

**December 18, 2018
Workshop Meeting
11:00 A.M.
Regular Meeting
12:00 Noon
2775 Garrison Avenue
Port St. Joe, Florida**



City of Port St. Joe

Bo Patterson, Mayor-Commissioner
Eric Langston, Commissioner, Group I
David Ashbrook, Commissioner, Group II
Brett Lowry, Commissioner, Group III
Scott Hoffman, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

BOARD OF CITY COMMISSION

Regular Public Meeting
12:00 Noon
2775 Garrison Avenue
Tuesday December 18, 2018

Call to Order

Consent Agenda

Minutes

- Regular Meeting 12/4/18 Pages 1-3

Bldg. Department- Update

PSJRA- Update

City Attorney

- Ordinance 451, City of Port St. Joe Flood Plain Management and Minimum Base Flood Elevation Pages 4-8
 - First Read & Request to Advertise

Old Business

- Hurricane Michael
 - FEMA
 - SBA
- RFP 2018-16 Roof Repairs Pages 9-10
- CDBG Grant – Update
- North Port St. Joe Project Area Coalition Zoning Change Request- Update Pages 11-12

New Business

- Buck Griffin Lake Timber Bridge Repair Task Order Pages 13-14
- Frank Pate Park Picnic Facility & Gazebo Repair Task Order Pages 15-17
- New Year's Eve Fireworks- 12/31 at 10 P.M.
- Duke Energy Grant

Public Works

- RFP 2018-18 Emergency Lift Station Repairs Page 18

Surface Water Plant

- Update

Waste Water Plant

- Biological Dredging- Update

Finance Director

- Update

City Engineer

- **Langston Drive Sidewalk- Update**
- **Trail Lighting- Update**
- **Road Paving**
 - **Update On Current Projects**

Code Enforcement

- **Update**

Page 19**Police Department**

- **RFP 2018-17 Building Repairs**

Pages 20-21**City Clerk**

- **Update**

Citizens to be Heard**Discussion Items by Commissioners****Motion to Adjourn**

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, December 4, 2018, at Noon.**

The following were present: Commissioners Ashbrook, Hoffman, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and City Attorney Adam Albritton were also present. Mayor Patterson was absent and the meeting was chaired by Mayor Pro-tem David Ashbrook.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to approve the Minutes of the Regular Meeting of November 20, 2018. All in favor; Motion carried 4-0.

Building Department Update –

Free Board Height Requirement – Bo Creel, Building Inspector for the City of Port St. Joe, shared that Gulf County officials are requiring 2 feet above base flood level in flood Zone A. Mr. Creel supports this requirement and does not see a big financial impact from it. A Motion was made by Commissioner Lowry, second by Commissioner Hoffman, to Table this issue and hold a Workshop to receive public input. All in favor; Motion carried 4-0.

New Preliminary Flood Maps – A Motion was made by Commissioner Langston, second by Commissioner Lowry, for City Staff to prepare an Ordinance to adopt the Preliminary Flood Maps that will go into effect in May of 2019. All in favor; Motion carried 4-0.

PORT ST. JOE REDEVELOPMENT AGENCY (PSJRA) – Mayor Pro-tem Ashbrook noted the PSJRA is moving forward with the beautification of Reid Avenue, progress is being made on the public restroom, signage for the business district is being developed, and the downed oaks on Reid Avenue will be replaced with Palm trees.

City Attorney –

Waste Pro Contract – Attorney Albritton advised that the contractual agreement only allowed for a 2% CPI increase.

Chester Davis, speaking on behalf of Waste Pro, stated they would not be requesting a rate increase.

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to request an RFP for waste collection. All in favor; Motion carried 4-0.

Speaking Ordinance – Mr. Albritton referenced the Speaking Ordinance he had provided, noted it was similar to what the County uses, and asked for input on it. Commissioner Hoffman noted that he did not support what he had seen and would not support it in the present form. After discussion, this was Tabled until the December 18, 2018, Meeting.

Attorney Albritton updated the Commissioners on the Public Assistance Coordinator and noted that the County had to re-let the advertisement for a longer period.

Mr. Anderson shared the City should have a separate contract with the PA, stay the course, and let the County take the lead on issues. A Motion was made by Commissioner Hoffman, second by Commissioner Langston, to follow Mr. Anderson's recommendation. All in favor; Motion carried 4-0.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

103 Monica Drive – The City Attorney is working on this and a request was made that the Code Enforcement Officer do an inspection of the property.

Hurricane Michael Update - Mr. Anderson noted that the removal of debris is continuing in the City and the state highways are being cleaned as well.

Tamim Chocdhry, speaking on behalf of SBA, shared that over 600 low interest, long term, loans have been approved totaling \$36.4 million dollars.

Brenda Gustafson, representing FEMA, noted the deadline to file with FEMA is December 10, 2018, she encouraged individuals to apply even if they have insurance, noted improvements should be made, receipts kept and photos taken. She also noted that FEMA grants do not interfere with other federal funds and the DRC is moving to a more permanent site. Ms. Gustafson shared that the Blue Roof program has been completed, and FEMA is hiring locals to work with them.

New Business

Washington Gym Lease Request – Dannie Bolden, Vice President NPSJ PAC, announced they are working with the Washington Improvement Group, anticipate having space in their building, and asked that their previous request for space in the Washington Gym be withdrawn.

RFP 2018-16 Roof Repairs – A Motion was made by Commissioner Lowry, second by Commissioner Langston, to extend RFP 2018-16, to December 11, 2018, at 3:00 P.M. This will allow Staff additional time on the project. All in favor; Motion carried 4-0.

Public Works – John Grantland

City Parks – Staff is waiting on a Task Order from Dewberry and should have a recommendation at the next meeting.

Surface Water Plant – Larry McClamma stated the plant is currently under normal operations.

Wastewater Plant – Kevin Pettis

RFP 2018-14 Biological Dredging –

A Motion was made by Commissioner Hoffman, second by Commissioner Langston, to award RFP 2018-14 to the low bidder, Sea Today, in the amount of \$154,000 for the first year and years 2 and 3 in the amount of \$130,000 per year, with the City providing the labor. All in favor; Motion carried 4-0. In addition to reallocating department budget funds, efforts will continue to seek funding from additional sources to help with the cost of this. FL DEP has not deviated from their Consent Order which as a date of February 24, 2018.

Finance Director – Mike Lacour is working on recovery claims with our insurance adjusters and FEMA representatives on the damage from Hurricane Michael.

City Engineer – Clay Smallwood, III, was unable to attend the meeting and Mr. Anderson updated the Commission on the projects.

Langston Drive Sidewalks Update – Additional funding has been provided for the unmet need of this project.

Trail Lighting – This has been Tabled until hurricane cleanup work is completed.

Road Paving - Update on Current Projects / Expenditure of Remaining Funds: Asphalt mills have been down due to Hurricane Michael and it is anticipated they will be up and running soon.

Code Enforcement no action was required, but Mayor Pro-tem Ashbrook noted that Mr. Burkett continues to pick up a large quantity of unapproved signs daily.

Police Department – Chief Matt Herring invited the community to attend the Gene Raffield Football League game tonight at 6:15 P.M., and support the three local teams.

Commissioner Langston shared his concerns about vehicles blocking Long and Garrison Avenues with no flagmen while work is being done. He asked that Chief Herring monitor this.

City Clerk - Charlotte Pierce

Christmas on the Coast, December 8, 2018, at 6: 00 P.M. – Clerk Pierce reminded the Commissioners of the parade and their commitment to participate in it. She noted that entries for this year's parade appear to be more than last year and interest continues to grow.

Citizens to be Heard –

Christy McElroy read a statement concerning the 10th Street Park for the record.

Robert Branch expressed his concerns about the storm water ditch between 8th and 16th Streets, asked about debris being picked up on City property, and questioned the change of the meeting times.

Curtis Brown, representing the Barefoot Cottages HOA, shared information on the Emergency Water Shed Protection Program Project and requested a Sponsorship Letter from the City. Staff will review the requirements before making a decision to be a sponsor.

Discussion Items by Commissioners

Commissioner Hoffman shared his concerns about the flooding on 7th Street and noted there has been a lot of flooding in our area. Mr. Grantland is reviewing this issue.

Commissioner Lowry requested that City Staff get with Mr. Smallwood on possible sewer funding for North Port St. Joe.

Commissioner Langston thanked City Staff for their continued efforts with the rain and flooding and noted his concerns for the lack of work crews from the DOC. He will be following up to see why the City does not have their full work crews.

Mayor Pro-tem Ashbrook thanked the employees for their hard work, and asked that the DEP NERDA Grant be checked into.

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to adjourn the meeting at 1:23 P.M.

Approved this _____ day of _____ 2018.

James "Bo" Patterson, Mayor

Date

Charlotte M. Pierce, City Clerk

Date

EMERGENCY ORDINANCE NO. 551
Flood Plain Management and Minimum Base Flood Elevations

AN EMERGENCY ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA; ADOPTING THE PRELIMINARY FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) BASE FLOOD ELEVATIONS FOR THE ISSUANCE OF CONSTRUCTION AND BUILDING PERMITS WITH ADDITIONAL MINIMUM ELEVATION REQUIREMENTS (FREEBOARD) DIRECTING CITY ADMINISTRATION, BUILDING AND PLANNING DEPARTMENTS TO DEVELOP PROPOSED LAND DEVELOPMENT REGULATIONS AND ENFORCEMENT CONSISTENT WITH THE PRELIMINARY FEMA FLOODPLAIN AND BASE FLOOD ELEVATIONS; PROVIDING FOR REPEALER, SEVERABILITY AND MODIFICATIONS THAT MAY ARISE FROM CONSIDERATION AT PUBLIC HEARING; PROVIDING FOR CODIFICATION AND AN EFFECTIVE DATE.

WHEREAS, the Board of City Commissioners of Port St. Joe Florida (hereinafter Commission) pursuant to FS 125.66 (3) may adopt through an emergency enactment procedure at a regular meeting any ordinance wherein the Commission has declared an emergency exists and that the immediate enactment of said ordinance is necessary; and

WHEREAS, the Commission finds and determines that following the recent devastation and level of destruction to existing structures throughout the City from the effects of the Hurricane Michael storm event that such an emergency exists and the immediacy of its adoption is necessary; and

WHEREAS, pursuant to Florida Statute 125.01 the City shall have the power to carry on city government inclusive of the power to adopt its own rules that which are not inconsistent with general or special law and that are designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, pursuant to Florida Statute 125.01 the City shall reserve the powers to adopt ordinances necessary for the exercise of its powers and perform acts which are in the common interest of the people of Port St. Joe and exercise all powers and privileges not specifically prohibited by law; and

WHEREAS, the Commission after several years of careful review, public hearings and consideration of the various state and federal administrative and regulatory recommendations for the adoption of a preliminary FEMA code companion model floodplain management ordinance are necessary and appropriate for the City of Port St. Joe to adopt; and

WHEREAS, the Commission has received the recommendations of the City staff and state and federal regulatory authorities in determining that the flood-resistant construction requirement and elevated minimum height requirements to the Florida Building Code, and the preliminary Code Companion Model Floodplain Management maps and heightened elevation for the City of Port St. Joe flood hazard areas are most beneficial and serve the public interests and public safety

for continuing building and construction pending further deliberations and future consideration of adoption of a final Code Companion Model Floodplain Management Ordinance; and

WHEREAS, the Federal Emergency Management Agency has identified special flood hazard areas within the boundaries of Port St. Joe and such areas may be subject to periodic inundation which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare, and

WHEREAS, Port St. Joe was accepted for participation in the National Flood Insurance Program and the City of Port St. Joe Board of City Commission desires to continue to meet the requirements of Title 44 Code of Federal Regulations, Sections 59 and 60, necessary for such participation; and

WHEREAS, Chapter 553, Florida Statutes, was adopted by the Florida Legislature to provide a mechanism for the uniform adoption, updating, amendment, interpretation and enforcement of a state building code, called the Florida Building Code; and

WHEREAS, the Commission has determined that it is in the public interest to adopt the proposed preliminary floodplain management regulation for the heightened minimal elevations that is limited in scope and application and shall be coordinated with the Florida Building Code; and

WHEREAS, the Commission has directed staff to implement the following preliminary FEMA Flood Map designation and flood hazard areas for the implementation of the minimum elevation requirements for construction in conjunction with its continued application and enforcement of the Florida Building Code until such future date and noticed public hearings wherein the Commission and public can consider for final adoption a comprehensive Floodplain Management Ordinance; and

NOW THEREFORE, BE IT ORDAINED by the Board of City Commissioners of Port St. Joe, in the State of Florida as follows:

Section 1 – Short Title.

This Ordinance shall hereafter be known and referred to as the “City of Port St. Joe Floodplain Management and Minimum Base Flood Elevation Ordinance”.

Section 2 – Authority.

This ordinance is adopted by the City Commission in accordance with and under the authoritative powers permitted by home rule, the City’s police powers to protect the public health, safety and welfare, and under the powers pursuant to the authority granted under Florida Statute 125 for the implementation and enforcement of standards, rules and regulations set forth herein.

Section 3 – Purpose, Intent and Scope.

The purpose of this Ordinance is to preserve, protect, enhance and promote the construction within Port St. Joe consistent with the Florida Building Code and compliant with NFIP standards and guidelines. This emergency ordinance and the preliminary base flood elevation requirements of the Florida Building Code are to establish minimum requirements to safeguard the public health, safety, and general welfare and to minimize public and private losses due to flooding through regulation of development in flood hazard areas to:

- (1) Minimize unnecessary disruption of commerce, access and public service during times of flooding;
- (2) Require the use of appropriate construction practices in order to prevent or minimize future flood damage;
- (3) Manage filling, grading, dredging, mining, paving, excavation, drilling operations, storage of equipment or materials, and other development which may increase flood damage or erosion potential;
- (4) Manage the alteration of flood hazard areas, watercourses, and shorelines to minimize the impact of development on the natural and beneficial functions of the floodplain;
- (5) Minimize damage to public and private facilities and utilities;
- (6) Help maintain a stable tax base by providing for the sound use and development of flood hazard areas;
- (7) Minimize the need for future expenditure of public funds for flood control projects and response to and recovery from flood events; and
- (8) Meet the requirements of the National Flood Insurance Program for community participation as set forth in Title 44 Code of Federal Regulations, Section 59.22.

The provisions of this ordinance shall apply to all development that is wholly within or partially within any flood hazard area, including but not limited to the subdivision of land; filling, grading, and other site improvements and utility installations; construction, alteration, remodeling, enlargement, improvement, replacement, repair, relocation or demolition of buildings, structures, and facilities that are exempt from the Florida Building Code; placement, installation, or replacement of manufactured homes and manufactured buildings; installation or replacement of tanks; placement of recreational vehicles; installation of swimming pools; and any other development.

Section 4 – Height Elevation Requirement, Policy and Application.

Port St. Joe herein adopts the mandatory minimum requirement that all future permitted buildings and structures within the designated FEMA Floodplain Management flood hazard areas shall hereinafter have the lowest floors elevated to or above the preliminary Base Flood Elevation (BFE) plus 2 feet (“BFE +2 ft”) and defined as “the elevation of the base flood, including wave height, relative to the National Geodetic Vertical Datum (NGVD), North American Vertical Datum (NAVD) or other datum specified on the Flood Insurance Rate Map (FIRM). [Also defined in FBC, B, Section 202.]” plus two feet.

The Port St. Joe Building Department shall adopt the following technical language for its application and use in issuing future permits:

The minimum elevation requirements shall be as specified in ASCE 24 or base flood elevation plus 2 feet (610 mm), whichever is higher.

The Port St. Joe Building Department shall apply this additional elevation (Freeboard of BFE + 2 ft.) in its evaluations, assessments and determination for the issuance of all construction and building permits in the affected and defined flood hazard areas pursuant to the Florida Building Code.

Section 5 – Codification.

It is the intention of the Board of City Commissioners that the provisions of this Ordinance will become and be made a part of the City of Port St. Joe Land Development Regulations; and that sections of this Ordinance may be renumbered or re-lettered and that the word “Ordinance” may be changed to “section”, “article”, or such other appropriate word or phrase in order to accomplish such intention; and regardless of whether such inclusion in the LDR is accomplished, sections of this Ordinance may be renumbered or re-lettered and typographical errors which do not affect the intent may be authorized by the City Manager, or the City Manager’s designee, without need of public hearing, by filing a corrected or re-codified copy of same with the City Clerk.

Section 6. Penalties.

Any development that is not within the scope of the Florida Building Code but that is regulated by this ordinance that is performed without an issued permit, that is in conflict with an issued permit, or that does not fully comply with this ordinance, shall be deemed a violation of this ordinance. A building or structure without the documentation of elevation of the lowest floor, other required design certifications, or other evidence of compliance required by this ordinance or the Florida Building Code is presumed to be a violation until such time as that documentation is provided.

For development that is not within the scope of the Florida Building Code but that is regulated by this ordinance and that is determined to be a violation, the City of Port St. Joe Building Department and or City Manager is authorized to serve notices of violation or stop work orders to owners of the property involved, to the owner’s agent, or to the person or persons performing the work.

Any person who shall continue any work after having been served with a notice of violation or a stop work order, except such work as that person is directed to perform to remove or remedy a violation or unsafe condition, shall be subject to penalties as prescribed by law.

Section 7. Severability.

This ordinance supersedes any ordinance in effect for management of development in flood hazard areas. However, it is not intended to repeal or abrogate any existing ordinances including but not limited to land development regulations, stormwater management regulations, or the Florida Building Code. In the event of a conflict between this ordinance and any other ordinance, the more

restrictive shall govern. This ordinance shall not impair any deed restriction, covenant or easement, but any land that is subject to such interests shall also be governed by this ordinance.

It is the intent of the Board of City Commissioners of Port St. Joe, Florida, that if any section, subsection, sentence, clause, or provision of this Ordinance is held invalid, the remainder of the Ordinance shall be construed as not having contained said section, subsection, sentence, clause, or provision, and shall not be affected by such holding.

Section 8. Other Laws.

The provisions of this ordinance shall not be deemed to nullify any provisions of local, state or federal law.

Section 9. Codification.

It is the intent of the Board of City Commissioners that the provisions of this Ordinance may be modified as a result of considerations that may arise during the noticed emergency public hearing. Such modifications shall be incorporated into the final version of the Ordinance and adopted by the Board and filed by the Clerk to the Board.

Section 10. Repealer.

Any and all ordinances in conflict herewith are hereby repealed to the extent of any conflict.

Section 11. Effective Date.

This Ordinance shall become effective immediately upon its adoption.

Adopted on this the ____ day of _____, 2019.

ATTEST:

BOARD OF CITY COMMISSIONERS
OF PORT ST. JOE, FLORIDA

By: _____
Charlotte M. Pierce, City Clerk

By: _____
James "Bo" Patterson, Mayor

APPROVED AS TO FORM:

By _____
Adam Albritton, City Attorney

RFP # 2018-16

**Repair and / or Replacement of the Washington Gym, STAC House, and
Centennial Building Roofs**

Monday, November 26, 2018

4:05 P.M.

City Commission Conference Room

*Opened Tuesday, November 27, 2018
3:05 P.M.*

VENDOR		BID AMOUNT
W.G. Pitts Group, Inc.	Washington Gym	\$ 40,038.00
W.G. Pitts Group, Inc.	Centennial Bldg.	\$ 112,155.00
W.G. Pitts Group, Inc.	STAC House	\$ 51,200.00
Land Roofing Co.	Centennial Bldg.	\$ 98,000.00
Land Roofing Co.	Washington Gym	\$ 58,800.00
Land Roofing Co.	STAC House	\$ 44,800.00

(Withdrawn)

RFP # 2018-16
Repair / Replacement of the Washington Gym, STAC House, and
Centennial Buildings Roofs
November 26, 2018
4:05 P.M.

Bid extended through December 11, 2018 at 3:00 P.M. EST

City Commission Conference Room

VENDOR	BID AMOUNT
Monolift - Centennial Bldg.	\$ 370,585.00
Monolift - Washington Gym	\$ 403,300.00
Monolift - STAC House	\$ 79,650.00



The City of Port St. Joe

December 19, 2018

Dear Property Owner:

As the owner of property that has been identified as being part of the Martin Luther King Boulevard Area, the City is providing you an update regarding your parcel(s) and an opportunity to ask questions, indicate any concerns, show your support or elect to not be part of the process. Please reference the attached Future Land Use and Zoning Change Area Map for the exact boundary and all identified parcels.

The City is currently processing a request by the North Port St Joe Project Area Coalition (the PAC) to amend the City of Port St. Joe Comprehensive Plan Future Land Use Map and official Zoning Map for a portion of the Martin Luther King Boulevard Area. The request by the PAC will necessitate the creation of a new proposed mixed-use land use category and zoning district. The new proposed mixed-use future land use category and zoning district will be utilized to re-designate the Martin Luther King Boulevard Area, as depicted on the attached Future Land Use and Zoning Change Area Map.

The PAC conducted three Public Meetings in 2016, where the people of North Port St. Joe were invited to voice their opinions and preferences about the future of their community. During the public meeting process that took place in 2016, the rezoning and restoration of Martin Luther King Boulevard was determined to be the highest priority.

The Port St Joe Redevelopment Agency and the City of Port St. Joe City Commission supports the PAC's Plan to move ahead with the Future Land Use Map amendment and rezoning process for Martin Luther King Boulevard area and conducted a public/community workshop in September 2018, at the WIG Building. The purpose of the September 2018, public/community workshop was for the PAC to present the findings from '*Redeveloping Martin Luther King Boulevard*', for the City to discuss the future land use map and rezoning processes and to allow for public dialog.

The City will schedule public hearings within the first quarter of 2019, to amend the City of Port St. Joe Comprehensive Plan Future Land Use Map and official Zoning Map for that identified portion of the Martin Luther King Boulevard Area. The public hearings will consist of a Planning Development and Review Board meeting and two City Commission meetings. Therefore, the City is requesting that you provide written notification to the City Clerk, at Post Office Box 278, Port St. Joe, Florida 32457, if you do not wish to have your parcel(s) included in the mixed-use future land use and zoning change process.

Additional information regarding the PAC and the 20-page illustrated '*Redeveloping Martin Luther King Boulevard*' can be found on the PAC website: www.redevelopingNPSJ.org.

Sincerely,

James A. Anderson
City Manager

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Martin Luther King Blvd. - Future Land Use Map and Zoning Change Area



Parcel ID & Owner Information

PARCEL ID	OWNER NAME	OWNER MAILING ADDRESS	CITY NAME	ST	ZIP CODE
04573-100R	CHURCH PHILADELPHIA PRIMITIVE BAPTIST JENKINS BOYKINS UNDERWOOD TRUSTEES	316 AVE B	PORT ST JOE	FL	32456
05821-000R	WINFIELD SHANNON	211 N PARK AVE	PORT ST JOE	FL	32456
05821-001R	UNDERWOOD EVELYN H	143 AVENUE D	PORT ST JOE	FL	32456-1517
05823-003R	FENNELL JUANITA ET AL	186 AVENUE E	PORT ST JOE	FL	32456
05823-000R	ADDISON MINNIS K	PO BOX 381	PORT ST JOE	FL	32457-0381
05824-000R	GREGORY CAROLINE G ET AL	191 AVENUE D	PORT ST JOE	FL	32456
05825-000R	DAVIS ANTHONY	25502 SW 20TH AVE	NEWBERRY	FL	32469
05826-000R	LESLIE RAWLUS D & SHARON Y	104 BROAD ST	PORT ST JOE	FL	32456-1520
05828-000R	HARRIS SANTANA & WILHELMINA OWENS	186 AVE E	PORT ST JOE	FL	32456
05830-000R	OWENS KIMBERLY	159 AVE D	PORT ST JOE	FL	32456
05831-000R	CLEMONS SUSIE C & CATRY E BOYD	416 MARTIN LUTHER KING BLVD	PORT ST JOE	FL	32456
05832-000R	QUINN BILLY C ET UX	PO BOX 757	PORT ST JOE	FL	32457-0757
05832-001R	MC LUREN SAM C/O DORA MC KENNEY	118 EDNA ST	BEVERLY	SC	29841-2327
05833-000R	FISHER BRENDA BAILEY	PO BOX 732	PORT ST JOE	FL	32457-0732
05834-000R	CHURCH PORT ST JOE FIRST BORN OF THE LIVING GOD	PO BOX 562	PORT ST JOE	FL	32457
05835-000R	QUINN BILLY C	PO BOX 757	PORT ST JOE	FL	32457-0757
05836-000R	CHURCH FIRST BORN CHURCH OF THE LIVING GOD	PO BOX 562	PORT ST JOE	FL	32457
05899-000R	LESLIE RAWLUS D & SHARON Y	104 BROAD ST	PORT ST JOE	FL	32456-1520
05899-000R	LASHARAW INC	104 BROAD ST	PORT ST JOE	FL	32456-1520
05899-000R	HILL ISABEL E & LINDA L BOLLACK	PO BOX 688	PORT ST JOE	FL	32457-0688
05899-000R	BROWN SARVILE J	1627 SOUTH FLANNERY RD	BATON ROUGE	LA	70816
05900-000R	LARRY C R & ANNIE MAE	207 AVENUE F	PORT ST JOE	FL	32456-1527
05901-000R	HARRIS ARTHUR	202 AVE G	PORT ST JOE	FL	32456
05902-000R	LARRY ANNIE MAE	207 AVENUE F	PORT ST JOE	FL	32456-1527
05904-000R	BISHOP FREDDY D & HEATHER J	787 HARRY MCCARTY RD	BETHLEHEM	GA	30620
05905-000R	FARMER ROBERT LEE	218 AVENUE G	PORT ST JOE	FL	32456-1532
05906-000R	QUINN DESAMOND OR DESARAI	221 AVENUE F	PORT ST JOE	FL	32456-1527
05907-000R	PITTMAN AMOS	220 AVENUE G	PORT ST JOE	FL	32456
05908-000R	FARMER RUBY	276 A AVENUE C	PORT ST JOE	FL	32456-1516
05910-000R	LONG CHRISTOPHER	282 AVE G	PORT ST JOE	FL	32456
05910-001R	MORNING LENA M & RAVEN HARRIS	234 AVE G	PORT ST JOE	FL	32456
05955-000R	FRADZIER ALICE	174 AVE B	PORT ST JOE	FL	32456
05970-000R	FARMER RUBY LEE	226 A AVE G	PORT ST JOE	FL	32456-0818
05970-001R	PARKER MARY J & KENNETH	246 AVE F	PORT ST JOE	FL	32456
05970-002R	GANT PAUL & LINDA	PO BOX 834	PORT ST JOE	FL	32457-0834
05971-000R	PITTMAN AMOS SR & AMOS JR	4167 WHITEHORN WAY	VAL DUSTIA	GA	31605
05972-000R	HUNTER PHILIP	1710 SANDIDGE WIND LAKE	CHARLOTTE	NC	28262
05972-001R	JONES EARNEST MC DONALD C/O MAXINE L H MCKINNS	108 STEAMBOAT COURT	ORLANDO	FL	32828
05973-000R	GANT PAUL & LINDA	PO BOX 834	PORT ST JOE	FL	32457
05974-000R	BROWN SOLOMON W	PO BOX 40747	ALBUQUERQUE	NM	87196
05975-000R	GANT LINDA R	103 BROAD STREET	PORT ST JOE	FL	32456
05976-000R	PETERSON CARLA J	PO BOX 1374	PORT ST JOE	FL	32457-1374
05977-000R	CROSBY JOHN E ET AL	307 AVENUE D	PORT ST JOE	FL	32456-1401
05978-000R	WILLIAMS MARY D	228 AVENUE B	PORT ST JOE	FL	32456-1508
05979-000R	DRIESBACH RAYMOND A	PO BOX 162	PORT ST JOE	FL	32457-0162
05979-001R	TUNSTALL LORRAINE	61105 HOBART BLVD	LOS ANGELES	CA	90047
05979-000R	DRIESBACH RAYMOND A	PO BOX 162	PORT ST JOE	FL	32457-0162
05979-000R	RILEY BARBARA	245 AVENUE A	PORT ST JOE	FL	32456
05981-000R	POWELL AFRICA	922 CRANER DRIVE	HINESVILLE	GA	31313
05982-000R	ABRAMS ALINE	1106 MONUMENT AVE	PORT ST JOE	FL	32456-2124
05982-001R	CHURCH PORT ST JOE CHURCH OF GOD IN CHRIST INC	PO BOX 301	PORT ST JOE	FL	32457
05983-000R	STALLWORTH COTIS JR ET AL	1609 FOUNTAIN AVE	PANAMA CITY	FL	32405
05986-000R	BOLDEN DANNIE E II ET AL	8116 SADDLEHORN DRIVE	MIDLAND	GA	31820
05986-000R	BOLDEN DANNIE E & JAMIE G & RAY C & CLARA M	8116 SADDLEHORN DRIVE	MIDLAND	GA	31820
05989-000R	PETERS NATHAN III	3490 PIEDMONT ROAD	ATLANTA	GA	30305
05989-000R	GARLAND HOWARD SR C/O HOWARD GARLAND JR	PO BOX 93	PORT ST JOE	FL	32457
05989-000R	PETERS NATHAN III & NATHAN JR	PO BOX 901	PORT ST JOE	FL	32457
05989-000R	TOWNE CARLOS M & ANNETTE	480 SOUTH 18TH ST	HARRISBURG	PA	17104
05989-000R	HARRIS ANNIE MAE	2785 5TH AVE E	PALMETTO	FL	32457-2312
05989-000R	DAVIS KATIE & RAYMOND CLAYTON	1142 SOUTH COMET AVE	PANAMA CITY	FL	32404
05989-000R	ALLEN JOHNIE	6805 NW 20th AVE	HIALEAH	FL	33015
05989-000R	DAVIS ANTHONY & VERONICA	25502 SW 20 AVENUE	NEWBERRY	FL	32469
05989-000R	BAXTER JOYCE L	PO BOX 1083	PORT ST JOE	FL	32457
05989-000R	BROWN HATTIE	51 MISTY MORNING LN	NEWBERRY	FL	32456
05989-000R	JACKSON SYLVIA ET AL	PO BOX 1343	NEWBERRY	FL	32456
05989-000R	CLAYTON MARILYN	118 AVE E	PORT ST JOE	FL	32456-1522
05989-000R	JACKSON MARIE O	5241 PARK ST	PANAMA CITY	FL	32404-1523
05989-000R	WILLIAMS ALEXANDER	208 AVENUE F UNIT F	PORT ST JOE	FL	32456-1526
05989-000R	NEAL LILLIAN	PO BOX 605	PORT ST JOE	FL	32457
05989-000R	NICKSON MCNILLE	238 AVENUE F	PORT ST JOE	FL	32456-1528
05989-000R	QUINN BEVERLY	214 AVENUE E	PORT ST JOE	FL	32456
05989-000R	GLOVER DELORES	724 DELAWARE ST	TALLAHASSEE	FL	32304
05989-000R	CHURCH FIRST BORN CHURCH OF THE LIVING GOD	PO BOX 562	PORT ST JOE	FL	32456
05989-000R	WILLIAMS DEVELOPMENT CO. LLC	3490 PIEDMONT ROAD SUITE 230	ATLANTA	GA	30305
05989-000R	PETERS NATHAN JR	PO BOX 901	PORT ST JOE	FL	32457-0901
05989-000R	CHURCH VICTORY TEMPLE F B H C/O GATHERS CHARLES A ET AL TRUSTEES	309 AVENUE E	PORT ST JOE	FL	32456
05989-000R	LESLIE RAWLUS & SHARON	104 BROAD STREET	PORT ST JOE	FL	32456
05989-000R	THE WILLIAMS DEVELOPMENT CO	3490 PIEDMONT ROAD SUITE 230	ATLANTA	GA	30305
05989-000R	PETERS MARJORIE	PO BOX 1384	PORT ST JOE	FL	32457
05989-000R	QUINN BILLY C JR ET AL	110 BROAD ST	PORT ST JOE	FL	32456
05989-000R	QUINN BILLY CHARLES JR	110 BROAD STREET	PORT ST JOE	FL	32456
05989-000R	BEACH ISLAND LODGE NO 468 C/O EDDIE FIELDS	PO BOX 234	PORT ST JOE	FL	32457-0234
05989-000R	GATHERS STEPHEN & CAROLYN SIMS	168 AVE C	PORT ST JOE	FL	32456
05989-000R	THOMPSON MARIONITA YANKEA	174 AVE C	PORT ST JOE	FL	32456
05989-000R	PETERS NATHAN JR	408 PETERS STREET	PORT ST JOE	FL	32456
05989-000R	FOXWORTH GEORGE SR	706 CLIFFORD SIMS DRIVE	PORT ST JOE	FL	32456
05989-000R	PETERS ERNESTINE C/O BENNIE CHESTER JR	2460 RAVENWOOD DRIVE	TITUSVILLE	FL	32780
05989-000R	DRIESBACH RAYMOND A JR	PO BOX 162	PORT ST JOE	FL	32457-0162
05989-000R	MATTHEWS LETA & JAI BRYANT	163 AVE F	PORT ST JOE	FL	32456
05989-000R	BELL TESSA L	102 LIBERTY MANOR CIRCLE APT A-1	PORT ST JOE	FL	32456
05989-000R	SIMMONS MICHAEL DALE	1309 SAVANNAH DRIVE	PANAMA CITY	FL	32405
05989-000R	BRYANT JOHNNY & JAI	10810 58TH AVENUE SOUTH	SEATTLE	WA	98178
05989-000R	ENOS REBEKAH & KEVIN CHATTERSON	213 AVE B	PORT ST JOE	FL	32456
05989-000R	R A DRIESBACH LODGE NO 77/GRAND JURISDICTION OF FL	226 AVE C	PORT ST JOE	FL	32456
05989-000R	WHITE CARL L ET UX	110 ROBBINS AVE	PORT ST JOE	FL	32456-1408
05989-000R	WILLIAMS SARAH HARRIS ET AL	220 AVENUE C	PORT ST JOE	FL	32456-1516
05989-000R	FARMER RUBY LEE	226 AVENUE C	PORT ST JOE	FL	32456-1516
05989-000R	GIVENS ANTHONY WINDELL	6008 HOPE DR	TRIPLE HILLS	MD	20748
05989-000R	AMERICAN LEGION C/O JAMES DUMAS	254 AVENUE B	PORT ST JOE	FL	32456
05989-000R	GANT PAUL & LINDA	PO BOX 834	PORT ST JOE	FL	32457-0834
05989-000R	BELL MAGGIE C/O LATRESHA QUINN WALLS FANNIE MAE BOUIE ET AL C/O PATRICIA BAILEY	1215 ARKANSAS AVE	LYNN HAVEN	FL	32444
05989-000R	3300 EAST 2ND COURT	PANAMA CITY	FL	32401	
05989-000R	8116 SADDLEHORN DRIVE	MIDLAND	GA	31820	
05989-000R	8116 SADDLEHORN DRIVE	MIDLAND	GA	31820	
05989-000R	807 AVE D	PORT ST JOE	FL	32456	
05989-000R	280 AVE D	PORT ST JOE	FL	32456	
05989-000R	3490 PIEDMONT RD STE 230	ATLANTA	GA	30305	

Legend

- Street
- Parcel
- Parcel - Proposed Future Land Use Map and Zoning Change Area

Created September 25, 2018 - Gulf County GIS



Dewberry Engineers Inc. | 850.227.7200
324 Marina Drive | 850.227.7215 fax
Port Saint Joe, FL 32456 | www.dewberry.com

December 7, 2018

Mr. Jim Anderson, City Manager
City of Port St. Joe
305 Cecil G. Costin Sr. Blvd.
Port St. Joe, FL 32456

RE: Buck Griffin Lake – Timber Bridge Repair
Professional Services Proposal

Dear Mr. Anderson,

Dewberry Engineers Inc. (DEI) is pleased to provide this proposal for professional services. It is our understanding the City wishes to replace/repair the 3 timber pedestrian bridges that were damaged during Hurricane Michael along the walking trail near Buck Griffin Lake. The attached map shows the location of these bridges.

Bridge #1 is 10' wide and approximately 45 feet long with handrails. The bank on each side has eroded and will need to be re-established. The existing trees near the bridge are damaged and will need to be removed and the bank stabilized. Portions of the asphalt trail on each side of the bridge will also need to be repaired.

Bridge #2 is 8' wide and approximately 60 feet long with handrails. The bridge will be replaced in its current location.

Bridge #3 is 8' wide and approximately 180 feet long with handrails. This bridge will be removed and trail connectivity re-established along a route closer to 20th Street to minimize the length of bridge over the water. The new route will need to remain ADA compliant.

Dewberry will produce construction drawings, details, and specifications necessary to bid the work and assist the City in bidding the project. The following list defines the services that will be provided in order to complete this project:

A. DESIGN & BID SERVICES

- Prepare construction plans, details, sections, and specifications necessary for bidding
- Assist the City in advertising the project by distributing the Contract Documents to interested bidders, maintain a list of plan holders, and issue Addendums if necessary
- Review bids and make recommendation of award

TOTAL PROPOSED FEE: \$5,500.00

We appreciate the opportunity to provide engineering services for the City of Port St. Joe. If this proposal is acceptable, please sign in the space provided below. Should you have questions or need additional information, please give me a call at 850.571.1217.

Sincerely,

Clay Smallwood, P.E.
Project Manager

Accepted By: _____

Date: _____

K:\019.000 City of Port St. Joe\Proposal\120718 Anderson - BGL.docx





Dewberry Engineers Inc.
324 Marina Drive
Port Saint Joe, FL 32456

850.227.7200
850.227.7215 fax
www.dewberry.com

December 13, 2018

Mr. Jim Anderson, City Manager
City of Port St. Joe
305 Cecil G. Costin Sr. Blvd.
Port St. Joe, FL 32456

RE: Frank Pate Park – Picnic Facility & Gazebo Repair
Professional Services Proposal

Dear Mr. Anderson,

Dewberry Engineers Inc. (DEI) is pleased to provide this proposal for professional services. It is our understanding the City wishes to replace the picnic facility and the gazebo over water at Frank Pate Park that were damaged during Hurricane Michael.

The picnic facility was approximately 20' x 40' and the concrete slab is still intact. The design will include a timber structure with metal roof to match the pre-storm condition.

The gazebo was a timber structure approximately 30' x 34' with a finished floor elevation of 9.46' and a metal roof. The design will include a new piling foundation, deck with handrail, metal roof and timber walkway connecting to the concrete jetty to be similar to the pre-storm condition.

Dewberry will produce construction drawings, details, and specifications necessary to bid the work and assist the City in bidding the project. The following list defines the services that will be provided in order to complete this project:

A. DESIGN & BID SERVICES

- Provide bathymetric survey near the gazebo location to determine sea floor elevations and water depths including mean high water and mean low water
- Provide topographic survey of the concrete jetty to determine tie in elevations for the timber walkway
- Prepare construction plans, details, sections, and specifications necessary for bidding
- Assist the City in advertising the project by distributing the Contract Documents to interested bidders, maintain a list of plan holders, and issue Addendums if necessary
- Review bids and make recommendation of award

TOTAL PROPOSED FEE: \$13,450.00

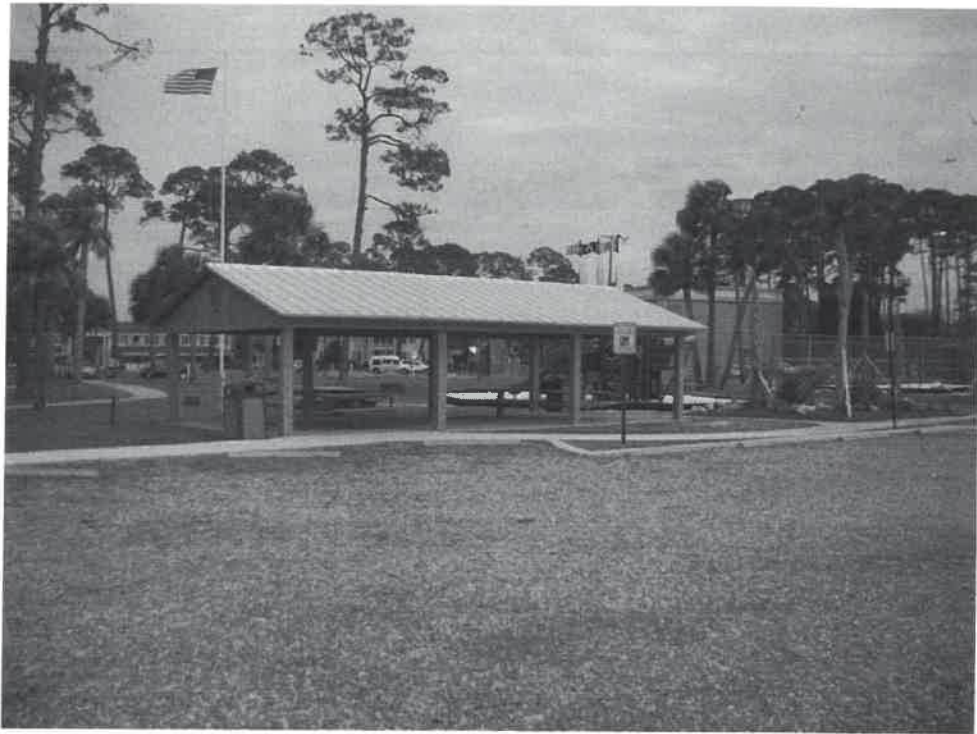
We appreciate the opportunity to provide engineering services for the City of Port St. Joe. If this proposal is acceptable, please sign in the space provided below. Should you have questions or need additional information, please give me a call at 850.571.1217.

Sincerely,

Clay Smallwood, P.E.
Project Manager

Accepted By: _____

Date: _____



Picnic Pavilion Pre-Storm



Gazebo Pre-Storm



Picnic Pavilion Post Storm



Gazebo Post Storm

**CITY OF PORT ST. JOE
EMERGENCY LIFT STATION REPAIRS
PROJECT #50108656**

BIDDER

1. North Florida Construction

2. Current Solutions of the Gulf Coast *No Big*

3. GAC Contractors *No Bid*

4. Gulf Coast Utility Contractors *No Bid*

5. Economy Control Systems *No Bid*

6. Pump and Process *No Bid*

7. Clark Services, Inc. No Bid

8. Wise Services, Inc.

\$ 527,905.00

**Code Enforcement 2018 Activity
As of 12/13/2018**

		Open			Closed			Total			Increase
Unlawful Accumulation		9						9			3
Substandard Structure		28						28			14
Abandoned Vehicle		1						1			1
Unlawful Sewer											
Land regulation Violation		6			1			7			5
Business Lic. Violation											
Special Master Hearings											
Building Demolition		12			22			34			12
Waste Violation											
Sign Violation					325			325			47
	Total	56	Total		348	Total		404	Total		82

City Commission Conference Room

(Doesn't include materials)

Attachment "F"
SOV

Attachment F - Pricing Schedule						
Port St Joe Police Station						
Renovations						
ALL PRICES ARE IN US DOLLARS (USD)						
Company Name		WG Pitts Group				
Approximate Period of Performance: 1 Jan 2018 through 31 January 2019						
Line Item No.	Description	Estimated Quantity	Unit of Measure	Unit Price (each)	Estimated Number of Days	Total
General Conditions						
1	Electrical Service & wiring package	1	LS	\$26,300.00		\$26,300.00
2	Lighting allowance	1	LS	\$2,500.00		\$2,500.00
3	5/8" commercial grade Sheet Rock; Taped ready to paint	1	LS	\$21,200.00		\$21,200.00
4	Paint Allowance- 3 coats; 1 primer, 2 finish coats	1	LS	\$17,000.00		\$17,000.00
5	Door package; frames and hardware included ; 5 wooden/ 2 metal security	1	LS	\$7,100.00		\$7,100.00
6	Flooring Ceramic tile basis	1	EA	\$33,700.00		\$33,700.00
7	Ceiling Allowance; Acoustical drop panels only	1	LS	\$8,800.00		\$8,800.00
8	Bathroom renovation Allowance	1	EA	\$4,500.00		\$4,500.00
9	HVAC Allowance	1	EA	\$2,500.00		\$2,500.00
10	Communications Re-work allowance	1	EA	\$2,500.00		\$2,500.00
11	Final Cleanup	1	LS	\$1,000.00		\$1,000.00
		0	EA	\$0.00		\$0.00
TOTAL FIRM FIXED AMOUNT						\$127,100.00