

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, July 18, 2017, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, Lowry, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Clinton McCahill were also present.

The Meeting began at 6:07 P.M., due to the 5:30 Workshop on the Lighthouse Keepers' Quarters.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Ashbrook, second by Commissioner Thursbay, to approve the Minutes of the Special Meeting of July 6, 2017, and the Human Resource Committee Meeting also on July 6, 2017. All in favor; Motion carried 5-0.

Mayor Patterson clarified his comments at the last meeting, with the correction of removing "and not baseball fields."

PORT ST. JOE REDEVELOPMENT AGENCY (PSJRA) Bill Kennedy –

Mr. Kennedy shared that the repairs to the Cape San Blas Lighthouse Keepers Quarters' are coming along well, but he is not sure how much money will be left to complete the repairs and make improvements to the interior of Eglin. Work has begun on the gateway arch on 4th Street and he anticipates concrete will be poured on Thursday.

Commissioner Thursbay stated that if additional money is needed to complete the Lighthouse project, to bring the request to the Commission.

Mayor Patterson noted that the PSJRA had given \$20,000 to the NPSJ PAC for a study for the rezoning of MLK Boulevard.

CITY ATTORNEY

Medical Marijuana Update – Attorney McCahill reminded the Commission that the Moratorium they established on February 7, 2017, expires on October 7, 2017, and a Workshop needs to be held on this.

Commissioner Ashbrook will contact Representative Halsey Beshears to present an update on this issue.

Ordinance 534 Parking; 2nd Reading and Consideration of Adoption –

Mayor Patterson asked if anyone from the public would like to speak on this issue. No one asked to speak.

Mayor Patterson voiced his frustration with employees parking on Reid Avenue. A letter from Mayor Patterson was delivered last week to each business on Reid Avenue asking that employees park on side streets or in other areas. He feels that employees have disregarded the request and that more are parking on Reid than before.

Commissioner Thursbay stated that he would like to personally visit each business on Monday and Tuesday of next week to see what can be done to resolve this issue.

A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to have the Second Reading and adoption of Ordinance 534. All in favor; Motion carried 5-0.

Attorney McCahill read Ordinance 534.

Lighthouse Keepers' Quarters Lease Agreements – This was discussed in the Workshop held prior to today's meeting. Commissioner Thursbay asked that the City establish the utilities for Eglin in the City's name until a lease is completed. This will allow the renovation work to continue.

Training Conference – Attorney McCahill requested that he be allowed to attend the Florida Municipal Attorneys Association Seminar July 27 – 29, 2017, in St. Petersburg. A Motion was made by Commissioner Buzzett, second by Commissioner Lowry, for him to attend and be compensated as allowed by state statute. All in favor; Motion carried 5-0.

Resolution 2017-10 Impact Fees – Attorney McCahill read Resolution 2017-10. A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to adopt Resolution 2017-10. All in favor; Motion carried 5-0.

Easements – Wimico Timber: Attorney McCahill is reviewing the documents provided by the timber company and will have something for the Commission at the next meeting.

Consensus of the Commission was that log trucks are driving over the bulkhead; possibly jeopardizing the City's water source, and whatever measures are needed to protect the water supply will be taken.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

Commerce Park Lot Utilities Update - As of today, Attorney McCahill has not received the Abandonment Easement. Due to the increased cost to make the lot available for sale, consensus of the Commission was to contact the real estate broker to request earnest money to help offset the expenses if the lot sale doesn't close.

2017 – 2018 Budget Update – The first Budget Workshop has been scheduled for Noon on Tuesday, August 8, 2017 at City Hall. Mr. Anderson encouraged Commissioners to stop by City Hall and go over the budget with City Staff.

New Business

CDBG Grant Request to Bid Waterline Replacement Project – A Motion was made by Commissioner Thursbay, second by Commissioner Lowry, to advertise for bids on the project. All in favor; Motion carried 5-0.

Public Works – John Grantland did not have anything to discuss.

Surface Water Plant – Larry McClamma noted the lid for the St. Joe Beach Tank has been ordered and should be here in about 8 weeks.

Wastewater Plant – Kevin Pettis did not have anything new to report.

Finance Director – Mike Lacour shared that he is working on the FY '16 –'17 Budget; June Financials have been provided, and renewal notices are being sent for Frank Pate Park Boat Ramp Permits.

City Engineer – Clay Smallwood, III

Project Updates -

Frank Pate Park Boat Ramp Improvements – Weather is dictating the work that is being done on the project, progress is being made.

Long Avenue – There were no new updates on this project.

Jones Homestead Sewer – There was nothing new to update on this.

Code Enforcement –

General Update – Mr. Burkett's report was reviewed, no action was required.

Police Department – Chief Matt Herring shared that they will be taking the Cadets to the Gulf Coast State College, North Bay Campus, in Southport for training this Saturday. Eight Cadets will be added to the unit, four slots have been filled, and Chief Herring encouraged anyone interested in the program to apply. Cadets should be between the ages of 13 – 17, interested in Public Safety, and willing to volunteer for service to their community.

City Clerk – Charlotte Pierce did not have anything to discuss.

Citizens to be Heard –

Chester Davis noted they had a successful Juneteenth Celebration and thanked the City for their help with the project. He requested that future Juneteenth Celebrations be added to the City's yearly calendar, thanked the PSJRA for the \$20,000 to help fund the rezoning study of MLK Boulevard, and shared that the Big Bend CDC will be here on August 26, 2017, from 10 A.M. until 1 P.M. to view the community.

Discussion Items by Commissioners

Commissioner Buzzett reminded the Commissioners that the request to extend the PSJRA until 2020 needs to be acted on. He will get with Mr. Kennedy on this. Currently the NPSJ CRA Boundary is \$3,172,153 in the hole and if the PSJRA sunsets, there will be no funding for any projects.

Commissioner Buzzett also recognized Jason Shoaf and his recent appointment to Triumph Gulf Coast Inc. Mr. Shoaf noted that he is honored to serve on this committee and offered his assistance to the Commission. Applications may be submitted for matching funding to diversify the local economy and encouraged the City to apply for help with infrastructure as new businesses will be in need of services. He should have information on the application process in the next few weeks.

Commissioner Lowry has received calls concerning the lack of garbage pickup by Waste Pro. Mr. Anderson will get with Ralph Mills of Waste Pro on this issue.

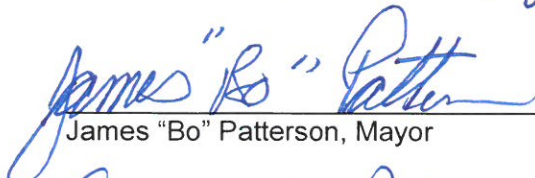
Commissioner Ashbrook shared that he has also been receiving calls about the lack of garbage pickup.

Commissioner Thursbay complimented Letha Mathews on her attendance at Commission meetings, noted that he appreciates all she does for the community, and acknowledged that she has just had a birthday. He also expressed his appreciation to John and Carlene Parker for their involvement with the Farmer's Market and what they do for the community.

Mayor Patterson did not have anything else to discuss.

A Motion was made by Commissioner Ashbrook, second by Commissioner Thursbay, to adjourn the Meeting at 6:55 P.M.

Approved this 1st day of August 2017.


James "Bo" Patterson, Mayor


Charlotte M. Pierce, City Clerk

8/1/2017
Date

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Date