

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT 2775 GARRISON AVENUE, May 21, 2019, at Noon.

The following were present: Mayor Patterson, Commissioners Ashbrook, Hoffman, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Adam Albritton were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to approve the Minutes of the Regular Meeting of May 7, 2019, and the Special Meeting of May 15, 2019. All in favor; Motion carried 5-0.

Building Department Update – Kelly Simpson updated the Commission on the number of permits that have been issued by the Building Department since Hurricane Michael: Demolition Permits 55; Residential Reroof 312; Commercial Reroof 50; Residential Remodel 219; Commercial Remodel 18; Temporary Power Poles 40; Electric Service Repair 94; Accessory Structures 17; New Single Family Structures 7; Temporary Structure Permits 27, and Increased Cost of Compliance Letters 25.

Port St. Joe Redevelopment Agency Update – There were no updates.

City Attorney –

Ordinance 555 Voluntary Annexation of Parcel #04272-000R; First Reading:

Public Comment – No one from the public spoke.

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to have the First Reading of Ordinance 555. All in favor; Motion carried 5-0.

Attorney Albritton read Ordinance 555 by Title only.

A tentative Workshop with the Gulf County Board of County Commissioner has been set for Thursday, May 30, 2019, at 4:00 P.M., to discuss the annexation of this parcel.

Ordinance 556 Small Scale Plan Amendment Parcel #04272-000R: First Reading:

Public Comment – No one from the public spoke.

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to have the First Reading of Ordinance 556. All in favor; Motion carried 5-0.

Attorney Albritton read Ordinance 556 by Title only.

Ray Greer, representing Zack Ferrell, shared this is a 9 acre parcel that is adjacent to City property and was requesting that the Land Use and Zoning be changed to R4. He noted surrounding property is zoned as R-4 and his client is requesting the same for this property. The new designation would allow 30 units per acre, up to 60' in height (four stories), and a maximum of 170 units.

Boat Dockage Agreement Update – A Motion was made by Commissioner Hoffman, second by Commissioner Ashbrook, to Table this item. All in favor; Motion carried 5-0.

The St. Joe Company would like to have representation at the June 4, 2019 meeting.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

July 4th – Fireworks Location; Events:

Fireworks - Mr. Anderson noted there were two locations available, Clifford Sims Park or Frank Pate Park Area. A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to use Clifford Sims Park. All in favor; Motion carried 5-0.

Mr. Anderson shared that he has not received any paperwork for the July 3, 2019, event. He has asked Cora Curtis to have all paperwork to him by close of business on May 31, 2019, so that it can be included in the Agenda for June 4, 2019.

Street Dance – Gulf County Commissioner, Sandy Quinn, is heading this event up and is working with Mr. Anderson on it.

RFQ 2019-01 Grant Writing Services – A Motion was made by Commissioner Langston, second by Commissioner Hoffman, to Table this item. All in favor; Motion carried 5-0. Two Request for Qualifications have been received and are under review by Staff.

FEMA Damage Assessment Report Update – 102 structures have been identified as having substantial damage. Once Staff reviews the data, letters will need to be mailed to each of the homeowners.

NRDA Stormwater Grant – Funds will be provided by the FL DEP, as a pass through to the Northwest Florida Water Management District, in the amount of \$906,000 for stormwater improvements. The purpose of the funding will be to clean up the runoff water before it goes to St. Joe Bay.

Community Garden – Commissioner Langston, on behalf of the Garden Club, requested support from the City for five years with financial assistance and insurance for the Community Garden. A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, for this expenditure to be set up as non-departmental expense. All in favor; Motion carried 5-0. Commissioner Langston thanked those working on the project for their help and the support of the Commission.

New Business

City Facebook Page – Commissioner Hoffman:

A Motion was made by Commissioner Hoffman, second by Commissioner Lowry, to establish a City Facebook page for information purposes only. All in favor; Motion carried 5-0. The site will be created in house, and the employee is to be compensated for time spent after hours on the site.

Juneteenth Fee Waiver Request – Commissioner Langston:

Mr. Anderson announced that a generous donation had been received for the event and the fee waiver would not be needed.

League of Cities Annual Conference – Commissioner Ashbrook:

Reminded the Commissioners of the conference to be held August 15 – 17, 2019, and encouraged them to attend. He also announced that he had been appointed to the Board of Directors for the Northwest Florida league of Cities and asked for leniency on travel.

Public Works – John Grantland shared that 11 of the 12 sewer system panels have been installed, and three additional lift stations will need more extensive work.

Chester Davis asked about a sewer issue on the Foxworth property and Mr. Grantland stated it was worked on.

Surface Water Plant – Larry McClamma was at the plant and unable to attend the meeting. A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to approve the purchase of a sole source pump from Vanton in the amount of \$15,866. These funds are in the budget. All in favor; Motion carried 5-0.

Wastewater Plant – Kevin Pettis shared the pond looks good, the bacteriological dredging is going well, and they will not be discharging in June due to the pond level. He noted the approved pumps have been ordered for the headworks.

Finance Director – Mike Lacour continues to work with FEMA and our insurance carrier on hurricane damage. Two more projects have been costed and the financials are in good shape.

City Engineer – Clay Smallwood, III

Frank Pate Park Task Order Update – Advertising should be done later this week and the work should begin in July.

Trail Lighting / Upgrades Grant Update – Revisions continue on the project, as there is a new schedule of what is needed for the grant.

Baltzell Avenue Paving Update – Work should begin this week on the area near the Tennis Courts.

Mr. Smallwood shared that they are working on a solution for the Buck Griffin Lake repair expenses.

Code Enforcement no action was required.

Police Department – Chief Matt Herring did not have anything on the Agenda to discuss. He did note this is the last week of school and kids will be out and about. Chief Herring reminded everyone of the vacation security check that is offered by his department and asked that citizens call them at 227-1414, if they would like to utilize this opportunity.

City Clerk - Charlotte Pierce did not have anything to discuss.

Citizens to be Heard –

Robert Branch asked about the NRDA Stormwater Grant that had been discussed earlier. Mr. Anderson responded that no final decisions have been made at this point and noted that the premises of the grant is for cleaner water before emptying into St. Joe Bay. Robert cautioned the Commission about what happened with the ditch area during Hurricane Michael. Mr. Branch also asked if any progress had been made to change the time of the Commission meetings.

Chester Davis shared that the Juneteenth Celebration will be featuring 50 children that Keion McNair is teaching, and they are looking for donations for the event. He asked that the Police Department have a booth and provide security for the event. He also asked that the bathrooms and air conditioning be checked, and thanked the Commission for their support. Mr. Davis shared his concern about more traffic in the area and would like to talk with Chief Herring about this issue.

Marvin Davis asked about the time of the Commission meetings and possibly going back to the 6 P.M. time. Commissioner Hoffman stated that he was flexible, and would like to see a survey on the City's Facebook page to see what the best time for residents is. Commissioner Lowry noted noon works best for staff and he is flexible. Commissioner Ashbrook noted the City meets at noon, unlike the county that meets in the morning.

Mr. Davis asked about the debris pickup date, and if there was a plan to rebuild homes where vacant lots are. Commissioner Ashbrook shared that the SHIP and SAIL programs through Gulf County might be a resource for help. Mr. Anderson noted the City will be picking up yard debris until BCC takes over on October 1, 2019.

Discussion Items by Commissioners

Commissioner Langston expressed his appreciation for the support he received in the recent election, and thanked Mrs. Studstill for the way she ran her campaign.

He asked that the alley way from Clifford Sims Drive to the Washington Recreation Center be cleaned before the summer program begins.

Commissioner Ashbrook inquired about the ESAD (Gulfaire) Sewer Rate Study. Mr. Anderson noted that the City has signed off on a Task Order with Andy Burton of STANTEC for this to be done.

He also asked that the MLK Rezoning Project remain on the Agenda for each meeting. Mr. Anderson shared that the FL Department of Economic Opportunity is currently reviewing the plan and he hopes to have something soon.

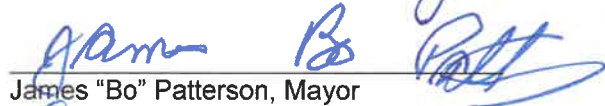
Commissioner Lowry did not have anything to discuss.

Commissioner Hoffman stated that he supports the Juneteenth Celebration and encouraged everyone to attend the festivities.

Mayor Patterson also encouraged everyone to attend the Juneteenth Celebration.

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to adjourn the meeting at 12:55 P.M.

Approved this 4th day of June 2019.


James "Bo" Patterson, Mayor

6/4/19
Date


Charlotte M. Pierce, City Clerk

6/4/19
Date