

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, March 19, 2019, at Noon.**

The following were present: Mayor Patterson, Commissioners Hoffman, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and City Attorney Adam Albritton were also present. Commissioner Ashbrook was in Tallahassee.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Hoffman, second by Commissioner Lowry, to approve the Minutes of the Workshop Meeting of March 4, 2019, the Regular Meeting of March 5, 2019, and the Special Meeting of March 11, 2019. All in favor; Motion carried 4-0.

Building Department Update – Kelly Simpson reported that since Hurricane Michael, the following permits have been issued: Demolition Permits 47; Residential Reroof 240; Commercial Reroof 38; Residential Remodel 193; Commercial Remodel 13; Temporary Power Poles 34; Electric Service Repair 76; Accessory Structures 11; New Single Family Structures 5; Temporary Structure Permits 23, and Increased Cost of Compliance Letters 17.

Port St. Joe Redevelopment Agency – There was no update from the PSJRA.

City Attorney –

Ordinance 552, Flood Plain Management

A Motion was made by Commissioner Lowry, second by Commissioner Hoffman, to have the Second Reading of Ordinance 552. All in favor; Motion carried 4-0.

Attorney Albritton read Ordinance 552 by Title.

A Motion was made by Commissioner Langston, second by Commissioner Hoffman, to adopt Ordinance 552. All in favor; Motion carried 4-0.

Ordinance 553, Large Scale Plan Amendment: First Reading and Request to Transmit to DEO –

Ray Greer, City Planner, displayed several maps of the area, reviewed the process that has been followed, noted the amendment would be transmitted to the state today for their review and the state would issue any questions they may have. This is a 30 day process. While this is under review by the state, the City will move forward with passing the Zoning overlay for the area.

A Motion was made by Commissioner Langston, second by Commissioner Lowry, to have the First Reading of Ordinance 553. All in favor; Motion carried 4-0.

Attorney Albritton read Ordinance 553 by Title.

A Motion was made by Commissioner Langston, second by Commissioner Lowry, to Transmit Ordinance 553 to DEO All in favor; Motion carried 4-0.

Resolution 2019-04 SRF Loan Application:

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to adopt Resolution 2019-04. All in favor; Motion carried 4-0.

Attorney Albritton read Resolution 2019-04 by Title only.

A Motion was made by Commissioner Hoffman, second by Commissioner Lowry, to adopt Resolution 2019-04. All in favor; Motion carried 4-0.

Resolution 2019-05 Centennial Building Restoration Grant:

A Motion was made by Commissioner Hoffman, second by Commissioner Lowry, to adopt Resolution 2019-05. All in favor; Motion carried 4-0.

Attorney Albritton read Resolution 2019-05 by Title only.

Boat Dockage Agreement – Update: Mr. Albritton noted that he has been meeting with counsel for the St. Joe Company and feels that productive progress is being made.

CITY MANAGER’S REPORT – Jim Anderson

Old Business

Hurricane Michael

FEMA Disaster Recovery Center – City Fire Station and Washington Gym: Mr. Anderson shared that a check has been received from the insurance company for hurricane damages, bids are being let for repairs, and a contract has been signed to replace the roofs on the Lighthouse Keepers Quarters.

Debris Removal Deadline – March 15, 2019: Small piles of yard debris will be picked up by the City.

New Business

Consumer Confidence Report – Available on the City Website or at City Hall: Mr. Anderson shared that the City passed the CCR and this reflects well on the City.

Capital City Bank – Temporary Structure Permit Extension:

A Motion was made by Commissioner Hoffman, second by Commissioner Langston, to grant a six months extension, but not another extension after this one. All in favor; Motion carried 4-0.

Public Works – John Grantland

First Street and Madison Avenue Lift Stations –

A Motion was made by Commissioner Hoffman to purchase the pumps and reach out to other vendors for the electrical work. The Motion died for the lack of a second.

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to move forward with Staff’s recommendation of \$7,000 to Current Solutions and \$35,999.20 to Xylem. All in favor; Motion carried 4-0. This will provide for the purchase of 2 electric pumps and the electrical work to be used for First Street and Twentieth Street Lift Stations and then be used at other locations where needed.,

Surface Water Plant – Larry McClamma was on vacation and not present. Mr. Anderson reiterated that a very good CCR report was received from the state which spoke well of the plant and operators.

Wastewater Plant – Kevin Pettis was running the plant and unable to be at the meeting. Mr. Anderson shared that the spray fields are being cleaned up and biological dredging is underway.

Finance Director – Mike Lacour continues to work with FEMA and our insurance company on hurricane damage, and the cash position is in good shape.

City Engineer – Clay Smallwood, III

Langston Drive Sidewalk Update – The project is moving along well and should be wrapped up in a couple of weeks.

Dooder Parker and Frank Pate Park Task Orders Update – This is being worked on.

Trail Lighting Update – Nothing to update on this project.

Eighth Street Paving – Demo is continuing, and should take about 3 weeks to complete the project.

Code Enforcement no action was required.

Police Department – Chief Matt Herring did not have anything to update the Commission on.

City Clerk - Charlotte Pierce did not have anything to update the Commission on.

Citizens to be Heard – No one from the Public wished to speak.

Discussion Items by Commissioners

Neither Commissioners Hoffman nor Lowry had anything else to discuss with the Commission.

Commissioner Langston asked about the turning lane on to Avenue C when you come off the overpass. Mr. Anderson will check with FL DOT on this.

He also noted the need for downed lines to be cleaned up. Mr. Anderson shared that Staff has been working on this and the utility companies have been contacted.

Commissioner Langston asked about the additional Code Enforcement Officer. Mr. Anderson responded that due to the loss in customers and uncertainty of funding, Staff has held off on this position. Commissioner Langston was good with Staff's decision.

Mr. Anderson shared that the City is down 360 customers and only 51% of the Ad Valorem taxes have been collected for the City.

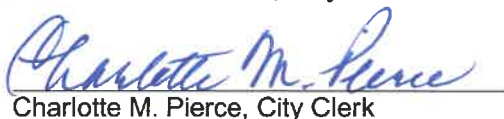
Mayor Patterson also noted the need for downed wires to be picked up.

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to adjourn the meeting at 12:45 P.M.

Approved this 2nd day of April 2019.


James "Bo" Patterson, Mayor

4/2/19
Date


Charlotte M. Pierce, City Clerk

4/2/19
Date