

**MINUTES OF THE EMERGENCY MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CONFERENCE ROOM, CITY HALL, HURRICANE DORIAN August 30, 2019, AT 11:00 AM.**

The following were present: Mayor Buzzett, Commissioners Hoffman, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, Chief of Police Matt Herring, Public Works Director John Grantland, and Financial Analyst Mike Lacour were also present. Commissioner Ashbrook joined the meeting at 11:07 and Attorney Albritton participated by telephone.

**AGENDA**

The purpose of the Meeting was to adopt Resolution 2019-08 declaring a State of Emergency for Hurricane Dorian, the preparedness of the City, and work status of essential employees.

A Motion was made by Commissioner Lowry, second by Commissioner Hoffman, to adopt Resolution 2019-08. All in favor; Motion carried 4-0.

City Manager, Jim Anderson, read Resolution 2019-08 by title.

Mr. Anderson shared that Staff met yesterday, hurricane preparations have been made, fuel is on hand and there is a contract for extra fuel should it be needed. Water storage tanks are full. The Wastewater Treatment Plant will be spraying all weekend to lower the lagoon level. Public Works is monitoring the lift stations, and Fire Department Chief John Ford is monitoring the situation and is ready if needed.

Chief Matt Herring passed out an update on Hurricane Dorian, noted his department is ready, and it is anticipated that landfall will be made between 2 A.M. Wednesday morning on the Florida Atlantic Coast.

Representative Jason Shoaf shared that his office is on call, and they are monitoring the situation.

Commissioner Ashbrook joined the meeting at 11:07.

Marquita Thompson, Health Educator from the Gulf County Health Department, shared they are all clear at this time.

Commissioner Hoffman asked about ditches and communications. Mr. Grantland responded some have been cleaned and Chicken House Branch is being monitored. The City will operate using VHF radios if cell service is lost.

Commissioner Ashbrook suggested purchasing a large fuel tank for the City to be used daily and in emergencies.

Commissioner Langston asked about a meeting point. Mayor Buzzett responded that City Hall would be the primary location with either the Fire Department or Public Works serving as the backup location

Mayor Buzzett adjourned the meeting at 11:10 A.M.

Approved this 17<sup>th</sup> day of September 2019.

  
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Rex Buzzett, Mayor

9/17/19  
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Date

  
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Charlotte M. Pierce, City Clerk

9/17/19  
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Date