

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, October 4, 2016, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, Lowry, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Tom Gibson were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to approve the Minutes of the Regular Meeting on September 20, 2016, and the Special Meeting of September 21, 2016. All in favor; Motion carried 5-0.

Port St. Joe Redevelopment Association (PSJRA) - Bill Kennedy noted the new budget year has started, he anticipates being able to make more improvements to Core Park and the deck in the Billy Joe Rish parking lot. There will also be more Facade Grant Funds available in the coming year and shared that several businesses have already applied for funding. The Third Street Gateway will be a major focus this year, the Landscape Maintenance Agreement has been improved and a lot of time was spent at the Scallop Festival this past weekend observing how improvements can be made to the park for festivals. The next PSJRA meeting will be held Tuesday, October 11, 2016, at 5:15 P.M. in the Ward Ridge Building.

CITY ATTORNEY – Tom Gibson

Shipyard Cove LLC Hearing – Mr. Gibson will be meeting with Mel Magidson, Jr., this week to review the material for the hearing.

Resolution 2016-08 Recreation Fees – A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to adopt Resolution 2016-08. All in favor; Motion carried 5-0.

Resolution 2016-09 Non-Departmental Funding Update: This will be on the October 18, 2016 Agenda.

Sale of City Property:

Ward Ridge Building – A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to withdraw the sale of the Ward Ridge Building and notify the interested party that it is not for sale. Motion passed 4-1 with Mayor Patterson, Commissioners Ashbrook, Lowry, and Thursbay voting in favor of the Motion and Commissioner Buzzett voting nay.

Commerce Park Lot – A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to turn the property over to a Realtor for sale at the appraised value. Should Mr. Williams' offer be the only one, the Realtor will not be paid a fee. The Motion passed 3-2 with Mayor Patterson, Commissioners Ashbrook, and Buzzett voting in favor of the Motion and Commissioners Lowry, and Thursbay voting nay.

Mr. Gibson reminded the Commissioners that their required annual Ethics CEUs are due by December 31, 2016.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

Propane Gas Vehicles – Mayor Patterson shared that St. Joe Gas Company is still researching the information that has been provided for them.

Lagoon Study – Mr. Gibson shared that no information has been received since his email to William Harrison on July 28, 2016. He will talk with County officials tomorrow concerning this. A decision will need to be made before November 9, 2016, to prevent the project being removed from the fundable priority list with the State Revolving Fund.

Commissioner Thursbay requested that a copy of the July 28, 2016, email to Mr. Harrison be provided for each Commissioner.

Commissioner Buzzett reminded the Commissioner that he was in favor of jobs for Port St. Joe but is not willing to jeopardize the City's future for private enterprise.

The anticipated cost of the study is \$175,000 with \$108,000 being a loan and \$66,000 grant funds. Several entities have discussed sharing the cost with the City's portion being around \$10,000.

Patton Park Lots Update – The closing for Lot 5 was held last Friday and Lot 4 will be closing next week. After next week's closing, all lots will have sold and all bills paid that were associated with the property.

WIG Building Lease Agreement - Kim Bodine, Career Source, has been out this week and this will be on the Agenda for October 18, 2016.

New Business

Park Maintenance – Commissioner Lowry: A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, for the area around the Frank Pate Park Boat Ramp to be cleared of underbrush. All in favor; Motion carried 5-0.

RESTORE Act – Pot (3) Funding: There will be a meeting Thursday to discuss where the funds will be spent. Sewer for Beacon Hill and Cape San Blas have been discussed and are a priority for the City.

FRDAP Committee Membership – Commissioner Thursbay: A Motion was made by Commissioner Thursbay, second by Commissioner Lowry, to add Blake Denton to the FRDAP Committee. All in favor; Motion carried 5-0.

Public Works – John Grantland

Reid Avenue Repairs – A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, for Mr. Grantland to proceed with repairs on Reid Avenue. All in favor; Motion carried 5-0. The anticipated cost is under the bid threshold.

Surface Water Plant – Larry McClamma

Filter Modules – Request to Bid: A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to go out for bid on the Filter Modules. This is a budgeted item. All in favor; Motion carried 5-0.

Mr. McClamma shared that Justin Pierce passed the Florida Class C Water License Exam.

Wastewater Plant – Kevin Pettis did not have anything to report.

City Engineer - Clay Smallwood, III,

Golf Cart Crossing Update – No updates, still waiting on official signature for approval letter.

Project Updates:

Garrison Avenue Paving – Request to Award Contractor Bid: A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to award the contact to C.W. Roberts Contracting, Inc., in the amount of \$189,450.40. All in favor; Motion carried 5-0. This project will be from the Post Office to Sixteenth Street on Garrison Avenue.

Mr. Smallwood noted that the project area is videoed prior to beginning the project for reference when repairs are completed.

The CEI Contract for the project was rejected by FDOT as they require that three bids be submitted. Only one was received and the project is being re-advertised.

6th and 7th Streets Drainage – Still under review by Staff.

Frank Pate Park Boat Ramp Improvements – A markup of the project was provided by Mr. Smallwood.

Dr. Dusty May shared his thoughts and concerns about the project and he was asked to meet with Mr. Smallwood to further discuss his suggestions.

Code Enforcement –

303 Avenue C – A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to get quotes for the cleanup of the property. All in favor; Motion carried 5-0. A private contractor is to be hired as inmates cannot go on private property.

The property is to have a Lien placed against it for the cleanup cost and daily fines. The tipping fees will be added to the water bill.

Police Department – Ricky Tolbert did not have anything to report from the Police Department.

City Clerk – Charlotte Pierce

Planning Board Membership – Mayor Patterson requested that an Attendance Report be provided for review and this will be on the Agenda for October 18, 2016.

Citizens to be Heard

Chester Davis, Chairman of the North Port St. Joe Project Area Committee, asked the Commissioners to attend their meeting on Thursday. Mr. Gibson advised that notice will need to be posted stating the Commissioners will be attending and he will work with Mr. Davis on the Workshop Notice. Commissioner Lowry stated he will be out of town on work related issues and will not be able to attend.

Mr. Davis reminded the Commissioners of the Community Healing Event on October 29, 2016, and encouraged them to attend.

Commissioner Buzzett shared that research had been done on the PSJRA Membership and it is limited to seven members. Two members were appointed earlier this year and the Board is at the maximum number. When an opening occurs, notification will be given of the vacancy.

Discussion Items by Commissioners

Commissioner Buzzett did not have anything to share.

Commissioner Lowry encouraged keeping an eye on the Hurricane and hopes that it keeps tracking to the East.

Commissioner Ashbrook shared his concerns about boat ramps fees and would like to have a Workshop after the project has been completed.

Commissioner Thursbay asked that the naming of the Sixteenth Street Park for Tom E. Parker, Jr., be reactivated.

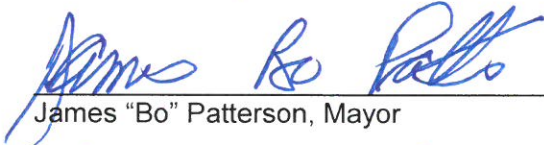
Mayor Patterson noted that the area for the Affordable Housing Project is being cleaned up and construction should begin shortly.

The Mayor is concerned about the continued disregard for no U Turns on Reid Avenue and requested that the Police Department begin writing tickets when U Turns are made. He asked that Officer Tolbert relay this request to the Police Department.

Mayor Patterson shared that he felt the spending of Boat Ramp Fees had not been done correctly on two occasions, apologized for his vote, and would like the opportunity to right the wrong.

A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to adjourn the Meeting at 7:40 P.M.

Approved this 18th day of October 2016.


James "Bo" Patterson, Mayor

10/20/2016
Date


Charlotte M. Pierce, City Clerk

10/19/16
Date