

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY  
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT  
2775 GARRISON AVENUE, March 1, 2016, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, McCroan, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Tom Gibson were also present.

**CONSENT AGENDA**

**RECOGNITION OF THE PORT ST. JOE JR. – SR. HIGH SCHOOL GIRLS BASKETBALL TEAM**

Mayor Patterson recognized the Lady Sharks, commended them on their accomplishments, and presented them a Proclamation from the City.

**Minutes**

A Motion was made by Commissioner Ashbrook, second by Commissioner Thursbay, to approve the Minutes of the Regular Meeting on February 16, 2016. All in favor; Motion carried 5-0.

**PORT ST. JOE REDEVELOPMENT ASSOCIATION (PSJRA) - Bill Kennedy**

Due to the earlier PSJRA Meeting, Mr. Kennedy did not attend the meeting as updates were given to their Board at that time.

**CITY ATTORNEY – Tom Gibson**

*102 Stone Drive Update* – Mr. Gibson did not have anything new to report on this issue.

**CITY MANAGER'S REPORT – Jim Anderson**

**Old Business**

*Patton Park Lots Update* – Mr. Anderson noted that one lot has been sold but as of today, no other lots were under contract.

*Parking on Reid Avenue: Renee Carroll* – Mrs. Carroll did not attend the meeting. Commissioner Ashbrook volunteered to work with the Chamber of Commerce on a plan for parking on Reid Avenue.

**New Business**

*Gulf County Health Department: Sara Hinds - Healthiest Weight Community Champion Recognition; FQHC Services; Zika Update*

Marsha Lindeman, Sarah Hines and Zack Hodges from the Gulf County Health Department addressed the Commission.

Ms. Hines presented a 2016 Healthy Weight Community Champion Certificate for the City of Port St. Joe to the Commission.

Mr. Hodges addressed the Zika Virus concerns and gave pointers on how to eliminate breeding areas for the Mosquitos that carry the virus. He noted that repellents are useful, suggested wearing long-sleeved shirts and pants when outside, and be sure that anything holding water outside be emptied.

Mrs. Lindeman shared that contrary to rumor, the Gulf County Health Department is not closing, PanCare of Florida has secured the Federal Grant formerly held by the Health Department and will continue the

services previously offered of Medical, Dental and Behavioral Health. PanCare made employment offers to all health department employees affected by this change.

*City Staffing Levels (Handout)*

A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, to approve the following Staffing Levels and approve the DESF of Florida, LLC contract. Charlotte Pierce, City Clerk – Contract for one year through DESF of Florida, LLC effective April 1, 2016. All in favor; Motion carried 5-0.

Travis Burge – Promote to Chief Operator of the Surface Water Plant at \$18.00 per hour effective, March 2, 2016.

Chad Mack – Promote to Environmental Specialist / Operator at the Surface Water Treatment Plant at \$17.35 per hour, effective March 2, 2016.

Kevin Pettis – Promote to Wastewater Plant Manager at \$53,393.60 effective June 1, 2016.

*City Hall Façade Improvements* – Commissioner Thursbay asked about awning improvements for City Hall. Staff will research options and gather prices.

*Fracking Discussion* – Commissioner Thursbay requested that the Commissioners review the provided information, do their homework on it, and be aware of the issue. He asked that this issue remain on the Agenda.

*Joint City / County Meeting Update* – Consensus was that the afternoon of March 24, 2016, would be a workable time for the Commissioners. Mr. Anderson will work with Mr. Butler to schedule the meeting.

*Mexico Beach / PSJ Back-up Water Source* – Commissioner Buzzett asked that Clay Smallwood, III, and Preble-Rish look at this and come back to the Commission with some recommendations. He also requested that this item continue to be on the Agenda.

*Fish Cleaning Station* – Mayor Patterson shared that several people continue to ask about having a cleaning station. Commissioner Buzzett shared that he feels it will be a nightmare and Commissioner McCroan noted the opportunities for abuse. The odor, fish carcasses floating near the water's edge, and other environmental issues are a concern.

*Memorandum of Agreement – Department of Economic Opportunity*

A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to enter into the Memorandum of Agreement. All in favor; Motion carried 5-0.

*Surplus Property* – Staff suggested offering the Dolphin statue at the entrance to the Ward Ridge Building to Port St. Joe Elementary School since their mascot is the Dolphin. Consensus was to offer the statue and Mr. Anderson will discuss this with school officials.

*Baseball Pitching Machine* – Commissioner McCroan noted the need for a new pitching machine at the little league field. He has commitments from County Commissioners Jerry Barnes and Sandy Quinn to provide the funds on a reimbursement basis. A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to purchase the machine with reimbursement coming from the County Commissioners. All in favor; Motion carried 5-0.

**Public Works – John Grantland** was on vacation and Mr. Anderson presented the following items.

*Template Machine: Request to Bid* – A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to advertise for bids. All in favor; Motion carried 5-0.

*Spinnaker Drive Sewer* – Three taps will be prepaid on this this project. A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to proceed with installing the main sewer line once the easement agreement has been executed. All in favor; Motion carried 5-0.

*Surfside Sewer* - A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to use approximately \$2,500 from the Cape Sewer Budget to proceed with a bore from the Boardwalk line and to place a line on Pluto. All in favor; Motion carried 5-0.

### ***Surface Water Plant – Larry McClamma***

*Shark Tank Maintenance* – Mr. McClamma shared that the Utility Service Company will be here in April to paint the Shark Tank.

Burnett Lime Company has been on site today installing the new Lime Pre-treatment system and it should be operational in the next few weeks.

**Wastewater Plant – Lynn Todd** noted that more roof over the high voltage equipment has been lost because of a recent storm and needs to be repaired.

Algae bloom is very slight and is being addressed.

### **City Engineer - Clay Smallwood, III**

*Golf Cart Crossing Update* – Work is still being done on the permit.

**Code Enforcement** – Mr. Burkett's report was reviewed and Mayor Patterson noted that Mr. Burkett is working diligently on the sign violations.

**Police Department – Chief Herring** shared that the 5 ton Military Cargo Truck is here and has been added to our inventory.

**City Clerk – Charlotte Pierce** relayed that Roni Coppock, Executive Director of the Gulf County Chamber of Commerce, called earlier to say that volunteers for the Fourth of July parade were not going to be able to organize the parade but all other events are still scheduled.

Clerk Pierce shared that there will be an American Flag presentation on Thursday, March 3, 2016, at 3:00 P.M., at the Lighthouse. Woodmen of the World are providing a flag to be flown when the facility is open.

Mrs. Pierce noted that compliments and words of appreciation are still being received for the dedication of the SSGT Clifford C. Sims Memorial Park.

### **Citizens to be Heard**

*Linda Sertich* inquired as to the possibility of sewer being extended to Beacon Hill. Mr. Anderson shared that the City and County had made a CBRs request to the legislature for funding to provide sewer to Beacon Hill. The funding availability is still unknown.

Christy McElroy shared her concerns about PSJ Terminal Services, LLC.

### **Discussion Items by Commissioners**

*Commissioner Buzzett* did not have anything to report.

*Commissioner McCroan* shared his concerns about the need for a City boat to be used in an emergency to assist boaters in distress.

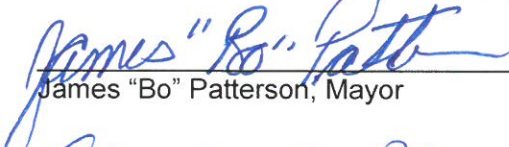
Commissioner Ashbrook invited those present to attend the *Meet and Greet* at the Port Inn tonight for the four new doctors in town.

Commissioner Thursbay did not have anything to discuss.

Mayor Patterson did not have anything to share.

A Motion was made by Commissioner McCroan, second by Commissioner Buzzett, to adjourn the Meeting at 7:00 P.M.

Approved this 15<sup>th</sup> day of March 2016.

  
James "Bo" Patterson, Mayor

3/17/2016  
Date

  
Charlotte M. Pierce, City Clerk

3/16/16  
Date