

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT 2775 GARRISON AVENUE, May 17, 2016, AT 6:00 P.M.

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, McCroan, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Tom Gibson were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner McCroan, second by Commissioner Ashbrook, to approve the Minutes of the Regular Meeting on May 3, 2016, and the Special Meeting of May 5, 2016. All in favor; Motion carried 5-0.

PORT ST. JOE REDEVELOPMENT ASSOCIATION (PSJRA) - Bill Kennedy was absent and Mr. Anderson noted that there were no updates to share with the Commission.

CITY ATTORNEY –

Ordinance 524 Tobacco Products in Parks – Second Reading and Consideration of Adoption:

A Motion was made by Commissioner Buzzett, second by Commissioner McCroan, to read Ordinance 524. All in favor; Motion carried 5-0.

Attorney Gibson read Ordinance 524 by Title only.

A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to adopt Ordinance 524. All in favor; Motion carried 5-0.

CITY MANAGER'S REPORT – Jim Anderson

Digital Sign – Mayor Patterson: Bill Benham of Digital Communication Display Network and Gary Barbosa of the Champion Family of Companies presented information on their digital sign proposal for the City. Commissioners will review the material provided and discuss this at the June 7, 2016, meeting. Mr. Gibson did not have any issues with the contract provided and questions were asked about prohibited advertisements, time allowed for City information, and outside vendors.

Mexico Beach / PSJ Back Up Water Source – Commissioner Buzzett shared information from the meeting earlier today with Mexico Beach Staff and City Staff. Attorney Gibson was directed to prepare an Interlocal Agreement for an Emergency Water Supply with Mexico Beach.

Centennial Building Roof Quotes – Commissioner Buzzett asked Commissioners to review the information provided, check the references given, and consider having the City's workforce make the repairs. He requested previously provided information on the cost of the sealing product and the cost for the City to do the work.

4th of July Fireworks – The City is providing \$10,000; the Gulf County TDC is contributing \$5,000 and a response has not been received from the Gulf County Board of Commissioners as to whether they will make a contribution to the fireworks or not.

WastePro Amnesty Day – May 21, 2016 will be held at Five Points from 8 AM to 4 PM. Commissioner Ashbrook requested that signs be posted in previous locations of Amnesty Day so citizens will know where to take their goods to be disposed of. Mr. Anderson will contact Gulf County Administrator, Don Butler, to see if signs are being provided by the County.

Lagoon Study Update – As of today, neither a letter from Eastern Shipbuilding nor loan documents from the state, have been received on this.

Kiosk Replacement – Commissioner Thursbay: A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to award the job to Coast 2 Coast Printing & Promotions in the amount of \$2,700 and pay for the Frank Pate Park Boat Ramp Kiosk from Boat Ramp Fees. All in favor; Motion carried 5-0. This amount is below the required bid amount.

Trees beside Capital City Bank – Commissioner Thursbay: A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to pay H & H Tree Service \$2,500 to cut down and remove 8 pine trees from between Capital City Bank and Sunset Coast Grill. Voting in favor of the Motion were Mayor Patterson, Commissioners McCroan and Thursbay. Commissioners Ashbrook and Buzzett voted no. Motion passed 3-2. Commissioner Buzzett shared that the trees were not damaged or diseased and he felt the money should not be spent. Commissioner Ashbrook noted that employees of the bank had asked that the pines not be cut and the owners of Sunset Coast Grill had not made a request that the trees be cut.

TDC Funding FY 2015-2016 for the City – Discussion: Mr. Anderson asked that Commissioners review their options of how to use the \$10,000 provided by the TDC. Suggestions included Playground equipment, which is very expensive, and replacement of the lighting on the walking path.

New Business

Mayor Pro Tem – Commissioner McCroan: A Motion was made by Commissioner McCroan, second by Commissioner Buzzett, for Commissioner Thursbay to serve as Mayor Pro Tem since Commissioner McCroan is not seeking reelection to the Commissioner Group III position. All in favor; Motion carried 5-0.

Lease Request – Emerald Coast Dance Studio: A Motion was made by Commissioner McCroan, second by Commissioner Ashbrook, for the Emerald Coast Dance Studio to lease the south portion of the Ward Ridge Building which will include the conference room and adjoining office for \$500 per month plus the electrical cost. Lessee will remove the false wall, install Marlay floor, mirrors, and video surveillance system in their area. A business sign will be displayed on the south side of the outside front of the building, leased area will be painted and decorated and Lessee will maintain common area cleanliness of the building at all times. All in favor; Motion carried 5-0.

Public Works – John Grantland was absent and Mr. Anderson noted that Mr. Grantland did not have any updates for the Commission.

Surface Water Plant – Larry McClamma did not have anything to share.

Wastewater Plant – Lynn Todd was in class, Mr. Pettis was ill, and Mr. Anderson shared that neither of them had any updates for the Commission.

City Engineer - Clay Smallwood, III,

Golf Cart Crossing Update – The application has been returned to FDOT for their review.

Assignment Letter – A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to approve the Assignment of Preble-Rish Inc., Agreements to Dewberry Engineers Inc. (PRI Project Numbers 019.208, 019.212, 019.214 and 019.220). On April 6, 2016, the entire Preble-Rish Inc., staff and operations joined Dewberry Engineers Inc., and transferred its professional services agreements to Dewberry Engineers, Inc. All in favor; Motion carried 5-0. Assignment Letter is attached as Exhibit A.

Code Enforcement – Mr. Burkett's report was reviewed but no action was required. Mayor Patterson noted that Mr. Burkett is working very hard and is doing a really good job with the projects.

Police Department – Chief Herring shared that the Gulf County Sheriff's Department (GCSD) had switched to digital radio equipment which prevents the City from being able to communicate with their department. Chief Herring requested to purchase 9 sets of hand held radios to be able to communicate with the GCSD at a cost of \$7,352.65. After discussion and concerns for officer safety, a Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to purchase 9 sets of the handheld and car radios for the Police Department in the amount of \$17,260.52 with ½ half of the funds coming from the Boat Ramp Fees and the other ½ from Marina Park rental fees. All in favor; Motion carried 5-0.

Commissioner McCroan noted that the change by the GCSD has also created a communications problem for the PSJ Volunteer Fire Department. Mr. Anderson shared that Mrs. Pierce is working on possible grant funds to help with the purchase of equipment for the Fire Department.

Chief Herring shared that the Bike Helmet and Bicycle Giveaway Project was a success and enjoyed by many children.

City Clerk – Charlotte Pierce

City Run-off Election June 14, 2016 – Clerk Pierce shared that a letter had been received from Nathan Peters, Jr., withdrawing from the run-off election and that Christy McElroy will now be on the run-off ballot. She also noted that election workers are being secured for the upcoming election.

Citizens to be Heard –

Christy McElroy thanked the City for their help with the recent election and requested that efforts be made to improve the voter turnout for the upcoming election.

Letha Mathews asked if improvements will be made to the walking path at Peters Park. Commissioner Ashbrook has spoken with Gulf County Commissioner, Sandy Quinn, and repairs are included in his budget.

Carolyn Williams made the Commission aware of her concerns about the low / useless lighting of the walking path; the repeated use of motorized vehicles on the walking path and the need for more signs stating motorized vehicles are not allowed on the path; and requested additional trashcans in the 10th Street Playground area.

Discussion Items by Commissioners

Commissioner Thursbay thanked the City Staff for their hard work to keep the Commissioners going and encouraged everyone to vote in the upcoming election.

Commissioner Ashbrook noted that 33% of the registered voters turned out for the Primary Election on May 10, 2016, and encouraged all City votes to vote in the Run-off Election on June 14, 2016.

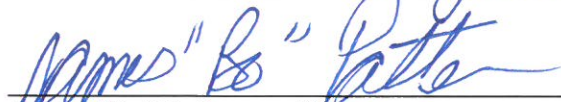
Commissioner McCroan did not have anything to share.

Commissioner Buzzett shared the information he obtained of the Franklin Theatre in Franklin, TN being listed in this year's Main Street Across America Program. He shared the vision of the Port Theatre being redone; noted the Krickets will have their first performance and will be doing their album release from the Port Theatre Thursday at 6 PM.

Mayor Patterson had talked with Johanna White about needed space for the local Food Pantry. Mr. Anderson will check to see if there are options to relocate the pantry in the general vicinity of where it is now.

A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to adjourn the Meeting at 7:08 P.M.

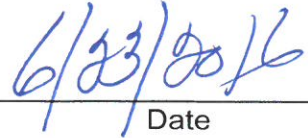
Approved this 7th day of June 2016.



James "Bo" Patterson, Mayor



Charlotte M. Pierce, City Clerk


Date


Date