

4

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, March 7, 2017, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Buzzett, Lowry, and Thursbay. City Manager Jim Anderson and Attorney Clinton McCahill were also present. Commissioner Ashbrook was absent due to work related issues and City Clerk Charlotte Pierce was absent due to the death of her mother, Sara D. Maddox.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to approve the Minutes of the Regular Meeting on February 21, 2017, and the Workshop Meeting of February 24, 2017. All in favor; Motion carried 4-0.

PORT ST. JOE REDEVELOPMENT AGENCY (PSJRA)

Mr. Kennedy noted that the Lighthouse Renovation Project is currently out for bid and the bid will close on March 21, 2017.

North Port St. Joe Master Plan – The Port St. Joe Redevelopment Association voted 5-0 earlier to approve the new addendum to the Master Plan. A Motion was made by Commissioner Thursbay, second by Commissioner Lowry, to approve the Master Plan. All in favor; Motion carried 4-0.

Sara Hinds, of the Gulf County Health Department, presented the City Commission a Healthy Weight Community Champion Award for 2017.

CITY ATTORNEY –

Chad Mack vs. City of Port St. Joe, Update – Attorney McCahill shared that Oral Arguments will be held on March 14, 2017, at 2:30 P.M.

Ordinance 528 Boat Ramp Fees, Discussion –

Dr. Dusty May shared his thoughts on the Ordinance.

A Motion was made by Commissioner Buzzett, second by Commissioner Lowry, to have the First Reading of Ordinance 528 which will include all 8 beach front parcels rather than the five originally listed; stipulating that other parcels may be added or deleted at the discretion of the Board; any loan made cannot be more than 20% of the fund balance, any loan will be repayable within 5 years at 0% Interest. All in favor; Motion carried 4-0

Attorney McCahill read Ordinance 528.

Ordinance 530 Capital Improvement Plan Update - A Motion was made by Commissioner Buzzett, second by Commissioner Lowry, to have the First Public Hearing and First Reading of Ordinance 530. All in favor; Motion carried 4-0.

Letha Mathews asked that the purpose of the Capital Improvement Plan be explained. Commissioner Lowry noted it is the plan for the City over a 5 year period and is used in securing grants and funding.

Attorney McCahill read Ordinance 530.

Resolution 2017-03 Cross Connection Control Program –

Mr. Anderson shared that this is mandated by DEP and not something the City alone is requiring. Residential customers will be charged \$50 for a backflow preventer to be installed on their meter and this should last for 5 – 10 years. Commercial customers will be inspected yearly. A letter will be sent to all residential and commercial customers explaining this requirement.

A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, to adopt Resolution 2017-03. All in favor; Motion carried 4-0.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

Pickle Ball Court, Discussion – A Motion was made by Commissioner Thursbay, second by Commissioner Lowry, for the City to buy the paint and the County will stripe the Frank Pate Park Tennis Court. All in favor; Motion carried 4-0.

Gulf Coast Workforce Development Board Lease (GCWDB) – There were no changes made to the Lease approved at the February 21, 2017, Commission meeting.

PSJRA Membership – Commissioner Buzzett: A Motion was made by Commissioner Buzzett to have an all-Volunteer PSJRA Board with one City Commissioner on the Board. A second for discussion was made by Commissioner Lowry. After discussion, Commissioner Lowry withdrew his second and the Motion died for a lack of a second.

FRDAP Committee Membership – Mayor Patterson: The Mayor asked if anyone had a name to add to the FRDAP Committee. No names were submitted and after discussion, it was determined there should be a meeting of the FRDAP Committee. Members will be contacted concerning this.

New Business

Utility Bill Deposit – Commissioner Buzzett: It was suggested that Utility Bill Deposits be raised to \$200. Staff was asked to call outlying cities to see what their deposits are before taking any action on this.

Drinking Water Fountain – Washington Gym Playground:

A Motion was made by Commissioner Thursbay, second by Commissioner Lowry, to replace the water fountain. All in favor; Motion carried 4-0. Funds from Parks and Recreation will be used for this purchase.

Write-Off Policy – Commissioner Thursbay:

After a lengthy discussion and various speakers, a Motion was made by Commissioner Thursbay, second by Commissioner Lowry, to put the old policy back in place. Motion carried 3-1 with Commissioner Buzzett voting no.

Commerce Park Lot Utilities (Handout) –

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to relocate the utilities on the City lot to the front of the park. Motion carried 3-1 with Commissioner Lowry voting no. Funds from the Wastewater Trust Fund will be used for this.

Public Works – John Grantland was absent and there was no report from Public Works

Surface Water Plant – Larry McClamma shared the Water Quality Report has been received and there were no violations of the primary water quality standards in 2016. The City of Port St. Joe is in compliance with the State of Florida DEP regulations.

Wastewater Plant – Kevin Pettis noted the plant is running as it should.

City Engineer – Clay Smallwood, III

Project Updates -

Frank Pate Park Boat Ramp Improvements – The contractor's schedule was received today and he will be reviewing it with them. Work will begin the first of April and there will be a 5 week closure of the ramp. One side should be opened by Memorial Week. A notice will be placed in the Star and on the City's website announcing the dates of closure.

Long Avenue – The project design is almost completed.

Jones Homestead Sewer – A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, for Dewberry / Preble Rish to begin the Task Order. All in favor; Motion carried 4-0.

Beginning March 20, 2017, Stormwater Pipe replacement on the Industrial Road will start. The work will require the road to be closed and notice of the closure will be made public.

Code Enforcement –

Demolition Project, Update – There are three houses ready for demolition. A request has been made for the Sims Home to be removed from the demolition list.

Police Department – Chief Matt Herring shared his department will be available to do security checks on homes while citizens are away for Spring Break if they will notify the department of the dates they will be gone.

The Family Day held on March 4th was a great success. Approximately 450 people participated in the event.

City Clerk – Charlotte Pierce

Mayor Patterson noted the absence of Mrs. Pierce was due to the death of her mother and asked that citizens keep the Maddox Family in their thoughts and prayers.

Citizens to be Heard –

Dr. Dusty May suggested an ad be placed in the paper noting new stickers will have to be obtained for the boat ramp. He also asked that he be allowed to begin the design of a new sign for the boat ramp. He will work with Mike Lacour on these issues.

Amy Rogers inquired about the status of a memorial plaque for Alton Fennell; she will work with Staff on a location to place the sign. Mrs. Rogers also asked about nets for the Peters Park Tennis Court; the possibility of another fountain at the park, and sidewalks for Avenue D. She pointed out that the light at Avenue C and MLK is still out and wanted to know if any arrangements have been made for Duke Energy customers to pay their bill locally.

Chester Davis shared their associational meeting went very well this past weekend and noted there is only one ladies restroom at the Washington Gym. He asked if something could be done to increase the number as it had been pointed out to him it was not sufficient when there are a large number of ladies in attendance. Mr. Davis apologized that the chairs were not removed from the gym the night of the event as he was not aware children would be in the gym on Sunday afternoon. He also stated that he is willing to volunteer anywhere in town when needed.

Discussion Items by Commissioners

Commissioner Buzzett did not have anything to share.

Commissioner Lowry thanked Staff for removing the Mulley Grass.

Commissioner Ashbrook was absent.

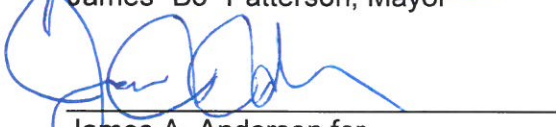
Commissioner Thursbay offered his condolences to the Maddox Family and asked that citizens keep them in their thoughts and prayers.

Mayor Patterson read a Certificate of Appreciation to the City for their contributions to the MLK activities. He noted an issue with bolts on the middle section of the boat ramp that need attention. The Mayor is receiving complaints about businesses that are placing tables on Reid Avenue as they are causing an obstruction of the side walk. He also noted an issue with cigarette butts and the obnoxious odor of cigarette smoke on Reid Avenue. Mayor Patterson noted the need to make sure the Washington Gym is cleaned up after events, and he recognized John Parker for his work with the Farmer's Market.

A Motion was made by Commissioner Thursbay, second by Commissioner Lowry, to adjourn the Meeting at 7:38 P.M.

Approved this 21st day of March 2017.


James "Bo" Patterson, Mayor


James A. Anderson for
Charlotte M. Pierce, City Clerk

3/22/2017
Date

3/22/2017
Date