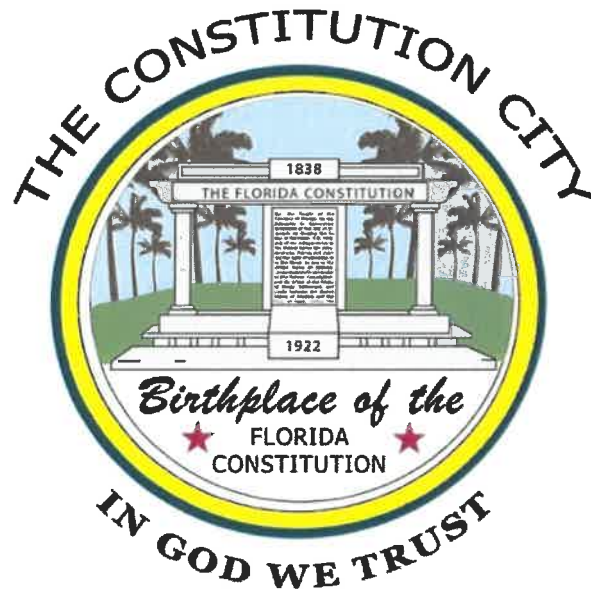


**June 1, 2021  
Regular Meeting  
12:00 Noon**



## City of Port St. Joe

Rex Buzzett, Mayor-Commissioner  
Eric Langston, Commissioner, Group I  
David Ashbrook, Commissioner, Group II  
Brett Lowry, Commissioner, Group III  
Scott Hoffman, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

# **BOARD OF CITY COMMISSION**

**Regular Public Meeting**

**12:00 Noon**

**Tuesday June 1, 2021**

**\*\*Commission Reception 11:30\*\***

## **Call to Order**

## **Consent Agenda**

## **Swearing In of Newly Elected Officials**

## **Minutes**

- **Regular Meeting 5/18/21**

**Pages 1-4**

## **City Attorney**

- **Interlocal Agreement**
- **Engagement Letter**
- **Local Preference Resolution 2017-09**
- **Resolution 2021-08 Gulf County Emergency Management Plan**
- **Resolution 2021-09 Gulf County Local Mitigation Strategy Plan**

**Pages 5-7**

**Pages 8-11**

**Pages 12-13**

**Page 14**

**Page 15**

## **Old Business**

- **Current City Projects**
  - **Clifford Sims Park**

**Pages 16-17**

## **New Business**

- **RFQ 2021-01, Workforce Housing Project- Request to Bid**
- **Movies in the Park**

**Pages 18-28**

**Page 29**

## **Public Works**

- **First Street Sewer Repairs**

**Pages 30-31**

## **Surface Water Plant**

- **Update**

## **Wastewater Plant**

- **Update**

## **Finance Director**

- **Update**

## **City Engineer**

- **NRDA Stormwater Grant Master Plan**
- **Maddox Park Gazebo- Update**
- **Walking Path FDOT Grant- Update**
- **CDBG Project- Update**

- **First Street Lift Station and Long Ave. Water/Sewer Project**

**Code Enforcement**

- **Update**

**Police Department**

- **Update**

**City Clerk**

- **Grants Update**

**Page 32**

**Citizens to be Heard**

**Discussion Items by Commissioners**

**Motion to Adjourn**

# **MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT 2775 GARRISON AVENUE, May 18, 2021, at Noon.**

The following were present: Mayor Buzzett, Commissioners Ashbrook, Hoffman, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and City Attorney Clinton McCahill were also present.

## **CONSENT AGENDA**

### *Proclamation Mental Health Month Recognition*

Mayor Buzzett read the Proclamation proclaiming May as Mental Health Month. He presented the Proclamation to Kristina Williams, Director of Marketing and Public Relation for the Life Management Center of North West Florida.

## **Minutes**

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to approve the Minutes of the Regular Meeting of May 4, 2021, and the Joint City / County Workshop of May 11, 2021. All in favor; Motion carried 5-0.

Mayor Buzzett requested that the Engineer's Report be moved up in the Agenda.

## **City Engineer – Josh Baxley**

### *NRDA Stormwater Grant Update*

The final report has been submitted to NFWFMD for review. Dewberry is waiting on the district to schedule a meeting to discuss potential options for moving forward with a project.

### *Maddox Park Gazebo*

The project is in design.

### *Walking Path FDOT Grant Update*

Trail construction is complete. The next step is for Duke Energy to install the lighting.

### *CDBG Sewer Improvements*

Pipe bursting is scheduled to begin today, May 18, 2021.

### *First Street Lift Station and Long Avenue Water / Sewer Projects*

The NOA has been issued and the contractor is securing performance and payment bonds.

### *NRCS Debris Removal Update*

The project is complete and the final walk through with NRCS is scheduled for May 19, 2021.

## **City Attorney –**

### *Ordinance 585 Large Scale Plan Amendment; Second Reading and Consideration of Adoption:*

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to have the Second Reading and Adoption of Ordinance 585. All in favor; Motion carried 5-0.

Attorney McCahill noted that DEO had approved the Large-Scale Plan Amendment and read Ordinance 585 by Title only.

### *Interlocal Agreement*

Consensus of the Commission was that the Interlocal Agreement was not worked on mutually by the City and County Attorneys. Items 3, 4, and 5 are not acceptable, and they would like for both attorneys to work on this.

### *Ordinance 588 Mobile Home on Harbor Street; Second Reading and Consideration of Adoption:*

After a lengthy discussion by the Commissioners, and comments from Rawlis Leslie, Joe Paul, Christy McElroy, Robin Malone, and Eddie Fields, a Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to have the Second Reading and Adoption of Ordinance 588. All in favor; Motion carried 5-0. It was noted that this Ordinance did not receive a favorable recommendation from the Planning, Development and Review Board to the City Commission.

### *Bond Counsel:*

In light of recent issues, Staff requested guidance from the Commission for Bond Counsel. Consensus was to proceed with securing Counsel possibly with a previous client as they are familiar with the City's needs.

Commissioner Hoffman shared his concerns with the recent City / County Workshop, his desire to safeguard future customers in the City's Service Area, and supports hiring a firm to represent the City. He also expressed his concerns about a \$30 Million back up water system for the County when, after a Category 5 Hurricane, the City's Water Plant was back up and on line in less than 24 hours. He noted that a line from the City Surface Water Plant and a booster pump would provide ample water to all outlying areas.

Commissioner Lowry stated that he did agree that we need to protect our service area and we also need to work to reduce our rates.

### *Resolution 2021-07 Travel Trailer Policy*

After discussion, and input from the City Building Department, A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to require a Site Plan and delete Section 3C. All in favor Motion carried 5-0.

Attorney McCahill read Resolution 2021-07 by Title only.

### **Old Business –**

#### *Current City Projects*

Mr. Anderson shared that all projects are moving along well.

### **New Business –**

#### *July 4<sup>th</sup> Events*

Commissioner Langston requested that the hours for the Street Dance be extended.

After an exchange of thoughts and suggestions, a Motion was made by Commissioner Langston, second by Commissioner Hoffman, to allow the Street Dance from 10:00 P.M. EDT until 4:00 A.M. EDT on July 4, 2021, with music ceasing at 2:00 A.M EDT. Motion carried 3-2. Voting in favor of the Motion were Commissioners Ashbrook, Langston, and Lowry. Voting against the Motion were Mayor Buzzett and Commissioner Hoffman.

#### *Boat Dockage Request – 53'*

It was noted that the current agreement allows for Commercial docking and the request is for private docking which will not be acceptable.

#### *Port Authority Master Plan*

Mr. Anderson shared that the document is not ready yet.

## **Public Works – John Grantland**

### *Park Point Sewer*

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to spend \$31,534.93 to bring 5 customers on. All in favor; Motion carried 5-0. Tap fees of \$3,200 per customer have already been paid. There will be an additional charge for permitting and this hookup will serve the subdivision. The project will be completed by the end of 2023.

## **Surface Water Plant – Larry McClamma**

Mr. McClamma shared that work on the Clarifiers has been completed.

## **Wastewater Plant – Kevin Pettis**

### *RFP 2021-07 Sprayfield Sand*

Mr. Pettis noted that the plant is running well.

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to award the bid to Monolith Construction Company. All in favor; Motion carried 5-0. The Local Preference Policy was calculated and this brought the bid from Monolith below the low bid. Monolith will have the opportunity to match the lowest bid of \$47,000.

## **Finance Director – Mike Lacour**

Mr. Lacour shared that the Pickle and Tennis Courts have been painted and the pay station at Frank Pate Park Boat Ramp is working fine.

## **Code Enforcement –**

### *RFP 2021-05, 203 MLK (Tisha Bell Property) Demo Rebid; Bids opened May 17, 2021 (Handout)*

A Motion was made by Commissioner Langston, second by Commissioner Ashbrook, to accept the Rogers Brothers Land Clearing Bid in the amount of \$4,499. Motion carried 5-0.

## **Police Department – Chief Richards**

Chief Richards noted that the Police Department has been handing out flyers concerning paying to launch a boat. Beginning Memorial Day Weekend, tickets will be given to violators. He shared that permits for Gulf County Residents are free.

Sgt. Sherrell Morrison is out due to illness and Chief Richards shared the department is establishing a sick pool to help with her absence.

A Motion was made by Commissioner Hoffman, second by Commissioner Ashbrook, to approve applying for a JAG County Grant to replace existing equipment. All in favor; Motion passed 5-0.

## **City Clerk – Charlotte Pierce**

### *Grants Update City Hall*

Clerk Pierce noted that a USDA Grant / Loan combination could possibly be a way to provide a new City Hall. She reminded the Commissioners the current City Hall was built in 1949, and is not in the best shape.

Commissioner Hoffman stated that he did not feel the timing is right for this, but establishing a plan was workable.

Consensus was to proceed with developing a plan for a new City Hall.

Mrs. Pierce reminded the Commissioners of the Swearing In Ceremony for Mayor Buzzett, and Commissioners Ashbrook and Langston on Tuesday, June 1, 2021, at 11:30 A.M.

**Citizens to be Heard** – No one wished to address the Commission.

**Discussion Items by Commissioners –**

*Commissioner Langston* announced that the Port St. Joe High School Girls' Basketball Team would like to offer a Golf Cart Service at Frank Pate Boat Ramp as a fund raiser for their organization. They would take drivers from their vehicle to the boat ramp or vice versa. There were no objections to the project.

*Commissioner Ashbrook* requested a Letter of Support for an EPA Grant that will focus on homes in North Port St. Joe that were damaged or impacted by Hurricane Michael; homes that had or still have mold problems, and develop strategies to assist residents with homes that are sinking due to stormwater or drainage problems.

The grant is a 2-year grant for \$200,000. The funds will be managed by the Pioneer Bay CDC's Certified Public Accountant; EPA will provide oversight and quarterly reports are required. Pioneer Bay CDC is a 501 (c) 3 tax-exempt nonprofit registered with the IRS and State of FL. The grant does not require matching funds.

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to provide the Letter of Support. All in favor; Motion carried 5-0.

*Commissioner Langston left the meeting at 2:18 P.M.*

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to cover expenses for the July 11, 2021, and July 16, 2021, FLC Legislative Policy Committee Meetings for Commissioner Ashbrook and for the other Commissioner to attend the FLC Annual Conference in August. All in favor; Motion carried 4-0.

Commissioner Ashbrook also suggested that the City consider an RFQ for Workforce Housing on the 10<sup>th</sup> Street Property. Mayor Buzzett asked each Commissioner to get with Attorney McCahill and go over their thoughts with him.

*Commissioner Lowry* did not have anything else to share with the Commissioners.

*Commissioner Hoffman* did not have anything else to discuss with the Commissioners.

*Mayor Buzzett* reminded those present of the ribbon cutting for Palm Breeze Beauty Bar today at 5:30 P.M., to celebrate their first anniversary.

**Motion to Adjourn –**

There was no other business to come before the Commission and Mayor Buzzett adjourned the meeting at 2:25 P.M.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
Rex Buzzett, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Charlotte M. Pierce, City Clerk

\_\_\_\_\_  
Date

## **INTERLOCAL AGREEMENT**

**BETWEEN Gulf County, Florida (“County”) and the City of Port St. Joe, Florida (“City”)**

**WHEREAS**, the County is a political subdivision of the State of Florida and within the County’s borders and under its jurisdiction are the subject parcels for which the conflict resolutions procedures have been enacted under Florida Statute §164.1052 and § 171.021 and for which this Settlement Agreement has been adopted; and

**WHEREAS**, the City after complying with all procedural steps set forth in Florida Statute § 171 adopted Ordinance No. 584 on March 23, 2021 for the voluntary annexation and after receiving approval from the Florida Department of Economic Opportunity adopted Ordinance 585 for the large scale map amendment to the City’s Comprehensive Plan and Rezoning on May 18, 2021 for Parcel ID-03013-001R and Parcel 03017-005R; and

**WHEREAS**, the County properly and timely noticed the City, a municipal corporation located within the County, via certified registered mail of its commencement of the Conflict Resolution procedures set forth in Florida Statute § 164.1052 in response to the City’s adoption of Ordinance 584 the Voluntary Annexation of City owned property and the future adoption of Ordinance 585 pertaining to the Large Scale Map Amendment to the City’s Comprehensive Plan and Rezoning for Parcel ID-03013-001R and Parcel ID- 03017-005R; and

**WHEREAS**, according to Florida’s annexation laws, and in order to preserve both the County’s and City’s Citizen’s rights for proposed annexations and preserve their rights for proper judicial review in the circuit courts of Florida, the County first initiated and both the County and City has since completed in strict compliance with the Conflict Assessment Meeting and subsequent resolution represented by this Settlement Agreement pursuant to Chapter 164 of the Florida Statutes, known as the “Florida Governmental Conflict Resolution Act”; and

**WHEREAS**, both the County and City Commissions met on Tuesday, May 11, 2021 at a duly noticed public conflict assessment meeting pursuant to and in accordance with Florida Statute §164.103(7), §197.3632 and § 125; and

**WHEREAS**, the County and the City each acting by and through its respective Board of Commissioners enter into this Settlement Agreement whereby they have resolved all conflicts between the entities regarding the City’s enactment of Ordinance 584 (Voluntary Annexation) and Ordinance 585 (Large Scale Map Amendment); and

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions contained herein the County and City agree as follows:

1. The County and City have agreed, as result of the enacted conflict assessment process under Florida Statute § 164.1052 and § 171.021 and their joint meeting pursuant thereto, that the County shall in response to the City’s Ordinance No. 584 for the Voluntary Annexation of City owned property and Ordinance 585 for the Large Scale Map Amendment to the City’s Comprehensive Plan and Rezoning for Parcel ID-03013-001R and Parcel ID-03017-005R suspend and terminate any and all further legal challenges permitted under Florida law by the County.

2. The City agrees in response and recognition of the County’s agreement for the immediate suspension and termination of all further legal challenges and review of the annexation of Parcel ID-



03013-001R and Parcel ID- 03017-005R shall restrict and not exceed at any time the maximum density for the entire sum acreage for these two parcels of One Hundred and Seventy-two (172) habitable units.

3. Both parties shall strictly comply with this Settlement Agreement and Florida State law and acknowledge and agree that any forfeiture or breach of this Settlement Agreement are immediate grounds in support of any necessary injunctive relief and or declaratory judgment in favor of the non-breaching party for the enforcement of the obligations contained in this Settlement Agreement with all cost, expenses and attorney fees of such enforcement awarded to the non-breaching prevailing party.

4. No modifications, amendment or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Settlement Agreement and executed by both parties.

5. This document represents the complete and final understanding of the parties and incorporates and supersedes all prior negotiations, agreements and understandings applicable to the matters contained herein.

DATED this \_\_\_\_\_ day of May 2021.

CITY OF PORT ST. JOE,  
A Florida Municipal Corporation

BY: \_\_\_\_\_  
REX BUZZETT, Mayor-Commissioner

ATTEST:

\_\_\_\_\_  
CHARLOTTE Pierce, City Clerk

\_\_\_\_\_  
Clinton T. McCahill  
FL Bar No.: 0073482  
260 Marina Drive  
Port St. Joe, Florida 32456  
Port St. Joe City Attorney

GULF COUNTY, FLORIDA

BY: \_\_\_\_\_  
Sandy Quinn, Chairman

ATTEST:

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Rebecca L. Norris, Clerk  
Gulf County, Florida

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Jeremy T.M. Novak  
FL Bar No.: 44698  
Novak Law Group, PLLC  
402 Reid Avenue  
Port St. Joe, Florida 32456  
Gulf County Attorney

May 21, 2021

Jim Anderson, City Manager  
City of Port St. Joe  
305 Cecil G. Costin Sr. Blvd.  
Port St. Joe, FL 32456

Re: Special counsel services related to utility matters

Dear Mr. Anderson:

Thank you for considering Bryant Miller Olive, P.A. ("BMO" or the "Firm") as special counsel to assist the City of Port St. Joe ("City") in connection with matters related to its water and wastewater utility system. We are experienced in a wide range of utility undertakings and would be pleased to represent the City as special counsel for utility matters. The purpose of this letter is to advise you of our fees and to generally describe the scope of services BMO would perform as special counsel to the City in connection with its utility system.

The tasks and activities that we expect to perform include assisting the City with memorializing the boundaries of its utility service area including any past or future expansions thereof, advising the City with respect to strategies for preserving and preventing encroachments upon its utility service area, representing the City in resolving related disputes with other utility providers, and drafting any ordinances, resolutions, notices or other instruments necessary to achieve such objectives. We will also be available to assist the City, on an as-needed basis, with general utility matters that may arise from time to time such as extension or improvement of utility facilities.

I will be the BMO attorney with primary responsibility for the engagement. We propose to perform legal services for the City at the discounted local government rate of \$315.00 per hour. We will bill for our special counsel services on a monthly basis by detailed invoice reflecting hours and expenses with all appropriate back-up materials typically required by governmental entities, unless directed otherwise. In addition to hourly rates, the Firm will invoice for reimbursement for actual costs incurred, such as computer printing or photocopies, long distance telephone charges, travel expenses, and overnight delivery charges. Any travel expenses will be reimbursed in accordance with Section 112.061, Florida Statutes.

Jim Anderson, City Manager  
City of Port St. Joe  
May 21, 2021

If the foregoing terms are acceptable to the City, please so indicate by returning the enclosed copy of this engagement letter dated and signed by an authorized officer, retaining the original letter for your files. We greatly appreciate this opportunity to serve the City of Port St. Joe and look forward to working with you on utility matters.

BRYANT MILLER OLIVE P.A.



Christopher B. Roe, Shareholder

CITY OF PORT ST. JOE, FLORIDA

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_, 2021

## EXHIBIT A

The following chart segregates the Utility Asset acquisition into phases and describes in summary fashion certain key activities and tasks to be undertaken by BMO. Although the "phases" are indicative of the transaction timeline, activities for more than one "phase" will often be ongoing simultaneously.

Scope of Services	Estimated Timeframe	Estimated Costs
Phase 1: Review all documentation, evaluation reports and information to prepare term sheet and letter of intent for consideration by City Council	5 – 10 hours	\$1,475- 2,950
Phase 2: Legal due diligence investigation and analysis, including with regard to matters such as (i) the organization and good standing of sellers; (ii) approval of the transaction by sellers' shareholders and board of directors; (iii) ownership, lease or license of utility system assets; (iv) title to real property; (v) system easements; (vi) existence of any indebtedness, liens or encumbrances; (vii) third party consents, approvals or waivers required for the transaction; (viii) claims, disputes, lawsuits or investigations; (ix) government notices, investigations or audits; (x) sellers' insurance coverages; (xi) customer contracts and account information; (xii) service provider and vendor contracts; (xiii) employees and employment benefit plans or programs; (xiv) utility system permits and authorizations; (xv) environmental law, hazardous materials and permit compliance; (xvi) tax filings; (xvii) financial statements; (xviii) permits and contracts to be assigned to the City; (xix) customer deposits; (xx) pre-payments; (xxi) warranties assignable to the City; (xxii) descriptions of the systems, equipment, rolling stock and inventory; (xxiii) corporate books and records; excluded assets and liabilities; and (xxiv) and transition activities required after closing	25 – 60 hours	\$7,375 - \$17,700
Phase 3: Preparation for attendance at hearings required to comply with Florida Statutes related to the acquisition of a water utility or water utility assets	15 – 25 hours	\$4,425– 7,375
Phase 4: Negotiation and documentation of definitive agreements (Exclusive Negotiation Agreement & Purchase and Sale Agreement) and related schedules, certificates, opinions and exhibits; real estate documents; potential transition services agreement)	35 – 70 hours	\$10,325 – 20,650

<b>Scope of Services</b>	<b>Estimated Timeframe</b>	<b>Estimated Costs</b>
Phase 5: Advice and assistance in connection with final approval of the transaction and documentation by the City Council	15 – 25 hours	\$4,425 – 7,375
Phase 6: Preparation of closing documents, certificates, assignments, bills of sale, options and all other documents to effectuate closing	10 – 25 hours	\$2,950 – 7,375
<b>Totals</b>		<b>\$30,975 – 63,425</b>

Included within the above estimates are the time and efforts to interact and coordinate with the City staff, City Attorney, and outside advisors, consultants and contractors related to the transaction. It does not include other legal services such as Bond Counsel services or real estate title agent services.

## RESOLUTION 2017-09

A RESOLUTION OF THE CITY OF PORT ST. JOE REPEALING RESOLUTION #2008-09, ESTABLISHING A LOCAL PREFERENCE POLICY IN AWARDING OF CITY'S CONTRACTS; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Port St. Joe desires to enhance the opportunities of its citizens; and

WHEREAS, the City of Port St. Joe has an interest to stimulate the local economy and ensure jobs for its citizens; and

NOW THEREFORE, BE IT RESOLVED BY THE PEOPLE OF PORT ST. JOE, FLORIDA, that:

1. Resolution #2008-09 is repealed in its entirety;

2. If a responsible resident bidder gives a responsive bid within the percentages set forth below of a bid from the lowest non-resident responsive bidder then that responsible resident bidder shall be given the opportunity to match the bid of the lowest responsible non-resident bidder. If the responsible resident bidder matches the lowest non-resident responsive bid within five(5) business days from the opening of the bids they shall be awarded the contract.

If the lowest responsive bid submitted by a non-resident responsive bidder is:

If the responsive bid by a responsible resident bidder is within the below percentages of the lowest responsive non-resident bid, then the responsible resident bidder shall be given the opportunity to match the lowest responsible non-resident bidder as set forth above.

\$50,000 or less .....	7%
\$50,001 to \$250,000.....	6%
\$250,000 to \$500,000.....	4%
\$500,001 to \$1,000,000.....	3%
Over \$1,000,000.....	1%

3. A resident bidder shall mean:

- a. An individual whose primary residence is within Gulf County, Florida;
- b. A partnership whose principals are all residents of Gulf County, Florida;
- c. A Florida corporation, limited liability company, or other business entity whose principal place of business is within Gulf County, Florida, or which maintains a full time business office open to the public within Gulf County, Florida.

With these and other contributing factors the Board of City Commissioners reserve the right to award a bid which will be in the best interest of the City.

THIS RESOLUTION ADOPTED this the 13<sup>th</sup> day of June, 2017.

CITY COMMISSION OF THE CITY OF  
PORT ST. JOE, FLORIDA

BY: James "Bo" Patterson  
JAMES "BO" PATTERSON  
MAYOR/COMMISSIONER

Attest: Charlotte M. Pierce  
Charlotte M. Pierce  
Auditor/Clerk



## **RESOLUTION NO. 2021-08**

### **2020 Gulf County Comprehensive Emergency Management Plan**

**WHEREAS**, the City of Port St. Joe is a political subdivision of the State of Florida; and

**WHEREAS**, the City of Port St. Joe is susceptible to a number of natural and man-made hazards that can impact large segments of the population and infrastructures; and

**WHEREAS**, the Gulf County Comprehensive Emergency Management Plan (CEMP) identifies all known hazards that can impact Gulf County; and

**WHEREAS**, the Gulf County Comprehensive Emergency Management Plan establishes the overarching guidance for Gulf County to prepare for, respond to, recover from and mitigate the impacts of such hazards; and

**WHEREAS**, Chapter 252 Florida Statutes, and Rule 27P-2, Florida Administrative Code establishes the requirement that every County have an approved Comprehensive Emergency Management Plan; and

**WHEREAS**, the Comprehensive Emergency Management Plan supports the management of disasters throughout the entire county; it is

**RESOLVED**, that the 2020 Gulf County Comprehensive Emergency Management Plan shall govern emergency operations in Gulf County and all such operations will be in accordance with the policies stated therein, and

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Port St. Joe Board of City Commissioners does hereby adopt, ratify, and confirm the 2020 Gulf County Comprehensive Emergency Management Plan attached hereto,

**ADOPTED** this 1st day of June 2021.

**BY:** \_\_\_\_\_  
**Rex Buzzett, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Charlotte M. Pierce, City Clerk**

**APPROVED AS TO FORM BY:**

\_\_\_\_\_  
**Clinton T. McCahill, Attorney**

**RESOLUTION NO. 2021-09**  
**CITY OF PORT ST. JOE, FLORIDA**

**WHEREAS**, the City of Port St. Joe is a political subdivision of the State of Florida; and

**WHEREAS**, the City of Port St. Joe is susceptible to a number of natural and man-made hazards that can impact large segments of the population and infrastructures; and

**WHEREAS**, the Gulf County Comprehensive Emergency Management Plan (CEMP) identifies all known hazards that can impact the City of Port St. Joe and Gulf County; and

**WHEREAS**, the Gulf County Comprehensive Emergency Management Plan establishes the overarching guidance for Gulf County and the City of Port St. Joe to prepare for, respond to, recover from and mitigate the impacts of such hazards; and

**WHEREAS**, Chapter 252 Florida Statutes, and Rule 27P-2, Florida Administrative Code establishes the requirement that every County/Municipality have an approved Comprehensive Emergency Management Plan; and

**WHEREAS**, the Comprehensive Emergency Management Plan supports the management of disasters throughout the entire county; it is

**RESOLVED**, that the 2020 Gulf County Comprehensive Emergency Management Plan shall govern emergency operations in Gulf County and all its Municipalities and all such operations will be in accordance with the policies stated therein, and

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Port St. Joe Board of Commissioners does hereby adopt, ratify, and confirm, this \_\_\_\_ day of June 2021, the 2020 Gulf County Comprehensive Emergency Management Plan.

**BY:** \_\_\_\_\_

**REX BUZZETT, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**CHARLOTTE PIERCE, CITY CLERK**

## Current City Projects 6/1/21

- Washington Gym Bathroom- Legislative Funding Request Submitted
- Keepers' Quarter (Eglin)- Under Construction
- CDBG Sewer Phase III- Under Construction
- Tennis Court Lighting- Scheduled for the week of 5/17/21
- Tennis Court Re-surfacing- Complete
- Pickle Ball Court Re-Surfacing- Complete
- Walking Bridges- Foundation work is underway
- Bridge Foundations- Under Construction
- Water Plant Clarifier Rehab- Complete
- Tree/Stump removal from Parks- Ongoing
- Maddox Park Drainage- Need more info. from engineer to bid and direction from the Board
- NRCS Grant/Ditch Cleaning- Complete
- 1<sup>st</sup> Street SCOP Paving Grant- Contract signed with FDOT
- Fishing Pier at Clifford Sims Park- Working with FEMA
- Utility Mapping- Ongoing
- Maddox Park Gazebo- Working on Engineering & bid Specs
- Splash Pad- Need Direction from the Board
- City Pier Lighting- Being Reviewed by City Electricians
- Hwy 98 & 3<sup>rd</sup> Street Crosswalk- Ordered thru FDOT
- Centennial Bldg. Rehab- Grant Application Approved, Waiting on Grant Agreement
- Lighthouse Complex Rehab- Grant Application Approved, Waiting on Grant Agreement
- Core Park Stage- Need Direction from the Board
- Public Safety Fire/Police Bldg. CDBG-DR- Grant Application was not approved
- Sewer Rehab. CDBG-DR- Grant Funding Approved 5/21

- Stormwater Rehab. MLK Corridor CDBG-DR (FAMU)- Grant Application was not approved
- Water Plant Filter Replacement- Complete
- City Hall Complex- Possible USDA Grant/Loan
- Community Garden- Lease Agreement signed
- Scout Hut Rehab.- AC has been replaced & the carpentry work scheduled
- Park Point Sewer- Under Design
- Buck Griffin Lake Sidewalk Extension- Concrete has been ordered

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**City of Port St. Joe**

**Request for Qualifications**

**For Public-Private Partnership  
To Development Workforce and/or Affordable Housing Opportunities**

**RFQ No. 2021-1**

**City of Port St. Joe**  
305 Cecil G. Costin Sr. Blvd  
Port St. Joe, Florida 32456

**City Contact:**

**Jim Anderson**  
**City Manager**

**All proposals should be clearly marked:**

**RFQ No. 2021-1**

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**City of Port St. Joe**  
**Request for Qualifications**  
**Organizations to enter into**  
**Public-Private Partnership with City of Port St. Joe for**  
**Workforce or Affordable Housing**

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<b>1.0</b>	<b>Purpose</b>
<b>2.0</b>	<b>CHDO Designation</b>
<b>3.0</b>	<b>Administrative Requirements</b>
<b>4.0</b>	<b>Beneficiary Populations</b>
<b>5.0</b>	<b>Eligible Entities</b>
<b>6.0</b>	<b>CHDO Applications</b>
<b>7.0</b>	<b>Application Review</b>
<b>8.0</b>	<b>Submission Process</b>
<b>9.0</b>	<b>Application Checklists</b>

\* \* \*

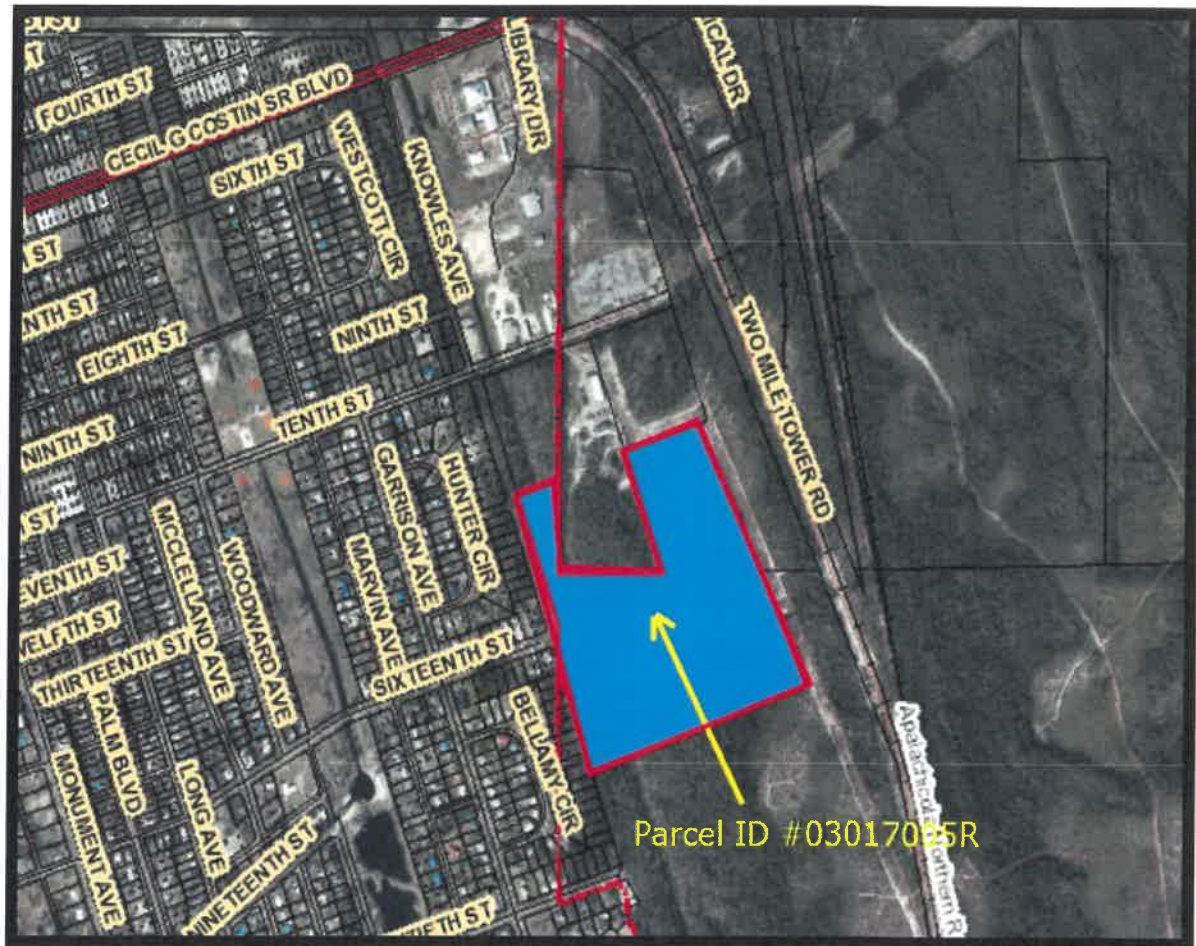
## **Background**

The City of Port St. Joe (City) seeks qualified applicants to enter into a Public-Private Partnership to determine development activities which will provide quality, workforce housing at an affordable price. The site was recently annexed by the City and is generally known as:

PARCEL ID NO. 03017-005R

Begin at the Northwest corner of Section 7, Township 8 South, Range 10 West, Gulf County, Florida and run thence South 88 degrees 48 minutes 44 seconds East, along the North boundary line of said Section 7, for a distance of 775.45 feet to the Southeast corner of the City of Port St. Joe property description in Official Records Book 79 , Page 107, of the Public Records of Gulf County, Florida; thence leaving said North line run North 19 degrees 15 minutes 36 seconds West, along the East boundary line of said property, for a distance of 859.06 feet to the Southwest corner of Florida Power Corp. property as described in Official Records Book 8, Page 241, of the Public Records of Gulf County, Florida; thence leaving said East boundary line run North 70 degrees 44 minutes 24 seconds East, along said South boundary line, for a distance of 580.00 feet to the intersection of said South boundary line with the Southwesterly boundary of a Florida Power Corp. power line; thence leaving said South boundary line run South 23 degrees 53 minutes 27 seconds East, along said Southwesterly boundary, for a distance of 1911.69 feet; thence leaving said Southwesterly boundary run South 70 degrees 44 minutes 24 seconds West for a distance of 1693.01 feet to a point on the East boundary line of St. Joseph Addition Unit 2, a subdivision recorded in the Public Records of Gulf County, Florida; thence North 18 degrees 3 8 minutes 51 seconds West, along said East boundary line, for a distance of 674.29 feet to a point marking the intersection of said East boundary line with the West boundary line of said Section 7; thence leaving said East boundary line run North 00 degrees 00 minutes 52 seconds East along said West boundary line, for a distance of 187. 79 feet to the intersection of said West boundary line with the Northeasterly right of way line of Knowles Avenue; thence North 18 degrees 38 minutes 51 seconds West, along said Northeasterly right of way line, for a distance of 1053.99 feet; thence leaving said Northeasterly right of way line run North 70 degrees 44 minutes 24 seconds East, for a distance of 360.55 feet to a point on the West boundary line of said Section 6, Township 8 South, Range 10 West (also being the West boundary of the aforesaid City of St Joe property as recorded in Official Records Book 79, Page 107, of the Public Records of Gulf County, Florida); thence South 00 degrees 17 minutes 51 seconds West along said West boundaries for a distance of 624.16 feet to the POINT OF BEGINNING, containing 58.00 acres, more or less.

A map of the area to be developed:



The City seeks qualified, experienced Community Housing Development Organizations (CHDOs) as these nonprofit 501c3s are uniquely qualified as trusted partners to garner several forms of federal funding, including but not limited to CHDO/HOME funds, and qualify for certain other funds that may assist in reducing the cost of the overall project. The successful CHDO shall demonstrate a commitment to quality, workforce housing and working relationships with governmental entities, either currently or within the last 3 years.

## 1.0 Purpose

The purpose of this Request for Qualifications is twofold: (1) To solicit applications from experience qualified non-profit Community Housing Development Organization (CHDO) and (2) to allow the opportunity for City to enter into Public-Private Partnership Agreement with selected applicant CHDO.

## 2.0 Designation as a CHDO

In assessing an organization's qualifications as a CHDO, the City will take into account the Respondent Organization's commitment and ability to develop quality affordable



workforce housing projects. Organizations that receive designation as a CHDO are eligible to apply for funds under the CDBG, HOME, HOME-set-aside, USDA and other federal programs. In order to qualify as a CHDO, the organization must have affordable housing development stated as its primary mission in its corporate documents, serve a specific geographic area and meet the requirements and the requirements of the *2013 HOME Final Rule* (24 CFR Part 92).

### **3.0 Administrative Requirements**

Respondent Organizations are strongly advised to familiarize themselves with the contents of the City of Port St. Joe Comprehensive Plan and Land Development Regulations, which can be found on the City website.

Applicants for Public-Private Partnership are also encouraged to familiarize themselves with the regulations of the *2013 HOME Investment Partnerships Program Final Rule* (24 CFR Part 92). This Rule details project eligibility requirements, beneficiary populations, CHDO requirements, and specific rules for the implementation of HOME funded programs.

### **4.0 Beneficiary Populations**

#### **4.1 Target Population for Federally Funded Workforce or Affordable Housing.**

All housing development projects funded through CHDOs must serve low-to-moderate income persons/families in Port St. Joe, Florida.

#### **4.2 Target Population and Target Activities of the Public-Private Partnership.**

Project(s) will be identified in working discussions between the awarded applicant and the City. These may include both single-family for sale, single-family for rent, duplex, townhome and/or other multifamily as developed. The site will be developed using Planned Urban District criteria to ensure compliance with all local, State and Federal laws.

- a) The CHDO may partner with for-profit builders and developers to accomplish Workforce Housing projects. Criteria for approval of non-profits and sponsorship shall be included in the Workforce Housing projects.
- b) The applicant selected shall be expected to leverage non-City funds using a variety of funding sources, including but not limited to Tax Credits, HOME, CDBG, USDA and other Workforce Housing funding mechanisms.

The City reserves the right to require that Workforce and Affordable housing development projects serve households whose income is less or more than the above listed minimums, dependent up on the needs of the City.

#### **4.3 Affordability Requirements**

“Affordable rental housing” and/or “Workforce Housing” means housing that meets all City codes and HUD Uniform Physical Condition Standards (UPCS) to the low-to-moderate income population at gross rents (rent plus utilities) which do not exceed 30% of household income. “Home ownership affordability” means housing that meets City codes and HUD UPCS and is available for sale to the low and moderate income population at a cost at which payments for principal, interest, taxes and insurance do not exceed 30% of the household’s income. In general, criteria for home ownership affordability will apply to both the sale and resale of housing developed using HOME funds. More specific affordability standards may apply to rental and ownership housing developed dependent upon funding source.

#### 4.4 Project Compliance

All activities to be developed using LIHTC, CDBG, HOME and other potential federal funds shall comply with the City’s *Comprehensive Plan* and are subject to prior approval by the City.

### 5.0 Eligible Entities

CHDO’s must, at a minimum, meet the following threshold requirements.

#### 5.1 Minimum Requirements for CHDOs

##### 5.1.1 Nonprofit Status

The Applicant Organization must be a nonprofit 501(c)(3) corporation whose Articles of Incorporation and/or Bylaws include the production of affordable workforce housing. In addition, the Applicant Organization must meet all the requirements for tax exemption from the U.S. Internal Revenue Service under Section 501(c)(3) or 501(c)(4) of the Internal Revenue Code of 1986 and provide evidence of tax-exempt status.

##### 5.1.2 Capacity

The Applicant Organization shall have the capacity to carry out the purposes as specified in Section 2.0 and the *Administrative Requirements* as specified in Section 3.0, including experienced and accomplished key staff persons who have successfully carried out similar projects. The Applicant Organization must have paid employees who have housing experience appropriate to the role the nonprofit expects to play in projects (i.e., developer, sponsor, or owner).

##### 5.1.3 Independent Powers

The governing board CHDO must be empowered to plan independently and implement a program for the development of affordable housing and to contract for goods and services from vendors of its own choosing.

#### 5.1.4 Financial Accountability

The Applicant Organization must have standards of financial accountability that conform to Attachment F of OMB Circular A-110 “Standards for Financial Management Systems,” and with the Department’s *Administrative Requirements for Social Services Contracts*.

### 5.2 Additional Requirements for CHDOs

In addition to the requirements detailed in Section 6.1 above and the 2013 HOME Final Rule, an Applicant Organization must meet the following criteria to qualify for designation as a CHDO:

#### 5.2.1 Length of Existence

The Applicant Organization must have been in service in the community in which the affordable housing development activity will occur for at least one year.

#### 5.2.2 Principal Purpose

The principal purpose of the Applicant Organization must be the development of decent housing that is affordable to low- and very-low-income persons, as evidenced in the Applicant Organization’s charter, articles of incorporation, resolutions and/or bylaws.

#### 5.2.3 Board Composition

The bylaws of the organization must require that at least one-third of its governing board be residents of the low-income neighborhood it intends to serve, other low-income residents and/or persons elected by low-income neighborhood organizations located in the area to be served. “Low-income neighborhood” means the area in the City of Port St. Joe designated as a Community Development Strategy Area or other defined area (such as a Census Tract area) not currently designated but in which at least 51% of the households have incomes below 80% of the median income for the City of Port St. Joe.

The remaining members of the governing board may be appointed from the public-at-large, except that no more than one-third of the membership may be appointed by state or local government or be public officials.

### 6.0 CHDO Designation

Applications for the Public-Private Partnership must address each of the following elements in the order given. The Application narrative must not exceed 10 double spaced, 8-1/2” by 11”, typewritten pages.

6.1 Description of Applicant Organization

The section must include a description of the Applicant Organization, including its organizational structure; staffing; experience in implementing affordable housing development programs for lower and very low income persons; sources of financial support; and accounting system.

6.3 Agency Mission/General Affordable Housing Provider

The Applicant Organization must provide a narrative describing the Applicant Organization's objectives in providing affordable housing development activities.

6.4 Agency Mission/CHDO

The Applicant Organization must also provide corporate evidence that the principal purpose of the agency is to develop affordable housing. Corporate commitment may be evidenced by attaching a copy of the Applicant Organization's bylaws, articles of incorporation, board resolution and/or charter that reflect this objective.

6.5 Governing Board/General Affordable Housing Provider

The Applicant Organization must provide a description of its governing board and describe the board's oversight of the Applicant organization. This section must also describe how board members are selected. Finally, this section must outline the role of the governing board with respect to staff employed to implement projects approved by the governing board and carried out, in whole, or in part, with City CDBG, HOME and/or WFHT funding.

6.6 Governing Board/CHDO

In addition to the requirements of Section 7.5, this section must provide a detailed description of the governing board's composition. The Applicant Organization must indicate which board members are low-income persons, residents of low-income neighborhoods or representatives of low-income neighborhoods. In the case where a board member is designated as a low-income person, evidence must be provided indicating his/her annual income and family size. If the board member is a resident of a low-income neighborhood, provide the address of that board member. If the board member(s) is a representative of a low-income neighborhood indicate the neighborhood organization that was the appointing body to the board. The Applicant Organization must also indicate which members are public officials or representatives of public officials, and which members represent the community-at-large.

6.7 Geographic Target Area/CHDO

If the Applicant Organization is applying for CHDO designation, the Applicant Organization must specify the geographic target area in which it intends to develop affordable housing.

## 6.8 Approach to Affordable Housing Development

This section of the Application must address the general approach the Applicant Organization intends to follow for planning and implementation of affordable housing development. This discussion must focus on the proposed process to be used to identify and prioritize housing needs for low- to-moderate income persons; how it would determine allocation of resources between activities designed for home ownership and affordable rental housing and how it would select among various allowable activities to assure a cost-effective approach to specific projects.

## 6.9 Staffing and Management

This section of the Application must present the staffing plan for the Applicant Organization including position titles, job descriptions and qualifications for key staff members and/or consultants who will be responsible for the Affordable Housing Development Program. In describing qualifications of key staff members, emphasis must be placed on their experience in affordable housing development and, in particular, public/private partnerships.

This section must also describe the overall management structure of the organization, including how it will ensure financial accountability of the organization in general, and for the affordable housing development project, in particular, how it will continue to ensure financial stability and continue to receive funding in the future.

# 7.0 **Application Review**

## 7.1 Review Criteria

The City will rate Applications for the Public-Private Partnership based upon the following:

### 7.1.1 Background and Experience

Each Application must include historical evidence of the Applicant Organization's commitment and capability to develop affordable housing projects. Applicants for CHDO designation must also provide evidence that affordable housing development is the primary stated mission of the Applicant Organization.

### 7.1.2 Organizational Structure

Provide evidence that its governing board meets the requirements of Section 6.2.3 and the *2013 HOME Final Rule*.

### 7.1.3 Administrative Capacity

Each Application should describe the Applicant Organization's ability to manage complex regulatory requirements and its capacity to be financially accountable.

## **7.2 Review Process**

All Applications received will be reviewed by staff of the the City of Port St. Joe for completeness and conformity with the Request for Qualifications requirements. Applications which are incomplete or nonconforming may be deemed nonresponsive.

A determination of which Applicant Organizations will be designated as an AHDO or CHDO will be made by staff of the Community Development Division of the Department of Family and Community Services.

The staff from the City of Port St. Joe will notify Applicant Organizations in writing whether it approves or rejects an Application for such designation.

## **8 Submission Process**

Due to COVID restrictions, all applications to enter into the Public-Private Partnership with the City of Port St. Joe must be received by \_\_\_\_\_, on \_\_\_\_\_

## **9 Application Check List**

Prior to submitting an Application, the City recommends that Applicant Organizations review the following check list to insure that an Application contains all the elements required for a complete submittal.

### **Check List**

1. Narrative of organization including how the organization proposes to work cooperatively with the City of Port St. Joe on project
2. List of members of the governing board
3. Staff resumes and job descriptions of key personnel
4. Most recent Independent Audit and current financials
5. Corporate document that evidences the primary objective of the Applicant Organization is to develop affordable and/or workforce housing as defined by Department of Housing and Urban Development

6. Detailed evidence of current/past projects awarded which focused on workforce and/or affordable housing, including current REO Schedule
7. At least 3 demonstrated projects using LIHTC, HOME, and USDA funding.
8. Certificate of Non-Profit Incorporation
9. Articles of Incorporation
10. Current Bylaws
11. Organizational Chart
12. Accounting Policies and Procedures
13. Personnel Policies and Procedures
14. Current Certificate of Good Standing issued by the State of Florida
15. Conflict of Interest Policy

## Jim Anderson

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**From:** Jera Horton <JHorton@my100bank.com>  
**Sent:** Monday, May 24, 2021 1:20 PM  
**To:** Jim Anderson  
**Cc:** Jera Horton; Jera Horton; Brett Lowry  
**Subject:** Movies in the Park

**Importance:** High

Jim,

As I mentioned in the phone, Lisa Forehand with Beach Properties, Jae and myself (The Wave Learning Center) would like permission to use George Core Park (park near FBC property and the lighthouses).

We are interested in using the space on Tuesday nights from 7-11pm in order to host movies in the park. We will host a movie on a large movie screen, with a full speaker system, and concession foods.

The movies will all be family friendly and open to the public for a small donation (\$1-3). Concessions will be available for the same pricing (under \$5) and will be hosted out of a location which can be closed up and moved off property after each event.

All funds raised will be donated to a nonprofit organization in Gulf County.

Event insurance will be provided for each night and will have the city as additionally insured.

We would like permission to use the space from June 1st to August 10th.

The TDC and Chamber are excited for the potential opportunity in which this would bring the community at minimal cost to the community.

Please let me know what additional questions or thoughts you or the city commissioners may have.

Thank you,

**Jera Horton, CPFinCap**

Community Reinvestment Act Officer

Centennial Bank | 202 Marina Drive | Port Saint Joe, Florida 32456

Office | 850-227-2604 | Cell 850-896-7110

[jhorton@my100bank.com](mailto:jhorton@my100bank.com)



ARKANSAS | ALABAMA  
FLORIDA | NEW YORK

A HOME BANCSHARES COMPANY (NASDAQ: HOMB)



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CITY OF PORT ST. JOE  
FIRST STREET SEWER REHABILITATION

				L&K CONTRACTING COMPANY, INC.	
Item	Item Description	Quantity	Item	Unit Price	Extension
<b>COMPREHENSIVE ITEMS (SEWER)</b>					
S-A.	MOBILIZATION	1	LS	\$5,000.00	\$5,000.00
S-B.	BONDS AND INSURANCE	1	LS	\$2,734.38	\$2,734.38
S-C.	LAYOUT	1	LS	\$0.00	\$0.00
S-D.	EROSION AND SEDIMENT CONTROL AND NPDES PERMIT	1	LS	\$0.00	\$0.00
S-E.	TESTING	1	LS	\$562.50	\$562.50
S-F.	RECORD DRAWINGS	1	LS	\$687.50	\$687.50
<b>SEWER COMPREHENSIVE SUBTOTAL</b>					<b>\$8,984.38</b>
<b>LONG AVENUE SEWER REHABILITATION</b>					
2.00	BYPASS PUMPING	1	LS	\$4,000.00	\$4,000.00
2.01	MAINTENANCE OF TRAFFIC	1	LS	\$1,300.00	\$1,300.00
2.02	GRAVITY SEWER CLEANING	2,760	LF	\$3.74	\$10,322.40
2.03	GRAVITY SEWER CCTV RECORDING	2,760	LS	\$3.06	\$8,445.60
2.04	10" CIPP, COMPLETE IN PLACE	2,460	LF	\$35.00	\$86,100.00
2.05	12" CIPP, COMPLETE IN PLACE	300	LF	\$47.00	\$14,100.00
2.09	4" OR 6" CLEANOUT WITH WYE INSTALLED ON EXISTING SERVICE LATERAL, COMPLETE WITH RESTORATION	14	EA	\$850.00	\$11,900.00
2.10	CCTV 4" OR 6" SERVICE LATERAL	14	EA	\$150.00	\$2,100.00
2.11	4" OR 6" CIPP SERVICE LATERAL ON 8" AND 10" MAINS UP TO 25 FEET LENGTH	11	EA	\$3,100.00	\$34,100.00
2.12	4" OR 6" CIPP SERVICE LATERAL ON 12" AND 15" MAINS UP TO 25 FEET LENGTH	3	EA	\$3,600.00	\$10,800.00
2.17	10" or 12" VCP POINT REPAIR (DEPTH: 5' TO 10')	5	EA	\$9,000.00	\$45,000.00
2.18	ASPHALT PATCH	5	EA	\$1,500.00	\$7,500.00
2.21	MANHOLE REHABILITATION (LINER SYSTEM)	80	VF	\$275.00	\$22,000.00
2.22	WATERTIGHT MANHOLE INSERT (PARSON ENV., BASIC HDPE, OR APPROVED EQUAL)	10	EA	\$400.00	\$4,000.00
<b>SEWER REHABILITATION SUBTOTAL</b>					<b>\$261,668.00</b>

CITY OF PORT ST. JOE  
FIRST STREET SEWER REHABILITATION (ALTERNATE)

				L&K CONTRACTING COMPANY, INC.	
Item	Item Description	Quantity	Item	Unit Price	Extension
<b>COMPREHENSIVE ITEMS (SEWER)</b>					
S-A.	MOBILIZATION	1	LS	\$1,860.00	\$1,860.00
S-B.	BONDS AND INSURANCE	1	LS	\$1,200.00	\$1,200.00
S-C.	LAYOUT	1	LS	\$0.00	\$0.00
S-D.	EROSION AND SEDIMENT CONTROL AND NPDES PERMIT	1	LS	\$0.00	\$0.00
S-E.	TESTING	1	LS	\$0.00	\$0.00
S-F.	RECORD DRAWINGS	1	LS	\$0.00	\$0.00
<b>SEWER COMPREHENSIVE SUBTOTAL</b>					<b>\$3,060.00</b>
<b>LONG AVENUE SEWER REHABILITATION</b>					
2.00	BYPASS PUMPING	1	LS	\$2,500.00	\$2,500.00
2.01	MAINTENANCE OF TRAFFIC	1	LS	\$750.00	\$750.00
2.02	GRAVITY SEWER CLEANING	2,760	LF	\$0.00	\$0.00
2.03	GRAVITY SEWER CCTV RECORDING	2,760	LS	\$0.00	\$0.00
2.04	10" CIPP, COMPLETE IN PLACE	2,460	LF	\$0.00	\$0.00
2.05	12" CIPP, COMPLETE IN PLACE	300	LF	\$0.00	\$0.00
2.09	4" OR 6" CLEANOUT WITH WYE INSTALLED ON EXISTING SERVICE LATERAL, COMPLETE WITH RESTORATION	14	EA	\$0.00	\$0.00
2.10	CCTV 4" OR 6" SERVICE LATERAL	14	EA	\$0.00	\$0.00
2.11	4" OR 6" CIPP SERVICE LATERAL ON 8" AND 10" MAINS UP TO 25 FEET LENGTH	11	EA	\$0.00	\$0.00
2.12	4" OR 6" CIPP SERVICE LATERAL ON 12" AND 15" MAINS UP TO 25 FEET LENGTH	3	EA	\$0.00	\$0.00
2.17	10" or 12" VCP POINT REPAIR (DEPTH: 5' TO 10')	5	EA	\$9,000.00	\$45,000.00
2.18	ASPHALT PATCH	5	EA	\$1,500.00	\$7,500.00
2.21	MANHOLE REHABILITATION (LINER SYSTEM)	8	VF	\$275.00	\$2,200.00
2.22	WATERTIGHT MANHOLE INSERT(PARSON ENV., BASIC HDPE, OR APPROVED EQUAL)	10	EA	\$0.00	\$0.00
<b>SEWER REHABILITATION SUBTOTAL</b>					<b>\$57,950.00</b>

## Grants Updated- 6/1/21

Title	Amount	Status
NWFWMD/NERDA	\$971,850	Draft Stormwater Master Plan Complete. Water Quality portion is on hold.
FDOT/SCOP	\$397,375	Application for resurfacing of first Street from Hwy 98 to Hwy 71. Approved for 21/22 funding
DEO/CDBG	\$650,000	Sewer Line replacement in North PSJ. Approved 1/19. Under Construction. City Match Required.
Restore Pot 3	\$2,500,000	Sewer Line replacement in North PSJ (County)
Restore Pot 3	\$2,000,000	Beacon Hill Sewer (County)
Restore Pot 3	\$500,000	Sewer System Purchase (County)
Trails Grant	\$250,000	Approved, being worked thru Gulf County. Lighting Between 20 <sup>th</sup> & 22 <sup>nd</sup> Scheduled for the week of June 7th.
FEMA PA	\$9,778,787	Damage from Hurricane Michael
FDEM	\$589,220	Hazard Mitigation. Elevation of (12) lift stations and switch gear for Washington Gym Generator Power. Submitted 3/6/20
FRDAP	\$100,000	Applied for (2) grants on 10/15/20. Washington Gym Complex and Dodder Parker Park for exercise equipment.
FDEP/SRF	\$4,537,600	Application submitted for Construction of Long Ave. Sewer Line and Lift Station. Grant \$3,630,080 and Loan \$907,520 Combo 80/20. Approved, Notice of Award has been issued.
Historic Resources/Hurricane Michael	\$497,495	Centennial Bldg. Rehab. Ranked #12
CDBG-DR	\$9,996,000	Sewer Rehab- City Wide. Approved 5/21.
CDBG-DR	\$6,925,962	Police/Fire Station. Application not approved.
CDBG-DR	\$4,987,330	Intelligent Stormwater on MLK-FAMU. Application not approved.
Legislative Approp.	\$150,000	Washington Gym Restrooms. Application submitted 1/21
FDOT/SCOP	TBD	Niles Rd. from Garrison to Long Ave Re-surfacing. Application submitted.
Historic Resources/Hurricane Michael	\$83,000	Washington Gym. Submitted by UF, ranked #10
Historic Resources/Hurricane Michael	\$327,707	Cape San Blas Lighthouse Complex. Ranked #9
USDA	4,000,000	Potential 65% loan/35% grant for a new Government Complex
COVID-19 Rescue Plan	\$1,498,933	Waiting on Details.
Congressman Dunn Legislative Request	\$943,222.50	Commercial District Waterline Replacement