

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, February 6, 2018 AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Clinton McCahill were also present.

Mayor Patterson requested that a Moment of Silence be observed for Commissioner Langston and his family in the death of his mother.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Buzzett, second by Commissioner Lowry, to approve the Minutes of the Regular Commission Meeting on January 16, 2018. All in favor; Motion carried 5-0.

PORT ST. JOE REDEVELOPMENT AGENCY (PSJRA) Bill Kennedy shared that this year the PSJRA would be focusing on Reid Avenue by improving the plant beds and possibly the repaving of the road. A Workshop is planned for February 20, 2018, at 4:30 P.M., to discuss these ideas. Mr. Kennedy will be delivering the PSJRA's Annual Report to all businesses on Reid and Highway 98 to make them aware of what the PSJRA has done and let them know about the Workshop. He anticipates the gateway arch will be completed tomorrow.

CITY ATTORNEY –

Ordinance 546 CIP Plan Update: Second Reading and Consideration of Adoption -

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to have the Second Reading of Ordinance 546. Mr. McCahill read Ordinance 546 by Title only.

A Motion was made by Commissioner Buzzett, second by Commissioner Lowry, to adopt Ordinance 546. All in favor; Motion carried 5-0.

Accessory Buildings was moved from New Business for discussion. After pros and cons of a moratorium on these buildings, a Motion was made by Commissioner Buzzett to have a temporary moratorium until issues of height, size, and the LDR could be amended. The Motion died for the lack of a second.

Commissioner Langston asked that the issue be Tabled. After a discussion, a Workshop was set for February 27, 2018, at 5:00 P.M., for public input on Accessory Buildings.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

Centennial Building Train – Commissioner Buzzett: A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, for Gulf Fence and Construction Company to install the fence for \$4,220. All in favor; Motion carried 5-0.

Mayor Pro-tem: A Motion was made by Commissioner Lowry, second by Commissioner Buzzett, for Commissioner Ashbrook to serve as Mayor Pro tem. All in favor; Motion carried 5-0.

SCOP Grant Cycle – Mr. Anderson reminded the Commissioners a decision needs to be made on what to apply for during this grant cycle.

NWFLOC Meeting / Training February 22, 2018, Update: Mr. Anderson shared that Mayor Patterson and the Commissioners have been signed up for the Ethics Training Class and asked that anyone attending the meeting and dinner let Staff know so reservations could be made for those events also. Commissioner Langston noted that he has a conflict and will not be able to attend any events on February 22nd.

New Business

Accessory Buildings – Commissioner Buzzett: Addressed earlier under City Attorney.

Chamber of Commerce – Request to Advertise Event: After a discussion on closing Reid Avenue, alcohol being consumed on the street, and recent meetings where citizens were emphatic about alcohol outside of businesses, a Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to advertise the event on the city water bill providing the date and time only. The Motion passed with Commissioners Ashbrook, Buzzett, Langston, and Lowry voting in favor. Mayor Patterson voted no. The Chamber is to get with City Staff to determine the block to be used for the event. In the future, only non-departmental entities, funded in the budget, will be promoted on water bills.

Heather Blood, John Parker, and Tim Depuy shared their thoughts on the event and felt a precedence had been set with the PortOberfest in October.

Retirement Payout – Janice Hamilton was recognized for her 21 years of service to the City. A Motion was made by Commissioner Lowry, second by Commissioner Buzzett, to approve the Retirement Payout of Mrs. Hamilton. All in favor; Motion carried 5-0.

City Handbook – Commissioner Ashbrook requested that Commissioners review the proposed City Handbook and be prepared to vote on it at the February 20, 2018, meeting.

Legislative Update – Commissioner Ashbrook updated the Commission on the following issues before the legislature: Vacation Rentals, time of City elections, sun setting of CRAs and requirements to extend them, Opioids restrictions, Impact Fees may not be allowable to pay down debt, and Affordable Housing waiver of fees may be required.

Evaluation and Appraisal Report – Mr. Anderson noted that this will come before the PDRB and City Commission and will have to be submitted by March 1, 2018, to be in compliance with the state.

Commissioner Lowry questioned the hand out, Facilities Accessibility Evaluation, and Mr. Anderson shared that was provided by Bruce Ballister who had completed the evaluation. This is done to insure that the City is in compliance with the Americans with Disabilities Act of 1990. The plan must be acted upon within 3 years and maintained for review by interested parties. This item will be on the February 20, 2018, Agenda.

Public Works – John Grantland

Water Line Replacement Project Update: Mr. Grantland advised that construction is complete, lines are being disinfected, and sampling should be done later this week. He also shared that the new excavator was delivered today, and White City will be without water from 9 A.M. until 1 P.M. tomorrow while repairs are being made to the tank there.

Surface Water Plant – Larry McClamma was out due to the illness of his father.

Wastewater Plant – Kevin Pettis

WWTP Repower Request to Bid – A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to bid out upgrading the plant power supply. All in favor; Motion carried 5-0.

Mr. Pettis noted the pond level is the lowest it has been in years and the goal is to get it down to 14'.

Finance Director – Mike Lacour did not have anything to share with the Commission.

City Engineer – Clay Smallwood, III, was absent due to illness and Mr. Anderson updated the Commission.

Project Updates -

Frank Pate Park Boat Ramp Improvements – Verbal approval has been given for additional concrete and a rub rail on the left side of the basin.

Long Avenue Water / Sewer / Road Paving – Mr. Smallwood is working on the State Revolving Fund documents. Commissioner Ashbrook noted that Representative Beshears is supporting the funding request and it has been sent to the senate.

Jones Homestead Sewer – Several more customers are still needed.

Code Enforcement no action was required.

Police Department – Chief Matt Herring reminded the Commission of the Port St. Joe Police Department Family Fun Day to be held on Saturday, March 10, 2018, from 10 A.M. to 2 P.M. at Frank Pate Park. 20 bicycles will be given away, free food will be provided and there will be rides, a petting zoo, and other activities for the community to enjoy. Estimated attendance for last year's event was 1,000 people.

City Clerk - Charlotte Pierce asked that the Commission review the Facilities Accessibility Evaluation that was provided by Mr. Ballister as it will be on the February 20, 2018, Agenda.

Clerk Pierce provided a 2018 General Election Time Line for the upcoming City Election.

Citizens to be Heard – No one from the public spoke.

Discussion Items by Commissioners

Commissioner Buzzett did not have anything else to share.

Commissioner Lowry announced that he will be seeking re-election, he has enjoyed serving, and would like to continue.

Commissioner Ashbrook did not have anything else to discuss with the Commission.

Commissioner Langston shared that he will be running for the Group I seat that he currently holds. He also asked about alleys in North Port St. Joe being cleaned. Mr. Grantland will get with Commissioner Langston on this.

Mayor Patterson asked about a fish cleaning station at Frank Pate Park. Commissioners and Staff mentioned the problems that a station has created in other local areas and were not in favor of adding one.

He also asked about City owned pumping stations in the Jones Homestead area. Mr. Grantland shared that the City does not have any stations in that area.

The Mayor noted the need for striping of the parking area at the Ward Ridge Building.

Mr. Anderson shared that the lettering for the Ward Ridge Building is in and asked if the Commission wanted to paint the building before adding the lettering. There is also a problem with the front awning and work is being done on the lower roof / overhang area in front of the building. The building repairs will be on the February 20, 2018, Agenda for discussion.

A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to adjourn the meeting at 7:05 P.M.

Approved this 20th day of February 2018.


James "Bo" Patterson, Mayor

2/20/18
Date


Charlotte M. Pierce, City Clerk

2/20/18
Date