

**MINUTES OF THE WORKSHOP FOR THE JOINT CITY / COUNTY  
COMMISSION MEETING OF THE BOARD OF CITY COMMISSIONERS FOR  
THE CITY OF PORT ST. JOE FLORIDA AND THE GULF COUNTY BOARD OF  
COUNTY COMMISSIONERS HELD IN THE WARD RIDGE BUILDING ON  
NOVEMBER 1, 2018, at 5:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Hoffman, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, Chief of Police Matt Herring, and City Attorney Adam Albritton. Representing the Gulf County Board of County Commissioners were Chairman Sandy Quinn, Vice Chairman Jimmy Rogers, Commissioners Phil McCroan, Ward McDaniel, and David Rich, Others present were: Deputy Clerk Leanna Roberts, County Administrator Michael L. Hammond, County Assistant Administrator Warren Yeager, Jr., Gulf County E.D.C. Director Jim McKnight, Staff Assistant E.D.C. Johanna White, Emergency Management Director Marshall Nelson, Emergency Management Staff Assistant Rachel Jackson, Dewberry/County Engineer Clay Smallwood, III, Office of Management & Budget Director Sherry Herring, County Planner Lee Collinsworth, Public Works & Mosquito Control Director Mark Cothran, Sheriff Mike Harrison, and T.D.C. Executive Director Kelli Godwin.

The purpose of the meeting was to discuss the City and County Building Departments.

**Call to Order**

The meeting was called to order by Mayor Patterson at 5:00 P.M. He expressed his appreciation for the joint meeting of the Boards and welcomed those present to the meeting.

**Agenda**

A printed Agenda for the Meeting was distributed. There was one item for discussion: Building Department.

City Manager Jim Anderson shared that we were at a log jam with the Building Department and needed help.

Bo Creel, City Building Inspector, shared that Electrical and Mechanical Permits are being issues, and there have been no major applications for repairs. The flood areas have special needs and teams are ready to go. Mr. Creel noted that a green emblem on the house signifies the house is good to go; yellow emblem indicates there is some damage, and red denotes serious issues or structural issues. If a house is more than 50% damaged, based on pre Hurricane Michael, AD Value, it will have to be brought up to code. He also encouraged home owners to apply to FEMA for assistance. Mr. Creel noted that there are currently 3 inspectors and a clerk on duty but that will be increased as 5 more Inspectors and another clerk will be joining the team on Monday. If residents call by 8 A.M., they should be able to have their property inspected that day.

*Commissioner Lowry* felt that when people call they need answers and someone should be in the office that can provide accurate information.

*Commissioner Hoffman* requested that there be at least 1 inspector in the office all day to answer questions and that the inspectors work with the County,

Commissioner Ashbrook was concerned about communications, issues of contractors or homeowners doing the work, local ordinances, the rebuilding of 1' above the base flood level, FEMA and FL Building Code, and the LDR. He noted that you will play by the FEMA rules or there will not be any FNIP.

Mayor Patterson felt that a resident should be able to call the City or County Building Inspector and not be limited to one area.

Mr. Creel asked that an Inter Local Agreement be provided for his records.

Gulf County Commission Chairman, Sandy Quinn, noted the County was here to help and that we are in this together.

Mr. Creel re-emphasized that residents should not do work without a permit.

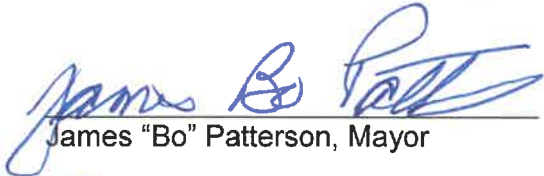
Gulf County EOC Director, Marshall Nelson, shared that a Disaster Housing Committee is being formed. They are trying to locate areas for housing and housing as well.

Jason Shoaf, St. Joe Natural Gas, asked that residents call before they dig, demolish, or grind.

Roni Coppock shared her concerns about the lack of communications after the hurricane.

After thanking everyone for their attendance, Mayor Patterson adjourned the meeting at 5:32 P.M.

Approved this 20<sup>th</sup> day of November 2018.

  
James "Bo" Patterson, Mayor

11/21/18  
Date

  
Charlotte M. Pierce, City Clerk

11/26/18  
Date