

August 4, 2020
Regular Meeting
12:00 Noon
App- Zoom
Phone #1-646-876-9923
Meeting ID: 883 7731 4750
Password: 499746



City of Port St. Joe

Rex Buzzett, Mayor-Commissioner
Eric Langston, Commissioner, Group I
David Ashbrook, Commissioner, Group II
Brett Lowry, Commissioner, Group III
Scott Hoffman, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

BOARD OF CITY COMMISSION

Regular Public Meeting

12:00 Noon

App- Zoom

Phone # 1-646-876-9923

Meeting ID: 883 7731 4750

Password: 499746

Tuesday August 4, 2020

Call to Order

Consent Agenda

Minutes

- Regular Meeting 7/21/20

Pages 1-4

City Attorney

- Update

Old Business

- Coronavirus (COVID-19) Update
 - Resolution 2020-02 - State of Emergency, Currently Still in Place
 - Emergency Mask Ordinance
- Census 2020 Contact Info. - 2020census.gov or 844-330-2020

New Business

- RFP 2020-06, CDBG Grant Bid Results
 - Grant Update
 - Engineering Task Order

Page 5

Page 6

Public Works

- Canopy Quotes
- RFP 2020- 07 Palm Blvd. Pedestrian Bridge
- RFP 2020- 08 Long Ave. Pedestrian Bridge
- RFP 2020- 09 BGL Mid Pedestrian Bridge
- RFP 2020- 10 BGL 20th Street Pedestrian Bridge

Pages 7-17

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Page 19

Page 20

Page 21

Surface Water Plant

- Update

Wastewater Plant

- Update

Finance Director

- FEMA Update
- Budget Update
- Boat Launch Revenue

Page 22

City Engineer

- **NRDA Grant- Update**
- **Walking Path FDOT Grant- Update**
- **CDBG Grant- Update**
- **First Street Lift Station and Long Ave.- Update**
- **Commercial District- Water/Sewer Grant Application**

Code Enforcement

- **Update**

Police Department

- **Office Furniture- Request to Purchase on State Contract**

Pages 23-25

City Clerk

- **Update**

Citizens to be Heard

Discussion Items by Commissioners

Motion to Adjourn

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, July 21, 2020, at Noon.
Teleconference as allowed under Executive Order 20-69; App – ZOOM;
Phone 1-646-876-9923, Meeting ID: 82372750417; Password 747276**

The following were present: Mayor Buzzett, Commissioners Hoffman, and Langston. City Manager Jim Anderson, City Clerk Charlotte Pierce, City Attorney Clinton McCahill, and Administrative Assistant Brie Scheibe were also present. Commissioners Ashbrook and Lowry participated by Zoom.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to approve the Minutes of the Regular Meeting and Workshop Meeting both held on July 7, 2020. All in favor; Motion carried 5-0.

City Attorney –

Attorney McCahill did not have any specific updates for the Commission.

Old Business –

Coronavirus (COVID-19) Update – Resolution 2020-02 – State of Emergency Still in Place

2020 Census – City Manager, Jim Anderson, stated that numbers for Gulf County are still very low and he encouraged everyone to contact the Census and be counted. You may contact the Census Bureau by either social media at 2020census.gov or by calling 844-330-2020. Enumerator training was held this past Tuesday in the Port St. Joe Fire Station for workers.

Emergency Declaration

After a lengthy discussion on the rapidly escalating positive cases of the Coronavirus COVID-19 in Gulf County, the lack of leadership from the businesses and citizens to voluntarily wear masks, a Motion was made by Commissioner Hoffman, second by Commissioner Langston, to require the wearing of mask within the City limits of Port St. Joe when not able to engage in social distancing guidelines as set forth by the CDC. All in favor; Motion carried 5-0. This Emergency Declaration shall become effective on Monday, July 27, 2020, at 12:01 A.M. and will remain in effect until further action of the City Commission or shall automatically sunset upon expiration of the current State of Emergency declared by the State of Florida and Gulf County due to the Covid-19 Pandemic.

BCC.

Transfer Station Request Update –

Attorney McCahill is working on this.

Yard Debris Update –

Mayor Buzzett, Attorney McCahill, and Mr. Anderson met with BCC owner, Jason Tunnell. BCC will be running 5 days per week to pick up yard debris.

Mr. Anderson asked that if there are any issues with yard debris not being picked up to give him a call.

DR-420 City Property Taxes and Tentative Millage Rate

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to set the Tentative Millage Rate at 4.5914 for Fiscal Year 2020-2021. All in favor; Motion carried 5-0. This for planning purposes and the Millage rate may be decreased, but it cannot be increased.

New Business –

Washington High School Class of 1966 – George Davis, Jr.

Mr. Davis asked that the flag pole at the Washington High School site be restored and the American and Florida State flags be flown on it. He shared that the Class of 1966 would like to be responsible for a Beautification Project on Avenue C from Highway 98 to the Washington High site, and requested that Avenues A – F be renamed to honor citizens in their community.

A Motion was made by Commissioner Hoffman, second by Commissioner Ashbrook, to support the ideas of the Washington High School Class of 1966. All in favor; Motion carried 5-0.

RFP 2020-06 CDBG Grant Bid Results Grant Update, Bruce Ballister, and Engineering Task Order –

This was Tabled until the next meeting.

Washington Gym Use Request – Pioneer Bay CDC

It was noted that Career Source Gulf Coast has a lease for the facility until August 15, 2020, and all requests would need to go through them. Cheryl Steindorf, via Zoom, shared what Pioneer Bay CDC has been doing and they have worked through Career Source Gulf Coast.

RFQ 2020-01 Request to Bid for Architect of Record

A Motion was made by Commissioner Langston, second by Commissioner Lowry, to advertise for an Architect of Record for a Continuing Services Contract. All in favor; Motion carried 5-0.

Public Works – John Grantland

Canopy Quotes

The canopy is for Forest Hill Cemetery and there were questions as to whether a canopy or permanent structure would be best. Additional research is being done by City Staff on this and there will be a recommendation for the next meeting.

A Motion was made by Commissioner Langston, second by Commissioner Lowry, to declare two old sets of bleachers surplus. All in favor; Motion carried 5-0.

Surface Water Plant – Larry McClamma

Mr. McClamma was unable to attend the meeting and Mr. Anderson noted that maintenance work is being done on the 10th Street Water Tank.

Wastewater Plant – Kevin Pettis

Mr. Pettis requested that since the City is under a Consent Order from FL DEP, that he be allowed to bid for work to extend an affluent lagoon pipe. A Motion was made by Commissioner Hoffman, second by Commissioner Langston, to advertise for an RFP for this project. All in favor; Motion carried 5-0.

Finance Director – Mike Lacour

FEMA Update

Mr. Lacour continues to work on issues and the following projects have not been resolved. First and Twentieth Street Lift Stations, Clifford Sims Park, Buck Griffin Lake, and the Frank Pate Park Pavilion.

Budget Update

The first Budget Workshop has been rescheduled for August 6, 2020, at Noon. Budget packets will be in City Hall Mail Boxes Friday.

City Engineer – Josh Baxley

NRDA Grant Update

Additional comments have been received from Northwest Florida Water Management District and are being addressed. Work on the Master Plan continues with the CAD Program.

Walking Path FDOT Grant Update

This is ready for advertisement and the County will be accepting bids in 30 days.

CDBG Grant Update

This has been Tabled until the August 4, 2020, meeting.

First Street Lift Station and Long Avenue Update

There have been no changes in these projects, they are still with the Florida State Revolving Fund and Mr. Baxley is waiting to hear if they will be heard in an August meeting.

Commercial District – Water / Sewer TRIUMP Grant Application

Mr. Baxley continues to work with Churchwell on this. The initial quote was over budget, value engineering has been done, P and the price is lower than our bid threshold.

There was a meeting earlier today on the Frank Pate Park Gazebo (City Pier) and the company feels they can complete the work without creating any problems for boaters. The contractor is doing his due diligence to see if the quotes for additional work will hold for 60 days or not.

The Notice to Proceed for the Garrison Avenue Phase II Project has been given. The City is requesting that issues with Phase I be addressed by the contractor.

Code Enforcement –

Boots were on the ground at 522 Sixth Street, William P. Thursbay, this past Friday to attempt to abate the Code Violations. Additional work will need to be done for compliance. New hearing dates have been established for additional violation cases.

Police Department – Matthew Herring

Chief Herring did not have any updates for the Commission.

City Clerk – Charlotte Pierce

Mrs. Pierce did not have anything to share with the Commission.

Citizens to be Heard –

No one asked to address the Commission.

Discussion Items by Commissioners –

Commissioner Hoffman did not have any additional items to be discussed.

Commissioner Langston shared that Gateway Apartments has posted their sign for Phase II construction and asked if this involved the adjoining lift station. It was shared that they have their own internal system and the lift station on Clifford Sims would not be impacted by construction at Gateway.

Commissioner Ashbrook asked about Tennis and Pickle Ball Courts. Attorney McCahill shared that the Gulf County School Board had modified the lease on the Tennis Court and it would need to come back to the City for approval.

Commissioner Lowry did not have anything else to discuss with the Commission.

Mayor Buzzett thanked the Commission for taking the lead on the Coronavirus COVID-19 issue.

Motion to Adjourn –

There was no other business to come before the Commission and Mayor Buzzett adjourned the meeting at 1:27 P.M.

Approved this _____ day of _____ 2020.

Rex Buzzett, Mayor

Date

Charlotte M. Pierce, City Clerk

Date

Jim Anderson

From: Jones, Philip <pajones@Dewberry.com>
Sent: Wednesday, July 15, 2020 3:58 PM
To: Jim Anderson
Cc: Charlotte Pierce; Baxley, Joshua; Harrell, Sharon; Hinote, Jeffery; Bruce Ballister
Subject: CDBG Sewer Rehabilitation Phase III

Jim,

As you know we just opened three bids for the referenced project as follows:

	<u>BIDDER</u>	<u>Total Base Bid</u>
1.	Vortex Services LLC	\$697,800.00
2.	Gulf Coast Underground, LLC	\$448,925.76
3.	BLD Services	\$649,150.00

I have reviewed the apparent low bid submittal of Gulf Coast Underground and everything is in order. We will have the bids forms scanned, tabulated, and the originals returned to you as soon as possible. GCU is a competent contractor in this specialized rehabilitation work and I would not hesitate to award them this project if the City desires.

Thanks,

Philip A. Jones, PE, BCEE
Associate Vice President
Dewberry
324 Marina Drive
Port Saint Joe, FL 32456
850.571.1210 direct
850.227.7215 fax
850.227.6559 mobile
www.dewberry.com

Visit Dewberry's website at www.dewberry.com If you've received this email even though it's intended for someone else, then please delete the email, don't share its contents with others, and don't read its attachments. Thank you.



Dewberry Engineers Inc.
324 Marina Drive
Port Saint Joe, FL 32456

850.227.7200
850.227.7215 fax
www.dewberry.com

July 13, 2020

Mr. Jim Anderson, City Manager
City of Port St. Joe
305 Cecil G. Costin Sr. Blvd.
Port St. Joe, FL 32456

RE: CDBG Sewer Improvements Phase III
Professional Services Proposal

Dear Mr. Anderson,

Dewberry Engineers Inc. (DEI) is pleased to provide this proposal for professional services. It is our understanding the City would like DEI to provide Engineering Services during construction for the referenced project.

The following list defines the services that will be provided in order to complete this project:

A. DESIGN, BIDDING AND CEI SERVICES

- Conduct Pre-Construction Conference;
- Review Shop Drawings and Submittals;
- Review Pay Requests;
- Provide Limited Inspection Services;
- Certify Completion; and
- Provide Close-out Services.

TOTAL PROPOSED FEE: \$25,000.00

The following services are not included in this proposal:

1. Environmental Resource Permitting
2. Resident Inspection Services
3. FDOT Permitting

We appreciate the opportunity to provide engineering services for the City of Port St. Joe. If this proposal is acceptable, please sign in the space provided below. Should you have questions or need additional information, please give me a call at 850.571.1210.

Sincerely,
DEWBERRY

Philip Jones, P.E., BCCE
Associate Vice President

Accepted by: Jim Anderson, City Manager

Date: _____

Cc: Ms. Melissa Ramsey, PMD (mramsey@dewberry.com)
Mr. Josh Baxley, P.E. (jbaxley@dewberry.com)



Bliss Products and Services, Inc
6831 S. Sweetwater Rd.
Lithia Springs, GA 30122
(800) 248-2547
(770) 920-1915 Fax

Quote # **52336**

Sales Rep: Ron Harley
ron@blissproducts.com
O: (850) 661-1018
C: (800) 248-2547

City of Port St. Joe

Date 6/26/2020 Project New Shade Structure
- MATERIAL ONLY

Bill To
City of Port St. Joe
305 Cecil G. Costin Sr. Blvd
Port St. Joe, FL, 32456

Ship To
City of Port St. Joe

Contact
John Grantland
Director Of Public Works

Approximate Ship Date

Ship Via

Terms
Net 30

Vendor	Part #	Description	Qty	Unit Price	Extended Price
ULT-SHD	HP1834S-8-FB-IG-QR	Rectangular HIP 18'x34' shade with 8' eave height, in-ground installation, easy-glide elbows, powder-coated structure. Colors TBD.	1	\$5,206.00	\$5,206.00
ULT-SHD	ENGINEERING	Signed and sealed Engineering drawings and footing calculations	1	\$945.00	\$945.00

		Sub Total	\$6,151.00
		Freight	746.00
		Tax	0.00
Taxable Subtotal	\$6,897.00		

Financing as low as **\$171.05** / month may be available pending credit approval.

Grand Total \$6,897.00

Quote valid for 30 days unless otherwise noted.

Sales tax exempt certificate will be required for exemption. All orders are subject to approval and acceptance by the manufacturer. Deposits may be required. Add 3% to total for charge card transactions. Manufacturing lead times will not begin without an actual shipping address, color and mount selection, approved purchase order or fully executed contract. Customer will need to coordinate with freight carrier if unloading or inside delivery is required. Damaged or missing parts must be noted on the bill of lading at the time of delivery. A finance charge of 1.5% per month will be added to all invoices past due. Return items are subject to manufacturer's policies and may result in freight and restocking fees.

Signed quote will not be accepted for orders over \$500.

Complete Terms and Conditions can be found at <https://blissproducts.com/terms-conditions/>

Bliss Products and Services, Inc.
Terms and Conditions Applying to the Sale of Goods and Services

Customer: City of Port St. Joe

Address: 305 Cecil G. Costin Sr. Blvd
Port St. Joe, FL, 32456

Date: 26 June 2020

**Quote
Number:** 52336

Amount: \$6,897.00

These Terms and Conditions constitute a material part of the agreement between Bliss Products and Services, Inc. ("Bliss") and Customer. Bliss objects to, and does not agree to be bound by, any documentation Customer submits to Bliss. These Terms and Conditions supersede any inconsistent terms and conditions in any documentation Customer submits to Bliss.

A. Definitions

1. "Customer" means the party identified above placing the order to which these Terms and Conditions are attached.
2. "Goods" or "Services" means the items or services for which Customer has placed order with Bliss Products and Services.
3. "Supplier" refers to the manufacturer or vendor that provides to Bliss Products and Services the Goods or Services required to fulfill Customer's purchase order and complete Customer's project.

B. Payment Terms

1. Customer shall pay all invoices in full within 30 days of the date of Bliss's invoice unless Bliss agrees otherwise in writing. Bliss reserves the right to charge Customer interest in the amount of 1 ½ % per month on the unpaid balance of any invoice.
2. Customer may dispute in good faith the amount of any invoice by providing Bliss with a written notice describing the basis of its objection and the amount Customer is disputing. Bliss must receive this notice no later than close of business (5 p.m. Eastern time) on the 7th calendar day after Bliss or its designee or Supplier delivers and/or, if applicable, installs the Goods or Services to the location Customer specified in its purchase order. In addition, Customer must pay to Bliss all undisputed invoiced amounts in accordance with these payment terms.
3. Customer shall reimburse Bliss for the reasonable costs of any successful action to collect past due invoices or other fees or charges.

C. Quotes and Change Orders

Bliss reserves the right to increase a previously quoted price when the Customer requests any change in the Goods or Services described on Customer's purchase order, including changes in the number or types of Goods and a change in delivery date.

D. Delivery/ Loss or Damage to Goods

1. **TITLE, DELIVERY, AND RISK OF LOSS OF GOODS.**
Unless otherwise specified delivery points and charges shall be the F.O.B. point specified by Customer, but title to the Goods and risk of loss or damage in transit or thereafter shall pass to Customer when Bliss delivers the Goods to a common carrier for shipment. Customer must deal directly with the common carrier regarding shipping dates and late deliveries;

Bliss does not guarantee shipping dates and is not liable for late deliveries.

2. **DAMAGE TO GOODS IN TRANSIT.** Customer shall note any damage to Goods that occurs in transit on the freight bill presented by the delivering common carrier. Customer must make any claims for damage to Goods in transit directly to the delivering common carrier according to the carrier's policies and procedures. Bliss is not responsible and disclaims any liability for damage to Goods in transit.

3. **PROCESS TO RETURN GOODS.** The only returns of Goods Bliss will accept are either stock items or non-stock items the Supplier will accept on return. Customer may not return any Goods without first obtaining a written authorization from Bliss. Customer must return all Goods in new and unused condition within 30 days of the date of the return authorization. Bliss will not accept the return, and will refuse delivery of any Goods without a written authorization by Bliss. Customer must pay a restocking charge as determined by Bliss, which will not exceed 10 % of the invoiced prices, and Customer shall prepay all freight charges in connection with returning Goods. Bliss will issue a credit for freight charges when it makes incorrect shipments. **CUSTOMER MAY NOT CANCEL OR RETURN SPECIAL ORDERS.**

E. Cancellation

Due to the nature of the Goods and Services Bliss sells, Customer may not cancel any order after it is confirmed by Bliss without first requesting a written authorization from Bliss. Bliss will authorize a cancellation only on the following conditions:

1. Customer must pay all costs, charges, and expenses incurred by Bliss in connection with fulfilling the order, including any charges and fees charged by the Supplier of the Goods listed on the Customer's purchase order ("Cancellation Costs")
2. Bliss will issue an invoice to Customer itemizing the Cancellation Costs, which will be due 5 business days after Bliss is required to pay the Supplier of the cancelled Goods.

F. DISCLAIMER OF WARRANTY

BLISS OFFERS NO WARRANTIES, EXPRESS OR IMPLIED, OF THE GOODS IT SELLS. CUSTOMER MUST LOOK SOLELY TO THE SUPPLIER OF THE

**GOODS FOR WARRANTIES OF THE GOODS
CUSTOMER PURCHASES.**

G. LIMITATION OF LIABILITY

In no event shall Bliss be liable for

1. lost profits or indirect, consequential, incidental, special or other similar damages arising out of or in connection with the supply, installation, functioning, or use of the Goods, including accidents, regardless of the theory on which the claim is based; or
2. any claim by Customer arising out of or based upon the performance, non-performance, or delay in delivery of or defect in the Goods or Services.

H. Customer's Indemnification of Bliss

Customer shall indemnify and defend Bliss from any claim or loss, including reasonable attorney's fees, arising from or relating to any allegation or claim by any third party based on or arising out of one or any combination of the following: (1) Customer's installation of the Goods and any materials Customer provides in connection with the installation; (2) the use of the Goods by Customer or its invitees or guests; or (3) Customer's maintenance of the Goods.

I. Set-off

Customer has no right of set-off or deduction.

1. Customer must pay all costs, charges, and expenses incurred by Bliss in connection with fulfilling the order, including any charges and fees charged by the Supplier

of the Goods listed on the Customer's purchase order ("Cancellation Costs")

2. Bliss will issue an invoice to Customer itemizing the Cancellation Costs, which will be due 5 business days after Bliss is required to pay the Supplier of the cancelled Goods.

J. Credit Approval and Accuracy of Information

All orders are subject to current credit approval. From time to time, Bliss may review Customer's creditworthiness. Customer shall provide Bliss with all credit information Bliss reasonably requests. Customer covenants that all information it provides shall be true and correct, and that Customer shall not omit any information necessary to make such information not misleading. Bliss may refuse to accept an order or refuse shipment if at any time Customer does not meet Bliss's current credit requirements.

K. Pricing, Payment, and Acceptance of Shipment

Bliss may change the price of any order that Customer does not accept for delivery within 90 days of the quotation date. Bliss reserves the right to invoice Customer for and Customer shall pay an amount equal to 90% of the contract price for any Goods Customer does not accept for delivery in a reasonable amount of time after fabrication.

L. Applicable Law

This document and any subsequent contract referred to herein shall be governed by and construed in accordance with the laws of the State of Georgia, including the Georgia Uniform Commercial Code.

Customer has duly authorized the person signing below to enter into this agreement, making it a valid and binding commitment of Customer.

Acknowledged and agreed:

Customer's Name: _____

Address: _____
Street name & number

City, State, Zip code

By: _____

Printed name: _____

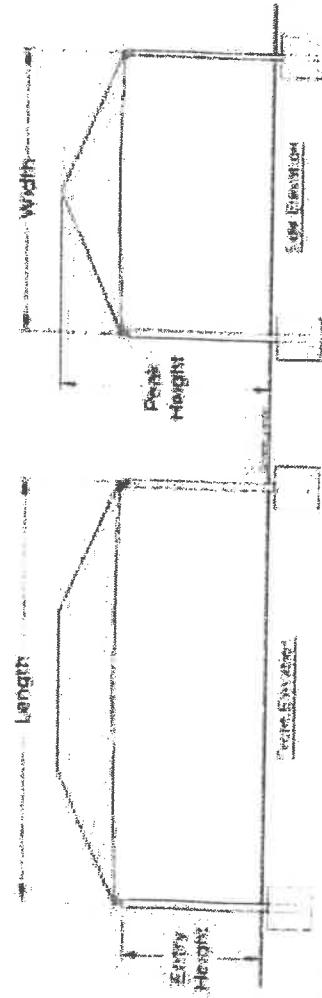
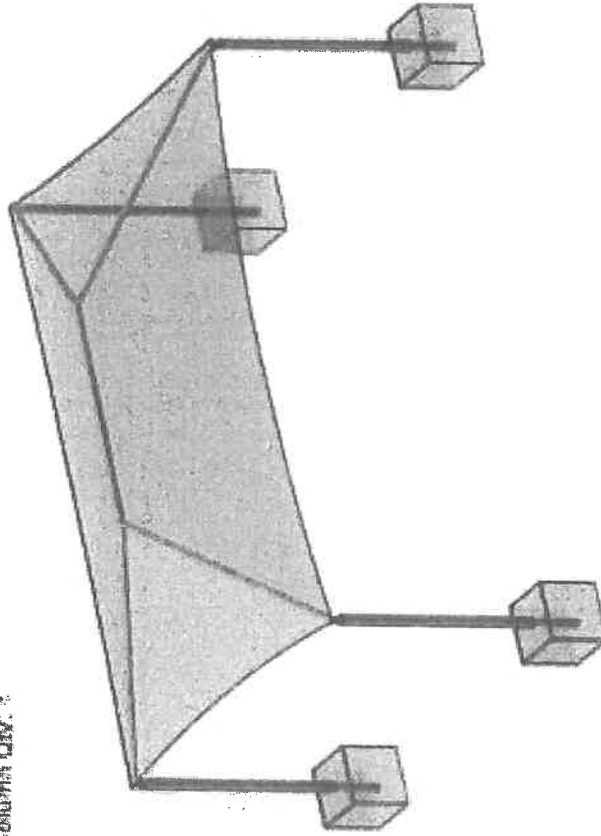
Title: _____

Proposed shade for Port St. Joe

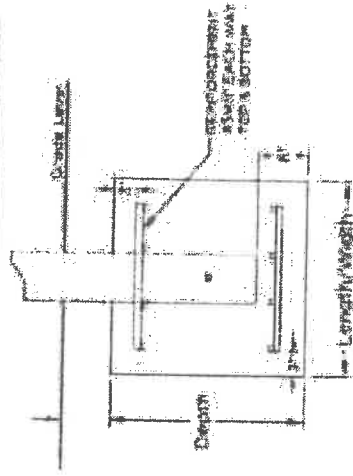
Hip Shade

Length	Width	Entry Height
Peak Height	Width	Column Height
Column Base	Column Base	Column Base
Column Length	Column Length	Column Length

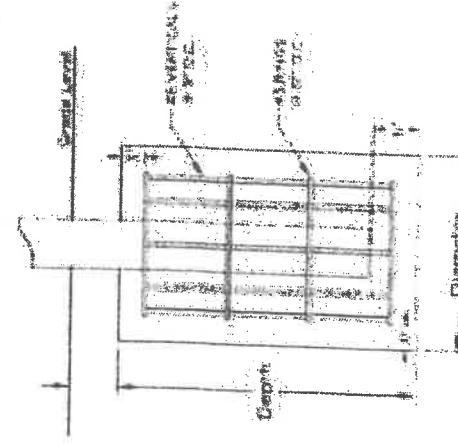
Domestic City: Column Qty: 4



Column	Length	Width	Depth
Column Qty	Column Qty	Column Qty	Column Qty
Column Base	Column Base	Column Base	Column Base



Column	Length	Width	Depth
Column Qty	Column Qty	Column Qty	Column Qty
Column Base	Column Base	Column Base	Column Base



Bliss Products & Services, Inc.

All fabric colors are California State Fire Marshal certified, unless noted.

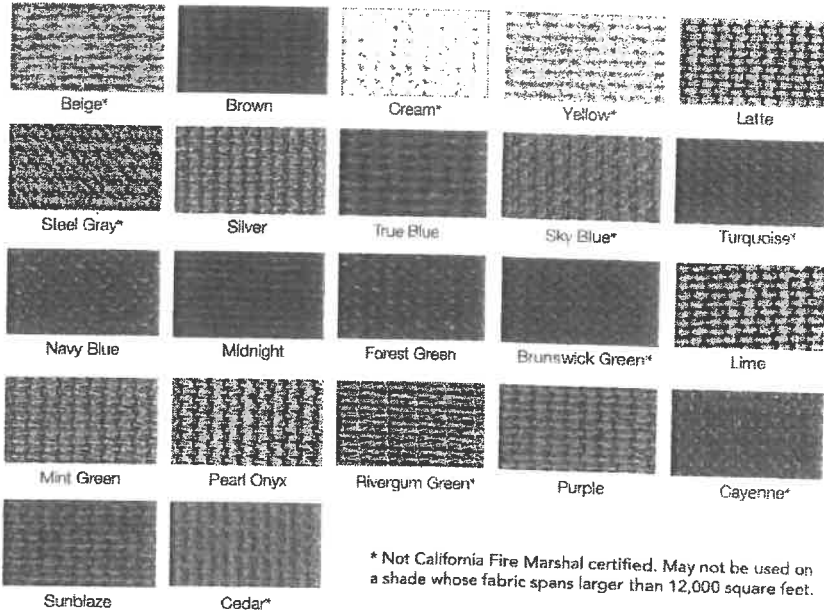
OPTIONS

ULTRASHADE FABRIC FEATURES

Stitched with PTFE Fiber, UV stabilized thread that will not fade or deteriorate

- Mildew and rot resistant
- Maintain color in all weather conditions
- Rachel-knit sewing technique that prevents frays or unraveling
- Provide up to 98% UV Block and 98% shade with temperature reductions of up to 30 degrees
- Meet or exceed ASTM E84 Class A testing, NFPA 701 Large Scale testing
- Porous fabric provides free airflow, allowing hot air to escape
- 100% recyclable
- All fabric corners are reinforced with extra non-tear cloth and strap to help distribute loads and prevent failure.

FABRIC COLOR OPTIONS



STRUCTURAL INFORMATION

- Engineered to withstand wind gusts up to 90 mph with fabric and up to 150 mph with fabric removed
- Structures are free of sharp edges and corners.
- Galvanized cables (aircraft quality)
- Pre-galvanized structural steel Flo-Coat tubing
- Steel and bolts meet ASTM guidelines (stainless steel or galvanized).
- A500 carbon steel tubing may be used for larger structures
- All steel members have TGIC polyester powder-coat
- Zinc rich primer is applied with a 1-2 mil thickness



NFPA 701



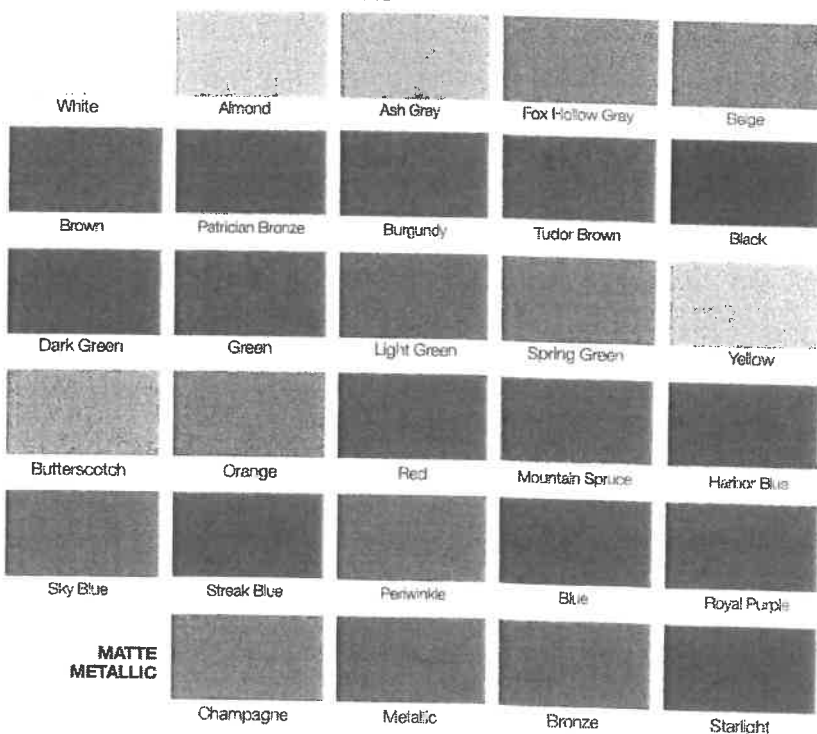
UP TO 98% UVR PROTECTION



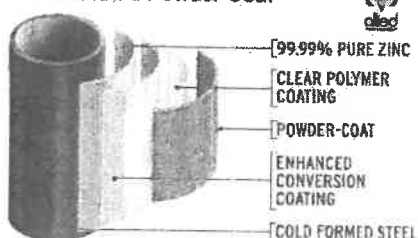
SABS APPROVED



POWDER-COAT COLOR OPTIONS



Standard Powder-Coat





WARRANTY

UltraSite provides a limited warranty on site furnishing products. These warranties cover damage due to failure or corrosion of metal parts that cause the product to become structurally unfit for its intended use. The warranty covers the life of the product as defined below and covers the product under normal use, proper maintenance and at original installation location; see exclusions.

Damages or loss in transit is the responsibility of the carrier, whether visible or concealed. It is the responsibility of the recipient to assure that the order is received complete. Before signing the delivery receipt, inspect the shipment immediately and completely. Note any damages or shortages on the bill of lading. Damage reports must be filed within five (5) days. UltraSite is NOT responsible for damages or loss in transit. Title to all goods passes to the customer at the time of shipment. UltraSite will assist in filing claims if the freight arrangements were made by UltraSite at your request.

THERMOPLASTIC and POWDER COATED PRODUCTS

UltraSite provides a seven (7) year limited warranty on thermoplastic coated elements and a three (3) year limited warranty on powder coated elements. Powder coated products from the Premium Collection carry a five (5) year limited warranty. UltraSite guarantees all items for one (1) full year to be free of defects in workmanship or materials when installed and maintained properly. We agree to repair or replace, any items determined to be defective. Items specifically not covered by this warranty include vandalism, man-made or natural disasters, lack of maintenance, normal weathering or wear and tear due to public abuse.

LIFETIME LIMITED WARRANTY ON HARDWARE

UltraSite provides a lifetime limited warranty against structural failure due to breaking or shearing which causes the product to become structurally unfit for its intended use; a lifetime warranty on stainless steel hardware against rust; and a one (1) year limited warranty on hardware against rust; see exclusions. The lifetime warranty refers to the life of the product as defined below and covers the product under normal use and proper maintenance. The cost of replacement due to scratching or cutting of certain hardware plating is not included in this warranty.

RECYCLED PLASTIC LUMBER PRODUCTS

UltraSite provides a ten (10) year limited warranty on recycled plastic lumber products in normal applications against rotting, splintering, decay or structural damage directly from



termites or fungal decay that causes the product to become structurally unfit for its intended use; see exclusions.

UltraSite guarantees all materials and workmanship for ten (10) years on any product made completely from our 100% Recycled Plastic. The guarantee excludes vandalism, improper use, product alterations, misuse, negligence, accident, theft, corrosion caused by chemicals, ice or snow damage and acts of God.

IPE WOOD, RED STAINED WOOD, PRESSURE TREATED WOOD AND UNTREATED WOOD

UltraSite provides a one (1) year limited warranty on IPE wood redwood and pressure-treated wood products against damage by decay or termites that causes the wood to become structurally unfit for its intended use.

LIMITED WARRANTY ON WATER FOUNTAINS AND DOG FOUNTAINS

UltraSite provides a one (1) year limited warranty on all the water fountains and the related components.

ULTRASHADE STRUCTURES

UltraShade warrants that the shade structure sold will be free from defects in materials under intended use for a period of ten (10) years from the date of delivery for fabric, for a period of twenty (20) years from the date of delivery on the steel structure with limited five (5) years warranty of powder coat and limited one (1) year warranty on all the moving parts. UltraShade and its suppliers will be liable for repair or replacement of materials found to be defective. The repair or replacement of materials shall be at the expense of UltraShade.

This warranty is in effect only if the structure has been assembled and installed in accordance with the UltraShade's installation drawings, and has been subjected only to normal intended use and exposure.

Some field drilling may be necessary and is considered a normal part of construction and will not be subject to rejection or cause for void of warranty.

UltraShade shall not be responsible for delays due to missing, stolen or non-conforming parts. Any rework/retrofit of non-conforming part must be authorized by UltraShade.

This limited warranty is void if any damage has resulted from abnormal use, abuse, accident, vandalism, maintenance, misapplication, service or modification by someone other than UltraShade, authorized dealers, or authorized installers.

This limited warrant excludes color fading of structure within 10 miles of any area retaining salt water. Any replacement part issued during original warranty period is warranted for the remaining original warranty period or 6 months, whichever is longer.

Shade fabrics carry a ten (10) year limited manufacturer's warranty from the date of assembly, against failure from significant fading, deterioration, breakdown, mildew, outdoor heat, cold or discoloration, with the exception of Red and Yellow, which carry a



two (2) year limited warranty. Should the fabric need to be replaced under the warranty, UltraShade will manufacture and ship a new fabric at no charge for the first six (6) years, thereafter pro-rated over the last four (4) years.

This warranty shall be void if damage to the fabric is caused by contact with chemical, misuse, vandalism, any Act of God (i.e. Hurricane, tornado, micro/macrobust), including, but not limited to, ice, snow, or wind more than the applicable building code parameters. Fabric tops are warranted for wind/gusts up to 90mph and prior to snow or ice accumulation. The fabric tops must be removed should a hurricane warning be issued. The warranty will be voided if any modification or attachment is made to the rafter(s). The fabric will wear/tear should any object be placed between the rafter and fabric, voiding the warranty.

The warranty will only be applicable to the repair or replacement of defective materials. UltraShade reserves the right, in cases where certain fabric colors have been discontinued, to offer the customer a choice of available colors to replace the warranted fabric of the discontinued color.

UltraShade does not warrant any particular color will be available for any period of time, and reserves the right to discontinue any color for any reason, without recourse by the owner of the discontinued fabric color.

The limited warranty excludes abnormal conditions, contingent liability, cosmetic defects such as scratches, dents, marring, stripping, peeling, or fading; damage due to incorrect installation, vandalism, misuse, accident wear and tear from normal use; exposure to extreme weather, immersion in salt or chlorine water, damage due to sand, salt spray, or other abrasive and corrosive material; unauthorized repair or modification, abnormal use, or lack of maintenance. The warranty does not cover damages due to fire, cuts, vandalism misuse, "acts of God" such as hail, flooding, lightning, tornadoes, sand storms, shifts of terrain, earthquakes, mudslides, and windstorms loads in excess of the applicable building code.

UltraShade does not warrant product for defects caused by erection, harsh site conditions, lack of maintenance, and/or other conditions beyond UltraShade's control. UltraShade will not be held responsible for any materials that were not properly stored prior to installation. UltraShade reserves the right to void the limited warranty if it not installed per the installation instructions and/or unauthorized modifications.

All labor for the removal, assembly and/or freight will be for the customer's account and the warranty will only be applicable to the repair or replacement of the defective material.



In the event of a claim of defect in materials, UltraShade shall be placed on notice of defect in writing, delivered to UltraShade at the address indicated below, within 30 calendar days from discovery of the defect. No later than 30 days from the date of receipt of the notice, UltraShade will determine whether to repair or to replace defective materials. UltraShade, disclaims all other warranties, expressed or implied, including any supplementary materials required for the shade installation.

ULTRASHELTER

UltraShelter warrants that the shelter sold will be free from defects in materials under intended use and offers a ten (10) year limited warranty on structural steel frames against failure due to rust-through corrosion under normal environmental conditions, five (5) years warranty of powder coat and limited one (1) year warranty on all the moving parts. UltraShelter and its suppliers will be liable for repair or replacement of materials found to be defective. The repair or replacement of materials shall be at the expense of UltraShelter for the first six years, thereafter pro-rated at 18% per annum over the last four years.

This warranty is in effect only if the structure has been assembled and installed in accordance with UltraShelter's installation drawings and has been subjected only to normal intended use and exposure.

Some retro-fitting and field cutting may be necessary and is considered a normal part of construction and will not be subject to rejection or cause for void of warranty.

Pre-finished metal roof surfaces, performance shall be the responsibility of the metal finisher. UltraShelter assumes no warranties regarding finish durability.

UltraShelter shall not be responsible for delays due to missing, stolen, or non-conforming parts. Any rework/retro-fit of non-conforming parts must be authorized by UltraShelter.

This limited warranty is void if any damage has resulted from abnormal use, abuse, accident, vandalism, maintenance or lack of maintenance, misapplication, service, or modification by someone other than UltraShelter, authorized dealers, or authorized installers.

This limited warranty excludes color fading of structure within 10 miles of any area retaining salt water. Any replacement part issued during original warranty period is warranted for the remaining original warranty period or 6 months, whichever is longer. In the event of a claim of defect in materials, UltraShelter shall be placed on notice of defect in writing, delivered to UltraShelter at the address indicated below, within 30 calendar days from discovery of the defect. No later than 30 days from the date of receipt of the notice, UltraShelter will determine whether to repair or to replace defective materials. UltraShelter, disclaims all other warranties, expressed or implied, including any supplementary materials required for the shelter installation.



ActionFit PRODUCTS

UltraSite offers a ten (10) year limited warranty on Steel posts, stainless steel posts, welds, bars and metal accessories excluding cycle and moving parts, and cosmetic damage or defects.

Five (5) year limited warranty on stainless damper module and aluminum cycle cover, with the exclusion of cosmetic damage or defects. A two (2) year limited warranty on bearings, damper, plastics, rubber parts, and some cycle parts including pedal and shaft, with the exclusion of cosmetic damage or defects. One (1) year limited warranty on the rib belt of cycle, with the exclusion of cosmetic damage or defects.

ALL OTHER PRODUCTS

UltraSite offers a one (1) year limited warranty on all other products.

For the purpose of this warranty, *lifetime* encompasses no specific term of years, but rather that Seller warrants to its original customer for as long as the original customer owns the Product and uses the Product for its intended purpose that the Product and all parts will be free from defects in material and manufacturing workmanship.

EXCLUSIONS

UltraSite excludes from these warranties the cost to remove parts and reinstall replacements; replacement due to cosmetic defects or coating deterioration caused by climatic conditions; and wood replacement resulting from twisting, warping, checking, shrinking, swelling or other natural physical properties of wood.

To the extent permitted by law, these warranties are expressly in lieu of any other implied or expressed warranties or representation by any person, including any implied warranty of merchantability or fitness. These warranties provide valuable rights to you.

No Sales Representative can modify or amend the terms of this warranty.

The warranty excludes vandalism, improper use, product alterations, misuse, negligence, accident, theft, corrosion caused by chemicals, ice or snow damage and acts of God.

CANCELLATIONS AND RETURNS

Cancellations are only accepted with approval of UltraSite. No merchandise shall be returned without a Return Goods Authorization number which is issued by customer service. Any authorized merchandise must be carefully packed and received in saleable condition. A restocking charge of up to 25% will be applied to all returned goods when the error is not the fault of UltraSite. All returns must be shipped freight prepaid.



UltraSite
1675 Locust St.
Red Bud, IL 62278
800.458.5872

Claim Procedure

To make a warranty claim, send your written statement of claim, along with the original purchase invoice or invoice number to:

UltraSite Customer Service
1675 Locust St.
Red Bud, IL 62278
800.458.5872

Within 60 days of notice of claim under warranty, UltraSite will make arrangements to replace the damaged product. UltraSite will cover freight costs within the continental United States. UltraSite is not responsible for freight costs associated with products located outside the continental United States. UltraSite reserves the right to inspect all products identified as damaged.

Since warranty limitations and exclusions may vary from state to state, you should check any specific warranty rights in your state.

Date of Purchase: _____

Purchaser: _____

UltraSite Invoice Number: _____

Authorized UltraSite Signature

Title

See UltraSite on the web at www.ultra-site.com

RFP # 2020-07
Palm Boulevard Pedestrian Bridge
3:05 P.M.
July 20, 2020
City Commission Conference Room

[illegible]

RFP # 2020-08
Long Avenue Pedestrian Bridge
3:05 P.M.
July 20, 2020
City Commission Conference Room

[illegible]

RFP # 2020-09
BLG Mid-Bridge Pedestrian Bridge
3:05 P.M.
July 20, 2020
City Commission Conference Room

[illegible]

RFP # 2020-10
BLG 20th Street Pedestrian Bridge
3:05 P.M.
July 20, 2020
City Commission Conference Room

VENDOR	BID AMOUNT
Liberty	\$ 34,316. ⁰⁰
Bridge Brothers	\$ 36,496. ⁰⁰
CMI	\$ 33,861. ⁰⁰
RAVONS MARINE	\$ 25,936. ⁰⁰

BOAT LAUNCH REVENUE

June 2020	Annual	Daily	Total
5/29/2020 - 06/01/20	\$150.00	\$659.00	\$809.00
06/01/20 - 06/05/20	\$100.00	\$569.00	\$669.00
06/05/20 - 06/08/20	\$0.00	\$119.25	\$119.25
06/08/20 - 06/12/20	\$50.00	\$404.25	\$454.25
06/12/20 - 06/15/20	\$0.00	\$750.00	\$750.00
06/15/20 - 06/19/20	\$0.00	\$723.25	\$723.25
06/19/20 - 06/22/20	\$50.00	\$673.00	\$723.00
06/22/20 - 06/26/20	\$50.00	\$274.00	\$324.00
06/26/20 - 06/29/20	\$150.00	\$589.00	\$739.00

\$5,310.75

July 2020	Annual	Daily	Total
06/29/20 - 07/02/20	\$0.00	\$364.00	\$364.00
07/02/20 - 07/06/20	\$100.00	\$526.00	\$626.00
07/06/20 - 07/10/20	\$50.00	\$332.00	\$382.00
07/10/20 - 07/13/20	\$0.00	\$424.50	\$424.50
07/13/20 - 07/17/20	\$0.00	\$445.00	\$445.00
07/17/20 - 07/20/20	\$0.00	\$588.00	\$588.00
07/20/20 - 07/24/20	\$0.00	\$504.25	\$504.25
07/24/20 - 07/27/20	\$110.00	\$584.00	\$694.00
07/27/20 - 07/31/20	\$100.00	\$321.50	\$421.50

\$4,449.25

Jim Anderson

From: Matthew Herring
Sent: Tuesday, July 28, 2020 10:40 AM
To: Jim Anderson
Subject: Police Dept Furniture Quote
Attachments: Furniture Quote.pdf

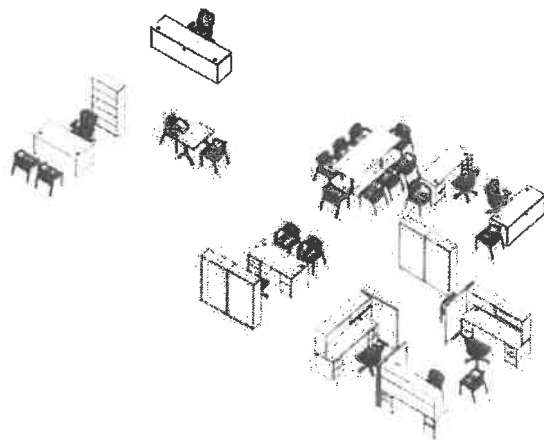
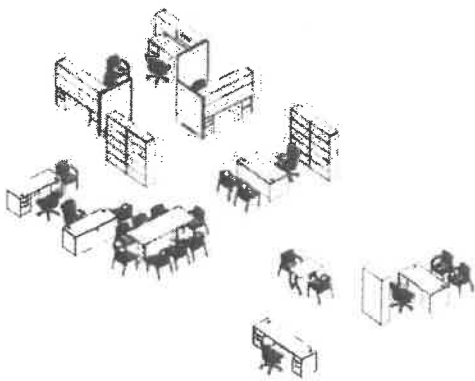
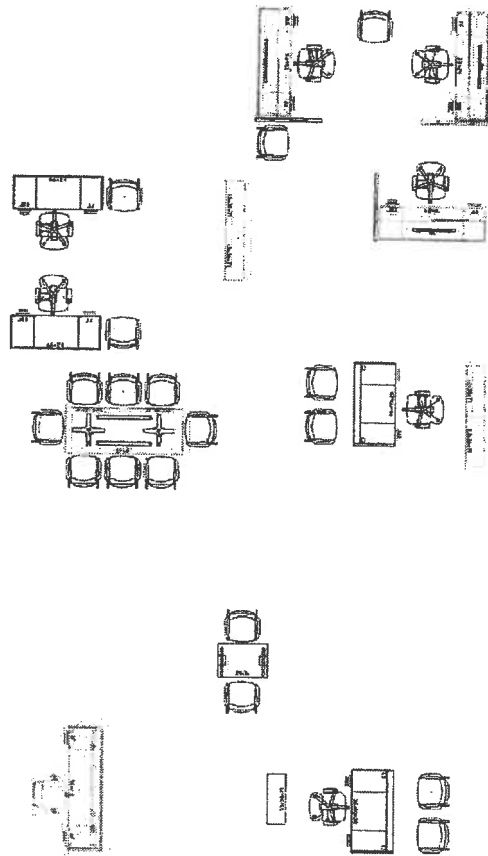
This is the furniture quote for the Police Department. This is a State Contract Vendor with state contract pricing. The Total is \$23,904.54 delivered and installed. Delivery and installation will be completed within five weeks of the order.

This includes desks and work spaces for all employees, a conference table, guest chairs, and office chairs.

Please include in this upcoming commission meeting agenda for consideration by the commission.

Thanks,

Matt





DATE:
7-28-2020

PROJECT:
PORT SAINT JOE POLICE DEPARTMENT

SCALE:
3/32" = 1'0"

DESIGNER: KELLY KAHN
PHONE: 205-999-6916
EMAIL: KELLY.KAHN@HITOUCHSERVICES.COM

HiTouch
BUSINESS SERVICES

Line #	Preview	Part Description	Qty	Sell	Ext Sell
44		90W x 24D Rectangle Worksurface	1	\$203.84	\$203.84
	.G	Smooth, Flat			
	N	Mahogany			
	P	Color: Black			
	S(LISTD)	Grd LI Standard Laminates			
	.N	LAM: Mahogany			
45		Ignition 2 Task Mid-back, ilira back	1	\$307.71	\$307.71
	.YI	Syncho-Tilt W Seat Slider			
	.V	Arm: All-Adjustable Arm			
	.S	Soft Caster			
	.IM	Mesh: Black			
	\$(3)	GRADE: III UPHOLSTERY			
	.SX	Silvertex			
	01	COLOR: Marine Blue			
	.AL	Adjustable Lumbar			
	.SB	Base: Standard Base			
	.T	Frame: Black			
				Subtotal	\$1,471.01
Delivery and Installation - normal business hours				\$2,991.78	\$2,991.78
				Grand Total	\$23,904.54

Customer's Signature: _____

*Signature Indicates acceptance of above quotation as well as the review and agreement to terms and conditions noted in the MySuccessfulProject document included with this quotation.

***All items in this quotation are ordered specifically for your project and are not returnable once the order is accepted.**

*All Specifications and pricing are proprietary information prepared exclusively per your request and are deemed confidential.