

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT 2775 GARRISON AVENUE, April 19, 2016, AT 6:00 P.M.

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, McCroan, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Russ Scholz were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to approve the Minutes of the Regular Meeting on April 5, 2016, including correcting a Scribner's error on a name in paragraph 3, page 1, of the Minutes. All in favor; Motion carried 5-0.

PORT ST. JOE REDEVELOPMENT ASSOCIATION (PSJRA) - Bill Kennedy

Mr. Kennedy shared that 29 businesses on Reid Avenue have been visited concerning the parking issue on Reid. All but 3 of the businesses have their employees parking either on a side street or in a parking area.

The Workshop at Core Park on April 12, 2016, to address the relocation of the stage and removal of pine trees, was informative. The concern for the trees is the intertwining of the canopies and inability of the trees to grow and be healthy.

The Phase V Landscaping Project between Avenue D and the Overpass has been completed.

7: 09 P.M. - Mayor Patterson requested a 2 minute recess for Commissioner McCroan to take a phone call relative to an issue on the Agenda.

7:11 P.M. – Mayor Patterson resumed the meeting.

CITY ATTORNEY – Tom Gibson

102 Stone Drive Update – A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to have a Special Meeting when more information is available. All in favor; Motion carried 5-0.

Ordinance 523 Tobacco Products in Parks – First Reading: Attorney Scholz noted the need to alter the international symbol for something not being allowed as you cannot ban smoking in an open area.

A Motion was made by Commissioner McCroan, second by Commissioner Ashbrook to have the First Reading of Ordinance 523. All in favor; Motion carried 5-0. Mr. Scholz read Ordinance 523 by Title only.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

Patton Park Lots Update – Sale of the front two lots closed last Friday.

STAC House Upgrades – Commissioner Thursbay: A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to include the purchase of ceiling tiles in the amount of \$2,076.16 and the carpet cost of \$3,500. All in favor; Motion carried 5-0.

Water Plant Security – Commissioner Ashbrook: A Motion was made by Commissioner Ashbrook, second by Commissioner Thursbay, to accept the quote of \$7,600 from Bracewell Inc., for the gate and take the funds from the Surface Water Treatment Plant Contingency Funds. All in favor; Motion carried 5-0.

Mexico Beach / Port St. Joe Back-up Water Source – Commissioner Buzzett shared that dialogue continues on this project.

Centennial Building Roof – Commissioner Buzzett: To better address the issues of the continued intrusion of water into the Centennial Building, a Workshop will be held when a prospective roofer is on site to look at the roof.

4th of July Fireworks – Mr. Anderson noted that a response has not been received from the TDC concerning the \$10,000 requested for the fireworks.

Road Bond Money Request Update – A formal request for Road Bond Money and the projected cost for the project has been delivered to the Gulf County Board of County Commissioners. The request for \$1,669,560 is for Long Avenue and includes water, sewer, and road work.

New Business

CDBG 2nd Public Hearing – Bruce Ballister: Mayor Patterson paused the regular meeting at 6:35 P.M. to convene the 2nd Public Hearing for the North Port St. Joe Water Improvements Phase II grant proposal. The following individuals had questions about the project: Nathan Peters, Jr., Amy Rogers, and Letha Mathews. There was some discussion concerning which areas of North Port St. Joe were included in the base bid and which areas might need additional funding. The Commissioner voted unanimously to approve the resolution for signature. Resolution 2016-04 authorizes Mayor Patterson to sign the application and submit the application to CDBG for funding. The 2nd Public Hearing was adjourned at 6:42 P.M.

Resolution 2016-04 Florida Department of Economic Opportunity CDBG North Port St. Joe Water Improvements Phase II -

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan to read Resolution 2016-04 by Title. All in favor; Motion carried 5-0.

Mr. Scholz read Resolution 2016-04 by Title only.

A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to adopt Resolution 2016-04. All in favor; Motion carried 5-0

TDC Funding – Notice was received from the TDC that \$10,000 will be budgeted to the City of Port St. Joe and Wewahitchka for use in City parks for FY 2015-2016. Mr. Anderson asked the Commissioners to review our options.

Pressure Washing – A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, for Contractors Enterprises Inc., of Tallahassee to proceed with the pressure washing of the sidewalks on Reid Avenue and those around City Hall for \$3,560. All in favor; Motion carried 5-0.

MMG Reid, LLC, Sewer Damage – Mr. Anderson will work with the owner of the property on this. The City's insurance company denied the claim and the owner is asking for restitution. A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook to, Table this issue until proper paper work is received from the owner and legal has had the opportunity to review the information. The funds would be taken from the BP funds if approved. All in favor; Motion carried 5-0.

Carpet Cleaning – Commissioner Thursbay requested that the carpet and foyer tile at City Hall be cleaned. Quotes will be obtained to do the work as it is under the required amount for bids.

Pine Trees Behind Capital City Bank – Commissioner Thursbay asked that 6 - 8 trees between Capital City Bank and Sunset Coastal Grill be removed. A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to get a firm number of trees to be cut and secure a quote to cut the trees. Voting

in favor of the Motion were Mayor Patterson, Commissioners Ashbrook, McCroan, and Thursbay. Commissioner Buzzett voted nay. Motion passed 4-1.

Amnesty Day – Mr. Anderson is talking with WastePro about an Amnesty Day and anticipates that it will be at the end of May.

Cell Tower Request – This was Tabled until further information is received.

Port Authority – Mayor Patterson requested that this be Tabled.

Request to utilize the STAC House, First United Methodist Church – A Motion was made by Commissioner Buzzett, second by Commissioner McCroan, for the First United Methodist Church to use the STAC House on Wednesday night's beginning in August. The cost will be \$100 per month and the church will be required to have the City listed as an additional insured on their insurance policy. Voting in favor of the Motion were Mayor Patterson, Commissioners Ashbrook, Buzzett, and McCroan. Commissioner Thursbay cast a nay vote as he feels a precedence is being set. The Motion carried 4-1.

NPSJPAC, Dannie Bolden: Attorney Scholz shared that this item would need to be approved by the Port St. Joe Redevelopment Agency before anything else could be done. It was also noted that the Apalachee Regional Planning Council could be the Planning Consultant for this project. The ARPC serves as the Planning Consultant for the City's CDBG projects and this would be an option for the NPSJPAC to move forward on their grant application.

Public Works – Mr. Grantland was absent due to the illness of a child.

Debris Laydown Yard Pad Update - Mr. Anderson shared that work is still being done on this.

Commissioner Thursbay received a text message that the Port St. Joe High School Tiger Shark's Baseball team had just defeated Blountstown 1-0 and would be advancing to the district playoffs. He offered his congratulations to the team.

Surface Water Plant – **Larry McClamma** did not have anything to update the Commission on.

Wastewater Plant – **Lynn Todd** noted there is a very slight Algae issue but it is being addressed. She did not have anything else to share.

City Engineer - Clay Smallwood, III,

Golf Cart Crossing Update – The application is still in the works and Mr. Smallwood feels good about the project.

SCOP Grant Application Update – The application is due in a week or so and work is progressing on the application now.

Frank Pate Park Boat Ramp, NRDA Grant – A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to approve the Task Order from Dewberry / Preble Rish for the Frank Pate Park Boat Ramp NRDA Grant. All in favor; Motion carried 5-0.

Code Enforcement – Mr. Burkett's report was reviewed but no action was required.

Commissioner Thursbay asked that Mr. Burkett check out an area along the ditch between Highway 71 and 8th Street. It appears that a homeowner has planted palm trees along the ditch in an area that belongs to someone else. Mr. Anderson will ask Mr. Burkett to check on this issue.

Police Department – Chief Herring provided information on the upcoming Bike and Skateboard Helmets and the Bicycle Giveaway planned for May 14, 2016, at Frank Pate Park from 10 A.M. until 2:00 P.M. Chief Herring encouraged children to participate in the event. Registration forms will be sent home with students of Faith Christian and Port St. Joe Elementary Schools to register their bikes. Children who stop by the event will be entered in the drawing for a bicycle. There will be a free bicycle for a boy and one for a girl.

In addition to the Port St. Joe Police Department, the following entities are assisting with the May 14, 2016, event. Woodmen Life will be providing two new bicycles, helmets, snow cones, and popcorn. The Port St. Joe Lions Club is also providing helmets and Centennial Bank will offer free hot dogs, chips and drinks.

Commissioner Thursbay stated that he felt the Commission did the right thing by hiring Chief Herring and thanked him for the improvements he has made to the Police Department since becoming Chief.

Commissioner McCroan also expressed his appreciation to Chief Herring for the great job he is doing and noted the City is fortunate to have him.

City Clerk – Charlotte Pierce did not have anything to share.

Citizens to be Heard –

Amy Rogers asked about the area the CDBG funds would cover; questioned the Surface Water Treatment Plant Contingency Funds and wanted to know how much the City would be spending on fireworks. It was noted that fireworks are not a budgeted item.

Ann White questioned if the building restrictions of 1 year had been removed from the Patton Park Lots. Mayor Patterson responded that the restriction was removed in order to sell the lots and construction will be of single family homes with nothing on stilts.

Discussion Items by Commissioners

Commissioner Buzzett asked that citizens keep Ken Murphy in their prayers as he is in cardiac rehab.

He also noted that he had received an inquiry about renting the Ward Ridge City Hall and asked the Commissioners to be open to renting it.

In an ongoing college challenge, Commissioner Buzzett pointed out to Mayor Patterson that he was wearing the traditional orange and blue colors of Florida tonight as the Gators had defeated Florida State three times this year.

Commissioner McCroan shared that Sleeping Beauty will be illuminated in purple this week in conjunction with the Relay for Life which honors cancer survivors.

Commissioner Ashbrook requested that a monthly or weekly Code Enforcement Report be given rather than a Year to Date report.

Commissioner Thursbay referred to an article in the Star Newspaper last week about the Port Theatre. He shared that he was not opposed to the group receiving a Façade Grant for improvements but he felt the City had gone above and beyond helping the organization. He was adamant that tax payer dollars should not be used to assist them as other organizations were not receiving the same consideration.

Mayor Patterson asked those present if they like meeting in the current location. Those who responded were in favor of continuing the meetings in the Ward Ridge location.

Amy Rogers asked why the meeting could not be rotated between different locations. Mayor Patterson shared that there were issues with that and being able to hear the meeting on TV was one of the main concerns.

The Mayor announced that he would hold office hours in the Ward Ridge Building on Monday's from 1:30 – 3:30 P.M., and on Thursday's from 10:30 A.M. – 12:30 P.M. He noted that, "If the Bo Knows Pest Control truck is out front, the Mayor is in."

A Motion was made by Commissioner McCroan, second by Commissioner Ashbrook, to adjourn the Meeting at 7:27 P.M.

Approved this 3rd day of May 2016.

James "Bo" Patterson
James "Bo" Patterson, Mayor

Charlotte M. Pierce
Charlotte M. Pierce, City Clerk

5/5/2016
Date

5/4/2016
Date