

December 6, 2016

**Regular Public Meeting
6:00 P.M.
2775 Garrison Avenue
Port St. Joe, Florida**



City of Port St. Joe

Bo Patterson, Mayor-Commissioner
William Thursbay, Commissioner, Group I
David Ashbrook, Commissioner, Group II
Brett Lowry, Commissioner, Group III
Rex Buzzett, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

BOARD OF CITY COMMISSION

Regular Public Meeting

6:00 P.M.

2775 Garrison Avenue

Tuesday December 6, 2016

Call to Order

Consent Agenda

Minutes

- Regular Commission Meeting 11/15/16

Pages 1-5

PSJRA

- Update

City Attorney

- Ord. 528 Boat Launch Fee Designation Area- Discussion
- Whatley Funeral Services, LLC

Page 6-8

Page 9

Old Business

- RFP 2016-10 Legal Services- Update
- Christmas on the Coast-December 10th at 6:00 EST
- Golf Cart Crossing- Update
- CDBG Grant Application- Update
- Employee Appreciation Dinner- Comm. Thursbay

Page 10

New Business

- Residential Speed Limits- Comm. Thursbay
- 2017 Legislative Session Budget Request
- Fee Waiver Request
 - Wounded Warrior Event
- Staff Training Opportunities

Pages 11-18

Page 19

Pages 20-23

Public Works

- Update

Surface Water Plant

- Update

Waste Water Plant

- Update

City Engineer

- Projects Update
 - Garrison Ave. Paving
 - 6th & 7th Street Drainage
 - Frank Pate Park Boat Ramp Improvements
 - Long Avenue
 - Jones Homestead Sewer

Code Enforcement

- Update

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Police Department

- Update

City Clerk

- Update

Citizens to be Heard

Discussion Items by Commissioners

Motion to Adjourn

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, November 15, 2016, AT 6:00 P.M.**

The following were present: Commissioners Ashbrook, Buzzett, Lowry, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Tom Gibson were also present. Mayor Patterson was absent and the meeting was chaired by Mayor Pro tem Thursbay.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Lowry, second by Commissioner Ashbrook, to approve the Minutes of the Regular Meeting on November 1, 2016. All in favor; Motion carried 4-0.

A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to approve the Minutes of the Special Meeting of November 7, 2016. Commissioners Buzzett, Ashbrook, and Thursbay voted in favor of the Minutes and Commissioner Lowry abstained as he was not at the meeting. Motion carried 3 in favor and 1 abstention. Form 8B – Memorandum of Voting Conflict is attached for Commissioner Lowry.

PORT ST. JOE REDEVELOPMENT AGENCY (PSJRA)

There was no report from the PSJRA.

CITY ATTORNEY –

Judge Fishel will review the case. If he finds there is cause, the City will be required to provide information for the case.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

RFP 2016-10 Legal Services: A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to advertise for Legal Services with the following changes made to the Specifications:

Page 1 – I. Intent - Remove the first sentence of paragraph 3.

Page 4 – 3. Proposed Fee Structure – Paragraph 1 changed to: Propose an hourly rate plus a retainer fee that is inclusive of all service costs for the identified Scope of Work and General Specifications, payable in equal monthly installments, for identified legal services.

All in favor; Motion carried 4-0.

Christmas on the Coast – December 10, 2016, at 6:00 P.M. ET – Entry forms are being received and plans are progressing well for the parade.

New Business

Sea-Today, LLC – Lagoon Enzyme Trial Presentation – John Grosse: A Handout was provided and reviewed by Mr. Grosse. The Commissioners requested time to review the information before making a decision on his presentation.

Utility Bills – Commissioner Buzzett requested that a Workshop be held in January to review the connect and disconnect process of utility services provided by the City. There is approximately \$170,000 in

outstanding utility bills due to the City being pursued by the Collection Agency and he would like to look at this also.

Employee Appreciation Dinner – Commissioner Thursbay: A Motion was made by Commissioner Lowry, second by Commissioner Ashbrook, to allow John Grantland to sell scrap materials to cover the cost of the dinner on Friday, December 16, 2016. All in favor; Motion carried 4-0.

Ward Ridge Building Improvements – Commission Ashbrook: Mr. Anderson shared that an inspector has been contacted to look at the building.

Commissioner Buzzett feels that there needs to be some changes concerning the building as having the dance studio in the building is very disruptive on meeting nights. He requested that the Dance Studio be given the opportunity to purchase the building or look at selling the building.

Public Works –

In the absence of John Grantland, Mr. Anderson shared that point repair work is being done on Garrison in preparation for the SCOP paving project.

Mr. Anderson advised the Commission that he had received a letter today from Christina Coger of the Northwest Florida Water Management District stating the City has been approved for an \$80,000 grant for water line improvements in North Port St. Joe.

Surface Water Plant – Larry McClamma

RFP 2016-09 Membrane Filters – Request to Award Bid: A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to award the bid to Evoqua Water Technologies in the amount of \$99,220.00. All in favor; Motion carried 4-0.

Wastewater Plant – Kevin Pettis

Wastewater Treatment Plant Operating Permit Renewal – A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to approve the Task Order for Dewberry to begin the permit renewal. All in favor; Motion carried 4-0. Philip Jones will be contacted to work on this as he prepared the last renewal. Anticipated cost is \$14,000 for the permit renewal and this is not in the current budget.

Request to Purchase Trucks under State Contract - A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to purchase 2 trucks for the state contract price of \$22,700 each. All in favor; Motion carried 4-0. This is \$700 more than the anticipated cost and the Surface Water Plant and the Wastewater Treatment Plant will be responsible for the additional funds from their budget.

City Engineer – In the absence of Mr. Smallwood, Mr. Anderson provided the following information.

Golf Cart Crossing Update – Preliminary approval has been given for the crossing but the following stipulations must be met: Signage identifying the crossing must be provided by the City and FDOT will have to make changes to the traffic lights at the intersection to allow a longer interval for the golf carts to cross.

Project Updates:

Garrison Avenue Paving – Work should begin around December 1, 2016.

6th and 7th Streets Drainage – Plans have been given to John Grantland for review.

Frank Pate Park Boat Ramp Improvements – Everything has been submitted to FWC for their review.

Long Avenue Trunk Line – The City engineer is working on the design phase of this.

Code Enforcement - Mr. Burkett's report did not require any action.

Police Department – Chief Herring did not have any updates for the Commission.

City Clerk – Charlotte Pierce

Clerk Pierce asked for two volunteers to ring the Salvation Army Red Kettle Bell on Friday, December 16, 2016. Commissioner Buzzett volunteered to cover one of the available times.

Citizens to be Heard

Chester Davis asked Chief Herring for help with off road vehicles in North Port St. Joe. Mr. Davis noted that officers were working the area and when those riding the vehicles see the officers, they take off recklessly in another direction creating safety concerns for residents.

Letha Mathews asked that in 2018 the Commission consider providing a safe area for children to ride little electric vehicles in.

Discussion Items by Commissioners

Commissioners Ashbrook nor Buzzett had anything to discuss.

Commissioner Lowry suggested that, due to the holidays, the December 20, 2016, meeting be moved to December 13, 2106.

Commissioner Thursbay expressed his appreciation to everyone for their help tonight as this was his first time chairing a meeting.

A Motion was made by Commissioner Buzzett, second by Commissioner Lowry, to adjourn the Meeting at 6:58 P.M.

Approved this _____ day of _____ 2016.

William P. Thursbay, Mayor Pro tem

Date

Charlotte M. Pierce, City Clerk

Date

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Lowry, Brett Charles		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Port St. Joe Board of City Commissioners	
MAILING ADDRESS 1403 Constitution Drive		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Port St. Joe, FL	COUNTY Gulf	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED November 15, 2016		NAME OF POLITICAL SUBDIVISION: City of Port St. Joe	
		MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Brett Charles Lowry, hereby disclose that on November 15th, 20 16:

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Abstention was due to not in being in attendance at the Special Meeting held on 11/7/2016 for a approval of the minutes taken at that meeting.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

11/21/2016

Date Filed

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

ORDINANCE NO. 528

AN ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA; DESIGNATING THE BOAT LAUNCH AREA; PROVIDING FOR SEGREGATION OF CERTAIN CITY GENERAL FUND REVENUE; PROVIDING FOR LIMITS ON THE EXPENDITURE OF SAID FUNDS; PROVIDING FOR THE VOTE OF A SUPER-MAJORITY OF THE CITY COMMISSION IN ORDER TO SPEND SAID FUNDS OUTSIDE OF DESIGNATED AREAS; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT HERewith PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Port St. Joe, Florida, by Resolution No. 2014-02, dated May 6, 2014, imposed boat launch fees for the public launch facility located in Frank Pate Park, and

WHEREAS, it is the intent of the City Commission to use funds collected from said boat launch fees and any other fees that may be imposed in the future (collectively "Fees") related to the use of the Boat Launch Area ("Area") only for expenses arising within the Area or expenses related to or providing benefit to the Area, and

WHEREAS, Fees should be segregated from other City General Fund Revenue;

NOW, THEREFORE be it enacted by the people of the City of Port St. Joe, Florida as follows:

1. The Boat Launch Area ("Area") shall be described as set forth in Exhibit A attached hereto and made a part hereof.
2. City General Fund revenue generated by Fees shall be segregated from other General Fund revenue. City staff shall be responsible for the manner of segregation and a separate fund is not required.
3. No Fees shall be used for any expenditure other than those arising within the Area or expenses related to or providing benefit to the Area. Notwithstanding the foregoing the City Commission may approve expenditures outside of or unrelated to the Area only by a super-majority vote of not fewer than four commissioners.
4. REPEAL: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

5. SEVERABILITY: If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder shall not be affected by such invalidity.

6. EFFECTIVE DATE: This ordinance shall become effective as provided by law.

DULY PASSED AND ADOPTED by the Board of City Commissioners of Port St. Joe, Florida this ____ day of _____, 2016.

THE CITY OF PORT ST. JOE

By: _____
JAMES "BO" PATTERSON
MAYOR-COMMISSIONER

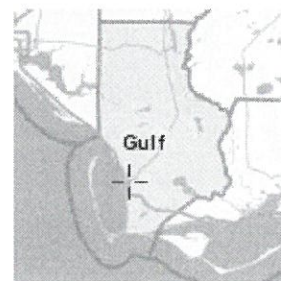
ATTEST:

CHARLOTTE PIERCE
CITY CLERK

The following commissioners voted yea:
The following commissioners voted nay:



Gulf County Property Appraiser			
Parcel: 04595-050R Acres: 0			
Name:	CITY OF PORT ST JOE	Land Value	1,008,000
Site:		Building Value	0
Sale:	200,000 on 02-1994 Reason=Q Qual=Y	Misc Value	34,058
Mail:	PO BOX 278 PORT ST JOE, FL 32457	Just Value	1,042,058
		Assessed Value	1,042,058
		Exempt Value	1,042,058
		Taxable Value	0



The Gulf County Property Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. PLEASE NOTE THAT THE PROPERTY APPRAISER MAPS ARE FOR ASSESSMENT PURPOSES ONLY NEITHER GULF COUNTY NOR ITS EMPLOYEES ASSUME RESPONSIBILITY FOR ERRORS OR OMISSIONS ---THIS IS NOT A SURVEY---

Date printed: 11/28/16 : 15:06:16

**IN THE CIRCUIT COURT OF THE
FOURTEENTH JUDICIAL CIRCUIT
IN AND FOR GULF COUNTY, FLORIDA**

**Chad and Lacy Mack,
Petitioners,**

v.

**City of Port St. Joe, Florida
and Whatley Funeral Services, LLC,
Respondents.**

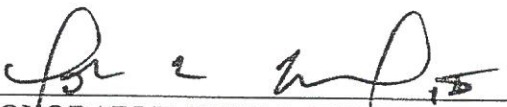
Case No.: 16-96 CA

ORDER TO SHOW CAUSE

THIS MATTER is before the Court on Petitioners' Petition for Writ of Certiorari from Final Quasi-Judicial Decision of an Administrative Body filed on November 1, 2016. The Court having considered the same, it is hereby

ORDERED that Respondents are directed to file responses and show cause why the relief requested in the petition should not be granted, within sixty days of the date of this order. Within thirty days after service of a response, Petitioner may serve a reply to such response.

IT IS SO ORDERED this 1st day of December, 2014.


**HONORABLE JOHN L. FISHEL, II
CIRCUIT JUDGE**

Copies to:

J. Riley Davis, Esq., riley.davis@akerman.com

Thomas Gibson, Esq., tgibson@psjlaw.com

Charlotte M. Pierce, City Clerk, cpierce@psj.fl.gov

Casey Whatley, Whatley Funeral Services, LLC, P. O. Box 26, Port St. Joe, FL 32457 and
507 10th Street, Port St. Joe, FL 32456

**CITY OF PORT ST. JOE, FLORIDA
NOTICE TO RECEIVE SEALED BIDS
RFP 2016-10**

LEGAL SERVICES / ATTORNEY SERVICES FOR THE CITY OF PORT ST. JOE

Sealed bids for the City of Port St. Joe for Legal Services / Attorney Services for the City of Port St. Joe will be received at City Hall, 305 Cecil G. Costin Sr., Blvd., Port St. Joe, Florida 32456 up until 1:00 PM EST, Friday, December 9, 2016. Bids will be publicly opened and acknowledged, Friday, December 9, 2016, at 1:05 PM EST, in the City Commission Conference Room at City Hall.

Bids shall be submitted in a sealed envelope, plainly marked with bidder's name, address, date and time of opening, and RFP 2016-10 "Legal Services / Attorney Services."

DESCRIPTION OF WORK: A complete description of the job specifications is available on the City's website at www.cityofportstjoe.com.

For questions concerning this Bid, please contact Charlotte Pierce, City Clerk, at 850-229-8261.

The City of Port St. Joe reserves the right to accept or reject any and all Statements of Bids in whole or in part, to waive informalities in the process, to obtain new Statements of Bids, or to postpone the opening pursuant to the City's purchasing policies. Each Statement of Bid shall be valid to the City of Port St. Joe for a period of ninety (90) days after the opening.

The City of Port St. Joe is an Equal Opportunity, Affirmative Action Employer.

NOTICE TO PUBLISHER: This legal ad is to appear on November 24, 2016, and December 1, 2016, in the Star News Paper.

Publish November 27, 2016, in the News Herald.

Please forward the original "Proof of Publication" and the invoice to:

The City of Port St. Joe
Attn: Charlotte Pierce, City Clerk
P.O. Box 278
Port St. Joe, FL 32457

Zimbra

janderson@psj.fl.gov

Gulf County: 2017 Senate District 3 Budget Request Form

From : Marcia Mathis
<MATHIS.MARCIA@flsenate.gov>

Thu, Dec 01, 2016 02:22 PM

 2 attachments

Subject : Gulf County: 2017 Senate District 3
Budget Request Form

To : 'janderson@psj.fl.gov'
<janderson@psj.fl.gov>

Cc : 'Charlotte Pierce'
<cpierce@psj.fl.gov>

Hi Jim - Senator Montford asked me to get the attached cover letter and 2017 Legislative Session Budget Request Form to you and the Commissioners.

Please confirm receipt and let us know if you have any questions.

Thank you!
Marcia

Marcia Mathis
Legislative Aide
Senator Bill Montford ▪ District 3

Capitol District Office
214 Senate Office Building
404 South Monroe Street
Tallahassee, FL 32399-1100
Phone: (850) 487-5003
Fax: (850) 487-5086

Please Note: Florida has a very broad public records

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law. Most written communications to or from state officials regarding state business are considered to be public records and will be made available to the public and the media upon request. Your e-mail messages may, therefore, be subject to public disclosure.



Budget Request Cover Letter.pdf

115 KB



Senate District 3 Budget Issue Request 2017 Form_MM(a).pdf

143 KB



THE FLORIDA SENATE

Tallahassee, Florida 32399-1100

COMMITTEES:

Commerce and Tourism, *Chair*
Communication, Energy, and Public Utilities,
Vice Chair
Appropriations
Appropriations Subcommittee on Pre-K-12
Education
Health Policy
Rules

SENATOR BILL MONTFORD
3rd District

MEMORANDUM

TO: All County & City Officials, City Managers, County Administrators and
Community Development Departments

FROM: Senator Bill Montford

DATE: December 1, 2016

RE: 2017 Senate District 3 Budget Request Form

As you are aware, the 2017 Legislative Session will start on Tuesday, March 7, 2017. Therefore, I am requesting all Senate District 3 Budget Requests be submitted to my office no later than January 31, 2017.

To help ensure we have the appropriate information and uniformity district-wide, please submit all budget requests using the attached form. For processing purposes, please submit the form and all attachments electronically when possible.

Because of a possible budget short fall for the next fiscal year, I encourage you to identify those programs/projects that have strong local community support and have been identified/recognized as a need by a state agency. Please provide your projects in ranking order as this will assist me in addressing the most critical needs in your community.

My legislative staff and I stand ready to assist you in any way to make this budget process as smooth and successful as possible. If you have any questions regarding the process or form, please do not hesitate to contact me or my staff at (850) 487-5003.

REPLY TO:

- ☐ 214 Senate Office Building, 404 South Monroe Street, Tallahassee, Florida 32399-1100 (850) 487-5003
- ☐ 20 East Washington Street, Suite D, Quincy, Florida 32351 (850) 627-9100

Senate's Website: www.flsenate.gov

JOE NEGRON
President of the Senate

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ANNTERE FLORES
President Pro Tempore



Senator Bill Montford – District 3

214 Senate Office Building
404 South Monroe Street
Tallahassee, Florida 32399-1100
(850)-487-5003 or (850)-487-5086 FAX

2016-2017 Budget Request Form

NOTE: *If your organization submits more than one Budget Request Form, please rank your budget requests. Also, if additional space is needed to respond to a question, please feel free to attach additional pages*

1. Project Title: _____ Date: _____

2. Project Description (include services to be provided):

3. Requester: Name: _____

Organization: _____

4. Recipient: Name: _____ Street: _____

City: _____ Zip Code: _____

County(s): _____

Gov't Entity ☐ Private Organization (Profit/Not for Profit) ☐

5. Contact: Name: _____

Phone #: _____

E-mail: _____

6. What local/statewide interest does this project address?

7. Measurable Outcome Anticipated (Please also include the metrics that will demonstrate the beneficial return on investment to Florida taxpayers):

8. Amount you are requesting from the State for this project this year:

\$ _____

9. Total cost of project this year:

\$ _____

10. What is this request being made to fund (check all that apply)?:

Operations ☐ Construction ☐

11. What type of match exists for this request (check all that apply)?

Local ☐ Private ☐ Federal ☐ None ☐

11a. Enter all amounts that apply:

Total Cash Amount: \$ _____

Total In Kind Amount \$ _____

12. Was this project previously funded by the State?

Yes ☐ No ☐

12a. If yes, what was the most recent Fiscal Year the project was funded by the State (eg. 2012-2013)? _____

Amount: \$ _____

13. Is future-year funding likely to be requested?

Yes ☐ No ☐

13a. If yes, how much? \$ _____

13b. What is the purpose for future year funding?:

Recurring Operations ☐ Non-Recurring Construction ☐ Other _____

14. Will this be an annual request?

Yes ☐ No ☐

15. Was this project included in an Agency Budget Request?

Yes ☐ No ☐

15a. If yes, which agency made the request?:

16. Is there documented need for this project?

Yes ☐ No ☐

16a. If yes, what is the documentation (eg: county/local government, Agency Needs Assessment, etc.)?

17. Was this project request heard before a publicly-noticed meeting of a body of elected officials (municipal, county, or state)?

Yes ☐ No ☐

17a. If yes, what governmental entity heard the request?:

18. Is this a water project?

Yes ☐ No ☐

18a. Are you requesting funding for a storm water, surface water restoration, or other water management project?

Yes ☐ No ☐

18b. If yes, in which water management district or districts is your project located?

18c. Does the project implement a plan developed pursuant to the Surface Water Improvement and Management Act created in Part IV of ch. 373, F.S., other water restoration plans required by law, or management plans prepared pursuant to s. 403.067, F.S.?

Yes ☐ No ☐

18d. Is the project under construction?

Yes ☐ No ☐

18e. Does the project protect public health or the environment?

Yes ☐ No ☐

19. Are you requesting funding for a wastewater project?

Yes ☐ No ☐

19a. If yes, does your project qualify for funding from DEP's "Small Community Wastewater Treatment Grant Program" under s. 403.1838, F.S.?

Yes ☐ No ☐

19b. If yes, have you received or applied for funding?

Yes ☐ No ☐

19c. If yes, provide the DEP Disadvantaged Small Community Grant project number

19d. Have you received or applied for funding for this project from DEP's State Revolving Fund (SRF) program under s. 403.1835, F.S.?

Yes ☐ No ☐

19e. If yes, provide the DEP SRF project:

19f. Is the project under construction?

Yes ☐ No ☐

19g. Have you provided at least a 50% match (that is, one-half the total project cost identified in this request)?

Yes ☐ No ☐

19h. If yes, identify the amount and source of the match:

Amount \$ _____

Source: _____

(Matching requirement may be waived for counties with a population of 75,000 or less and municipalities with a population of 25,000 or less. Match requirement waiver shall be approved on the basis of fiscal hardship or environmental need. The applicant must certify that the cost of the match is a fiscal hardship pursuant to s. 218.075, F.S.)

20. Are you requesting funding for a drinking water project?

Yes ☐ No ☐

If yes, answer the following:

20a. Have you received or applied for funding for this project from DEP's Drinking Water/Wastewater Treatment Facility Construction State Revolving Fund program/or Small Community Wastewater Treatment Grants Program?

Yes ☐ No ☐

20b. If yes, provide the DEP SRF project number:

20c. Is the project under construction?

Yes ☐ No ☐

20d. Have you provided a match?

Yes ☐ No ☐

20e. If yes, please identify the amount and source of the match:

Amount \$ _____

Source: _____

- **If additional space is needed to respond to a question, please feel free to attach additional pages.**
- **Please mail, email or FAX your completed form by January 31, 2017 to:**

SENATOR BILL MONTFORD
ATTN: Marcia Mathis
214 Senate Office Building
404 South Monroe Street
Tallahassee, Florida 32399-1100
PHONE: (850) 487-5003
FAX: (850) 487-5086
EMAIL: Mathis.Marcia@flsenate.gov



December 1, 2016

Mr. Jim Anderson, City Manager
City of Port St. Joe
P. O. Box 278
Port St. Joe, FL 32457

RE: Fee Waiver Request for rental of Centennial Building

Dear Mr. Anderson:

The Executive Committee for the Forgotten Coast Warrior Weekend (FCWW) respectfully requests the City of Port St. Joe waive the fees associated with the rental of the Centennial Building on May 18, 2017.

The Forgotten Coast Warrior Weekend Committee would like to host a banquet on that date to honor our Warriors and their caretakers. This program has been a huge success in the past and as a "Not for Profit" organization we need to keep the expenses as low as possible. The FCWW Committee will ensure the building and premises are cleaned and returned to satisfactory condition after the event.

The City of Port St. Joe has been a great supporter of this event in the past and we would appreciate your help again for 2017.

If you have any questions or concerns, please contact me at 850-227-4216.

Respectfully,

Gary L. Howze
Forgotten Coast Warrior Weekend Committee Chairman



FLORIDA LEAGUE OF CITIES, INC.

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Calendar

Conferences

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FL City Government Week

Annual Conferences

Source: [Florida League of Cities](#)

FLC Annual Conference

The Florida League of Cities annual conference is held each August in various locations throughout the state. Approximately 1,000 city officials from across Florida attend this meeting to share ideas, attend educational workshops and sessions, discuss strategies for Florida's future, determine League policies, and visit the Municipal Marketplace. The 2017 conference will be held August 17-19 at the World Center Marriott in Orlando.

Exhibits

During the annual conference, a Municipal Marketplace featuring more than 140 companies and organizations showcases the latest in products and services for municipal governments. Companies that are well established in the municipal arena and companies that want to branch out into the market take part in the show. Please contact Heidi Hogarth at (850) 222-9684 for more information on exhibiting.

Materials from Past Conferences

The 2016 conference, "Florida Cities: United & Strong," was held August 18-20, 2016 at the Diplomat Resort in Hollywood. [Click here](#) to view the conference program. [Click here](#) to access presentations. (Please Note: Not all sessions/workshops had presentation materials and some presenters may choose not to share their presentations online.) An order form to purchase audio recordings of most workshops is available [here](#).

FLC Legislative Conference

The League's Legislative Conference is held each Fall. During this meeting, the League's Legislative Policy Statements are approved by the membership. The policy statements, the work product of the League's five legislative policy committees, directs the League's lobbying efforts for the upcoming Florida legislative session. Keynote speakers are also on hand to provide their perspective on the key municipal issues and the state's political climate. The 2016 Legislative Conference is scheduled for December 8-9, 2016 in Orlando. The complete registration brochure and online registration are now available.

FLC Legislative Action Days

Every year during session, League members attend Legislative Action Days in Tallahassee to hear from legislators and League staff on what the legislative session holds for municipalities. Following the meeting, delegates go to the Capitol to meet with their legislators one on one and to let them know what issues are important to the League and Florida cities. Legislative Action Days is a valuable opportunity for members to get to know their legislators and to view the legislature at work first hand. The next Legislative Action Days will be held March 21-22, 2017.



Florida League of Cities 90th Annual Conference

August 18-20, 2016
Diplomat Resort, Hollywood, Fla.

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Florida League of Cities, Inc. | 391 S. Bronough Street, Suite 309, Tallahassee, Florida 32301 | P.O. Box 1757 Tallahassee, Florida 32302-1757
Phone: (850) 222-9684 | Toll Free: 1-800-842-8112 | Fax: (850) 222-2806 | © 2016 Florida League of Cities, Inc. All Rights Reserved.
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Florida Association of City Clerks

Promoting and Developing the Educational and Professional Status of Florida City Clerks

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Fall Academy Session Handouts and ITA forms now available. See below for details.



Thank you to all who attended the Fall Academy!

Check back here for more upcoming events!

[Read more...](#)

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Save the Date!

2016 Summer
Conference/Academy
PGA National Resort & SPA
Palm Beach Gardens
June 5-8, 2016
Room Rate: **\$153 per night**.
Single/Double Occupancy

2016 Fall Academy
Embassy Suites
Orlando- Lake Buena Vista
South
October 10-13, 2016
Room Rates: **\$139 per night**.
Single/Double Occupancy

2017 Summer
Conference/Academy
Caribe Royale
Orlando
June 23-28, 2017
Room Rates: **\$149 per night**.
Single/Double Occupancy

City Clerk

In Events:

- [Member Log In](#)
- [Upcoming Events](#)

301 South Bronough Street, Suite 300, Tallahassee, FL 32302, (850) 222-9684 Fax (850) 222-3806

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Florida Government

**Finance Officers Association**

EDUCATION

NETWORKING

LEADERSHIP

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**Education****Training Opportunities****FGFOA Conferences & Schools**

2017 Annual Conference
Diplomat Hollywood
June 24-28, 2017

2017 School of Governmental Finance
Omni Jacksonville
October 23-27, 2017

2018 Annual Conference
Marriott World Center Orlando
June 16-20, 2018

2019 Annual Conference
Diplomat Resort Hollywood
June 8-12, 2019

2020 Annual Conference
Rosen Shingle Creek Orlando
May 30 - June 3, 2020

2021 Annual Conference
Pending

2022 Annual Conference
Rosen Shingle Creek Orlando
June 25-29, 2022

*Finance Director***GFOA Annual Conferences**

2017 Annual Conference
May 21 - 24, 2017
Denver, Colorado

2018 Annual Conference
May 6 - 9, 2018
St. Louis, Missouri

2019 Annual Conference
May 19 - 22, 2019
Los Angeles, California

2020 Annual Conference
May 17 - 20, 2020
New Orleans, Louisiana

2021 Annual Conference
June 27 - 30, 2021
Chicago, Illinois

2022 Annual Conference
June 5 - 8, 2022
Austin, Texas

Other FGFOA Training

2016 Beginner Boot Camp
Sanibel Harbour Marriott Resort & Spa, Fort Myers
October 24 - 25, 2016

2017 Beginner Boot Camp
Embassy Suites Orlando North, Altamonte Springs
March 15 - 17, 2017

2017 Leadership FGFOA Class II
Orlando Embassy Suites, Orlando
April 3 - 7, 2017

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FCCMA 2017 Annual Conference



*Innovative and Entrepreneurial Leadership in Times of
Change*

City Manager

May 31 – June 3, 2017

Hilton Orlando • 6001 Destination Parkway • Orlando, FL

Code Enforcement 2016 Activity
As of 12/1/2016

	Open	Closed	Total	Increase
Unlawful Accumulation	38	243	281	4
Substandard Structure	11	2	13	
Abandoned Vehicle	4	12	16	
Unlawful Sewer		3	3	
Land regulation Violation	1	22	23	
Business Lic. Violation	0	1	1	
Special Master Hearings		2	2	
Building Demolition	3		3	
Waste Violation	17	319	336	23
Sign Violation	0	242	242	2
Total	74	846	920	29