

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, July 5, 2016, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, Lowry, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Tom Gibson were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to approve the Minutes of the Regular Meeting on June 21, 2016. Motion carried 5-0.

Port St. Joe Redevelopment Association (PSJRA) - Bill Kennedy was not at the meeting and Commissioner Buzzett shared there was nothing new to report other than the PSJRA is working on their budget.

CITY ATTORNEY – Tom Gibson

Ordinance 525 Alcohol Sale Within 100' of a Church or School – Second Reading and Consideration of Adoption: A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, to read Ordinance 525 by Title. All in favor; Motion carried 5-0. Attorney Gibson read Ordinance 525 by Title.

A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to adopt Ordinance 525. All in favor; Motion carried 5-0.

CITY MANAGER'S REPORT – Jim Anderson

Digital Sign – Mayor Patterson scheduled a Workshop for Monday, July 11, 2016, at 5:30 P.M. to talk with the sign company.

Roni Coppock, Executive Director of the Gulf County Chamber of Commerce, discussed the Sign Survey results that she had received through the Chamber.

Propane Gas Trucks – Mayor Paterson asked the Commissioners to be thinking about the possibility of trying a Propane Gas Truck for several departments in the new fiscal year. He requested that this issue remain on the Agenda.

Waste Water Lagoon Study – Letter from Eastern Shipbuilding: No action was taken.

New Business

FRDAP Committee Membership – A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to appoint Brian Marshall and Commissioner Thursbay to the FRDAP Committee. All in favor; Motion carried 5-0.

City Uniforms – This item was Tabled to allow for more research.

Fee Waiver Requests- New Bethel African Methodist Episcopal Church; Ray Bailey; NPSJ-PAC:

A Motion was made by Commissioner Thursbay, second by Commissioner Lowry, to retroactively approve the Fee Waiver Request from New Bethel African Methodist Episcopal Church and Ray Bailey as their requests for a waiver was received after the last Commission Meeting. All in favor; Motion carried 5-0.

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to approve the Fee Waiver Request from the North Port St. Joe Project Area Committee (NPSJ-PAC), for use of the Washington Recreation Center on July 16, 2016. All in favor; Motion carried 5-0.

Chester Davis, representing the NPSJ-PAC, shared that they are beginning a program to buy tables and chairs that can be placed in the gym for the public to use.

Audit Report Update – Mr. Anderson shared that the audit is complete and will schedule a date to review it with Auditor Ben Vance.

Property Taxes DR 420 – A Motion was made by Commissioner Thursbay, second by Commissioner Lowry, to remit the DR 420 Form to Property Appraiser Mitch Buke reflecting a Millage Rate of 4.5914 which would be a 1 Mil increase. This rate is for planning purposes only and will be revisited before submitting the final Millage Rate. All in favor; Motion carried 5-0.

Public Works – John Grantland

Surplus Property

Mr. Grantland requested that the following items be declared Surplus Property:

Item Number	Description	Vin #	Minimum Bid
PW2016-1	2000 KIA Sportage	KWDJB7232Y5644466	\$200.00
PW2016-2	1994 Ford F350 Crew Cab	1FTJW35H8REA04445	\$200.00
PW2016-3	1997 Ford F150	1FTEF17W9VNB85292	\$200.00
PW2016-4	2002 Ford F150	1FTRF17W92NB18673	\$200.00
PW2016-5	Case Front End Loader	9149109 (W24C)	\$1,500.00
PW2016-6	1999 Ford Explorer	1FMZU61EXYUB63411	\$200.00
PW2016-7	2000 Ford Explorer	1FMZU61E1YUB63412	\$200.00
PW2016-8	2000 Ford Explorer	1FMZU32E2XUB98360	\$200.00
PW2016-9	2006 Bobcat Mini Excavator	563211625	\$5,000.00
PW2016-10	1999 Dodge Van	2B5WB35Z8XK524740	\$200.00
PW2016-11	2000 Ford Explorer	1FMZU61E1YUB63409	\$200.00
PW2016-12	1993 Dodge Ram 150	1B7GE16Y2P5247070	\$200.00
PW2016-13	2002 Ford F150	1FTRF17W52NB18671	\$200.00
PW2016-14	John Deere 455 Lawn Mower	M00455C021021	\$50.00
PW2016-15	John Deere 455 Lawn Mower	M00455C030899	\$50.00
PW2016-16	7 Misc. walk behind mowers		no minimum
PW2016-17	Plate Tamp		no minimum
PW2016-18	2 Generators		no minimum
PW2016-19	3 Honda Generators		no minimum
PW2016-20	3 Electric Motors		no minimum

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to declare the items Surplus Property and hold a Sealed Bid Auction. All in favor; Motion carried 5-0.

Surface Water Plant – Larry McClamma did not have anything to share with the Commission.

Wastewater Plant – Kevin Pettis noted that everything is working well, the Algae is not matting, and he feels the Sonic Disrupters are doing their job.

City Engineer - Clay Smallwood, III, was not present due to the birth of his son. Mr. Anderson and Mr. Grantland addressed the following issues.

Golf Cart Crossing Update – The application has been submitted and the requirements will be forthcoming.

NWFWMD Grant Application Options – Staff recommendation is to submit an application for the water line replacement down town with the work being done by the City. This should be ready for approval at the next meeting. This will be Phase III and should be less than \$100,000.

Project Updates –

Highways 71 & 98 Waterline Replacement – Mobilization will start next week on the project.

Garrison Avenue Paving – This project will be done with an FDOT SCOP Grant and the plans are almost ready.

Road Bond Money – Long Avenue Options: The County has allotted \$1,050,000 for the City which is short of the expected costs for Water, Sewer and Road replacement. Additional reviews will be done before the next meeting on the possibility of funding.

6th and 7th Streets Drainage – The City Engineer is working on the plans.

Frank Pate Park Boat Ramp Improvements – The funds have been secured, engineering is working on the project, and it is anticipated bids will be let by summer's end.

Keepers Quarters – GAC is currently securing the pilings. Commissioner Thursbay commend GAC for making a wrong right.

Code Enforcement – Mayor Patterson noted that there was an increase in Sign Violations and there are two issues to be heard by Special Master.

Commissioner Thursbay requested that the record reflect that political signs are a pain, they were allowed to remain through the City's election, and he has a problem with requiring that signs be removed if they are not a safety issue.

Police Department – Chief Herring noted that "Touch a Truck" was a great success, he thanked the Star for their nice article and coverage of the event, and noted the previous weekend was quiet.

City Clerk – Charlotte Pierce

Mrs. Pierce did not have anything to share.

Citizens to be Heard –

Roni Coppock, Executive Director of the Gulf County Chamber of Commerce, shared that she had received compliments on the 4th of July festivities and thought everyone did a great job.

Mrs. Coppock noted that the responses to the Sign Survey were overwhelming, 72 responses in 5 days, and that people liked being asked their opinion. Results of the survey have been provided to the Commissioners.

The offer to be a Courtesy Member of the Chamber of Commerce was extended by Mrs. Coppock to the Commission.

Chester Davis, President of the North Port St. Joe Project Area Committee (NPSJPAC), thanked the Commissioners for the use of the Washington Gym on July 2, 2016, and shared his concerns that so few City people were at the gathering. He noted that their group would be working to provide supplies for the gym that can be used by the public.

Mr. Davis invited the Commission to a July 16, 2016, NPSJPAC Workshop that will begin at noon.

Letha Mathews asked for the current status of the Housing Project. Mayor Patterson stated he would call Rick Haymond and Commissioner Thursbay shared that he had sent Mr. Haymond an email.

Discussion Items by Commissioners

Commissioner Buzzett discussed the possibility of improving the City's reserves by selling unused property. He noted that if the properties on Water Plant Road, the area near Sunset Coastal Grill, and at the intersection of Woodward Avenue and Seventh Street were not going to be used, the Commission should possibly look at selling them. Inquiries have been received on the properties and this could help both the City and residents.

Commissioner Lowry noted the letter from Eastern Shipbuilding was a good starting point and asked that Mr. Anderson and Attorney Gibson review the letter to keep the ball rolling.

Mr. Lowry stated he was happy to be serving and thanked the public for their support that made it possible for him to serve.

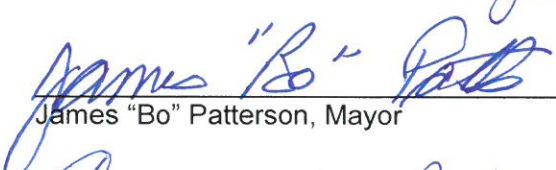
Commissioner Ashbrook suggested that a committee be appointed to direct 4th of July activities for 2017. Residents have shared their concerns with him that we are missing a community wide event prior to the fireworks and he would like to see if a committee could be tasked with the possibility of providing events.

Commissioner Thursbay thanked everyone for a good 4th of July. He also questioned why County Commission Meeting are on the FairPoint and Mediacom Channels but not the City meetings.

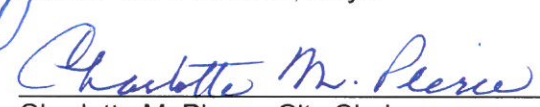
Mayor Patterson noted that the Food Pantry needs additional space and he will get with Johanna White to get more specific information on the needs.

A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, to adjourn the Meeting at 7:10 P.M.

Approved this 19th day of July 2016.


James "Bo" Patterson, Mayor

7/21/2016
Date


Charlotte M. Pierce, City Clerk

7/20/16
Date