

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF CITY  
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT  
2775 GARRISON AVENUE, July 1, 2022, At 10:00 A.M.**

The following were present: Mayor Buzzett, Commissioners Hoffman, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, City Attorney Clinton McCahill and Chief of Police Jake Richards were also present. Commissioner Ashbrook was absent. Commissioner Langston arrived at 10:10

**CONSENT AGENDA**

*Pump and Process Grinder Pump Agreement* – delayed until the arrival of Commissioner Langston.

*RFQ 2022-02 Environmental Review Services for CDBG-DR Grant*

A Motion was made by Commissioner Lowry, second by Commissioner Hoffman, to award RFQ 2022-02 to Fred Fox Enterprises pending DEO approval. All in favor; Motion carried 3-0. This will be for the City-wide sewer rehab in the amount of \$25,000.

*Ordinance 598 Food Truck Ordinance Amendment; First Reading*

At the June 21, 2022, Meeting a Motion was made by Commissioner Langston, second by Commissioner Hoffman, and the Motion carried 3-0 to have the First Reading of Ordinance 598. Due to an oversight, the First Reading was not held. A Motion was made by Commissioner Hoffman, second by Commissioner Langton, to have the First Reading of Ordinance 598 today. All in favor; Motion carried 3-0.

Attorney McCahill read Ordinance 598 by Title only.

*Commissioner Langston joined the meeting at 10:10 A.M.*

*July 4<sup>th</sup> Events; Donna Foxworth, Latrina McNeal*

*Donna Likely Foxworth* applied for a Pre-party event to be held on July 1, 2022, at the Washington Gym Park area. Amos Pittman, Jr., stated that the security team is comprised of local people. The event falls within the approved hours of operation, no alcohol is being provided, and as of meeting time, there were no issues with her application.

*Latrina McNeal* provided an incomplete application that as of meeting time today lacks \$1,436.35, does not have a signed security agreement nor does it cover the 3-day event, extends past the approved hour of 12 midnight, and deadlines have not been met. Flyers that have been posted and sent out are of concern. No alcohol is to be sold as there was no Alcohol Permit applied for.

After a lengthy discussion, a Motion was made by Commissioner Langston, second by Commissioner Lowry, that the 4<sup>th</sup> of July event be approved until 2:00 A.M., with the following stipulations being met prior to 5:00 P.M. today. The unpaid balance of \$1,426.35 be paid and provide the signed security agreement for all three days. Consumption of alcohol will be allowed. In the future, City Staff will approve all applications using Ordinance 464 as the governing ordinance, and this is the final time the Commission will hear this issue. All in favor; Motion carried 4-0.

*Pump and Process Grinder Pump Agreement*

At the June 21, 2022, Meeting a Motion was made by Commissioner Langston, second by Commissioner Hoffman, and the Motion carried 3-0, to grant the 10% increase requested but eliminate the 2.5% yearly increase for the remainder of the contract.

Today, a Motion was made by Commissioner Langston, second by Commissioner Lowry, to rescind his Motion of June 21, 2022. All in favor; Motion carried 4-0

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to approve the 10% increase for this year only with the 2.5% yearly increase as written in the contract be allowed to remain in force for the remainder of the contract. All in favor; Motion carried 4-0.

**Citizens to be Heard**

Amos Pittman, Jr., asked why the flyers for the events were a problem.

Mayor Buzzett responded that the concern was for what has gone on in surrounding areas lately at these type events.

**Discussion by Commissioners**

Neither Mayor Buzzett nor any of the Commissioners had anything else to discuss.

Mr. Anderson provided a handout of anticipated property tax revenue for the coming Fiscal Year and asked that Commissioners be thinking about the upcoming Budget Sessions. He noted that over \$300,000 would be a good increase but cautioned that inflation has taken a toll and will continue to. If the current millage of 3.5914 were to remain in place, approximately \$1,655,740 would be generated and if the millage rate were increased to 4.5914 \$2,116,769 would be generated.

Mr. Anderson also shared that based on the City's current 3.5914 Millage rate approximately \$66,363.19 would be generated for the extended boundaries of the PSJRA. The City's portion would be \$22,935.96 and the County's amount would be \$43,427.23 based on their 6.8 milage rate.

There was no other business to come before the Commission and Mayor Buzzett adjourned the meeting at 10:55 A.M.

Approved this 19<sup>th</sup> day of July 2022.

Rex Buzzett  
Rex Buzzett, Mayor

7/19/22  
Date

Charlotte M. Pierce  
Charlotte M. Pierce, City Clerk

7/19/22  
Date