice to DEO.
- G. Designation as a RAO is, by statute and Executive Order, contingent upon execution of a MOA between the Parties. REDI shall recommend the RAO designation be

terminated if this MOA is not duly executed or if this MOA is terminated and another MOA is not timely and duly executed in its place.

V. EXECUTION

I have read the above MOA and the Exhibit thereto and understand each section and paragraph.

IN WITNESS THEREOF, and in consideration of the mutual covenants set forth above and in the Exhibit hereto, the Parties have caused to be executed this MOA by their undersigned officials duly authorized.

CITY OF PORT ST. JOE

**DEPARTMENT OF ECONOMIC
OPPORTUNITY**

By _____
Signature

Title James"Bo"Patterson, Mayor

Date _____

By _____
Signature

Title Taylor Teepell, Director
Division of Community
Development

Date _____

Approved as to form and legal sufficiency, subject only
to full and proper execution by the Parties.

OFFICE OF GENERAL COUNSEL
DEPARTMENT OF ECONOMIC OPPORTUNITY

By: _____

Approved Date: _____

EXHIBIT A – DESIGNATED CONTACTS
City of Port St. Joe

Contact Information for an Elected or Appointed Official

Name: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

**Contact Information for One Person from
a Non-Profit Organization Engaged in Economic Development**

Name: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

Please complete this page and return with the signed MOA. The City is required to inform DEO of any changes to this information within ten business days of a change.



JUGS Sports, Inc.

11885 SW HERMAN ROAD - TUALATIN, OR 97062
P.O. BOX 365 - TUALATIN, OR 97062
503-692-1635 - 1(800)547-6843 - FAX:503-691-1100

REPRINT

SALES ORDER

Order #	0597030
Order Date	02/25/16
Order Time	
Page	1 of .5

CITY OF PORT ST. JOE ACCOUNTS PAYABLE P.O. BOX 278 PORT ST. JOE, FL 32457	Ship To: MIKE LACOUR
------------------------------------------------------------------------------------	-------------------------

Gust P.O.#	Terms	Salesperson	Ship Via	Ship Date	Oper
QUOTE	HOLD FOR	JUGS SE	UPS/FED EX	02/25/16	ERC

Item Number &							
Line	Order	Ship	B/O	Description	Whse	Pri	ce Extension
010	1			M1400	01	1,300.00	1300.00
				JR BB PITCHING MACHINE 68/19#			
				S/N:			
020	1			Z0003	01	150.00	150.00
				JR TIRE/WHEEL/HUB ASSEMBLY 14#			
030	1			52010	01	79.00	79.00
				JR. PAD BRACKET ASSEMBLY 5#			
040				TIRE OKAY PER DON			
050				DISCOUNT			152.90-
060				UPS/FED EX S/H			24.89
070				***FREE SHIPPING FOR MACHINE***			

Total: 1400.99



File Copy

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Romac Industries, Inc.

21919 20th Avenue SE, Suite 100, Bothell, WA 98021 • www.romacindustries.com
800 426 9341 • 425 951 6200 • Fax 425 951 6201

Romac Quotation: PR150827-6

Per Your Inquiry: Tapmate Machine & Accessories

To: LANIER MUNICIPAL SUPPLY CO INC
126 W 34TH COURT
PANAMA CITY, FL 32405

Quotation Date: 08/27/2015
Attention: Tanner Jenkins

Romac Industries is pleased to quote the following items:

Item No	Qty	Catalog Number	Net Each	Line Total
350-00	1	TM,TAPMATE BASE MACHINE W/BOX, SPADE BIT,PVC PILOT,SHAFT NOSE NCI	7,709.03	7,709.03
372-00	1	HD HYDRAULIC POWER UNIT 6 HP COMPLETE FOR TAPMATE *HAZMAT* NCI	4,489.38	4,489.38
372-05	1	HD TAPMATE MOTOR AND 3/8" HOSE ASSY NCI	1,512.21	1,512.21
350-01-1024	1	TM,CARBIDE CUTTER,3 IN. ACTUAL OD =2-1/2 IN. NCI	372.50	372.50
350-01-1032	1	TM,CARBIDE CUTTER,4 IN. ACTUAL OD =3-1/2 IN. NCI	484.31	484.31
350-01-1048	1	TM,CARBIDE CUTTER,6 IN. ACTUAL OD =5-1/2 IN. NCI	717.85	717.85
350-01-1064	1	TM,CARBIDE CUTTER,8 IN. ACTUAL OD =7-1/2 IN. NCI	949.48	949.48
350-01-1080	1	TM,CARBIDE CUTTER,10 IN. ACTUAL OD =9-1/2 IN. NCI	2,120.15	2,120.15
350-01-1096	1	TM,CARBIDE CUTTER,12 IN. ACTUAL OD =11-1/2 IN. NCI	2,507.70	2,507.70
350-05-1024	1	TM,MJ ADAPTER,3 NCI	347.43	347.43
350-05-1032	1	TM,MJ ADAPTER,4 NCI	395.66	395.66
350-05-1048	1	TM,MJ ADAPTER,6 NCI	455.51	455.51
350-05-1064	1	TM,MJ ADAPTER,8 NCI	536.49	536.49
350-05-1080	1	TM,MJ ADAPTER,10 NCI	701.81	701.81
350-05-1096	1	TM,MJ ADAPTER,12 NCI	789.90	789.90
350-14	1	TM,PILOT DRILL EXTENSION REQUIRED FOR 10 & 12 TAPS NCI	104.96	104.96
Please contact customer service for rush requirements. Items quoted as listed, see catalog for product ranges, descriptions and other information before quoting prices. Romac not responsible for job take-off, or job requirements. Quoted items are no cancel, no return products.			Total	\$ 24,194.37

Please refer to quotation number: **PR150827-6** on all correspondence to insure proper pricing.
All sales are in US dollars.

#16,483.88

Zimbra**janderson@psj.fl.gov**

Rish Project

From : John Grantland
<jgrantland@psj.fl.gov>

Thu, Feb 25, 2016 02:34 PM

Subject : Rish Project

To : Jim Anderson
<janderson@psj.fl.gov>

Jim – I've run some preliminary numbers for the sewer project that Ralph Rish is wanting the City to perform on the Cape and without knowing the exact number of taps that we'll have to make during construction I am estimating the cost to be somewhere between \$5,500.00-\$6,500.00 for everything. This includes main pipe (1600LF), materials for three service taps, 2 Bores (BTC) and mechanical fittings. I did not include the cost of paying a contractor to perform the hot tap because I was hopeful that we would have our own tapping machine by the time we do this work. If we do not and have to contract this it will be around \$2,500.00 for the tap, so that will need to be added into the upper end cost of \$6,500.00. Let me know if you have any questions.

John

Code Enforcement 2016 Activity
As of 2/25/2016

	Open	Closed	Total	Increase
Unlawful Accumulation	60	9	69	
Substandard Structure	7		8	1
Abandoned Vechicle	8	2	10	
Unlawful Sewer	0	1	1	
Land regulation Violation	5		17	
Business Lic. Violation				
Special Master Hearings	1	1	1	1
Building Demolition	3		3	
Waste Violation	33	75	108	25
Sign Violation	1	53	54	23
Total	118	153	271	50