

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, October 3, 2017, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Clinton McCahill were also present. Commissioner Lowry was absent due to attending a county conference.

CONSENT AGENDA

Mayor Patterson asked that a Moment of Silence be observed for the Las Vegas tragedy.

Minutes

A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to approve the Minutes of the Regular Commission Meeting of September 19, 2017, and the Special Meeting of September 26, 2017. All in favor; Motion carried 4-0.

PORT ST. JOE REDEVELOPMENT AGENCY (PSJRA)

PSJRA Chairman Rex Buzzett shared the PSJRA passed their budget for the coming year in their meeting prior to the Commission meeting today. He also noted the PSJRA is moving forward with the stage at Core Park.

CITY ATTORNEY

Ordinance 543 Medical Marijuana – Second Reading and Consideration of Adoption

Mayor Patterson asked if anyone from the public would like to speak on this issue. No one from the public spoke.

A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to have the Second Reading of Ordinance 543. All in favor; Motion carried 4-0.

Attorney McCahill read Ordinance 543 by Title only.

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to adopt Ordinance 543. All in favor; Motion carried 4-0.

City of Port St. Joe v/s Mike update –

Attorney McCahill noted that the FL League of Cities is handling the defense for the City. He reminded the Commission that Attorney Pat Floyd had been retained earlier and felt that since the FL League of Cities is representing the City that they should handle everything.

A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to pay Mr. Floyd for his time and expenses that he has incurred in the amount of \$14,332.50, and deal only with the FL League of Cities. All in favor; Motion carried 4-0.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

Speed Bumps on 6th and 7th Streets – Commissioner Thursbay:

Commissioner Thursbay has been researching this issue and after compiling his notes will provide the Commissioners with a copy of his information. He asked that this be on the Agenda for October 17, 2017.

New Business

Shawn Farnsley – Boy Scouts:

Shawn Farnsley, representing Troop 347, requested they be allowed to install 20 Bat Houses on the ditch area, away from houses, between 20th Street and Niles Road. Bats eat Mosquitos and this would help eliminate them.

A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to grant this request. All in favor; Motion carried 4-0.

Marina Pennington Contract – Planning Consultant:

After discussion, a Motion was made by Commissioner Ashbrook, second by Commissioner Thursbay, to continue Mrs. Pennington's contract on a month by month basis until January 1, 2018. A RFQ will also be advertised for a Planning Consultant prior to January 1, 2018. All in favor; Motion carried 4-0.

Keith Nichols Contract – Commission Meeting Videos:

A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to retain Mr. Nichols to film the Regular Commission Meetings for a charge of \$250 per month, and Special Meetings upon request will be \$75 each. The meetings will be played back on Mediacom Channel 17 on Wednesdays at 10 A.M. and 7 P.M., and on Fridays at 10 A.M. All times are Eastern. All in favor, Motion carried 4-0. Mr. Nichols is working with FairPoint to see if the meetings can also be shown on their system.

Commission Building Signage – A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to accept the Option 1 proposal by Ramseys' Printing in the amount of \$1,856.41 for signage designating the Ward Ridge Building as the Commission Chamber. All in favor; Motion carried 4-0. This amount is under the bid threshold and does not require that it be bid out.

Clifford Sims Park – This was Tabled for further review.

TDC Membership – Commissioner Ashbrook:

Commissioner Ashbrook shared that he was interested in serving on the TDC. Mayor Patterson is currently the City's representative to the Board and indicated that he would like to continue serving. Commissioner Thursbay reminded the Commissioners that he had served on the TDC for about four years, was very familiar with the workings of the TDC, and since his employment with them has ended, he would like to go back to serving on the Committee. Consensus was that this would be looked at when a new City Commission is seated in June.

NWFLOC Meeting – Commissioner Ashbrook:

Commissioner Ashbrook stated he would like to see the City host the February 22, 2018, meeting in Port St. Joe. There is a meeting on December 12, 2017, in De Funiak Springs and he hopes to make that meeting. He also shared that he has been asked to serve on several committees and is considering their request.

Mr. Anderson reminded the Commission of the Workshop on Thursday, October 5, 2017, at 6 P.M. for the Open Container / Entertainment District to be held at the Ward Ridge Building.

Public Works – John Grantland did not have anything to update the Commission on.

Mayor Patterson and Commissioner Thursbay thanked Mr. Grantland for his assistance with issues recently.

Surface Water Plant – Larry McClamma did not have anything to share with the Commission.

Wastewater Plant – Kevin Pettis did not have any updates for the Commission.

Finance Director – Mike Lacour noted the City is starting their new Fiscal Year and he is currently cleaning up FY 2016 – 2017 budget issues.

City Engineer – Clay Smallwood, III

Project Updates -

Frank Pate Park Boat Ramp Improvements – Mr. Smallwood shared that an email had been received from FWC stating they could not fund the additional work requested at the boat ramp. He will make some calls on this to see if there are some other options.

FWC did grant a 3 month extension to the end of the year to complete the work on the boat ramp. The boat ramp will need to be closed to complete the final work and it was suggested that this be put off until a slower time, possibly early December.

Long Avenue Water / Sewer / Road Paving – A Workshop was scheduled for Thursday, October 24, 2017, at Noon for this project. Commissioner Buzzett suggested that TRIUMPH Funds could possibly be obtained for the project.

Jones Homestead Sewer – The Permit has been received from DEP. A letter will be mailed to all property owners to see who is interested in receiving City Sewer.

A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, to advertise a RFP for Materials for this project to determine what the cost will be. All in favor; Motion carried 4-0.

Mr. Smallwood noted that the paper work has been signed and turned in on the CDBG Grant and we are waiting to hear from Mr. Howard before having the construction meeting.

Code Enforcement

General Update – Mr. Burkett's report was reviewed, no action was required.

Police Department – There was nothing to report from the Police Department.

City Clerk – Charlotte Pierce did not have any updates for the Commission.

Citizens to be Heard –

Letha Mathews thanked John Grantland and his crew for their work on the Avenue D Sidewalks. She also asked if a dumpster would be provided for cleanup of her property. Mayor Patterson responded that she will need to rent a dumpster from a local vendor as the City does not provide dumpsters.

Chester Davis noted their community would like to have more representation on the Variance Committee and asked what the process was. Clerk Pierce responded that a City Application needed to be completed and turned in by October 13, 2017, and that a Resume' is optional for the Planning Development and Review Board.

Mr. Davis also noted that he is busy replacing WastePro Garbage Cans in the City. He requested that when placing their cans for pickup, residents turn their cans so that the wheels are on the back side. This will help with pick up and protect the can. His hours with WastePro are from 8 A.M. until Noon.

Commissioner Thursbay introduced Jim Sickels and noted that he moved here over a year ago, has been an active volunteer in the community, and thanked him for his involvement. Mr. Sickels shared that he grew up in Florida, moved away for his career, and is back now.

Charles Gathers asked who maintains the Jones Gym and Tennis Courts. Mr. Grantland responded that the City does and they are working on them.

Discussion Items by Commissioners

Commissioner Buzzett shared that the Historical Review Commission will be meeting on November 2, 2017, in Tallahassee to hear the City's grant request for the Centennial Building. He noted that he is working on this and thanked Clerk Pierce for her efforts to have good representation at the meeting.

Commissioner Ashbrook noted that Gateway Apartments will be having their Grand Opening Thursday, October 5, 2017, from 11 A.M. until 4 P.M., and encouraged citizens to attend.

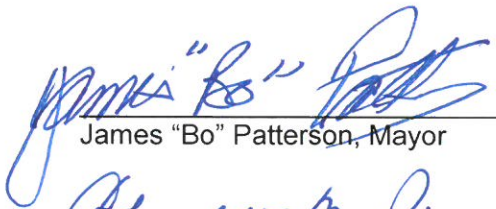

Commissioner Thursbay shared the Sidewalks on Avenue D look good, and work is almost complete at the Dooder Parker Park on 16th Street. He asked citizens to pray for our nation because of the hurricane damage and the Las Vegas tragedy.

Mayor Patterson stated the new Street Lights on Mimosa Avenue have not been installed. Mr. Anderson responded that all paper work has been turned in and Staff will follow up with Duke Energy.

Mayor Patterson also mentioned a phone call that he had received from a lady expressing her thanks for the courteousness and help that she received while in Port St. Joe as an evacuee from Hurricane Irma.

A Motion was made by Commissioner Ashbrook, second by Commission Buzzett, to adjourn the meeting at 6:58 P.M.

Approved this 17th day of October 2017.


James "Bo" Patterson, Mayor

Charlotte M. Pierce, City Clerk

10/17/2017
Date

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