

**September 13, 2022**

**Special Meeting  
5:01 P.M.**

**City Commission Chambers  
2775 Garrison Avenue  
Port St. Joe, Florida**



## City of Port St. Joe

Rex Buzzett, Mayor-Commissioner  
Eric Langston, Commissioner, Group I  
David Ashbrook, Commissioner, Group II  
Brett Lowry, Commissioner, Group III  
Scott Hoffman, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

# BOARD OF CITY COMMISSION

Special Meeting

5:01 P.M.

2775 Garrison Avenue

Tuesday September 13, 2022

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## Call to Order

### Agenda

- **Ordinance 599 Ad Valorem Tax** **Pages 3-4**
  - **Public Hearing**
  - **1<sup>st</sup> Reading**
- **Ordinance 600 2022-2023 Budget** **Pages 5-6**
  - **Public Hearing**
  - **1<sup>st</sup> Reading**

**Citizens to be Heard**

**Discussion Items by Commissioners**

**Motion to Adjourn**

**ORDINANCE NO. 599**

**AN ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA LEVYING THE AD VALOREM PROPERTY TAX MILLAGE RATE FOR MUNICIPAL PURPOSES ON ALL TAXABLE PROPERTY WITHIN THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023, STATING THE PERCENTAGE BY WHICH THE MILLAGE LEVIED IS 16.59% MORE THAN THE ROLLED-BACK RATE; AND, PROVIDING AN EFFECTIVE DATE.**

**Whereas**, Florida law requires the City Commission of the City of Port St. Joe, Florida, to pass an ordinance or resolution levying the millage rate for ad Valorem property taxes for municipal purposes on all taxable property within the City limits of the City of Port St. Joe, Florida, for the fiscal year beginning October 1, 2022 and ending September 30, 2023.

**Whereas**, Florida law requires said ordinance or resolution to state the millage rate to be levied, and also to state the percentage by which the millage rate is greater, equal to or less than the rolled-back rate as computed pursuant to Florida law; and

**Whereas**, the City Commission of the City of Port St. Joe, Florida has duly considered the budgetary requirements of the City, has adopted a tentative budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, based on a millage rate of 3.5914 mills on the taxable property within the City; and has acted in accordance with the terms, provisions, and procedures contained in Section 200.065, Florida Statutes;

Now, therefore, be it enacted by the People of the City of Port St. Joe, Florida in special session assembled; that:

1. The Ad Valorem property tax millage rate for municipal purposes to be levied on the taxable property within the City limits of the City of Port St. Joe, Florida, during the fiscal year beginning October 1, 2022, and ending September 30, 2023, is hereby set at the rate of 3.5914 mills.
2. The percentage by which this millage rate to be levied is more than the rolled-back rate of 3.0803 mills (computed pursuant to Florida law) is 16.59%.
3. This ordinance shall be effective October 1, 2022.

**DULY PASSED AND ADOPTED** by the Board of City Commissioners of Port St. Joe, Florida this 27th day of September 2022.

**THE CITY OF PORT ST. JOE**

\_\_\_\_\_  
Rex Buzzett, Mayor

Attest:

\_\_\_\_\_  
Charlotte M. Pierce, City Clerk

## ADVERTISEMENT REQUIREMENTS

### Example: Notice of Proposed Tax Increase

Use 100% of tax levies in Advertisement Below

### NOTICE OF PROPOSED TAX INCREASE

The City of Port St. Joe has tentatively adopted a measure to increase its property tax levy.

**Last year's property tax levy:**

A. Initially proposed tax levy .....	\$ 1,338,775
B. Less tax reductions due to Value Adjustment Board and other assessment changes.....	\$ 4,859
C. Actual property tax levy.....	\$ 1,333,916

**This year's proposed tax levy.....** \$ 1,655,740

All concerned citizens are invited to attend a public hearing on the tax increase to be held on:

September 27, 2022

5:01 P.M. EST

2775 Garrison Avenue, Commission Chambers

A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.

Use this ad if your taxing authority's tentatively adopted millage rate is **greater than** the current year rolled-back rate

**The notice of proposed tax increase ad will:**

- Be a full 1/4 page ad.
- Have a Headline in a type no smaller than 18 point.
- Have an adjacent Budget Summary advertisement.
- NOT be published in the legal or classified section.
- Be published in a newspaper of general paid circulation in the county or in a geographically limited insert of such newspaper.
- NOT deviate from the specified language.
- NOT be accompanied, preceded, or followed by other ads or notices that conflict or contradict the required publications.
- Advertise Final Hearing within 15 days of Tentative (first) Hearing.
- Hold Final Hearing within 2 to 5 days after advertised.

Use 100% of Tax Levies in the Notice of Proposed Tax Increase

**ORDINANCE NO. 600**

**AN ORDINANCE OF THE CITY OF PORT ST. JOE,  
FLORIDA, ADOPTING THE TENTATIVE BUDGET  
FOR FISCAL YEAR 2022/2023 AS THE FINAL  
BUDGET OF THE CITY OF PORT ST. JOE, FLORIDA  
FOR FISCAL YEAR 2022/2023 AND PROVIDING FOR  
AN EFFECTIVE DATE.**

**WHEREAS**, The Board of City Commissioners of Port St. Joe, Florida (the “Board”) has held two public hearings in accordance with 200.065, Florida Statutes, being on September 13, 2022 and September 27, 2022, and

**WHEREAS**, the Board, after due consideration, has determined to adopt the amended tentative budget for Fiscal Year 2022/2023, a summary of said final budget being attached hereto as Exhibit A and incorporated herein by reference.

**NOW, THEREFORE BE IT ENACTED** by the People of the of the City of Port St. Joe, Florida, that the tentative budget for Fiscal Year 2022/2023, a summary statement thereof said final budget being attached hereto as Exhibit A and incorporated herein by reference, is adopted as the final budget for the Fiscal Year 2022/2023.

**EFFECTIVE DATE:** The effective date of this ordinance is October 1, 2022.

**DULY PASSED AND ADOPTED** by the Board of City Commissioners of Port St. Joe, Florida this 27th day of September 2022.

**THE CITY OF PORT ST. JOE**

\_\_\_\_\_  
Rex Buzzett, Mayor

ATTEST:

\_\_\_\_\_  
Charlotte Pierce, City Clerk

**BUDGET SUMMARY  
CITY OF PORT ST. JOE - FISCAL YEAR 2022-2023**

**Millage Per \$1,000  
General Fund 3.5914**

	GENERAL FUND	WATER FUND	SOLID WASTE FUND	WASTEWATER FUND	TOTAL ALL FUNDS
<b>CASH BALANCES BROUGHT FORWARD</b>	\$465,000	\$0	\$0	\$0	\$465,000
<b>ESTIMATED REVENUES:</b>					
<b>TAXES:</b>					
Ad Valorem Taxes	\$1,630,821				\$1,630,821
Earned Interest	\$47,158	\$181	\$0	\$3,058	\$50,397
Fines and Forfeitures	\$13,661				\$13,661
Franchise & Utility Taxes	\$1,436,400				\$1,436,400
Licenses and Permits	\$546,927				\$546,927
Grants/Loans/Bonds	\$2,266,198	\$3,143,000	\$0	\$16,838,200	\$22,247,398
Intragovernmental Revenue	\$2,157,648				\$2,157,648
Depreciation Funds	\$0	\$0	\$0	\$0	\$0
Misellaneous Revenues	\$105,866	\$8,675	\$38,361	\$724,454	\$877,356
Rents and Royalties	\$92,019			\$468	\$92,487
Garbage Fees			\$1,036,460		\$1,036,460
Water Department		\$3,738,811			\$3,738,811
Wastewater Treatment Services				\$4,187,596	\$4,187,596
<b>TOTAL REVENUES &amp; OTHER SOURCES</b>	<b>\$8,761,698</b>	<b>\$6,890,668</b>	<b>\$1,074,821</b>	<b>\$21,753,775</b>	<b>\$38,480,962</b>
Fund Balances/Reserves/Net Assets	\$0	\$0	0	\$0	\$0
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<b>\$8,761,698</b>	<b>\$6,890,668</b>	<b>\$1,074,821</b>	<b>\$21,753,775</b>	<b>\$38,480,962</b>

<b>EXPENDITURES/EXPENSES</b>	GENERAL FUND	WATER FUND	SOLID WASTE FUND	WASTEWATER FUND	TOTAL ALL FUNDS
City Commission	\$89,348	\$28,791	\$7,198	\$35,989	\$161,326
Administration	\$1,432,691				\$1,432,691
City Attorney	\$20,350	\$18,000		\$18,000	\$56,350
Public Works Administration	\$28,532				\$28,532
Municipal Building	\$26,749				\$26,749
Police Department	\$1,200,494				\$1,200,494
Fire Department	\$184,985				\$184,985
Operations	\$3,063,512				\$3,063,512
Parks and Recreation	\$2,468,895				\$2,468,895
Maintenance Shop	\$149,987				\$149,987
Non-Departmental	\$96,156				\$96,156
Water Distribution		\$4,230,496			\$4,230,496
Water Plant		\$1,672,645			\$1,672,645
Water Administration		\$705,691			\$705,691
Trash Collection/Disposal			\$133,176		\$133,176
Garbage Collection/Disposal			\$934,447		\$934,447
Wastewater Treatment				\$1,531,842	\$1,531,842
Sewer Collection				\$18,784,275	\$18,784,275
WW Administration				\$835,230	\$835,230
Long-Term Debt	\$0	\$235,045		\$548,439	\$783,484
<b>TOTAL EXPENDITURES</b>	<b>\$8,761,698</b>	<b>\$6,890,668</b>	<b>\$1,074,821</b>	<b>\$21,753,775</b>	<b>\$38,480,962</b>
Fund Balances/Reserves/Net Assets	\$0				\$0
<b>TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES &amp; BALAN</b>	<b>\$8,761,698</b>	<b>\$6,890,668</b>	<b>\$1,074,821</b>	<b>\$21,753,775</b>	<b>\$38,480,962</b>

**THE TENTATIVE ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE  
OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.**