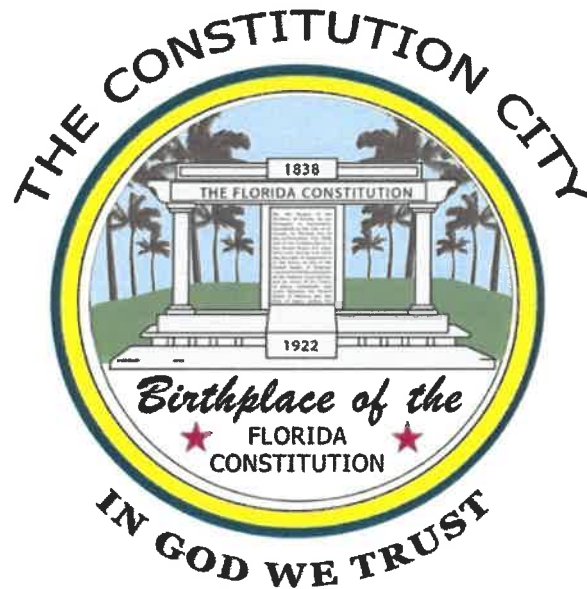


September 27, 2022

**Special Meeting
5:01 P.M.**

**City Commission Chambers
2775 Garrison Avenue
Port St. Joe, Florida**



City of Port St. Joe

Rex Buzzett, Mayor-Commissioner
Eric Langston, Commissioner, Group I
David Ashbrook, Commissioner, Group II
Brett Lowry, Commissioner, Group III
Scott Hoffman, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

BOARD OF CITY COMMISSION

Special Meeting

5:01 P.M.

2775 Garrison Avenue

Tuesday September 27, 2022

Call to Order

Agenda

- **Ordinance 599 Ad Valorem Tax** **Pages 3-4**
 - **Public Hearing**
 - **2nd Reading & Adoption**
- **Ordinance 600 2022-2023 Budget** **Pages 5-6**
 - **Public Hearing**
 - **2nd Reading & Adoption**
- **Resolution 2022-11 Utility Rates** **Page 7**
- **Personnel Manuel Update** **Pages 8-12**
- **Resolution 2022-13 City Pay Scale** **Pages 13-17**
- **Dell Lease Agreement** **Page 18**

Citizens to be Heard

Discussion Items by Commissioners

Motion to Adjourn

ORDINANCE NO. 599

AN ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA LEVYING THE AD VALOREM PROPERTY TAX MILLAGE RATE FOR MUNICIPAL PURPOSES ON ALL TAXABLE PROPERTY WITHIN THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023, STATING THE PERCENTAGE BY WHICH THE MILLAGE LEVIED IS 16.59% MORE THAN THE ROLLED-BACK RATE; AND, PROVIDING AN EFFECTIVE DATE.

Whereas, Florida law requires the City Commission of the City of Port St. Joe, Florida, to pass an ordinance or resolution levying the millage rate for ad Valorem property taxes for municipal purposes on all taxable property within the City limits of the City of Port St. Joe, Florida, for the fiscal year beginning October 1, 2022 and ending September 30, 2023.

Whereas, Florida law requires said ordinance or resolution to state the millage rate to be levied, and also to state the percentage by which the millage rate is greater, equal to or less than the rolled-back rate as computed pursuant to Florida law; and

Whereas, the City Commission of the City of Port St. Joe, Florida has duly considered the budgetary requirements of the City, has adopted a tentative budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, based on a millage rate of 3.5914 mills on the taxable property within the City; and has acted in accordance with the terms, provisions, and procedures contained in Section 200.065, Florida Statutes;

Now, therefore, be it enacted by the People of the City of Port St. Joe, Florida in special session assembled; that:

1. The Ad Valorem property tax millage rate for municipal purposes to be levied on the taxable property within the City limits of the City of Port St. Joe, Florida, during the fiscal year beginning October 1, 2022, and ending September 30, 2023, is hereby set at the rate of 3.5914 mills.
2. The percentage by which this millage rate to be levied is more than the rolled-back rate of 3.0803 mills (computed pursuant to Florida law) is 16.59%.
3. This ordinance shall be effective October 1, 2022.

DULY PASSED AND ADOPTED by the Board of City Commissioners of Port St. Joe, Florida this 27th day of September 2022.

THE CITY OF PORT ST. JOE

Rex Buzzett, Mayor

Attest:

Charlotte M. Pierce, City Clerk

ADVERTISEMENT REQUIREMENTS

Example: Notice of Proposed Tax Increase

Use 100% of tax levies in Advertisement Below

NOTICE OF PROPOSED TAX INCREASE

The City of Port St. Joe has tentatively adopted a measure to increase its property tax levy.

Last year's property tax levy:

A. Initially proposed tax levy	\$ 1,338,775
B. Less tax reductions due to Value Adjustment Board and other assessment changes.....	\$ 4,859
C. Actual property tax levy	\$ 1,333,916
This year's proposed tax levy.....	\$ 1,655,740

All concerned citizens are invited to attend a public hearing on the tax increase to be held on:

September 27, 2022
5:01 P.M. EST

2775 Garrison Avenue, Commission Chambers

A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.

Use this ad if your taxing authority's tentatively adopted millage rate is greater than the current year rolled-back rate

The notice of proposed tax increase ad will:

- Be a full 1/4 page ad.
- Have a Headline in a type no smaller than 18 point.
- Have an adjacent Budget Summary advertisement.
- NOT be published in the legal or classified section.
- Be published in a newspaper of general paid circulation in the county or in a geographically limited insert of such newspaper.
- NOT deviate from the specified language.
- NOT be accompanied, preceded, or followed by other ads or notices that conflict or contradict the required publications.
- Advertise Final Hearing within 15 days of Tentative (first) Hearing.
- Hold Final Hearing within 2 to 5 days after advertised.

Use 100% of Tax Levies in the Notice of Proposed Tax Increase

ORDINANCE NO. 600

AN ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA, ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2022/2023 AS THE FINAL BUDGET OF THE CITY OF PORT ST. JOE, FLORIDA FOR FISCAL YEAR 2022/2023 AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The Board of City Commissioners of Port St. Joe, Florida (the “Board”) has held two public hearings in accordance with 200.065, Florida Statutes, being on September 13, 2022 and September 27, 2022, and

WHEREAS, the Board, after due consideration, has determined to adopt the amended tentative budget for Fiscal Year 2022/2023, a summary of said final budget being attached hereto as Exhibit A and incorporated herein by reference.

NOW, THEREFORE BE IT ENACTED by the People of the of the City of Port St. Joe, Florida, that the tentative budget for Fiscal Year 2022/2023, a summary statement thereof said final budget being attached hereto as Exhibit A and incorporated herein by reference, is adopted as the final budget for the Fiscal Year 2022/2023.

EFFECTIVE DATE: The effective date of this ordinance is October 1, 2022.

DULY PASSED AND ADOPTED by the Board of City Commissioners of Port St. Joe, Florida this 27th day of September 2022.

THE CITY OF PORT ST. JOE

Rex Buzzett, Mayor

ATTEST:

Charlotte Pierce, City Clerk

**BUDGET SUMMARY
CITY OF PORT ST. JOE - FISCAL YEAR 2022-2023**

**Millage Per \$1,000
General Fund 3.5914**

	GENERAL FUND	WATER FUND	SOLID WASTE FUND	WASTEWATER FUND	TOTAL ALL FUNDS
CASH BALANCES BROUGHT FORWARD	\$465,000	\$0	\$0	\$0	\$465,000
ESTIMATED REVENUES:					
TAXES:					
Ad Valorem Taxes	\$1,630,821				\$1,630,821
Earned Interest	\$47,158	\$181	\$0	\$3,058	\$50,397
Fines and Forfeitures	\$13,661				\$13,661
Franchise & Utility Taxes	\$1,436,400				\$1,436,400
Licenses and Permits	\$546,927				\$546,927
Grants/Loans/Bonds	\$2,266,198	\$3,143,000	\$0	\$16,838,200	\$22,247,398
Intragovernmental Revenue	\$2,157,648				\$2,157,648
Depreciation Funds	\$0	\$0	\$0	\$0	\$0
Misellaneous Revenues	\$105,866	\$8,675	\$38,361	\$724,454	\$877,356
Rents and Royalties	\$92,019			\$468	\$92,487
Garbage Fees			\$1,036,460		\$1,036,460
Water Department		\$3,738,811			\$3,738,811
Wastewater Treatment Services				\$4,187,596	\$4,187,596
TOTAL REVENUES & OTHER SOURCES	\$8,761,698	\$6,890,668	\$1,074,821	\$21,753,775	\$38,480,962
Fund Balances/Reserves/Net Assets	\$0	\$0	0	\$0	\$0
TOTAL REVENUES, TRANSFERS & BALANCES	\$8,761,698	\$6,890,668	\$1,074,821	\$21,753,775	\$38,480,962

EXPENDITURES/EXPENSES	GENERAL FUND	WATER FUND	SOLID WASTE FUND	WASTEWATER FUND	TOTAL ALL FUNDS
City Commission	\$89,348	\$28,791	\$7,198	\$35,989	\$161,326
Administration	\$1,432,691				\$1,432,691
City Attorney	\$20,350	\$18,000		\$18,000	\$56,350
Public Works Administration	\$28,532				\$28,532
Municipal Building	\$26,749				\$26,749
Police Department	\$1,200,494				\$1,200,494
Fire Department	\$184,985				\$184,985
Operations	\$3,063,512				\$3,063,512
Parks and Recreation	\$2,468,895				\$2,468,895
Maintenance Shop	\$149,987				\$149,987
Non-Departmental	\$96,156				\$96,156
Water Distribution		\$4,230,496			\$4,230,496
Water Plant		\$1,672,645			\$1,672,645
Water Administration		\$705,691			\$705,691
Trash Collection/Disposal			\$133,176		\$133,176
Garbage Collection/Disposal			\$934,447		\$934,447
Wastewater Treatment				\$1,531,842	\$1,531,842
Sewer Collection				\$18,784,275	\$18,784,275
WW Administration				\$835,230	\$835,230
Long-Term Debt	\$0	\$235,045		\$548,439	\$783,484
TOTAL EXPENDITURES	\$8,761,698	\$6,890,668	\$1,074,821	\$21,753,775	\$38,480,962
Fund Balances/Reserves/Net Assets	\$0				\$0
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES & BALAN	\$8,761,698	\$6,890,668	\$1,074,821	\$21,753,775	\$38,480,962

**THE TENTATIVE ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE
OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.**

RESOLUTION 2022-11

A RESOLUTION OF THE CITY OF PORT ST. JOE, FLORIDA, MODIFYING ORDINANCES 575 & 576, PROVIDING FOR A TEMPORARY MORATORIUM ON WATER AND WASTEWATER UTILITY RATE INCREASES FOR THE 2022/2023 FISCAL YEAR, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Port St. Joe operates and maintains a water treatment and distribution system to provide centralized potable drinking water for the community and surrounding areas, and

WHEREAS, the City of Port St. Joe operates and maintains a wastewater collection and treatment system to provide centralized treatment of the wastewater generated within the community and surrounding areas, and

WHEREAS, the City of Port St. Joe's water system and wastewater system operate as enterprise funds that operate fiscally utilizing revenues associated with water treatment and wastewater treatment, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY Commission of the city of Port St. Joe, Florida as follows:

1. The utility rates in Ordinance 575 & 576 will remain unchanged in the 2022/2023 fiscal year.
2. The utility rates set forth herein shall remain in effect thru September 30, 2023. They shall remain in effect unless changed by further action of this board.
3. Effective date. This Resolution shall become effective October 1, 2022.

DULY PASSED AND ADOPTED by the Board of City Commissioners of Port St. Joe, Florida, this ____ day of September, 2022.

The City of Port St. Joe

Rex Buzzett, Mayor Commissioner

ATTEST: _____
Charlotte M. Pierce, Clerk

BENEFITS / LEAVES

4.1 HOLIDAYS

The following and any other days which the City Commission may declare are City holidays. They shall be granted with pay to all eligible employees scheduled to work on such days.

- | | |
|--|-------------------------------------|
| 1. New Years Day | January 1 |
| 2. Martin Luther King, Jr's Birthday | January (3 rd Monday) |
| 3. Good Friday | Friday before Easter |
| 4. Memorial Day | Last Monday in May |
| 5. Junetenth | June 19 |
| 6. Independence Day | July 4 |
| 7. Labor Day | September (1 st Monday) |
| 8. Veteran's Day | November 11 |
| 9. Thanksgiving Day | November (4 th Thursday) |
| 10. Friday following Thanksgiving | |
| 11. Christmas Eve | December 24 |
| 12. Christmas Day | December 25 |
| 13. Day after Christmas | December 26 |
| 14. Such other holidays as maybe determined by the City Commission | |

Applicable rules for holiday leave are as follows:

When a holiday falls on a Saturday, the preceding Friday shall be observed as the official holiday for that year. When a holiday falls on a Sunday, the following Monday shall be observed as the official holiday.

Employees in departments working on a shift basis will receive credit for the holiday on the actual date of the holiday.

The City Manager will determine when any department or operation will be closed in observance of a holiday.

Holidays will not be counted as time worked for overtime computations.

All full time regular employees will receive one (1) day off with pay for each of the holidays earned. The holiday pay will be as follows:

For regular employees he/she will receive 8 hours, police will receive 8.4 hours.

An employee must be on "Active Pay Status" (see definition) on the regularly scheduled working day immediately prior to a holiday and the regularly scheduled working day immediately following a holiday in order to qualify for the holiday time.

Employees who work on the observed holiday will be paid at their regular rate of pay in addition to the regular pay granted for the holiday, or will be given compensatory time off, at the discretion of the department head.

An employee who is scheduled to work on the day observed as a holiday and calls in sick will still be charged with holiday time for that day and not sick leave.

Holidays which occur during annual leave shall be charged to holiday leave and not to annual leave.

When a holiday falls within a period of leave of absence without pay, the employee shall not be paid for the holiday.

If a holiday falls on the employee's normal day off, the employee will receive regular pay for the holiday.

Holiday pay will only be offered to regular full time employees.

4.2 ANNUAL LEAVE (VACATION)

Each employee shall accumulate annual leave with pay at the rates shown in the schedule below. Annual leave may not be taken until probationary status is completed and regular status is attained. In extenuating circumstances this may be waived at the request of the responsible Supervisor with concurrence of the Department Director recommendation of the City Manager and approval of the City Commission. However, in the event the employee resigns or is otherwise terminated before the end of the six (6) month period, any annual leave taken will be reimbursed to the City by deduction from the employee's final pay. Annual leave does not accumulate while on leave without pay unless required otherwise by local, State and /or Federal Law. Annual leave is accrued **on the employee anniversary date** and available to the employee at the time of accrual. Use of annual leave is not contingent on an employee anniversary date.

The City of Port St. Joe regular employees working 2,080 hours per year will accrue the following:

	Total
Less than one year	None
After one year	40 Hrs
After two years	80 Hrs
After five years	120 Hrs
After ten years	160 Hrs

Leave time accrued to the benefit of an employee shall be subject to the following regulations:

- A. Unused annual leave accrued to an employee may be taken in subsequent calendar years.
- B. Annual leave may be taken only after approval by the City Manager or the department head.

- C. Supervisors will arrange vacation schedules and re-allocate duties on such a basis as to cause minimum interference with normal functions and operations of the department. The Department head or supervisor has the right to deny leave.
- D. Not more than (360) hours of annual leave shall accumulate for the benefit of an employee. Any annual leave in excess of (360) hours accruing to the benefit of an employee which is not taken in accordance with this section shall lapse.
- E. Annual Leave can be charged in increments of no less than one quarter of an hour.
- F. Holidays which occur during the period selected by the employee for annual leave shall be charged against holiday leave and not to annual leave.
- G. For purposes of determining overtime payments, annual leave hours shall not be counted as time worked.
- H. Request for annual leave must be submitted in a timely manner and may be denied if granting leave would unduly disrupt or hinder the normal operation of the department.
- I. Employees are responsible for monitoring his/her accrued leave.

Annual Leave may be granted for the following purposes:

- A. Vacation.
- B. Absences for transacting personal business which cannot be conducted during off-duty hours.
- C. Religious holidays other than those designated by the City as official holidays.
- D. For uncovered portions of absences due to medical reasons once sick leave has been exhausted.
- E. Any scheduled absence from work not covered by other types of leave provisions established by these policies.

The City of Port St. Joe regular employees who have satisfactory completed (3) year of continual employment with the City and is leaving in good standing shall be paid for their accumulated annual leave. In no case shall accumulated annual leave (1) be paid in excess of the cumulative hour maximum according to length of service; (2) be paid to any employee who has any disciplinary action(s) pending against him or her; (3) be paid if the employee has a deficit balance in his/her annual leave account; (4) be used to extend an employee's employment time; (5) be paid if an employee is terminated from his/her employment with cause.

Annual leave will not be offered to temporary and auxiliary employees.

4.3 SICK LEAVE

The City of Port St. Joe realizes that inability to work because of illness or injury may cause a serious economic hardship. The City provides a plan of sick leave to ensure a continuation of pay for employees who are temporarily unable to perform their duties because of illness or injury.

Each regular full-time employee will earn 8 hours sick leave with pay, each month; the unused portion of which shall be cumulative.

Leave time accrued to the benefit of an employee shall be subject to the following regulations:

- A. **No cap on the amount of accumulation of sick leave.**
- B. If an employee has no sick leave available then he/she will be required to use annual leave prior to leave without pay. If the employee doesn't have annual leave then the employee will be required to take leave without pay. An employee will not be allowed to take leave without pay if he/she has sick or annual leave available.
- C. Days which an employee is absent from work as a result of any illness, disease or injury covered by the State Worker's Compensation law or as a result of any provision of such law as applied to such illness, disease or injury shall be charged against sick leave until such time as the worker's compensation begins payment of a salary. If employee has exasperated all earned sick leave then he/she will be permitted to use earned annual leave.
- D. Sick leave may be authorized during the employee's probationary period. However, in the event the employee resigns or is otherwise terminated before the end of the first six (6) month period of employment, any sick leave taken will be reimbursed to the City by deduction from the employee's final pay.
- E. Sick leave will not be granted in advance of accrual.
- F. Sick leave will not be considered as time worked for overtime computation.
- G. Sick leave can be charged in increments of no less than one quarter of an hour.
- H. Should a holiday occur during sick leave, the holiday shall be charged to holiday leave.

To receive compensation while absent on sick leave, the employee shall notify his/her immediate supervisor or department head in accordance with department regulations.

The department head or immediate supervisor may request a physician's certificate to verify the illness of any employee on sick leave if there is reasonable cause to believe that the employee is abusing the intent of sick leave.

Sick leave may be granted for the following purposes:

- A. Personal injury, pregnancy or illness of the employee.
- B. Medical, dental, optical or chiropractic examination or treatment when it is not possible to arrange the appointment for off-duty hours

- C. Exposure to contagious disease which would endanger others as determined by a physician.
- D. Illness of a member of the employee's immediate family.

Employees shall receive compensation for unused sick leave upon separation from City employment in accordance with the following guidelines:

- A. In no case shall accumulated sick leave (1) be paid in excess of the cumulative hour maximum according to length of service; (2) be paid to any employee who has any disciplinary action(s) pending against him or her; (3) be paid if the employee has a deficit balance in his/her sick leave account; (4) be used to extend an employee's employment time; (5) be paid if an employee is terminated from his/her employment with cause.
- B. Employees who were employed prior to **February 20, 2018** will receive the following payment for unused sick leave:
 - a) Less than (10) years he/she will receive twenty-five (25) percent of unused sick leave not to exceed 520 hours.
 - b) Ten (10) years or more he/she will receive (100) percent of unused sick leave not to exceed 520 hours.
- C. Employees who are employed after **February 20, 2018** will receive the following payment for unused sick leave:
 - a) Employees shall not be paid for unused sick leave, except for those who have 10 years of continuous service with the City. If an employee leaves employment from the City and has less than 10 years of continuous service, he/she will receive no payment of sick leave. If an employee has been employed 10 years or more of continuous service with the City, upon leaving his/her employment except termination, he/she shall be paid 25 percent of their unused sick leave not to exceed 520 hours.
 - b) Employees will be allowed to contribute to the sick leave pool to assist employees who experience extraordinary medical conditions and have no accumulated sick leave to cover their absence. Sick leave pool will be used on an exceptional basis and only after recommendation by the Department Head and approval by the City Manager.

4.4 BEREAVEMENT LEAVE

In the event of a death in an employee's immediate family, the employee shall be allowed a maximum of three (3) consecutive work days to attend the funeral without loss in regular pay, provided adequate notice is given to his/her Supervisor; and such leave is approved by the responsible Supervisor.

4.5 COURT LEAVE / JURY DUTY

An employee attending court as a witness on behalf of a governmental agency or for jury duty during their normal working hours shall receive pay at their regular rate for the hours they attend court.

RESOLUTION NO. 2022-13

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PORT ST. JOE ADOPTING A PAY SCALE FOR EMPLOYEES OF THE CITY OF PORT ST JOE, PROVIDING FOR REPEAL OF ANY RESOLUTION IN CONFLICT HEREWITH, AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Port St. Joe, Florida as follows:

1. The City Commission hereby adopts the City of Port St. Joe Pay Scale proposed by City staff.
2. Resolutions or other Pay Scales for employees of the City prior to the date hereof are hereby repealed.
3. This Resolution is effective October 1, 2022.

THIS RESOLUTION ADOPTED this _____ day of September, 2022.

CITY COMMISSION OF THE CITY
OF PORT ST. JOE, FLORIDA

BY: _____
Rex Buzzett, Mayor-Commissioner

Attest: _____
Charlotte M. Pierce, City Clerk

City of Port St. Joe Pay Scale

City Hall Administration

City Manager	\$41.87	\$60.10	\$87,089.60	\$125,000.00
City Clerk	\$28.88	\$47.60	\$60,070.40	\$99,000.00
Finance Director	\$28.88	\$47.60	\$60,070.40	\$99,000.00
Deputy Clerk	\$18.00	\$21.64	\$37,440.00	\$45,000.00
Utility Billing Supervisor	\$20.23	\$29.48	\$42,078.40	\$61,318.40
Utility Billing Clerk II	\$18.00	\$19.23	\$37,440.00	\$40,000.00
Utility Billing Clerk I	\$16.00	\$18.51	\$33,280.00	\$38,500.80
Accounts Payable	\$18.00	\$21.64	\$37,440.00	\$45,000.00
Code Enforcement Officer	\$16.00	\$29.48	\$33,280.00	\$61,318.40

Public Works

Public Works Director	\$28.88	\$47.60	\$60,070.40	\$99,000.00
City Operations Supervisor	\$21.18	\$29.48	\$44,054.40	\$61,318.40
Administrative Assistant I	\$15.40	\$18.00	\$32,032.00	\$37,440.00

Water Department:

Water Superintendent	\$19.51	\$33.65	\$40,580.80	\$70,000.00
Utility Service Worker III	\$17.51	\$19.95	\$36,420.80	\$41,496.00
Utility Service Worker II	\$16.51	\$18.51	\$34,340.80	\$38,500.80
Utility Service Worker I	\$15.40	\$18.00	\$32,032.00	\$37,440.00
Meter Reader	\$15.40	\$18.00	\$32,032.00	\$37,440.00

Sewer Department:

Sewer Superintendent	\$19.51	\$33.65	\$40,580.80	\$70,000.00
Utility Service Worker III	\$17.51	\$19.95	\$36,420.80	\$41,496.00
Utility Service Worker II	\$16.51	\$18.51	\$34,340.80	\$38,500.80
Utility Service Worker I	\$15.40	\$18.00	\$32,032.00	\$37,440.00

Construction Crew:

Crew Leader	\$19.51	\$27.88	\$40,580.80	\$58,000.00
Equipment Operator II	\$17.51	\$29.48	\$36,420.80	\$61,318.40
Service Worker I	\$15.40	\$18.00	\$32,032.00	\$37,440.00

Parks & Recreation Department:

Service Worker I (Part Time)
 Summer Help (Part Time)
Streets and Drainage:

\$15.40	\$18.00	\$32,032.00	\$37,440.00
\$15.40	\$18.00	\$32,032.00	\$37,440.00

Inmate Supervisor
 Equipment Operator II
 Equipment Operator I
 Service Worker II
 Service Worker I

\$15.40	\$25.67	\$32,032.00	\$53,393.60
\$17.51	\$29.48	\$36,420.80	\$61,318.40
\$15.51	\$19.95	\$32,260.80	\$41,496.00
\$16.51	\$18.51	\$34,340.80	\$38,500.80
\$15.40	\$18.00	\$32,032.00	\$37,440.00

Solid Waste (Yard Debris):

Equipment Operator II	\$17.51	\$29.48	\$36,420.80	\$61,318.40
Equipment Operator I	\$15.40	\$19.95	\$32,032.00	\$41,496.00

General Maintenance:

Carpenter I	\$17.05	\$23.00	\$35,464.00	\$47,840
Carpenter II	\$24.00	\$30.00	\$49,920.00	\$62,400.00

Vehicle Maintenance (Garage):

Vehicle Mechanic I	\$17.05	\$23.00	\$35,464.00	\$47,840.00
Vehicle Mechanic II	\$24.00	\$30.00	\$49,920.00	\$62,400.00

Water Plant

Plant Manager	\$26.67	\$47.60	\$55,473.60	\$99,000.00
Electrician	\$18.00	\$24.00	\$37,440.00	\$49,920.00
Chief Operator	\$21.00	\$29.26	\$43,680.00	\$60,860.80
Operator Class A	\$19.51	\$24.00	\$40,580.80	\$49,920.00
Operator Class B	\$18.51	\$23.00	\$38,500.80	\$47,840.00
Operator Class C	\$17.51	\$19.95	\$36,420.80	\$41,496.00
Operator Trainee	\$15.40	\$18.00	\$32,032.00	\$37,440.00
Chipola Pump Station Operator	\$17.07	\$23.00	\$35,505.60	\$47,840.00
Maintenance Worker I	\$15.40	\$18.00	\$32,032.00	\$37,440.00
Lab Technician	\$17.07	\$23.00	\$33,425.60	\$47,840.00

Wastewater Plant

Plant Manager	\$26.67	\$47.60	\$55,473.60	\$99,000.00
Chief Electrician	\$23.00	\$29.26	\$47,840.00	\$60,860.80
Lab Technician	\$17.07	\$19.95	\$35,505.60	\$41,496.00
Chief Operator	\$21.00	\$29.26	\$43,680.00	\$60,860.00
Operator Class A	\$19.51	\$24.00	\$40,580.80	\$49,920.00
Operator Class B	\$18.51	\$23.00	\$38,500.80	\$47,840.00
Operator Class C	\$17.51	\$22.00	\$36,420.80	\$45,760.00
Operator Trainee	\$15.40	\$18.00	\$32,032.00	\$37,440.00
Maintenance Worker I	\$15.40	\$18.00	\$32,032.00	\$37,440.00

Police Department

Chief	\$28.88	\$47.60	\$60,070.40	\$99,000.00
Lieutenant	\$23.00	\$29.26	\$47,840.00	\$60,860.00
Sargeant	\$21.00	\$24.00	\$43,680.00	\$49,920.00
Patrolman	\$19.50	\$22.09	\$40,560.00	\$45,947.20
Administrative Assistant (Part Time)	\$15.40	\$18.00	\$32,032.00	\$37,440.00
Investigator (Part Time)	\$23.00	\$29.26	\$47,840	\$60,860

Volunteer Fire Department

(Paid per Call)

Chief	\$600 Mo.	House \$25, Car \$20, Misc. \$20, Drill \$20
Assistant Chief		House \$25, Car \$20, Misc. \$20, Drill \$20
Fireman II		House \$25, Car \$20, Misc. \$20, Drill \$20
Fireman I		House \$20, Car, \$15, Misc. \$15, Drill \$15

** 1 Dollar Plus 6.5% for all Employees Effective 10/1/22**

Minimum Pay for the City Increased to \$15.40 per hour Effective 10/1/22

License Certification Raises Water & Sewer Plants \$1.00 or Class Minimum, Whichever is Higher



Prepared For:

**PORT ST JOE, FLORIDA
WASTEWATER TREATMENT PLANT
KENNY'S MILL RD
PORT SAINT JOE, FL 32456
(904) 229-6390**

September 6, 2022

Thank you for giving Dell Financial Services L.L.C. ("DFS") the opportunity to provide a technology financing solution. Enclosed is a financing proposal for your new technology needs. We look forward to discussing this opportunity in further detail with you. If you have any questions, please contact me at the phone number or email address below.

Term Option	36 FMV	Term Option	48 FMV
Payments:	Annual	Payments:	Annual
Consolidation:	Monthly	Consolidation:	Monthly
Payments Due:	Advance	Payments Due:	Advance
Interim Rent:	None	Interim Rent:	None

Dell Quote Number	Summary Product Description	Product Price	Quantity	Extended Price	Rate Factor	36 Payments	Rate Factor	48 Payments
3000129540392.1	Dell Latitude 3520	\$1,073.31	1	\$1,073.31	0.31350	\$336.48	0.25357	\$272.16
	OptiPlex 7000 Tower	\$1,066.11	39	\$42,748.29	0.31350	\$13,401.59	0.25357	\$10,839.68
	Dell Latitude 5430 Rugged	\$2,401.23	11	\$26,413.53	0.32007	\$8,454.18	0.25357	\$6,697.68
	Dell Latitude 7220	\$2,313.27	1	\$2,313.27	0.32007	\$740.41	0.25357	\$586.58
	Dell 22 Monitor	\$123.49	39	\$4,816.11	0.31350	\$1,509.85	0.25357	\$1,221.22
3000129140355.1	Dell Latitude 5520	\$919.40	1	\$919.40	0.31350	\$288.23	0.25357	\$233.13
	Dell EMC NX3240	\$8,822.15	1	\$8,822.15	0.31067	\$2,820.21	0.26142	\$2,306.27
TOTALS				\$87,106.06		\$27,550.95		\$22,156.72

Proposal Expiration Date:
October 6, 2022

** Sales and Property taxes excluded from rate but may be assessed **

PLEASE NOTE:

Personal Property Taxes (PPT) do not apply to this lease.

Leasing and financing provided by Dell Financial Services L.L.C. or its affiliate or designee ("DFS") to qualified customers. Offers may not be available or may vary in certain countries. Where available, offers may be changed without notice and are subject to product availability, credit approval, execution of documentation provided by and acceptable to DFS, and may be subject to minimum transaction size. Offers not available for personal, family or household use. Dell and the Dell logo are trademarks of Dell Inc. Proposal is property of DFS, contains confidential information and shall not be duplicated or disclosed in whole or part. Proposal is not a firm offer of financing. Pricing and rates based upon the final amount, configuration and specification of the supplied equipment, software, services or fees. Prorata payment may be due in the first payment cycle. Proposal excludes additional costs to customer such as shipping, maintenance, filing fees, applicable taxes, insurance and similar items. Proposal valid through the expiration date shown above, or if none is specified, for 30 calendar days from date of presentation.

End of Term Options:

Fair Market Value (FMV) Lease:

- Exercise the option to purchase the products at the then fair market value.
- Return all products to lessor at the lessee's expense.
- Renew the lease on a month to month or fixed term basis.

Bobby Hadley

Account Representative

Dell | Financial Services

office + 1 512 708-6318

bobby.hadley@dell.com

Additional Information:

LEASE QUOTE: The Lease Quote is exclusive of shipping costs, maintenance fees, filing fees, licensing fees, property or use taxes, insurance premiums and similar items which shall be for Lessee's account. Lessee will pay payments and all other amounts without set-off, abatement or reduction for any reason whatsoever. Additionally, Lessee shall declare and pay all sales, use and personal property taxes to the appropriate taxing authorities. **If you are sales tax exempt, please provide a copy of your Exemption Certificate with the Lease Contract.** If Lessee provides the appropriate tax exemption certificates to DFS, sales and use taxes will not be collected by DFS. However, if your taxing authority assesses a personal property tax on leased equipment, and if DFS pays that tax under your lease structure, Lessee must reimburse DFS for that tax expense in connection with the Lessee's lease.

PURCHASE ORDER: The Purchase Order must be made out to Dell Financial Services L.L.C., One Dell Way, RR8-23, Round Rock, TX 78682. The Purchase Order will need to include the quote number, quantity and description of the equipment. Please be sure to indicate that the PO is for a lease order and shows the type of lease, the term length, and payment frequency. The date of the lease quote referenced should be included. Please be sure to include any applicable shipping costs as a line item and include your address as the SHIP TO destination.

INSURANCE: The risk of loss on the equipment is borne solely by the Lessee. Lessee shall be required to purchase and maintain during the Term (i) comprehensive public liability insurance naming Lessor as additional insured; and (ii) "all-risk" physical damage insurance in a minimum amount of the Purchase Price, naming DFS as first loss payee.

APPROPRIATION COVENANT: The Lease will contain an appropriation of funds clause. The Lessee will covenant that it shall do all things legally within its power to obtain and maintain funds from which the payments may be paid.

DOCUMENTATION: In addition to a duly executed Agreement, other documents as reasonably requested by DFS may be required, such as but not limited to, opinions of counsel, IRS tax exemption forms (if applicable), and audited financials.

PROPOSAL VALIDITY / APPROVALS: This is a proposal based upon market conditions and is valid for 30 days, is subject to final credit approval, review of the economics of the transaction, and execution of mutually acceptable documentation. Upon expiration, lease rates may be changed in the event that market rates change.

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