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**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, February 7, 2017, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Clinton McCahill were also present. Commissioner Thursbay was absent due to an accident.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to approve the Minutes of the Regular Meeting on January 17, 2017, and the Special Meeting of January 27, 2017. All in favor; Motion carried 4-0.

PORT ST. JOE REDEVELOPMENT AGENCY (PSJRA)

Bill Kennedy shared there are issues with vehicular traffic on the new pavers to the lighthouse and is working on a solution to the problem. The Entrance sign on Third Street and Highway 98 is being refinished; the gateway arch for Fourth Street is in the final design stage; the planter beds on Reid Avenue are being reviewed, and he is working on a meeting with the NPSJ PAC for a review and a proposed update of the Master Plan.

RFP 2017-01 Request to Bid (Handout)

A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to approve going out for bid for the Historic Cape San Blas Lighthouse and Keepers Quarters Renovations and Repairs. All in Favor; Motion carried 4-0.

Mayor Patterson announced that Commissioner Thursbay was not at the meeting due to being in an accident and asked that citizens keep him in their prayers.

CITY ATTORNEY –

Ordinance 528 – Boat Launch Fees Discussion – There will be a Workshop on this Thursday, February 23, 2017, at 5:30 P.M.

Ordinance 529 Medical Marijuana Dispensary Moratorium – Public Hearing, Second Reading, and Consideration of Adoption:

Mayor Patterson asked if anyone from the public wanted to speak on this issue. There was no response from the public.

A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to have the Second Reading of Ordinance 529. All in favor; Motion carried 4-0.

Attorney McCahill read Ordinance 529.

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to adopt Ordinance 529. All in favor; Motion carried 4-0.

Chad Mack vs. City of Port St. Joe, Update – Attorney McCahill shared the City's response was filed on January 30, 2017, and the Mack's will have 30 days to respond to what was provided by the City.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

Roni Coppock, Chamber – This was Tabled as Mrs. Coppock was unable to attend the meeting due to illness.

Pickle Ball Court, Discussion – Staff was asked to get with Superintendent of Schools Jim Norton to see if this could be a joint venture for the Tennis Court at Lamar Faison Park.

Washington Gym Volunteers, Discussion – This issue is dependent upon the Gulf Coast Workforce Development Lease.

Gulf Coast Workforce Development Board Lease (Handout) – John Reeves and Johanna White, representing the Gulf Coast Workforce Development Board, shared their concerns about the lease and property owned by the Workforce Board. This portion of the Lease Agreement was Tabled.

Chester Davis voiced his concerns about citizens being able to use the kitchen and other areas of the facility and asked that their community be allowed to have input in the use of the facility.

A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to approve the Incubator Building portion of the Workforce Lease. All in favor; Motion carried 4-0.

FDOT SCOP Grant Cycle 2017 – A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to submit Garrison Avenue from Sixteenth Street to Madison Street and Eighth Street from Woodward to Marvin Avenue as the two projects for the Grant cycle. All in favor; Motion carried 4-0.

George Core Park Rental – A Motion was made by Commissioner Buzzett, second by Commissioner Lowry, for Resolution 2017-01 to amend Resolution 2016-08. This will increase the amount of the rental fee from \$100 to \$500 per day.

RFP 2016-11 Frank Pate Boat Ramp Improvements (Handout) – Staff has been notified that the State of FL does not allow Local Preference when using state funds. A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to award the bid to North Florida Construction in the amount of \$644,499.25. All in favor; Motion carried 4-0.

New Business

ESAD Enterprises Utility Bill – Frank Seifert stated that he had not used the water charged to him in March 2016. Staff provided documents showing the water consumption. Mayor Patterson asked Mr. Seifert if there had been problems with his irrigation wells to which he replied "Yes." Patrick Ferrell, an employee of Mr. Seifert's, stated he been to Wallace Pump and Supply and fixed the problem the day it occurred.

After more discussion, a Motion was made by Commissioner Lowry to reduce the water bill to \$500 which would be a write off of \$1,482.58 on Mr. Seifert's water bill. There was no second to the Motion. Mayor Patterson passed the Chair to Commissioner Ashbrook and Mayor Patterson second the Motion. Voting in favor of the Motion were Mayor Patterson and Commissioner Lowry. Voting against the Motion were Commissioners Ashbrook and Buzzett. No action was taken due to the 2-2 vote.

City Grant Writer – Commissioner Ashbrook: A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to come up with job qualifications for a grant writer and consider paying \$15 per hour, 20 hours per week, and no benefits. The qualifications will be on the Agenda for February 21, 2017.

Commerce Park Lot Contract – The current listing price of the lot is \$60,000. A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to counter the current offer of \$45,000 with \$55,000. Mr. Anderson will contact the realtor with this counter offer. All in favor; Motion carried 4-0.

Trail Grant – The Gulf Country Board of County Commissioners is seeking a grant to help with lighting and maintenance of the trail. Mr. Anderson thanked the Board for their willingness to partner with the City on this and encouraged citizens to also express their appreciation to the Board for their efforts.

PSJRA Membership – Commissioner Buzzett shared that he would like to see the PSJRA Board return to an all-Volunteer Board because of the many talented people with expertise in these fields in our community. He would like to have one City Commissioner remain on the Board. Due to the absence of Commissioner Thursbay and his thoughts on this issue, Commissioner Buzzett asked that this item be on the Agenda for the next meeting.

Public Works – John Grantland was absent and Mr. Anderson provide the following information.

FDEP Requirements - Cross Connection Control Plan and Valve Maintenance Plan:

Staff is working with John Pope of DEP on this. This is mandated by Florida Statute and is to prevent contamination of potable water. Commercial property will be inspected yearly and residential Shallow Wells every 5 – 10 years. More information will follow on this item.

High School Sewer Lift Station –

A Motion was made by Commissioner Buzzett, second by Commissioner Lowry, to bid the repairs needed for the Port St. Joe High School Lift Station. All in favor; Motion carried 4-0.

Surface Water Plant – Larry McClamma was absent.

St. Joe Beach Tank – Request to Bid Repair: This item was Tabled until Mr. McClamma could be present.

Wastewater Plant – Kevin Pettis shared there is an issue with the Hypo Tank and they are working to resolve the problem.

City Engineer – Clay Smallwood, III

Project Updates -

Garrison Avenue Paving – This project has been completed.

6th and 7th Streets Drainage – This project has been submitted as a Legislative Appropriation Request for 2017-2018.

Frank Pate Park Boat Ramp Improvements – The bid was awarded to North Florida Construction tonight.

Long Avenue – Things are moving forward on this.

Jones Homestead Sewer – DEP is currently working on this contract.

Code Enforcement –

Demolition Project, Update – There are four houses in need of demolition. A burnt out home at 161 Robbins Avenue; The Byrd House at 101 MLK; Sims House at 300 Avenue C, and a house at 179 Avenue B. This is to be on the Agenda for February 21, 2017.

Chester Davis shared that Gulf County Commissioner Sandy Quinn is working with WastePro to see if tipping fees can be reduced from \$45 a ton.

Elaine Williams noted the house on Avenue C is an issue and stated that it needs to be taken down.

RFQ 2017-01 Special Master Position (Handout) – This item was Tabled.

Police Department – Chief Matt Herring announced that the Bike Safety Event will be held on Saturday, March 4, 2017, at Frank Pate Park from 10 A.M. until 2 P.M. The Lions Club is donating 8 Bicycles and Centennial Bank 2 Bicycles. There will be a drawing for the free Bicycles and Helmets to be given away. Flyers have been provided to both elementary schools, there will be a Dunking Booth, and food will be available.

City Clerk – Charlotte Pierce

City Election 2017 – Clerk Pierce noted there will be a General Election on Tuesday, May 9, 2017. The positions of Mayor / Commissioner, Commissioner Group 1 and Commissioner Group II will be on the Ballot. Qualifying for the election begins on Wednesday, March 22, 2017, at Noon and closes on Wednesday, March 29, 2017, at Noon. Registration Books are currently open and will close on April 10, 2017, at 5:00 P.M. Early Voting will begin on Saturday, April 29, 2017, and run through Saturday, May 6, 2017. There will not be any voting on Sunday, April 30, 2017.

Citizens to be Heard –

Amy Rogers asked about the following issues: Paving on Garrison Avenue; Paving in North Port St. Joe for Avenues B and D as well as Liberty and Broad Streets; the CDBG Grant for Water lines in North Port St. Joe; the possibility of a pay station for Duke Energy customers; the lack of service from Media Com; the sale of FairPoint Communications, and the upcoming DJJ Grant.

Nancy Brockman, Gulf County Librarian, thanked the Commission for their additional support to the library and shared information about the library. She provided a survey and asked that individuals complete them to help direct the services offered by the library.

Chad Mack noted, for the record, the damage that occurred to his home on December 24, 2016, when the lower floor was flooded with raw sewage. City Hall was called on January 4, 2017, and January 17, 2017, to report the line was plugged again and workers responded to each call. The Macks are currently installing new flooring.

Chester Davis invited the Commissioners to an associational meeting to be held in Port St. Joe on March 4, 2017, at 5:00 P.M.

Discussion Items by Commissioners

Commissioner Buzzett commended the workers for their work that has been done on Long Avenue installing the new water line.

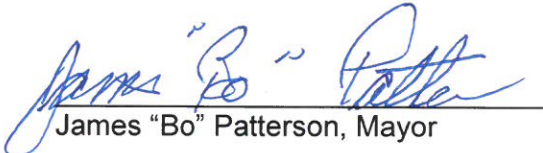
Neither *Commissioner Lowry* nor *Ashbrook* had anything to discuss.

Mayor Patterson asked if the City was doing anything for Black History Month and stated he feels the City should have banners for events.

Amy Rogers invited the Commissioners to the Soul Food Fest on February 24, 2017 at 6:00 P.M. in the Washington Gym to celebrate Black History Month.

A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to adjourn the Meeting at 7:59 P.M.

Approved this 21st day of February 2017.


James "Bo" Patterson, Mayor

2/22/2017
Date


Charlotte M. Pierce, City Clerk

2/22/2017
Date