

**April 21, 2020
Regular Meeting
12:00 Noon**

****Teleconference as allowed under Executive Order 20-69****

**App- Zoom
Phone #1-646-876-9923
Meeting ID: 919 5070 4262
Password: 677780**



City of Port St. Joe

Rex Buzzett, Mayor-Commissioner
Eric Langston, Commissioner, Group I
David Ashbrook, Commissioner, Group II
Brett Lowry, Commissioner, Group III
Scott Hoffman, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

BOARD OF CITY COMMISSION

Regular Public Meeting

12:00 Noon

****Teleconference as allowed under Executive Order 20-69****

App- Zoom

Phone # 1-646-876-9923

Meeting ID: 919 5070 4262

Password: 677780

Tuesday April 21, 2020

Call to Order

Consent Agenda

Minutes

- Regular Meeting 4/7/20
- Emergency Meeting 4/14/20

Pages 1-3

Pages 4-5

City Attorney

- Ordinance 572 City Boat Ramp Emergency Ordinance
 - Reading and Consideration of Adoption
- Boat Ramp Signage

Pages 6-8

Page 9

Old Business

- Coronavirus (COVID-19) Update
 - Resolution 2020-02- Recommendation to keep in place
- Census 2020

New Business

- Trash Transfer Station

Public Works

- Update

Surface Water Plant

- Update

Finance Director

- Hurricane Michael FEMA/Insurance- Update
- UF Project

Pages 10-13

City Engineer

- Long Ave Task Order
- NRDA Grant- Update

Pages 14-20

Code Enforcement

- **Reminder to only place 4x4 piles of Yard Debris on the City Right-of-Way**
 - **Pick-Up Days are on the City Website**

Police Department

- **PD Renovation Plans**

Pages 21-24

City Clerk

- **Update**

Citizens to be Heard

Discussion Items by Commissioners

Motion to Adjourn

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, APRIL 7, 2020, at Noon.
Teleconference as allowed under Executive Order 20-69; App – ZOOM;
Phone 1-646-876-9923, Meeting ID: 266 206 152; Password 728400**

The following were present: Mayor Buzzett, Commissioners Ashbrook, Hoffman, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, City Attorney Clinton McCahill, and Administrative Assistant Brie Scheibe were also present. Commissioner Ashbrook participated by the Zoom app.

CONSENT AGENDA

Resolution 2020-04 Rules for Teleconferencing Public Meetings

A Motion was made by Commissioner Lowry, second by Commissioner Ashbrook, to adopt Resolution 2020-04. All in favor; Motion carried 5-0.

Attorney McCahill read Ordinance 2020-04 by Title only.

Minutes

A Motion was made by Commissioner Langston, second by Commissioner Lowry, to approve the Minutes of the Regular Meeting on March 17, 2020, and the Emergency Meeting of March 30, 2020. All in favor; Motion carried 5-0.

Planning Board Recommendations – Mayor Buzzett read the recommendations below from the PDRB.

Ordinance 569 Voluntary Annexation Request – All in favor; Motion carried 4-0 to Recommend Approval.

Ordinance 570 Small Scale Plan Amendment – All in favor; Motion carried 4-0 to Recommend Approval.

City Attorney –

Ordinance 569 Voluntary Annexation Request, Venture 258 LLC - First Reading:

Via the Zoom App, a request was made by Allura Mill Gutcher, representing Venture 258 LLC, to Table this. The request was granted.

Ordinance 570 Small Scale Amendment, Venture 258 LLC – First Reading:

Via the Zoom App, a request was made by Allura Mill Gutcher, representing Venture 258 LLC, to Table this. The request was granted.

Resolution 2020-3 City Election Results

A Motion was made by Commissioner Langston, second by Commissioner Ashbrook, to adopt Resolution 2020-03 certifying the City Election Results returning Commissioner Brett C. Lowry to the Group III seat and Commissioner Arthur S. Hoffman to the Group IV seat as both were unopposed. All in favor; Motion carried 5-0.

Attorney McCahill read Resolution 2020-03.

Ordinance 571 2019-2024 CIP Plan Update

A Motion was made by Commissioner Lowry, second by Commissioner Hoffman, to have the First Reading of Ordinance 571. All in favor; Motion carried 5-0.

Attorney McCahill read Ordinance 571 by Title only.

Old Business –

Coronavirus (COVID-19) Update – Resolution 2020-02 State of Emergency – Recommendation to Keep in Place

Resolution 2020-02 will remain in place until further notice.

Mayor Buzzett expressed his appreciation to staff, the Police Department, First Responders, and those keeping their businesses open during this unprecedented time. He noted the hospital staff and health department are ready for whatever comes.

Frank Pate Park Boat Ramp - Discussion ensued concerning the City Boat Ramp. After a lengthy discussion, the boat ramp will remain closed to the public through April 14, 2020, and be readdressed at that time. Attorney McCahill is to research the option of opening it to state residents only.

Chief Herring asked for guidance in handling businesses that are not essential but are open. Consensus was to follow the guidelines given by the state.

NRDA Grant – Mr. Anderson noted that the previously scheduled Workshop had been cancelled due to COVID-19. The Workshop will need to be rescheduled when travel is permitted for the FL DEP and Northwest Florida Water Management District. A Workshop must be held before any action can be taken on plans for the grant.

Long Avenue – Consensus was to request that Clay Smallwood prepare a Task Order for the remaining items in this project. Planning for relocating the First Street Lift Station and the purchase of the new property site have been completed. The Task Order will be for the complete project which includes water, sewer, and paving of Long Avenue.

Police Department Rehab - Plans were delivered via email yesterday and will be reviewed.

2020 Census – Mayor Buzzett once again emphasized the importance of the Census and the need for all citizens to be counted.

New Business –

2019 CCR Report – Mr. Anderson noted this is the City's Water Quality Report and of the 22 items tested, all were well below the acceptable levels. He complimented the Water Plant for their success on the test.

CDBG Bids – Request to Rebid as a Repair –

A Motion was made by Commissioner Langston, second by Commissioner Hoffman, to rebid this project as a rehab. All in favor; Motion carried 5-0. Rehab will allow for slip line repairs and road patches rather than having to completely repave a road.

Staff Reports

Neither Public Works nor Surface Water Treatment Plant had any updates for the Commission.

Wastewater Treatment Plant is not spraying but maintaining the spray fields and there is 3' of clearance in the lagoon.

Mike Lacour continues to work with FEMA, and there has been some movement on larger ticket items. The City still has not received the \$400,000 reimbursement from Hurricane Michael for overtime and other items.

Engineering – Mr. Anderson noted that they are currently working to secure an easement from the St. Joe Company for the area between 20th and 22nd Streets for the trail lighting.

Citizens to be Heard –

Chester Davis shared that the NPSJ PAC and churches in North Port St. Joe have vans for passing out food or transferring people.

Discussion Items by Commissioners –

Commissioner Langston shared that the school system is doing a great job getting food out during the week and he would like to see the ministerial groups help on the weekend.

Commissioner Ashbrook asked if it would be allowable for a group to place 100 small pinwheels in the Cecil G. Costin, Sr., Blvd., median in recognition of Child Abuse Week. Consensus was that it would be acceptable if they were removed at the conclusion of the recognition week.

Commissioner Lowry did not have anything else to discuss with the Commission.

Commissioner Hoffman shared that he supported the idea of banners uptown recognizing seniors. He also noted that he has been receiving calls about smoke from the landfill burn.

Mayor Buzzett did not have any additional concerns to discuss with the Commission.

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to adjourn the meeting at 1:05 P.M.

Approved this _____ day of _____ 2020.

Rex Buzzett, Mayor

Date

Charlotte M. Pierce, City Clerk

Date

MINUTES OF THE EMERGENCY MEETING FOR THE CORONAVIRUS COVID-19 UPDATE AND CITY BOAT RAMP BECAUSE OF THE CORONAVIRUS (COVID-19) OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT 2775 GARRISON AVENUE, April 14, 2020 AT 12 NOON.

Teleconference as allowed under Executive Order 20-69; App – ZOOM; Phone 1-646-876-9923, Meeting ID: 978 8149 3399; Password 039959

The following were present: Mayor Buzzett, Commissioners Hoffman, Langston, and Lowry. Commissioner Ashbrook participated via the Zoom App. City Manager Jim Anderson, City Clerk Charlotte Pierce, Attorney Clinton McCahill, Chief of Police Matt Herring, and Administrative Assistant Brie Scheibe were also present.

The purpose of the meeting was to provide an update on the Coronavirus COVID-19, and make a decision on the City Boat Ramp.

Call to Order

Agenda

Coronavirus (COVID-19) Update

Mayor Buzzett shared that he felt citizens have done well dealing with the Coronavirus COVID-19 issues, but is concerned that we are becoming complacent. We received a B- on Social Distancing this week and he encouraged all citizens to be vigilant about what needs to be done to prevent the spread of the virus.

Commissioner Lowry noted that people from outside are continuing to come to this area and encouraged residents to be mindful they are coming to our area from hotspots around the country.

Boat Ramp

A lengthy discussion concerning options, challenges, and solutions for the boat ramp was held, including input via the Zoom App from Jennifer Barwick and Dr. Dusty May.

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to keep the City Boat Ramp closed through April 21, 2020. All in favor, Motion carried 5-0.

Another lengthy discussion on restricting the opening of the City Boat Ramp to Gulf County residents or State of Florida residents, enforcement of the Ordinance, vehicle stickers, and signage was held.

A Motion was made by Commissioner Lowry, second by Commissioner Hoffman, for Attorney McCahill to draft an Ordinance for consideration of the Commission at the next meeting on April 21, 2020, to restrict use of the City Boat Ramp to permanent Gulf County residents only, and provide for a \$500 fine for violating the Ordinance once the boat ramp is open. All in Favor; Motion carried 5-0.

Ms. Barnhill thanked the Commission for their efforts on behalf of the local residents.

Citizens to be Heard

There were no comments.

Discussion Items by Commissioners

Neither Commissioners Ashbrook, Hoffman, nor Lowry had anything else to share with the Commission.

Commissioner Langston expressed his concerns about the repeated gathering of more than 10 people in a group and asked that Chief Herring have his department disburse the groups and issue a Notice to Appear to repeat offenders. Emergency Management Statute 252 will be used for this.

Mayor Buzzett adjourned the meeting at 1:07 P.M.

Approved this _____ day of _____ 2020.

Rex Buzzett, Mayor

Date

Charlotte M. Pierce, City Clerk

Date

CITY OF PORT ST. JOE, FLORIDA

EMERGENCY ORDINANCE NO.: 572

AN EMERGENCY ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA; RECOGNIZING THE NATIONAL, STATE AND LOCAL STATE OF EMERGENCY DUE TO THE COVID-19 PANDEMIC; ALLOWING THE USE OF THE CITY BOAT RAMP AND ASSOCIATED PARKING AREA LOCATED AT FRANK PATE PARK TO PERMANENT GULF COUNTY RESIDENTS ONLY; PROVIDING FOR CONFLICTS AND SEVERABILITY; PROVIDING FOR EFFECTIVE DATE AND SUNSET DATE.

WHEREAS, the State of Florida is currently in a declared Public Health Emergency as a result of the Covid-19 Pandemic since the Governor issued Executive Order 20-51 on March 1, 2020; and

WHEREAS, the State of Florida is currently under a declared State of Emergency as a result of the Covid-19 Pandemic since the Governor issued Executive Order 20-52 on March 9, 2020; and

WHEREAS, the Gulf County Board of County Commissioners declared a Local State of Emergency on March 18, 2020; and

WHEREAS, the Governor's declaration of a State of Emergency authorizes in accordance with Section 252.38 Florida Statutes each political subdivision within the State to waive the procedures and formalities required by law pertaining to, among other things, the performance of public work and taking whatever action necessary to ensure the health, safety and welfare of the community; and

WHEREAS, Section 166.041 Florida Statutes provides municipalities with a mechanism to enact emergency ordinances without following the procedures normally required for the enacting of ordinances; and

WHEREAS, the City of Port St. Joe has determined that gatherings at the public boat ramp and parking areas located at Frank Pate Park constitutes a threat to the public's health, safety and welfare and may lead to the spread of the Covid-19 Virus and that the enactment of this emergency ordinance limiting the use of said boat ramp and associated parking area to the permanent residents of Gulf County, Florida is necessary to help prevent the spread of the Covid-19 Virus; and

NOW THEREFORE, pursuant to the powers conferred by Section 252.38 and Section 166.041 Florida Statutes, be it enacted by the City Commission of the City of Port St. Joe, Florida that:

1. The use of the Frank Pate Park boat ramp and associated parking area are hereby open to permanent Gulf County, Florida residents only.

2. Permanent Gulf County, Florida residency can be established by a Florida driver's license or identification card, Passport or other government issued identification showing a Gulf County address and the person's name and image.
3. All vehicles and their respective trailers utilizing the Boat Ramp must have Florida License Plates and the plates must be registered to a Gulf County address.
4. This Emergency Ordinance shall be enforced by the Port St. Joe Police Department pursuant to Section 252.47.
5. A violation of this Emergency Ordinance shall constitute a criminal offense and shall be punishable as provided in Section 252.50 Florida Statutes.
6. Severability.

If any portion of this Ordinance is determined by any Court with Competent jurisdiction to be invalid that portion shall be stricken, and such striking shall not affect the validity of the remainder of this Ordinance. If any Court of competent jurisdiction determines that the Ordinance, or any part thereof, cannot be legally applied to any individuals(s), group(s), entity(ies), property(ies), or circumstances(s) such determination shall not affect the applicability hereof to any other individual, group, entity, property, or circumstance.

It is the intent of the Board of City Commissioners of Port St. Joe, Florida that if any section, subsection, sentence, clause, or provision, of this Ordinance is held invalid. The remainder of the Ordinance shall be construed as not having contained said section, subsection, sentence, clause, or provision, and shall not be affected by such holding.

7. Any ordinances, resolutions, orders, or proclamations in conflict herewith are hereby repealed to the extent of any conflict.
8. Effective Date: This Emergency Ordinance shall become effective _____ and will remain in effect until further action of the City Commission, but shall automatically sunset upon expiration of the current State of Emergency declared by the State of Florida and Gulf County due to the Covid-19 Pandemic.

THIS ORDINANCE ADOPTED this the 21st day of April 2020.

**BOARD OF CITY COMMISSIONERS
PORT ST. JOE, FLORIDA**

BY: _____
REX BUZZETT
Mayor-Commissioner

ATTEST:

BY: _____
CHARLOTTE M. PIERCE
City Clerk

APPROVED AS TO FORM:

BY: _____
CLINTON T. MCCAHERILL
City Attorney

DRAFT

(2) Signs – One on each side leading up to the ramp

Boat Ramp Open For:

**PERMANENT
GULF COUNTY
RESIDENTS ONLY**

(1) Sign at the pay box between the ramps

Boat Ramp Rules Due to COVID-19

- 1) All vehicles AND trailers MUST have Florida Tags. Tags MUST be registered to a Gulf County address and be on the assigned vehicle and trailers.
- 2) The vehicle registration MUST be placed on the dashboard and be visible for inspection. Boat Ramp Sticker MUST be displayed on REAR window.
- 3) No unattended vessels at any time.
- 4) Park in the correct parking area.
- 5) Enacted by Emergency Ord. 572. Violation of this Ord. punishable by up to 60 days in jail, a fine up to \$500.

Preferred Municipal Insurance
Engle Martin & Associates
City of Port St Joe-Hurricane Michael
Loss by Unit-Property

Unit	Building	L	4/15/2020		Recover	Federal	State	Remaining
			Revised	Expenses		FEMA	FEMA	
					Depr	75%	25%	
1	City Hall/PD	\$	143,597	\$ (46,717)	\$ 12,181	\$ 4,540	\$ -	\$ 113,601
4	Fire Station	\$	5,444	\$ (8,100)	\$ 1,320	\$ 3,750	\$ 625	\$ 3,039
5	Pate Park Bathroom	\$	23,419	\$ -	\$ 2,602	\$ -	\$ -	\$ 26,021
6	Pate Park Pavillion	\$	67,000	\$ -	\$ 30,000	\$ 144,000	\$ 48,000	\$ 289,000
128	Pate Park Tennis Court	\$	30,887	\$ -	\$ 2,553	\$ 33,988	\$ 5,665	\$ 73,092
7	Maddox House	\$	63,819	\$ -	\$ 36,427	\$ 164,735	\$ 54,911	\$ 319,892
8	Maddox Bathroom	\$	12,423	\$ -	\$ 6,977	\$ -	\$ -	\$ 19,400
9	Sand Hills Pavillion	\$	19,739	\$ -	\$ 811	\$ -	\$ -	\$ 20,550
	Clifford Sims Park	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -
	Rish Park Retention Pond	\$	-	\$ -	\$ -	\$ 17,979	\$ 2,997	\$ 20,976
15	Washington Gym	\$	112,686	\$ (118,456)	\$ 15,562	\$ 39,178	\$ 6,530	\$ 55,500
16	Washington Museum	\$	1,054	\$ -	\$ 1,579	\$ -	\$ -	\$ 2,632
20	Likely Building	\$	1,073	\$ -	\$ 3,985	\$ -	\$ -	\$ 5,058
22	Compactor Building	\$	132,510	\$ -	\$ 26,267	\$ 136,000	\$ -	\$ 294,778
23	EWS Garage	\$	2,649	\$ -	\$ 2,951	\$ -	\$ -	\$ 5,600
	Mutual Aid Reimbursement	\$	-	\$ -	\$ -	\$ 58,699	\$ -	\$ 58,699
26	SWTP	\$	111,838	\$ (86,129)	\$ 29,900	\$ -	\$ -	\$ 55,609
33	SWTP Chemical Storage	\$	6,900	\$ (6,900)	\$ 1,239	\$ 11,143	\$ 1,857	\$ 14,239
40	WWTP	\$	21,237	\$ (21,958)	\$ 1,068	\$ 124,186	\$ 20,698	\$ 145,231
41	WWTP Garage	\$	120,510	\$ -	\$ 5,598	\$ -	\$ -	\$ 126,107
42	WWTP Carpenter Shop	\$	18,493	\$ -	\$ 897	\$ -	\$ -	\$ 19,391
47	WWTP Aerators	\$	65,101	\$ -	\$ 21,256	\$ -	\$ -	\$ 86,357
49	WWTP Motor Control Centers	\$	17,833	\$ -	\$ 504	\$ -	\$ -	\$ 18,337
61	STAC House	\$	39,950	\$ (44,800)	\$ 7,879	\$ 15,000	\$ 2,500	\$ 20,529
136	STAC House playground Equip	\$	30,800	\$ -	\$ 8,000	\$ -	\$ -	\$ 38,800
137	STAC House Basketball Court	\$	1,279	\$ -	\$ 222	\$ -	\$ -	\$ 1,500
65	10th St Concession Stand	\$	13,912	\$ (6,021)	\$ 2,982	\$ 36,553	\$ 6,092	\$ 53,518
66	Press Box	\$	8,939	\$ (3,000)	\$ 1,433	\$ -	\$ -	\$ 7,372
67	Utility Shed	\$	346	\$ -	\$ 125	\$ -	\$ -	\$ 471
68	Pavillions (2)	\$	3,964	\$ -	\$ 666	\$ -	\$ -	\$ 4,630
69	Batting Cage/Shed	\$	1,027	\$ -	\$ 96	\$ -	\$ -	\$ 1,122
70	Softball Concession stand	\$	941	\$ (500)	\$ 180	\$ -	\$ -	\$ 621
71	Bathroom	\$	1,332	\$ -	\$ 428	\$ -	\$ -	\$ 1,760
73	Equipment Shed	\$	48,758	\$ (7,499)	\$ 12,664	\$ -	\$ -	\$ 53,923
79	Bathroom	\$	608	\$ -	\$ 258	\$ -	\$ -	\$ 866
80	16th St Park Pavillion	\$	360	\$ -	\$ 55	\$ -	\$ -	\$ 415
	Buck Griffin Lake	\$	-	\$ (5,500)	\$ -	\$ 70,525	\$ 23,508	\$ 88,533
84	Centennial Building	\$	79,907	\$ (98,000)	\$ 27,117	\$ 31,882	\$ 5,314	\$ 46,220
91	Historical Cemetary Gazebo	\$	2,404	\$ -	\$ 451	\$ -	\$ -	\$ 2,855
92	Pump House	\$	712	\$ -	\$ 236	\$ -	\$ -	\$ 947
94	Ward Ridge Building	\$	13,252	\$ (2,800)	\$ 541	\$ 4,733	\$ 789	\$ 16,513
97	Holly Hill Pump House	\$	2,315	\$ -	\$ -	\$ -	\$ -	\$ 2,315
101	Forest Hill Pump House	\$	1,442	\$ -	\$ 298	\$ -	\$ -	\$ 1,740
102	Forest Hill Gazebo	\$	2,229	\$ -	\$ 214	\$ -	\$ -	\$ 2,443
122	Light Keeper Cottage Oil House	\$	660	\$ -	\$ 596	\$ -	\$ -	\$ 1,256
123	Light Keeper House	\$	77,998	\$ -	\$ 7,092	\$ 72,169	\$ 12,028	\$ 169,287
124	Light Keepers House	\$	84,810	\$ (41,730)	\$ 4,402	\$ -	\$ -	\$ 47,482
125	Lighthouse	\$	192,470	\$ -	\$ 51,434	\$ -	\$ -	\$ 243,904
131	Washington Tennis Court	\$	9,746	\$ -	\$ 2,631	\$ -	\$ -	\$ 12,377
132	Washington Ballfield Lights	\$	18,915	\$ -	\$ 5,806	\$ -	\$ -	\$ 24,721
133	Washington Playground Equip	\$	721	\$ -	\$ 200	\$ -	\$ -	\$ 921
997	Mutual Aid Cape Sewer Line	\$	-	\$ -	\$ -	\$ 41,994	\$ 13,998	\$ 55,992

Preferred Municipal Insurance
Engle Martin & Associates
City of Port St Joe-Hurricane Michael
Loss by Unit-Property

<u>Unit</u>	<u>Building</u>	<u>4/15/2020</u>	<u>Revised</u>	<u>Expenses</u>	<u>Recover</u>	<u>Depr</u>	Federal	State	<u>Remaining</u>
							FEMA 75%	FEMA 25%	
998 Emergency Refund 100%		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 418,000	\$ -	\$ 418,000
998 Emergency Refund 75%		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,893	\$ 1,883	\$ 35,776
996 Emergency Refund FIRE		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,960	\$ 498	\$ 9,458
999 Unscheduled Inland Marine		\$ 71,101	\$ (4,784)	\$ 13,637	\$ -	\$ -	\$ -	\$ -	\$ 79,953
		\$ 1,689,106	\$ (502,894)	\$ 353,317	\$ 1,471,908	\$ 207,891	\$ 3,219,328		
Total Current Insurance Claim		\$ 2,316,093	\$ 391,115			\$ 1,679,799			

Insurance Funding

Payment rec 11/8/2018	\$ 580,901	FEMA Claims	\$ 1,679,799
Payment rec 3/7/2019	\$ 897,253	FEMA Received	\$ 335,047
Payment rec 8/9/2019	\$ 487,562		\$ 1,344,752
Payment rec 12/2/2019	\$ 21,059		
Payment rec 4/17/2020	\$ 329,318		
	\$ 2,316,092		

Preferred Municipal Insurance
Engle Martin & Associates
City of Port St Joe-Hurricane Michael
Loss by Unit-Property

Sewer Lift Stations			4/15/2020		Recover	
Unit	Lift Stations	Address	Claim	Expenses	Depr	Remaining
11	1st St Master	499 First St	\$ 87,000.00	\$ -	\$ 10,000	\$ 97,000.00
55	Sunset Village Large	208 Stingray Lane	\$ 7,651.00	\$ (6,358.00)	\$ 636	\$ 1,928.80
58	Windmark Beach Side	416 Windmark Way	\$ 32,173.00	\$ (33,073.00)	\$ -	\$ (900.00)
77	16th St	309 Sixteenth St	\$ 72,789.00	\$ (74,289.00)	\$ -	\$ (1,500.00)
90	Oak Grove	604 Twentieth St	\$ 166,460.33	\$ -	\$ 19,162	\$ 185,622.59
83	Hospital	2001 Twentieth St	\$ 69,600.00	\$ -	\$ 8,000	\$ 77,600.00
87	Gautier	202 Gautier Memorial La	\$ 27,843.00	\$ (28,743.00)	\$ -	\$ (900.00)
105	Shallow Reed	1269 Country Club Road	\$ 31,463.00	\$ (32,363.00)	\$ -	\$ (900.00)
106	Villa Del Sol Master	610 Cape San Blas Road	\$ 30,348.00	\$ (31,248.00)	\$ -	\$ (900.00)
108	Jubilation Master	1390 Cape San Blas Road	\$ 26,508.00	\$ (27,408.00)	\$ -	\$ (900.00)
110	Ovation Bay Side	310 Pinnacel Drive	\$ 24,703.00	\$ (25,693.00)	\$ -	\$ (990.00)
112	Ovation Master	7510 Cape San Blas Road	\$ 50,448.00	\$ (51,348.00)	\$ -	\$ (900.00)
			\$ -	\$ -	\$ -	\$ -
			\$ 626,986.33	\$ (310,523.00)	\$ 37,798.06	\$ 354,261.39

Hurricane Michael

Funds Received to Date

4/15/2020

ORG	OBJECT	DATE	AMOUNT	COMMENTS
001330	334914	04/30/2019	-17,500.00	FEMA STAC House
001330	334914	06/12/2019	-11,843.37	FEMA Centennial-Washington
001330	334914	06/12/2019	-71,060.21	FEMA Centennial-Washington
001330	334914	08/31/2019	-58,699.09	FEMA Mutual Aid Support
001330	334914	08/31/2019	-20,976.06	FEMA Risk Retention Pond
001330	334914	08/31/2019	-12,999.69	FEMA SWTP
001330	334914	10/30/2019	-4,540.35	FEMA Fire Station
001330	334914	11/30/2019	-5,521.45	FEMA Ward Ridge
001330	334914	12/31/2019	-33,892.64	FEMA Revenue
001330	334914	12/31/2019	-1,882.93	FEMA Revenue
001330	334914	01/31/2020	-39,653.15	FEMA Revenue
001330	334914	01/31/2020	-42,645.24	Emergency Funds State
001330	334914	02/28/2020	-4,375.00	Emergency Funds State Fire St
001330	334914	03/31/2020	-9,457.90	Emergency Funds Fire Station
Total FEMA			-335,047.08	
001330	334914	02/28/2020	-1,000,000.00	State Emergency Funds
Total State				
001330	334914	11/14/2018	-580,900.88	PGIT-1-Hurricane Michael
001330	334914	03/07/2019	-897,253.22	PGIT-2-Insurance #2
001330	334914	08/08/2019	-487,562.09	PGIT -3-Insurance #3
001330	334914	12/06/2019	-21,058.61	PGIT-4-Insurance #4
001330	334914		-329,317.53	PGIT-5-Insurance #5
Total Insurance			-2,316,092.33	
Total Revenue			-3,651,139.41	

Jim Anderson

From: Smallwood III, Clay <csmallwood@dewberry.com>
Sent: Friday, April 17, 2020 9:42 AM
To: Jim Anderson
Cc: John Grantland
Subject: Long Ave Proposals
Attachments: 041320 Anderson - Replacement.pdf; Long Ave Estimate - Replacement.pdf; 041320 Anderson - Rehab.pdf; Long Ave Estimate - Rehab.pdf

Jim,

Attached are the two options for Long Ave – replacement of the gravity sewer vs. rehab. I’ve also included cost opinions for each option – neither cost opinion includes the cost of the waterline. Additionally, the rehab cost opinion does not include repaving Long Avenue. I anticipate there will be the need for point repairs during the rehab project so I included costs for asphalt patches to cover those. I can certainly add the road cost back in if needed but I don’t believe SRF will fund the road construction if we do a rehab project.

I’ll be around today if we need to discuss. Thanks!

Clay Smallwood, PE
Senior Associate
Dewberry
324 Marina Drive
Port St. Joe, FL 32456
850.571.1217 Direct Line
850.819.5013 Cell
www.dewberry.com

Visit Dewberry’s website at www.dewberry.com If you’ve received this email even though it’s intended for someone else, then please delete the email, don’t share its contents with others, and don’t read its attachments. Thank you.



Dewberry Engineers Inc. | 850.227.7200
324 Marina Drive | 850.227.7215 fax
Port Saint Joe, FL 32456 | www.dewberry.com

April 13, 2020

Mr. Jim Anderson, City Manager
City of Port St. Joe
305 Cecil G. Costin Sr. Blvd.
Port St. Joe, FL 32456

RE: Long Avenue Utility Improvements
Professional Services Proposal

Dear Mr. Anderson,

Dewberry Engineers Inc. (DEI) is pleased to provide this proposal for professional services. It is our understanding the City wishes to replace the sanitary sewer and storm sewer along Long Avenue from approximately 18th Street to the 1st Street Lift Station (+/- 1.20 miles). South of 18th Street the gravity sewer main is no longer under the roadway and will be addressed at a later date. The sanitary sewer system consists of a series of manholes, gravity sewer mains, and parallel force mains from the 16th Street lift station. This project will replace all the existing manholes and gravity mains including service laterals to the right of way line. Additionally, it will include the replacement of the parallel force mains with a properly sized force main to allow the 16th Street lift station to operate more efficiently.

The storm sewer is a closed system consisting of a series of inlets and pipes with multiple outfalls. This project will include the replacement of the existing system within the Long Avenue right of way.

In 2017, a water line design was completed for the main along Long Avenue beginning at 1st Street and terminating near the school bus barn south of Madison Avenue (+/- 2.07 miles). This design included a new 10" PVC water main, new fire hydrants, and new service lines. These plans will be incorporated into the new sanitary and storm sewer design for a shovel ready construction project.

DEI will assist the City in applying for State Revolving Funds (SRF) for the construction of the sanitary sewer portion of the project. An initial application was made to SRF in 2018 but was interrupted by Hurricane Michael. Based on recent meetings with SRF staff, they will allow a modification of the existing application to include the relocated 1st Street lift station. DEI will revise the facilities plan and resubmit to SRF for their review. Design has started on the new 1st Street lift station and will be incorporated into the sanitary sewer plans. DEI proposes to perform the following services for this project:

- | | |
|---------------------------------------------------------------------------------------------------------------------|------------------------|
| A. SURVEY | \$31,250.00 |
| 1) Route survey of Long Avenue right of way from 18 th Street to 1 st Street | |
| 2) Locate visible utilities, manholes including inverts, storm inlets including inverts, driveways, mailboxes, etc. | |
| 3) Survey will be in State Plane Coordinates, NAVD 88 datum | |
|
B. SANITARY AND STORM SEWER REPLACEMENT |
\$72,825.00 |
| 1) Design replacement gravity sewer system | |
| 2) Design new force main to replace existing parallel force mains from the 16 th Street lift station | |
| 3) Design replacement storm sewer system | |
| 4) Prepare construction drawings to comply with City standards | |
| 5) Prepare and submit FDEP Wastewater Collection System Permit application | |
| 6) Revise facility plan language to include the relocated 1 st Street lift station and submit to SRF | |
| 7) Respond to any requests for additional information from SRF | |

Mr. Anderson
Long Avenue Utility Improvements
April 13, 2020

C. ROADWAY DESIGN

\$41,675.00

- 1) Prepare roadway construction drawings & specifications to comply with City standards
- 2) Prepare signing & pavement marking plans
- 3) Submit 100% plans to the City for final approval

TOTAL PROPOSED FEE

\$145,750.00

We appreciate the opportunity to provide engineering services for the City of Port St. Joe. If this proposal is acceptable, please sign in the space provided below. Should you have questions or need additional information, please give me a call at 850.571.1217.

Sincerely,



Clay Smallwood, P.E.
Project Manager

Accepted By: _____

Date: _____

LONG AVENUE SEWER REPLACEMENT (INC. LIFT STATION) - PORT ST. JOE, FL
ESTIMATE OF PROBABLE CONSTRUCTION COSTS

ITEM	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL
GENERAL					
1	MOBILIZATION (10% OF BID MAX)	1	LS	\$142,819.00	\$142,819.00
2	BONDS AND INSURANCE (2% OF BID MAX)	1	LS	\$42,834.03	\$42,834.03
3	TESTING	1	LS	\$28,563.80	\$28,563.80
4	LAYOUT	1	LS	\$28,563.80	\$28,563.80
5	MAINTENANCE OF TRAFFIC	1	LS	\$35,000.00	\$35,000.00
SUBTOTAL					\$277,780.63
GRAVITY AND PRESSURE SEWER REPLACEMENT (1ST STREET TO 19TH)					
6	8" PVC WITH 0'-6' CUT	1,875	LF	\$43.00	\$80,625.00
7	8" PVC WITH 6'-8' CUT	685	LF	\$55.00	\$37,675.00
8	10" PVC WITH 0'-6' CUT	30	LF	\$60.00	\$1,800.00
9	12" PVC WITH 0'-6' CUT	710	LF	\$80.00	\$56,800.00
10	15" PVC WITH 8'-10' CUT	1,255	LF	\$100.00	\$125,500.00
11	18" PVC WITH 10'-12' CUT	860	LF	\$120.00	\$103,200.00
12	24" PVC WITH 12'-14' CUT	450	LF	\$150.00	\$67,500.00
13	10" PVC FORCE MAIN	5,865	LF	\$80.00	\$469,200.00
14	MANHOLE (8' AVG. DEPTH)	11	EA	\$6,500.00	\$71,500.00
15	MANHOLE (10' AVG. DEPTH)	11	EA	\$9,500.00	\$104,500.00
16	WATERTIGHT MANHOLE COVERS	22	EA	\$400.00	\$8,800.00
17	LATERAL REPLACEMENT	1,780	LF	\$34.00	\$60,520.00
18	TRENCH DEWATERING	5,865	LF	\$18.00	\$105,570.00
19	BY PASS PUMPING	1	LS	\$100,000.00	\$100,000.00
20	REPLACEMENT & REPAIR (DRIVEWAYS, SIDEWALKS)	1	LS	\$35,000.00	\$35,000.00
SUBTOTAL					\$1,428,190.00
FIRST STREET LIFT STATION RELOCATION					
21	INSTALL WET WELL WITH DUAL SUBMERSIBLE PUMPS	1	LS	\$900,000.00	\$900,000.00
SUBTOTAL					\$900,000.00
STORM SEWER					
22	FDOT INLETS	25	EA	\$3,500.00	\$87,500.00
23	24" RCP	1,500	LF	\$110.00	\$165,000.00
SUBTOTAL					\$252,500.00
LONG AVENUE STREET REPAIR (1ST STREET TO 19TH STREET)					
24	CLEARING & GRUBBING	1	LS	\$5,000.00	\$5,000.00
25	MILL EXISTING SURFACE 7.5" AVG. DEPTH	13,300	SY	\$8.00	\$106,400.00
26	TYPE S.P. 9.5 ASPHALT	2,644	TON	\$110.00	\$290,840.00
27	OPTIONAL BASE GROUP 9	13,933	SY	\$15.50	\$215,961.50
28	SIGNS	20	EA	\$300.00	\$6,000.00
29	TEMPORARY STRIPING (PAINT)	11,400	LF	\$0.50	\$5,700.00
30	24" THERMOPLASTIC STOP BAR	28	EA	\$180.00	\$5,040.00
31	THERMOPLASTIC STOP MESSAGE	28	EA	\$300.00	\$8,400.00
32	6" THERMOPLASTIC SOLID YELLOW CENTER STRIPE	2,159	NM	\$5,000.00	\$10,795.00
33	SOD	9,500	SY	\$3.00	\$28,500.00
34	FINISH SOIL LAYER, 6"	9,500	SY	\$1.00	\$9,500.00
35	SILT FENCE	8,550	LF	\$2.50	\$21,375.00
SUBTOTAL					\$713,511.50
TOTAL ESTIMATED CONSTRUCTION COST					\$3,571,982.13
CEI @ 5%					\$178,599.11
CONTINGENCIES @ 10%					\$357,198.21
LONG AVENUE SEWER REPLACEMENT (INC. LIFT STATION) & ROADWAY TOTAL ESTIMATE					\$4,107,779.45

Construction cost does not include cost of water line



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April 13, 2020

Mr. Jim Anderson, City Manager
City of Port St. Joe
305 Cecil G. Costin Sr. Blvd.
Port St. Joe, FL 32456

**RE: Long Avenue Utility Improvements - Rehabilitation
Professional Services Proposal**

Dear Mr. Anderson,

Dewberry Engineers Inc. (DEI) is pleased to provide this proposal for professional services. It is our understanding the City wishes to rehabilitate the sanitary sewer and replace the storm sewer along Long Avenue from approximately 18th Street to the 1st Street Lift Station (+/- 1.20 miles). South of 18th Street the gravity sewer main is no longer under the roadway and will be addressed at a later date. The sanitary sewer system consists of a series of manholes, gravity sewer mains, and parallel force mains from the 16th Street lift station. This project will reline all the existing manholes and gravity mains including service laterals to the right of way line. Additionally, it will include the replacement of the parallel force mains with a properly sized force main to allow the 16th Street lift station to operate more efficiently.

The storm sewer is a closed system consisting of a series of inlets and pipes with multiple outfalls. This project will include the replacement of the existing system within the Long Avenue right of way.

In 2017, a water line design was completed for the main along Long Avenue beginning at 1st Street and terminating near the school bus barn south of Madison Avenue (+/- 2.07 miles). This design included a new 10" PVC water main, new fire hydrants, and new service lines. These plans will be incorporated into the new sanitary and storm sewer design for a shovel ready construction project.

DEI will assist the City in applying for State Revolving Funds (SRF) for the construction of the sanitary sewer portion of the project. An initial application was made to SRF in 2018 but was interrupted by Hurricane Michael. Based on recent meetings with SRF staff, they will allow a modification of the existing application to include the relocated 1st Street lift station. DEI will revise the facilities plan and resubmit to SRF for their review. Design has started on the new 1st Street lift station and will be incorporated into the sanitary sewer plans. DEI proposes to perform the following services for this project:

- | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| A. SURVEY | \$31,250.00 |
| 1) Route survey of Long Avenue right of way from 18 th Street to 1 st Street | |
| 2) Locate visible utilities, manholes including inverts, storm inlets including inverts, driveways, mailboxes, etc. | |
| 3) Survey will be in State Plane Coordinates, NAVD 88 datum | |
|
B. SANITARY AND STORM SEWER REPLACEMENT |
\$54,150.00 |
| 1) Prepare construction drawings necessary to bid a gravity sewer rehabilitation project to include manhole depths, service lateral locations, and gravity sewer pipe sizes | |
| 2) Design new force main to replace existing parallel force mains from the 16 th Street lift station | |
| 3) Design replacement storm sewer system | |
| 4) Prepare construction drawings to comply with City standards | |
| 5) Prepare and submit FDEP Wastewater Collection System Permit application | |
| 6) Revise facility plan language to include the relocated 1 st Street lift station and submit to SRF | |
| 7) Respond to any requests for additional information from SRF | |

TOTAL PROPOSED FEE \$85,400.00

Mr. Anderson
Long Avenue Utility Improvements – Rehabilitation
April 13, 2020

We appreciate the opportunity to provide engineering services for the City of Port St. Joe. If this proposal is acceptable, please sign in the space provided below. Should you have questions or need additional information, please give me a call at 850.571.1217.

Sincerely,



Clay Smallwood, P.E.
Project Manager

Accepted By: _____

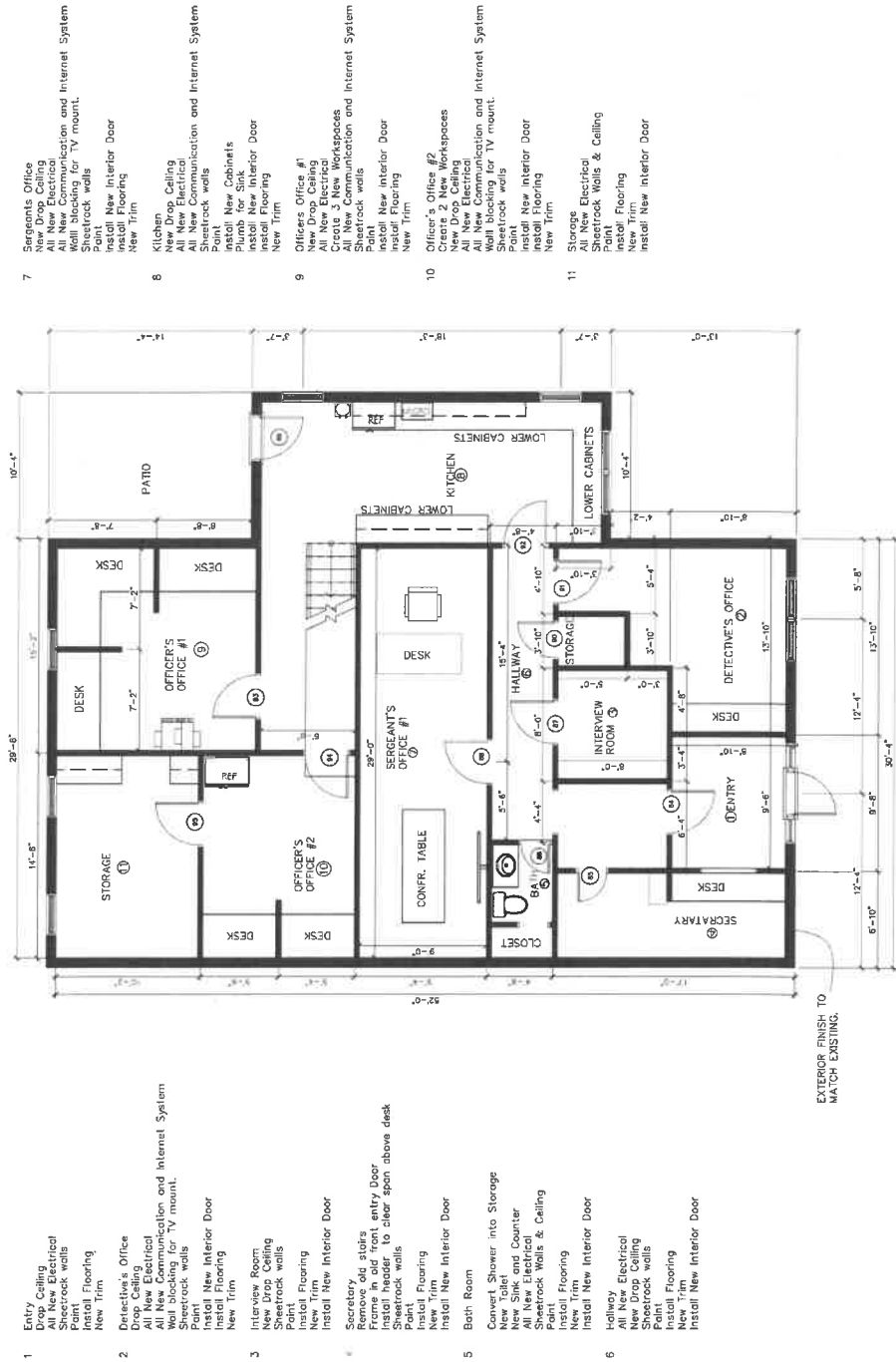
Date: _____

LONG AVENUE SEWER REHABILITATION (INC. LIFT STATION) - PORT ST. JOE, FL
ESTIMATE OF PROBABLE CONSTRUCTION COSTS

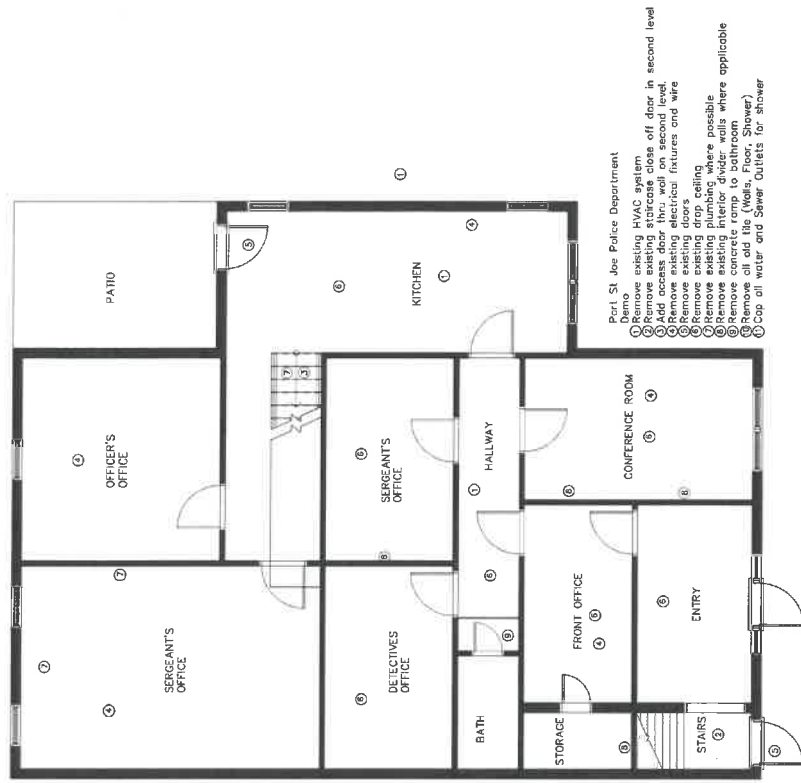
ITEM	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL
GENERAL					
1	MOBILIZATION (10% OF BID MAX)	1	LS	\$106,365.50	\$106,365.50
2	BONDS AND INSURANCE (2% OF BID MAX)	1	LS	\$21,273.10	\$21,273.10
3	TESTING	1	LS	\$21,273.10	\$21,273.10
4	LAYOUT	1	LS	\$21,273.10	\$21,273.10
5	MAINTENANCE OF TRAFFIC	1	LS	\$15,000.00	\$15,000.00
SUBTOTAL					\$185,184.80
GRAVITY SEWER REHABILITATION & PRESSURE SEWER REPLACEMENT (1ST STREET TO 18TH)					
6	CLEANING AND VIDEO GRAVITY MAINS	5,865	LF	\$3.00	\$17,595.00
7	CLEANING AND VIDEO GRAVITY LATERALS	1,780	LF	\$10.00	\$17,800.00
8	8" CURED IN PLACE PIPE REHABILITATION	2,560	LF	\$40.00	\$102,400.00
9	10" CURED IN PLACE PIPE REHABILITATION	30	LF	\$42.00	\$1,260.00
10	12" CURED IN PLACE PIPE REHABILITATION	710	LF	\$44.00	\$31,240.00
11	15" CURED IN PLACE PIPE REHABILITATION	1,255	LF	\$46.00	\$57,730.00
12	18" CURED IN PLACE PIPE REHABILITATION	860	LF	\$48.00	\$41,280.00
13	21" CURED IN PLACE PIPE REHABILITATION	450	LF	\$55.00	\$24,750.00
14	POINT REPAIR: 6"-12" PIPE 6 TO 8 FEET DEEP	305	LF	\$100.00	\$30,500.00
15	POINT REPAIR: 6"-12" PIPE 10 TO 12 FEET DEEP	60	LF	\$650.00	\$39,000.00
16	MANHOLE REHABILITATION (AVG. 10' PER EACH)	220	VF	\$500.00	\$110,000.00
17	WATERTIGHT MANHOLE COVERS	22	EA	\$400.00	\$8,800.00
18	LATERAL CURED IN PLACE PIPE REHABILITATION	1,780	LF	\$25.00	\$44,500.00
19	ASPHALT PATCH INCLUDING BASE	1,040	SY	\$65.00	\$67,600.00
20	10" PVC FORCE MAIN	5,865	LF	\$80.00	\$469,200.00
SUBTOTAL					\$1,063,655.00
FIRST STREET LIFT STATION RELOCATION					
21	INSTALL WET WELL WITH DUAL SUBMERSIBLE PUMPS	1	LS	\$900,000	\$900,000.00
SUBTOTAL					\$900,000.00
STORM SEWER					
22	FDOT INLETS	25	EA	\$3,500.00	\$87,500.00
23	24" RCP	1,500	LF	\$110.00	\$165,000.00
SUBTOTAL					\$252,500.00
TOTAL ESTIMATED CONSTRUCTION COST					\$2,401,339.80
CONTINGENCIES @ 5%					\$120,066.99
CONTINGENCIES @ 10%					\$240,133.98
LONG AVENUE SEWER REHAB TOTAL ESTIMATE					\$2,761,540.77

*Construction cost does not include cost of water line

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FLOOR PLAN
SCALE: 1/4" = 1'-0"

[illegible][illegible]

Per: St. Joe Police Department

- 1 Remove existing HVAC system
- 2 Remove existing staircase close off door in second level
- 3 Add access door thru well on second level
- 4 Remove existing electrical fixtures and wire
- 5 Remove existing doors
- 6 Remove existing doors and ceiling
- 7 Remove existing door number where possible
- 8 Remove existing interior divider walls where applicable
- 9 Remove concrete ramp to bathroom
- 10 Remove all tile (Walls, Floor, Shower)
- 11 Cop all water and Sewer Outlets for shower

EXISTING / DEMO PLAN
SCALE: 1/4" = 1'-0"

PLAN STATUS:	ADVERTISED	NOT FOR CONSTRUCTION
	FINAL	CONSTRUCTION DOCUMENTS

PLAN STATUS:	<input type="checkbox"/> PRELIMINARY	<input type="checkbox"/> NOT FOR CONSTRUCTION
	<input checked="" type="checkbox"/> FINAL	<input checked="" type="checkbox"/> CONSTRUCTION DOCUMENTS

FINAL	CONSTRUCTION DOCUMENTS	<input checked="" type="checkbox"/>
ALTERNATIVE	NOT FOR CONSTRUCTION	<input type="checkbox"/>

2019-105
Date
4/06/20
Driver's Ed
C.A.
A1.

CLEVELAND ACREE
1021 WOODWARD AVE
PORT ST JOE, Florida
Phone: (850) 591-8453
E-mail:
sallyacree@gmail.com

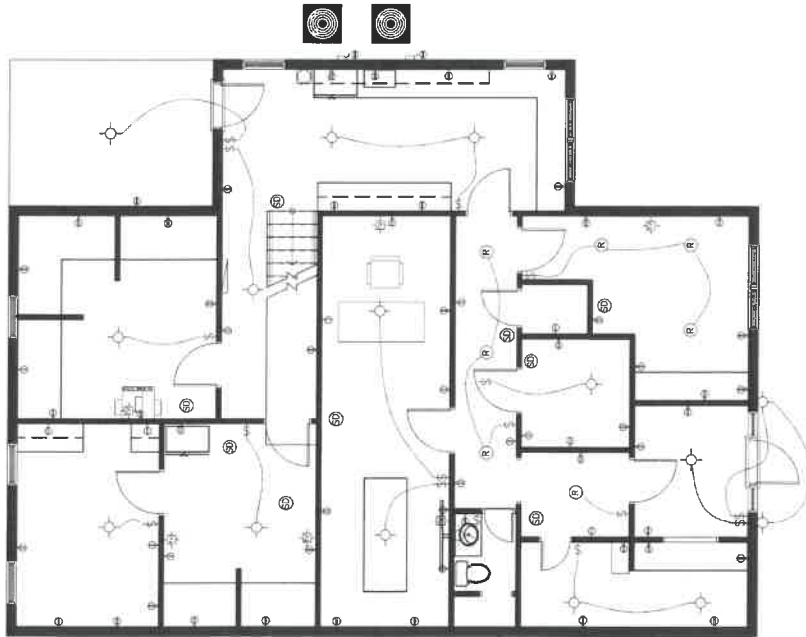


DOCUMENTS:
NEW HOME
FOR
CHRIS & CHARMAINE EARLY
PORT ST JOE FL 32456

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Rev.	Date:	Description
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ELECTRICAL PLAN
SCALE: 1/4" = 1'-0"

ELECTRICAL LIGHTING & POWER LEGEND	
	110V OUTLET - MINI USB RECEPTACLE
	110V OUTLET - GROUNDING OUTLET
	110V OUTLET - WEATHER PROOF OUTLET
	220V OUTLET
	110V OUTLET - DUPLEX OUTLET
	110V OUTLET - DED. 44" APF
	METER CAN
	TV OUTLET
	A/C DISCONNECT NEMA 3R
	AIR CONDENSER UNIT
	BREAKER BOX
	SMOKE DETECTOR
	EXHAUST FAN LIGHT HEATER
	WALL SWITCH
	WALL SWITCH - 3 WAY
	WALL SWITCH - DIMMER
	FLUORESCENT LIGHT FIXTURE
	RECESSED CEILING FIXTURE
	CEILING LIGHT FIXTURE
	WALL MOUNTED LIGHT FIXTURE
	PENDANT LIGHT
	DRYER VENT
	HOSE BIBB
	EXTERIOR FLOOD LIGHT
	CEILING FAN W/ LIGHT FIXTURE

Rev.	Date:	Description

DOCUMENTS:
NEW HOME
FOR
CHRIS & CHARMAINE EARLY
PORT ST JOE, FL 32456

AA & ASSOCIATES

CLEVELAND ACRE
1021 WOODWARD AVE.
PORT ST JOE, FL 32456
Phone: (904) 696-8053
E-mail: skelly@aafl.com

Drafting
Services

Sheet
4/28/20
E 1.1
Scale
C.A.

PLAN STATUS:
DESIGNED BY: [Signature]
CHECKED BY: [Signature]
INVESTIGATED BY: [Signature]
FINAL
CONSTRUCTION DOCUMENTS