August 3, 2021 Budget Workshop 11:00 A.M. Regular Meeting 12:00 Noon



City of Port St. Joe

Rex Buzzett, Mayor-Commissioner Eric Langston, Commissioner, Group I David Ashbrook, Commissioner, Group II Brett Lowry, Commissioner, Group III Scott Hoffman, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

BOARD OF CITY COMMISSION

Regular Public Meeting 12:00 Noon Tuesday August 3, 2021

Call to Order	
Consent Agenda	
Minutes	
• Regular Meeting 7/20/21	Pages 1
City Attorney	
 Resolution 2021-10 Recreation Fees 	Pages 4-5
Ordinance 592 Panhandling	Pages 6-9
o First Reading & Request to Advertise	g ,
Old Business	
City Projects	Pages 10-11
New Business	
• Re-Finance of Current Regions Loan- Update	
Payoff of USDA Loan	Page 12
• Budget 2021/2022	
Public Works	
• Update	
Surface Water Plant	
• Update	
Wastawatar Plant	

City Engineer

• Update

Finance Director
• Update

- NRDA Stormwater Grant Master Plan
- Maddox Park Gazebo- Update/Request to Bid
- Walking Path FDOT Grant- Update
- CDBG Project- Update
- First Street Lift Station and Long Ave. Water/Sewer Project

Code Enforcement

• Update

Police Department

• Update

City Clerk

- Grants Update
- Ghost on the Coast

Citizens to be Heard Discussion Items by Commissioners Motion to Adjourn Pages 13-14

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT 2775 GARRISON AVENUE, July 20, 2021, at Noon.

The following were present: Mayor Buzzett, Commissioners Ashbrook, Hoffman, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and City Attorney Clinton McCahill were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to approve the Minutes of the Regular Meeting of July 6, 2021. All in favor; Motion carried 5-0.

Mayor Buzzett moved the City Engineer's Report up on the Agenda.

City Engineer - John Baxley

NRDA Stormwater Grant Master Plan

This project is on hold.

Maddox Park Gazebo

The plans have been revised to include steps around the perimeter. Dewberry will be meeting with SCE on July 20, 2021, to review the plan set and make final markups before providing to the City for review.

CDBG Project

Asphalt patching is complete. Manholes are scheduled to be rehabilitated on July 26, 2021.

First Street Lift Station and Long Avenue Water / Sewer Project

The Change Order for sewer rehabilitation of First Street has been executed and provided to FDEP. A preliminary schedule has been provided to the City for review. Mr. Anderson noted there is a possibility the State Revolving Fund may help with this project and the City could possibly receive an 80% grant.

Port City Trail

The trail construction is complete. Lighting is scheduled to be completed by July 23, 2021.

City Attorney -

Mr. McCahill is working on the Panhandling Ordinance. He will also be talking with the County about the possibility of levying a one cent Sales Tax for the City.

Old Business -

Current City Projects

Mr. Anderson shared that progress is being made on various City projects.

New Business -

Re-Finance of Current Regions Loan

Our Financial Advisor is checking with the State Revolving Fund and Regions Bank concerning pay off of this debt.



Budget 2021 / 2022

Mr. Anderson is waiting to hear from the County as to when they will be holding their Budget public hearings.

The City Commission will be holding the milage rate at 3.5914 again this year.

Mr. Anderson announced that there will be an Amnesty Day on October 23, 2021, in front of the Gulf County Court House.

Public Works - John Grantland

Mr. Grantland shared that the grants for the Beacon Hill Sewer and Septic to Sewer Program have been submitted.

Surface Water Plant - Larry McClamma

Mr. McClamma noted that Operator Justin Pierce is leaving the City and wished him well in his new endeavor.

Wastewater Plant - Kevin Pettis

A Motion was made by Commissioner Hoffman, second by Commissioner Ashbrook, to approve RFP 2021-07 Change Order #1 Sprayfield Sand with Monolith Construction Option Two in the amount of \$47,000. All in favor; Motion carried 5-0.

Mr. Pettis shared there is 1' 4" of freeboard in the pond and the plant is running well.

Finance Director - Mike Lacour

Mr. Lacour noted the state is waiving the 12.5% match on all FEMA Grants, and this should be a savings of \$100,000 - \$150,000 for the City.

He shared that both FRDAP Grants, Disc Golf at the Washington Site and improvement of the Disc Golf Course at Buck Griffin Lake, were approved.

Christy McElroy stated a bicycle cannot be ridden on the Port Trail / Bike Path. She asked that something be done to correct this situation.

Jai Bryant asked about North Port St. Joe and the Stormwater Master Plan. City Engineer Josh Baxley responded that this was a high level overview but issues can be looked into.

Code Enforcement -

Mr. Anderson shared that hearings had been held last week and will be continuing on compliance.

Police Department - Chief Richards

Chief Richards did not have anything to discuss with the Commission.

City Clerk - Charlotte Pierce

Grants Update

City Staff continues to work with our Grant Writers, the Ferguson Group, on grants for the City.

Citizens to be Heard -

Jai Bryant asked what FRDAP is, noted that North Port St. Joe is considered a blighted area and asked if left over budget funds could be used to improve the area and provide housing. She noted the needs of the community should be made known.

Letha Mathews asked for an update on the increase in COVID cases. Mayor Buzzett responded that there has been an upturn in reported cases but the individuals appear to be younger to middle aged persons that have not been vaccinated. He encouraged individuals to get vaccinated.

Christy McElroy encouraged everyone to get vaccinated. She thanked the Commissioners for the Fourth of July Fireworks, feels the County should contribute more of the Sales Tax money to the City, and suggested if the County will not cooperate, the City should establish their own TDC. Mayor Magidson noted the City could establish a CDC, but it would have to be approved by the County.

She questioned the amount of money the City is receiving since the DRA was allowed to sun set. Mr. Anderson responded that it would be \$408,000 over three years. Ms. McElroy expressed her appreciation to Chief Richards for the help of Lt. Burch in removing the 6' alligator from Buck Griffin Lake. She also shared her concerns about safety issues at the marina, the unsightliness of the area there, and the lack of secured fencing around the area.

Ms. McElroy reminded the Commission of their commitment to the Field of Dreams and suggested using FRDAP Grants for the improvements to that area.

Eddie Fields shared his concerns about the condition of Avenues C and D to which Mayor Buzzett responded that funds were in the upcoming budget for road repairs. Mr. Anderson also explained how the City is working to secure major grants for road paving throughout the City.

He asked about bathrooms in various facilities, requested that this be kept on the radar, and mentioned the flooding of Avenue A. Mr. Fields questioned the safety of the meter near the museum. Mr. Grantland responded that it had been checked by the building inspector and meets all requirements.

Johnny Bryant questioned the use of sewer grinder stations. Mr. Grantland explained there was a CDBG Grant that provided these, that gravity sewer would not work at the time improvements were made, and these are used through out our service area.

Discussion Items by Commissioners -

Neither Commissioners Langston, Ashbrook, nor Lowry had any concerns to discuss.

Commissioner Hoffman shared of the phone calls, emails, pictures of the mold and mildew, increased rent, and request for rent compensation that he has been receiving concerning the problems at Gateway Apartments. He noted that until all questions asked by the City of the representatives when they appeared before the Commission were resolved, he would not support any additional expansion of the facility. He will be sharing what he has received with Mr. McCahill so he can make the owners aware of the issues.

Mayor Buzzett expressed his concerns about Scallop Season and the traffic problems associated with it. He asked that Attorney McCahill draft an Ordinance charging all out of county visitors \$20 per permit to offset the increased expense of providing security and traffic control, and include the ability to close the boat ramp if safety issues arise during the season. Mr. McCahill is to have the Ordinance for the August 3, 2021, meeting.

Chief Richards requested that the traffic pattern for unloading boats be redirected to Baltzell Avenue to relieve congestion on Highway 98.

wotion to Adjourn –		
There was no other business to come busi	pefore the Commission and May	yor Buzzett adjourned the meeting at
Approved this day of	2021.	
Rex Buzzett, Mayor	-	Date
Charlotte M. Pierce, City Clerk	3	Date

RESOLUTION NO 2021-12

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PORT ST. JOE ADOPTING A SCHEDULE OF FEES, CHARGES AND EXPENSES RELATED TO PROGRAMS AND FACILITIES PROVIDED BY THE CITY OF PORT ST. JOE, PROVIDING FOR REPEAL OF ANY RESOLUTION IN CONFLICT HEREWITH, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Port St. Joe, Florida provides numerous facilities and programs for the benefit of the public; and

WHEREAS, these programs and facilities require considerable expenditure of public funds; and

WHEREAS, it is appropriate for the actual users of these facilities and programs to bear a portion of the costs thereof; and

WHEREAS, it is in the best interest of the City Commission and the people of the City of Port St. Joe to adopt a schedule of fees, charges and expenses;

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Port St. Joe, Florida as follows:

- 1. The City Commission hereby adopts the schedule of fees, charges and expenses attached hereto as Exhibit "A" for programs and facilities described therein.
- 2. Resolutions or other schedule of fees, charges and expenses of any kind associated with City programs and facilities adopted prior to the date hereof is repealed.
- 3. This Resolution is effective immediately upon passing.

Charlotte M. Pierce, City Clerk

THIS RESOLUTION ADOPTED this _____day of August, 2021.

OF PORT ST. JOE, FLORIDA

CITY COMMISSION OF THE CITY

	BY:
	Rex Buzzett, Mayor-Commissioner
ttest:	

Exhibit A: Recreation Programs and Facility Fee Schedule Updated 8/3/2021 CITY OF PORT ST JOE RECREATION USER FEES

Program Location/Area	Activity	User Fee
Facility Fees:		8/3/2021
Public Building Rental (Commercial) Rental time from 12:00 noon day before to 12:00 noon day after event.	Facility Rental (Individuals, Corporations or Businesses)	\$300.00 Security Deposit and \$700.00 (+ tax) per day user fee Seasonal \$50 (+ tax) per day
Public Building Rental (Non-Commercial) Rental time from 12:00 noon day before to 12:00 noon day after event.	Facility Rental (Individuals and Groups)	utility fee, May-September \$300.00 Security Deposit and \$400.00 (+ tax) per day user fee, Seasonal \$50 (+ tax) per day
Public Building Rental (Civic/Non Profit) Rental time from 12:00 noon day before to 12:00 noon day after event.	Facility Rental	utility fee, May-September \$100.00 (+ tax) per day user fee, Seasonal \$50 (+ tax) per day utility fee, May-September
STAC House Building Rental (Non-Commercial)	Facility Rental (Birthday Parties)	\$200.00 Security Deposit and \$100.00 per day (+ tax) user fee
Event Park Rental	Park Rental	\$200.00 Security Deposit and \$100 up to \$1,000 (+ Tax) per day user fee
Pavilion Rental	Pavilion Rental	No Fee-First Come- First Serve
Frank Pate Park	(City Property Owner- No Fee County Property Owner-No Fee Out of County- \$20 per Day Out of County Annual Pass- \$100
Administrative Fees:		
Code Enforcement	Special Pick Up Admin. Fee	\$25.00 per pick up,
Administrative	Lien Search Fee	\$25.00 per search,
Waste Water (In City)	Dumping Fee	\$50.00 per 1,000 gallons, truck capacity
Waste Water (Out of City)	Dumping Fee	\$65.00 per 1,000 gallons, truck capacity

ORDINANCE NO.: 592

AN ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA PROHIBITING AGGRESSIVE PANHANDLING AND SETTING SPECIFIC LOCATIONS WHERE ANY TYPE OF PANHANDLING IS PROHIBITED AND SETTING FORTH THE PENALTY FOR VIOLATING SAID PROHIBITIONS; PROVIDING REPEAL FOR OF ALL ORDINANCES IN CONFLICT HEREWITH: PROVIDING FOR SEVERABILITY; **AND** PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Port St. Joe, Florida, by Ordinance No.: 225, dated September 20, 1994, prohibited "aggressive or obstructive panhandling" within the city limits of Port St. Joe; and

WHEREAS, the City has recently received numerous complaints from residents and business owners about aggressive panhandling; and

WHEREAS, the City Commission after consultation with the Police Chief and City Attorney has determined that the City's current Panhandling Ordinance (No. 225) is in need of being updated to be more effective; and

WHEREAS, it is the intent of the City Commission to:

- 1. Recognize and not burden the constitutional right of a person to solicit, panhandle or beg in a peaceful and non-threatening manner; and
- 2. Acknowledge the increase in aggressive panhandling and begging throughout the City of Port St. Joe that has become disturbing and disruptive to residents, businesses and visitors; and
- 3. Provide reasonable restrictions to protect the health, safety and welfare of citizens and visitors to the City; and
- 4. Prohibit "aggressive panhandling" and to enforce distanced-based regulations that prohibit panhandling in certain areas where citizens have a limited ability to avoid or forestall panhandling, such as at downtown sidewalks, ATM's and schools; and

NOW THEREFORE, be it enacted by the people of the City of Port St. Joe, Florida as follows:

1. DEFINITIONS.

Aggressive Panhandling: To approach or speak to a person in order to demand, request, or beg for money or a donation of valuable property in a way that would cause a reasonable person to believe they are being threatened with imminent bodily injury or that a crime is going to be committed upon themselves, someone in their company, or property in their possession. This also includes:

- a. A panhandler placing themselves within 2 feet of a solicited person and/or using abusive or profane language in a loud voice; and
- b. Maintaining contact with a solicited person by walking in front of, next to, or behind them while continuing to demand, request, or beg for money or a donation of valuable property after the solicited person has refused or said "no"; and
- c. Obstructing, blocking, or impeding the passage or free movement of a solicited person or someone in their company by walking, standing, sitting, laying or placing an object in their path that would require them to take invasive action. This includes, but is not limited to, persons traveling on foot, bicycle, wheelchair, golf cart, operating a motor vehicle or getting in or out of a motor vehicle; and
- d. Touching or making physical contact with a solicited person or someone in their company or to touch their vehicle without their consent; and
- e. Engaging in behavior intended to intimidate, compel, or force a solicited person to give in to the panhandler's demands.

Locations where any kind of panhandling is prohibited:

- a. Within 20 feet in any direction from any entrance or exit of any commercially zoned property; and
- b. Within 20 feet in any direction from any entrance or exit of any bus or trolley stop or any public transportation facility; and
- c. Within 20 feet in any direction from any ATM or any electronic information device that accepts or dispenses cash in connection with an account with a financial institution; and
- d. Within 20 feet in any direction of any parking lot, garage, meter, or pay station owned or operated by the City; and

- e. Within 20 feet in any direction of any public restroom owned and operated by a governmental agency; and
- f. Within 100 feet in any direction of any daycare or school, including pre-kindergarten through grade 12; and
- g. Within 150 feet of any intersection or arterial roads, collector roads and arterial and collector roads; and
- h. Any outdoor dining area; and
- i. Any outdoor merchandise area; and
- j. Any transit stop; and
- k. By approaching the operator or occupant of a motor vehicle; and
- 1. by approaching a person waiting in line to be admitted tom a commercial establishment; and
- m. In any area after dark or under the influence of drugs and/or alcohol.
- 2. AUTHORITY. The City of Port St. Joe has authority to adopt this Ordinance pursuant to Article VIII of the Constitution of the State of Florida and Chapter 166, Florida Statutes.
- 3. VIOLATION. Any person committing any of the acts above defined shall be in violation of this Ordinance and guilty of a criminal infraction.
- 4. PENALTIES. The First violation of this ordinance shall be punishable by not more than a fine of \$100.00 plus administrative and court costs and 30 days incarceration; second and subsequent violations shall be punishable by not more than a fine of \$200.00 plus administrative and court costs and 60 days incarceration.
- 5. ENFORCEMENT. This Ordinance will be enforced by the Port St. Joe, Police Department and the Gulf County Clerk of the Circuit Court via Chapter 28.2402 Florida Statutes.
- 6. SEVERABILITY: If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder shall not be affected by such invalidity.
- 7. REPEAL: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

8. EFFECTIVE DATE: This ordin	nance shall become effective upor	adoption.
THIS ORDINANCE ADOPTI	ED this day of	, 2021.
	BOARD OF CITY	COMMISSIONERS
	PORT ST. JOE, FL	ORIDA
	REX BUZZETT MAYOR-COMMISSS	IONER
ATTEST:		
CHARLOTTE M. PIERCE CITY CLERK		
Approved as to form:		
Clinton T. McCahill, City Attorney		

Current City Projects 8/3/21

- Washington Gym Bathroom- Legislative Funding Request Denied
- Keepers' Quarter (Eglin) Rehab- Under Construction
- CDBG Sewer Phase III- Complete
- Tennis Court Lighting- Scheduled to be complete week of July 12th
- Walking Bridges- Install for 2 of 3 scheduled for the week of 8/2
- Bridge Foundations- 2 complete, mid bridge at Buck Griffin is being constructed
- Water Plant Clarifier Rehab- Complete
- Tree/Stump removal from Parks- Ongoing
- Maddox Park Drainage- Need more info. from engineer to bid and direction from the Board
- Fishing Pier at Clifford Sims Park- Working with FEMA & Dewberry to develop a scope of work
- Utility Mapping- Ongoing
- Maddox Park Gazebo- Request to Bid 8/3/21 Agenda
- Splash Pad- Need Direction from the Board
- City Pier Lighting- Being Reviewed by City Electricians
- Hwy 98 & 3rd Street Crosswalk- City staff will install
- Centennial Bldg. Rehab- Grant Application Approved, Waiting on Grant Agreement
- Lighthouse Complex Rehab- Grant Application Approved, Waiting on Grant Agreement
- Core Park Stage- Need Direction from the Board
- Public Safety Fire/Police Bldg. CDBG-DR- Grant Application was not approved
- Sewer Rehab. CDBG-DR- Grant Funding Approved 5/21
- Stormwater Rehab. MLK Corridor CDBG-DR (FAMU)- Grant Application was not approved
- City Hall Complex- Working on a possible USDA Grant/Loan

- Community Garden- Lease Agreement signed
- Scout Hut Rehab.- AC has been replaced & the carpentry work scheduled
- Park Point Sewer- Under Design
- First Street Sewer Rehab- Approved by the Board as an Emergency repair
 6/1/21
- Long Ave Water/Sewer- Set to begin August 2021
- Lighthouse Rehab- Approved to bid on 7/6, working on Bid Docs

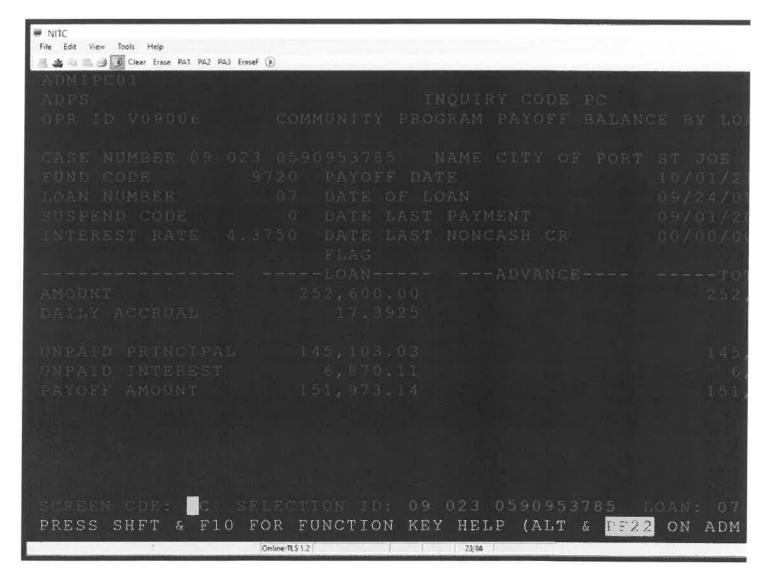
Jim Anderson

From: Mooneyham, Lacy - RD, Marianna, FL < lacy.mooneyham@usda.gov>

Sent: Thursday, July 29, 2021 1:49 PM

To: Jim Anderson Subject: Pay Off

Below is the payoff for loan 07 dated October 1st, 2021. I can send you another after the September 1st payment is taken out to show the new amount.



Lacy M. Mooneyham Area Specialist Marianna Area Office, Rural Development United States Department of Agriculture 2741 Penn Avenue Suite 5 Marianna, FL 32448 Phone: (850)633-6474 | Fax: (855)474-6969

www.rd.usda.gov

[&]quot;Together, America Prospers"

Grants Updated- 8/3/21

Title	Amount	Status
NWFWMD/NERDA	\$971,850	Draft Stormwater Master Plan Complete. Water Quality portion is on hold.
FDOT/SCOP	\$397,375	Application for resurfacing of first Street from Hwy 98 to Hwy 71. Approved for 21/22 funding
DEO/CDBG	\$650,000	Sewer Line replacement in North PSJ. Complete, working on closeout.
Restore Pot 3	\$2,500,000	Sewer Line replacement in North PSJ (County)
Restore Pot 3	\$2,000,000	Beacon Hill Sewer (County)
Restore Pot 3	\$500,000	Sewer System Purchase (County)
Trails Grant	\$250,000	Approved, being worked thru Gulf County. Lighting Between 20 th & 22 nd Scheduled for the week of July 19 th .
FEMA PA	\$9,778,787	Damage from Hurricane Michael
FDEM	\$589,220	Hazard Mitigation. Elevation of (12) lift stations and switch gear for Washington Gym Generator Power. Submitted 3/6/20. 25% match
FRDAP	\$100,000	Applied for (2) grants on 10/15/20. Washington Gym Complex and Dodder Parker Park for exercise equipment, playground Equipt. & Disc Golf. Grants approved 7/21
FDEP/SRF	\$4,537,600	Application submitted for Construction of Long Ave. Sewer Line and Lift Station. Grant \$3,630,080 and Loan \$907,520 Combo 80/20. Approved, Notice of Award has been issued.
Historic Resources/Hurricane Michael	\$497,495	Centennial Bldg. Rehab. Grant awarded, waiting on a contract. No Match.
CDBG-DR	\$9,996,000	Sewer Rehab- City Wide. Approved 5/21.
CDBG-DR	\$6,925,962	Police/Fire Station. Application not approved. Working on resubmission in Round two of funding due 9/21
CDBG-DR	\$4,987,330	Intelligent Stormwater on MLK-FAMU. Application not approved.
Legislative Approp.	\$150,000	Washington Gym Restrooms. Application not approved.
FDOT/SCOP	TBD	Niles Rd. from Garrison to Long Ave Re-surfacing. Application submitted.
Historic Resources/Hurricane Michael	\$83,000	Washington Gym. Submitted by UF, ranked #10
Historic Resources/Hurricane Michael	\$327,707	Cape San Blas Lighthouse Complex. Grant Approved, waiting on a contract. No Match
USDA	\$4,000,000	Potential 65% loan/35% grant for new Government Complex
COVID-19 Rescue Plan	\$1,498,933	Waiting on Details. Potential Match for New Government Complex
Congressman Dunn Legislative Request	\$943,222.50	Commercial District Waterline Replacement. Was not approved.

FDEP Water	\$965,000	System Wide Septic to Sewer for 175 connections. Grant Application
Protection Funds		Submitted 7/15/21
FDEP Water	\$4,300,000	Beacon Hill Sewer. Grant Application Submitted 7/15/21
Protection Funds		
FDEP Water	\$1,834,401.60	Pipe Replacement under the 10 th Street Park. Grant Application
Protection Funds		submitted 7/15/21
CDBG- DR Phase II	\$9,998,000	City Wide Paving. Trying to determine if its eligible. Due 9/21
CDBG_DR Phase II	\$943,222.50	Commercial District Waterline Replacement. Due 9/21
DEO/HMPG Match	\$147,300	25% Match funding for FDEP HMPG Project. Due 9/21 if eligible.