

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, May 31, 2018, AT 12 Noon**

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Adam Albritton were also present.

The purpose of the meeting was to approve the use of Road Bond Money.

CONSENT AGENDA

Mr. Anderson reviewed the Summary of Estimates, Dewberry Project No. 003.269, with the Commission. A copy is attached as Exhibit A. Funding for this project is \$982,594.68 and is made up of \$1,048,594.85 Net Bond Proceeds; Less \$57,120, Roberts and Roberts general cost (mobilization, bonding, permit, etc.); Less \$11,025 reimbursement to City; Plus interest earnings as of March 31, 2018, of \$2,144.83 for a Current Available Balance of \$982,594.68.

After discussion, a Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to approve the recommendation of Staff for all the projects except for the Long Avenue Water Line until funding is secured for the sewer line as well as use the loan funds coming back to the City from the PSJRA. All in favor; Motion carried 5-0.

Commissioner Buzzett asked that, in the future, the Commission continue to keep the Long Avenue Project as a number one priority when funding is available.

A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to submit the projects to the County Commission for approval. All in favor; Motion carried 5-0.

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to have the City Attorney draw up the loan agreement between the City and the Port St. Joe Redevelopment Association for the Reid Avenue Paving Project which will be a \$200,000 Loan for 2 years at no interest. All in favor; Motion carried 5-0.

A Motion was made by Commissioner Lowry, second by Commissioner Ashbrook, to submit the Downtown Water Project to the State Revolving Fund for approval. All in favor; Motion carried 5-0.

A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to award FRP 2018-11 Port St. Joe Downtown Water Improvements Materials Purchase to Lanier Municipal Supply in the amount of \$134,127.57, and RFP 2018-12 Port St. Joe Downtown Water Improvements Bores to Eric Spear, LLC in the amount of \$53,640. All in favor; Motion carried 5-0.

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to adjourn the meeting at 12:16 P.M.

Approved this 5th day of June 2018.


James "Bo" Patterson, Mayor

6/5/2018
Date


Charlotte M. Pierce, City Clerk

6/5/18
Date

**CITY OF PORT ST. JOE
SUMMARY OF ESTIMATES
DEWBERRY PROJECT NO. 003.269**

PROJECT	ESTIMATE
LONG AVENUE WATER MATERIALS, BORES, & PATCHES	\$ 239,493.81
REID AVENUE WATER MATERIALS, BORES, & PATCHES	\$ 97,307.03
REID AVE PAVING (1ST ST TO SR 71)	\$ 197,766.31
REID AVE PAVING (SR 71 TO 6TH ST)	\$ 10,474.79
BALTZELL AVE / 3RD STREET PAVING	\$ 65,853.71
LONG AVENUE PAVING (18TH ST TO MADISON)	\$ 258,749.74
8TH STREET PAVING (MARVIN AVE TO DITCH)	\$ 197,895.70
AVENUE G PATCH	\$ 3,000.00
AVENUE G (MLK BLVD TO END)	\$ 14,742.20
MAINTENANCE OF TRAFFIC	\$ 25,000.00
BONDS & INSURANCE	\$ 14,969.65
ENGINEERING	\$ 94,500.00
TOTAL	\$ 1,219,752.94
BUDGET	\$ 982,594.68

* Staff recommendation is to wait on the Long Ave. water line until funding is secured for the sewer line as well



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April 25, 2018

Port St. Joe City Commission
 P. O. Box 278
 Port St. Joe, FL 32457

Re: 2015 Series Gas Tax Revenue Road Paving Bond

Commissioners:

As we are winding down on the 2015 Series Gas Tax Revenue Road Bond Issue, I wanted to give you a recap of what the City was allocated, and what you have spent, earned and/or encumbered thus far. The City's share of the gross bond proceeds was originally estimated to be \$1,050,000. The City's actual net share was \$1,048,594.85 due to the actual cost of issuance. Below is the itemized activity of those funds as of 3/31/18.

\$1,048,594.85	Net Bond Proceeds
\$ 57,120.00	less Roberts & Roberts general cost (mobilization, bonding, permit, etc)
\$ 11,025.00	less reimbursement to City
<u>\$ 2,144.83</u>	plus interest earnings as of 3/31/18
\$ 982,594.68	Current Available Balance

If you should have any questions, please feel free to contact my office.

Respectfully,

Rebecca L. Norris
 Rebecca L. Norris
 Clerk