

**March 5, 2024
Regular Meeting
12:00 Noon**

**City Commission Chambers
2775 Garrison Avenue
Port St. Joe, Florida**



City of Port St. Joe

**Rex Buzzett, Mayor-Commissioner
Eric Langston, Commissioner, Group I
Steve Kerigan, Commissioner, Group II
Brett Lowry, Commissioner, Group III
Scott Hoffman, Commissioner, Group IV**

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

BOARD OF CITY COMMISSION

Regular Public Meeting

12:00 Noon

March 5, 2024

Call to Order

- Proclamation- Red Cross Month

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Consent Agenda

Minutes

- Regular Meeting 2/20/24

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City Engineer

- Government Complex- Conceptual Plan
- Monument Ave. Paving Task Order & Estimate

Pages 6-7

Pages 8-10

City Attorney

- Resolution 2024-02 Ave. C & D SCOP Grant Paving Application

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Old Business

- City Projects

Pages 12-13

New Business

- Change Order #1 Madison Street Paving
- Centennial Bldg. Fee Waiver Request

Pages 14-15

Pages 16-19

Public Works

- Update

Surface Water Plant

- Water Use Permit Renewal-Update

Pages 20-35

Wastewater Plant

- Update

Finance Director

- FEMA- Update
- Grants Reimbursement- Update

Code Enforcement

- Update

Police Department

- **Update**

City Clerk

- **Grants Update**

Pages 36-37

Citizens to be Heard

Discussion Items by Commissioners

Motion to Adjourn

Office of the Mayor

City of Port St. Joe, Florida

Proclamation



**American Red Cross
of Northwest Florida**

During American Red Cross Month in March, we recognize the compassion of people in Port St. Joe and reaffirm our commitment to care for one another in times of crisis.

This generous spirit is woven into the fabric of our community and advances the humanitarian legacy of American Red Cross founder Clara Barton — one of the most honored women in our country's history — who nobly dedicated herself to alleviating suffering.

Today, kindhearted individuals in our community exemplify Barton's commitment as they step up through the American Red Cross, Northwest Florida Chapter, to provide a beacon of hope for our neighbors in need. Through their voluntary and selfless contributions, they make a lifesaving difference in people's darkest hours — whether it's delivering shelter, food and comfort during disasters; providing critical blood donations for hospital patients; supporting military families, veterans and caregivers through the unique challenges of service; saving lives with first aid, CPR and other skills; or delivering aid and reconnecting loved ones separated by global crises.

Their support, volunteerism and generous donations are critical to our community's resilience. We hereby recognize this month of March in honor of all those who fulfill Clara Barton's noble words, "You must never think of anything except the need and how to meet it," and ask everyone to join in this commitment.

We hereby recognize this month of March in honor of all those who lead with their hearts to serve people in need, and we ask everyone to join in this commitment to strengthen our community.

NOW, THEREFORE, I, Mayor Rex Buzzett of Port St. Joe, by virtue of the authority vested in me by the laws of Port St. Joe and Florida, do hereby proclaim March as Red Cross Month. I encourage all citizens of Port St. Joe and to reach out and support its humanitarian mission.

IN WITNESS WHEREOF, I have hereunto set my hand this 5th day of March, in the year of our Lord two thousand twenty-four, and of Port St. Joe, Gulf County, Florida.

*In witness whereof I have hereunto set my hand
and caused the seal of this city to be affixed*

Mayor _____

Date _____

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, February 20, 2024, at Noon.**

The following were present: Mayor Buzzett, Commissioners Hoffman, Kerigan, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, Deputy Clerk Kendall Falkner, and City Attorney Clinton McCahill were also present.

CONSENT AGENDA

Mayor Buzzett offered his condolences to Commissioner and Mrs. Hoffman in the recent death of his father-in-law.

Mayor Buzzett apologized for an oversight when recognizing African American leader at the previous meeting. Tan Smiley served as a County Commissioner and Mayor Buzzett wanted to note his contributions when serving as a commissioner.

Minutes

A Motion was made by Commissioner Kerigan, second by Commissioner Lowry, to approve the Minutes of the Regular Meeting of February 6, 2024, and the Special Meeting of February 12, 2024. All in favor; Motion carried 5-0.

City Engineer

Government Complex – Conceptual Plan

Mr. Baxley met with FDOT officials earlier today and they will not allow two entrances to the new government complex off Highway 71. Mr. Baxley is to reconfigure the Conceptual Site Plan to accommodate the FDOT restrictions and will bring the new plan back to the Commission.

Beacon Hill Sewer

Approximately 40% of the work has been pressure tested; the project is going great and ahead of schedule.

Allen Memorial SCOP Grant

The survey is completed, and the project is in design.

Downtown Utilities Phase 2

This is in design based on City review comments. Final changes are being made and Dewberry expects to provide bid documents next week.

HMGP Grant – Elevation of 12 Lift Stations

Dewberry is currently working on design of the platforms and the electrical design. Due to the elevation of several of the platforms, it may not be necessary to raise them which will be a savings to the City.

Second Street Conceptual Design

The project is out for bid.

City Attorney

The Lease Agreements have been given to the Boy and Girl Scouts for their signature.

Old Business

City Projects

Mr. Anderson shared that a Task Order was signed on February 11, 2024, to survey the alley between Bay and Harbor Streets for potential stormwater improvements.

New Business

Fire Department Mutual Aid Agreement

A Motion was made by Commissioner Kerigan, second by Commissioner Langston, to accept the Agreement and add the South Gulf County Beaches and White City Volunteer Fire Departments to the list of fire departments in Section 1. a. All in favor; Motion carried 5-0.

State Mutual Aid Agreement; Resolution 2024-01:

A Motion was made by Commissioner Hoffman, second by Commissioner Kerigan, to approve Resolution 2024-01. All in favor; Motion carried 5-0.

Centennial Building Renovation Change Order

A Motion was made by Commissioner Lowry, second by Commissioner Hoffman, to approve the Change Order in the amount of \$109,551.66 and use BP Funds to cover the cost. All in favor; Motion carried 5-0. Mayor Buzzett noted that there is still work to be done on the front steps and the addition of hand rails to the steps is not included in this change order.

Public Works

In the absence of Mr. Grantland, Mr. Anderson shared that stone is being delivered to Clifford Sims Park and asked that people be aware of this and avoid the stones.

Work on the Downtown Water lines is progressing and doing well.

Surface Water Plant – Larry McClamma

Mr. McClamma requested permission to advertise for filter modules.

Commissioner Hoffman requested that if the project is budgeted, that the plant supervisor and city manager take care of this and not bring it to the Commission. He suggested that an email be sent to notify the Commissioners that it was being done. Consensus of the Commission was that this is acceptable to handle these purchases.

Wastewater Plant – Kevin Pettis

Plant Study RFQ 2023-05 Request to Award

Mr. Pettis recommended that the City retain Baskerville-Donovan, Inc., to perform the DEP Consent Order Study of the Wastewater Treatment Plant. All in favor; Motion carried 5-0.

Sprayfield Expansion Update

Mr. Pettis stated that he needed some time with Attorney McCahill to discuss some of the language in the project proposal for Zone 3 to be cleared. He also noted there is 1' 4" of freeboard in the pond, the plant continues to spray, and normal work is ongoing.

Finance Director – Mike Lacour

FEMA Update

Mr. Lacour noted that the rock at Clifford Sims Park is the final part of the FEMA Project and he will be closing the grant out when that is completed.

Grants Reimbursement Update

Reimbursement is being requested for the Beacon Hill and Downtown Water Projects.

Port Authority Loan

Mayor Buzzett will talk with Guerry Magidson, Chairman of the Port St. Joe Port Authority. The balloon payment is due in May, and it will be back on the next Agenda.

Code Enforcement

Mr. Anderson shared that letters are being sent for derelict vehicles.

Commissioner Hoffman asked the status of the concrete plant as you come into town. He requested that a letter be sent to the company to have the plant demolition work done. If no response is received, send the issue to the special magistrate and deal with the companies involved as residents have been dealt with.

Police Department – Chief Richards

City Clerk – Charlotte Pierce

Grants Update

Staff continues to seek additional grant funding while completing grant reports and compliance requirements.

Clerk Pierce shared that Deputy Clerk Kendall Falkner continues to work with Chief Richards and Fire Chief John Ford on grant applications that are due next week.

Citizens to be Heard

Josh Dailey, Christy McElroy and Robert Branch once again shared their concerns about the 10th Street Ball Park Complex. Mr. Dailey presented another option for fields at the ballpark.

Chester Davis asked if the City was going to allow the NPSJ PAC to lease property at the Washington Gym Site. Mr. Anderson responded that currently, the site is leased to the Gulf Coast Workforce Board, and they are meeting the needs of the site and community.

Mr. Davis asked about a new sound system for the Washington Gym and Commissioner Langston responded that is being covered by the grant that the Gulf County Board of Commissioners has obtained.

Mr. Davis shared that there is a very nice ballfield in the NPSJ Community that is not being used and encouraged coaches to consider using it.

Discussion Items by Commissioners

Commissioner Hoffman reminded everyone that, in the past, the Commission has voted unanimously on the location and funding for the ballfields. He stated that his meeting earlier today with Mr. Anderson and Chief Richards was to discuss the safety of the ballfields, and no one on the Commission had previous knowledge of the handout presented by Josh Dailey today. He encouraged everyone to stick to the facts and truth.

Commissioner Lowry shared his frustrations about repeatedly hearing that the Commission does not do anything in North Port St. Joe. He noted that large sums of money have been spent there, recently new bathrooms were added in the gym, and numerous other requests have been filled in that community.

Commissioner Kerigan said that his concerns have been covered.

Commissioner Langston noted that many improvements have been made throughout the City, the baseball field in NPSJ looks good, people are using the area for Disc Golf, and he encouraged others to use the field.

Mayor Buzzett did not have anything else to discuss with the Commissioners.

Motion to Adjourn

There was no other business to come before the Commission, and Mayor Buzzett adjourned the meeting at 1:37 P.M.

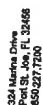
Approved this _____ day of _____ 2024.

Rex Buzzett, Mayor

Date

Charlotte M. Pierce, City Clerk

Date



PORT ST JOE
CITY COMPLEX
CITY OF PORT ST. JOE
GULF COUNTY, FLORIDA

REAL

ROSHUA B. BAXLEY, P.E. 07629
EB 0001764

**PRELIMINARY DOCUMENTS
NOT FOR CONSTRUCTION**

2000

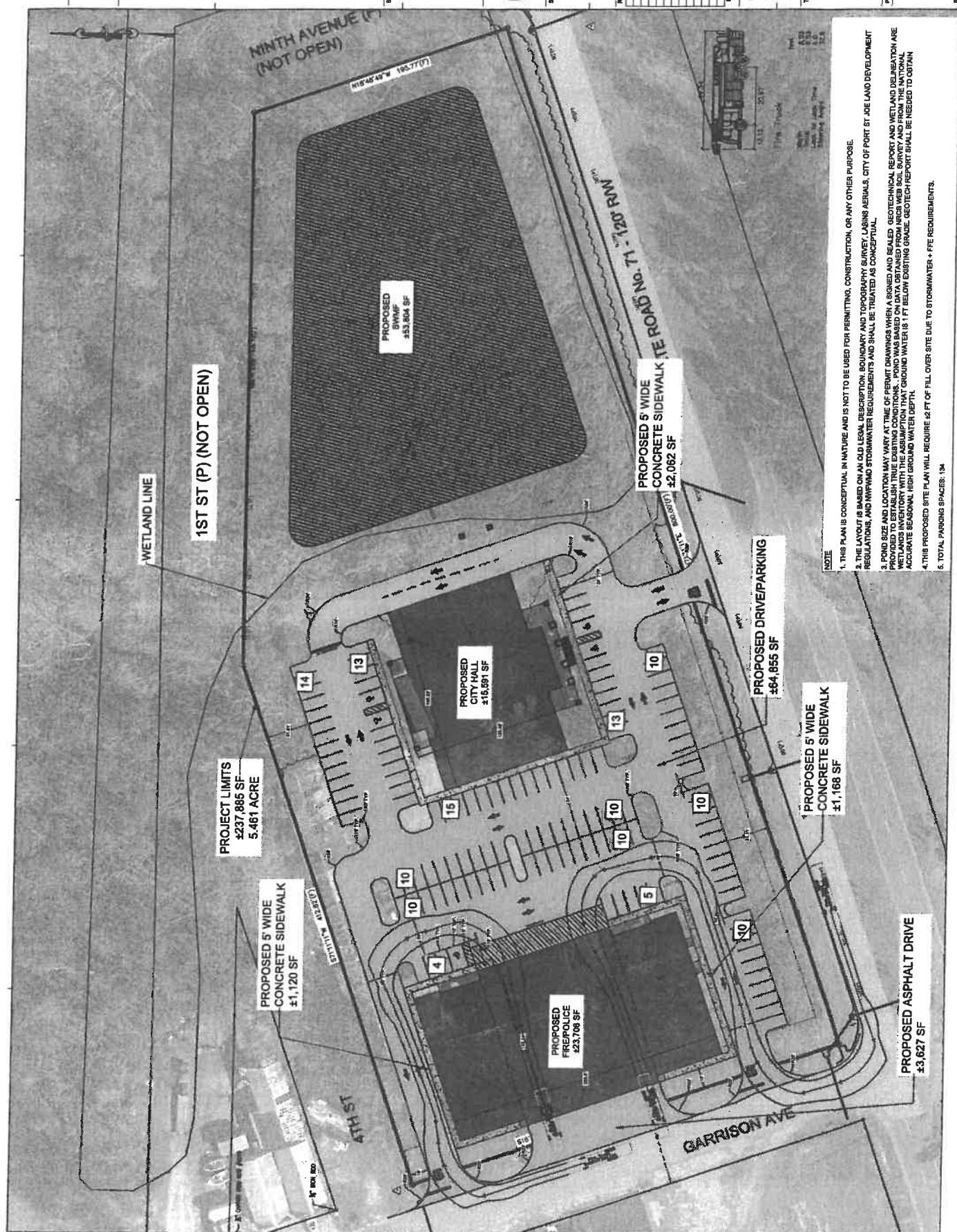
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CONCEPTUAL PLAN

PROJECT NO. 601482

P2

PROJECT NO.



NOTE

- THIS PLAN IS CONCEPTUAL IN NATURE AND IS NOT TO BE USED FOR PERMITTING, CONSTRUCTION, OR ANY OTHER PURPOSE. THE LAYOUT IS BASED ON AN OLD LEGAL DESCRIPTION, BOUNDARY, AND TOPOGRAPHY SURVEY, JANUS KENNELS CITY OF PORT ST. JOE LAND DEVELOPMENT REGULATIONS, AND WYOMING STORMWATER REQUIREMENTS AND SHALL BE TREATED AS CONCEPTUAL.
- POND SIZE AND LOCATION MAY VARY AT TIME OF PERMIT DRAWINGS WHEN A SLOPED AND SEALED GEOTECHNICAL REPORT AND WETLAND DELINEATION ARE PROVIDED TO ESTABLISH TRAIL EXISTING CONDITIONS. POND WAS BASED ON DATA OBTAINED FROM NCES BAY SOIL SURVEY. POND DEPTH SHALL BE BASED ON ACCURATE SEASONAL, HIGH GROUND AND WATER DEPTH. GROUND WATER IS 1 FT BELOW EXISTING GRADE. GEOTECH REPORT SHALL BE NEEDED TO OBTAIN ACCURATE SEASONAL, HIGH GROUND AND WATER DEPTH.
- THIS PROPOSED SITE PLAN WILL REQUIRE 42 FT OF FILL OVER SITE DUE TO STORMWATER + FFE REQUIREMENTS.
- SEE ATTACHED TOTAL STORMWATER CALCULATION.

**PORT ST JOE
CITY COMPLEX
CITY OF PORT ST. JOE
GULF COUNTY, FLORIDA**

JOSHUA B. BAKER, P.E. 6723
251000000

PRELIMINARY DOCUMENTS
NOT FOR CONSTRUCTION



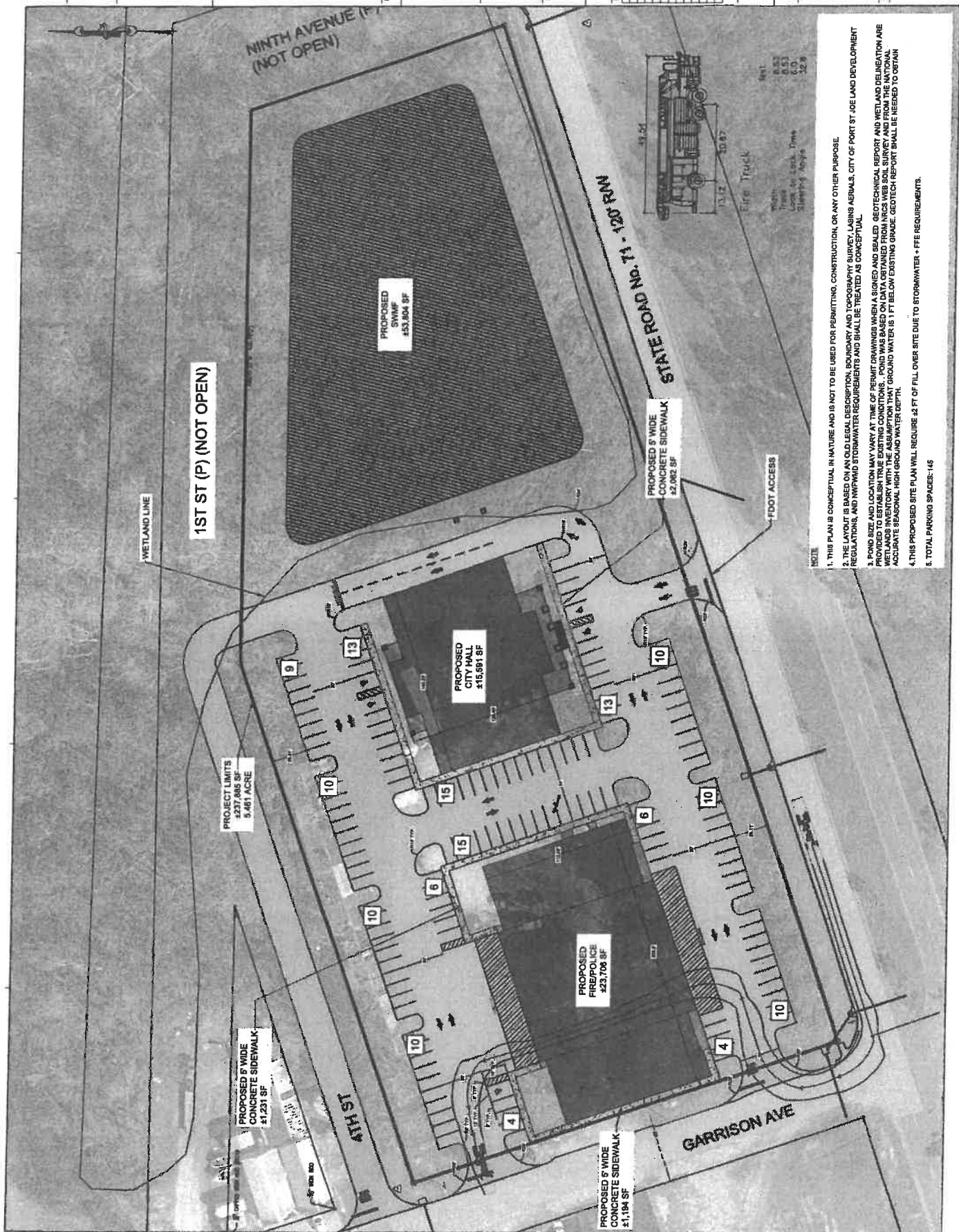
NO.	DESCRIPTION	DATE
1	DESIGNED BY	X. GILLES
2	DRAWN BY	A. BAKER
3	CHECKED BY	C. BROWN
4	DATE	FEBRUARY 2024

TITLE
CONCEPTUAL SITE PLAN

PROJECT NO. 97142

P1

SHEET NO.



NOTE

1. THIS PLAN IS CONCEPTUAL IN NATURE AND IS NOT TO BE USED FOR PERMITTING, CONSTRUCTION, OR ANY OTHER PURPOSE.
2. THE LAYOUT IS BASED ON AN OLD LEGAL DESCRIPTION, BOUNDARY AND TOPOGRAPHY SURVEY, LANSING AERIALS, CITY OF PORT ST JOE LAND DEVELOPMENT REGULATIONS, AND WPMWD STORMWATER REQUIREMENTS AND SHALL BE TREATED AS CONCEPTUAL.
3. POND SIZE AND LOCATION MAY VARY AT TIME OF PERMIT DRAWINGS WHEN A SIGNED AND SEALED GEOTECHNICAL REPORT AND WETLAND DELINEATION ARE PROVIDED TO ESTABLISH TRUE EXISTING CONDITIONS. POND WAS BASED ON DATA OBTAINED FROM THE NATIONAL WETLANDS INVENTORY WITH THE ASSUMPTION THAT GROUND WATER IS 1 FT BELOW EXISTING GRADE. GEOTECH REPORT SHALL BE NEEDED TO OBTAIN ACCURATE SEASONAL HIGH GROUND WATER DEPTH.
4. THIS PROPOSED SITE PLAN WILL REQUIRE 24 FT OF FILL OVER SITE DUE TO STORMWATER - FTE REQUIREMENTS.
5. TOTAL PARKING SPACES: 145



Dewberry Engineers Inc. | 850.227.7200
324 Marina Drive | 850.227.7215 fax
Port Saint Joe, FL 32456 | www.dewberry.com

February 22, 2024

Mr. Jim Anderson, City Manager
City of Port St. Joe
305 Cecil G. Costin Sr. Blvd.
Port St. Joe, FL 32456

RE: Monument Avenue Resurfacing – Professional Services

Dear Mr. Anderson:

It is our understanding that the City wishes to resurface Monument Ave. from 19th Street to Allen Memorial. It is also our understanding that the City has requested a proposal from Dewberry Engineers Inc. (Dewberry) to provide the professional services associated with this project. Dewberry is pleased to provide this proposed Task Order to provide these services. **Exhibit A** contains a detailed Task Order with a description of the scope of services for the pre-construction design services. Dewberry proposes to provide these services for a fee of **\$24,745.00**.

If you have any questions, please give me a call at 850.693.2181.

Sincerely,

A handwritten signature in blue ink, appearing to read "JB", written over a faint circular stamp.

Josh Baxley, P.E.
Associate, Branch Manager

**EXHIBIT A
MONUMENT AVENUE RESURFACING
PROFESSIONAL ENGINEERING SERVICES
FOR CITY OF PORT ST JOE
FEBRUARY 2024**

This Task Order is for the purpose of Dewberry as the ENGINEER to provide pre-construction design services for the Monument Ave. Resurfacing Project for the City of Port St Joe acting by and through its Commission.

DESCRIPTION OF ENGINEERING SERVICES
SCOPE OF SERVICES

A. DESIGN

1. Dewberry shall evaluate existing roadway widths, drainage patterns and infrastructure to determine necessary improvements.
2. Dewberry shall design the new roadway in accordance with approved standards.
3. Dewberry shall investigate existing roadway failures and apply corrective measures to ensure a reasonable lifetime for the new roadway.
4. Dewberry shall evaluate roadside obstructions to ensure new roadway meets all clear zone requirements.
5. Dewberry shall submit a 90% review plan set and cost estimate to the City for review
6. Dewberry shall update construction plans based on 90% comments from City staff.
7. Dewberry shall prepare construction plans and specifications necessary to bid the proposed project.
8. Dewberry shall prepare all bid documents.
9. Dewberry shall review bids and make recommendation for bid award.

B. DELIVERABLES

1. Dewberry shall provide 3 sets of 100% plans and bid documents.

The following services will not be provided as a part of this contract and will be billed at our contracted hourly rates if deemed necessary:

1. Title searches
2. Stormwater Permitting with FDEP or NFWFMD
3. CEI. Can be provided at an additional cost
4. Topographic survey. Can be provided at an additional cost.

TOTAL (Tasks A-B) \$24,745.00

IN WITNESS WHEREOF, the parties hereto have caused this Task Order to be executed by their undersigned officials as duly authorized.

DEWBERRY

324 Marina Dr.

Port St. Joe, FL 32456

By: Josh Baxley

Name and Title: [Signature]

Witnessed: [Signature]

Date: 2/22/24

CITY OF PORT ST JOE, FLORIDA

305 Cecil G. Costin, SR. Blvd

Port St. Joe, FL 32456

By: Jim Anderson

Name and Title: _____

Witnessed: _____

Date: _____



MONUMENT AVENUE (19TH - ALLEN MEMORIAL) - PORT ST. JOE, FL
ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COSTS
DEI PROJECT NO. 019,000

ITEM	DESCRIPTION	QTY.	UNIT	UNIT BID PRICE	BID PRICE
GENERAL					
101-1	MOBILIZATION (10% OF BID MAX)	1	LS	\$30,563.50	\$30,563.50
102-1	MAINTENANCE OF TRAFFIC (5% OF MAX BID)	1	LS	\$15,281.75	\$15,281.75
				SUBTOTAL	\$45,845.25
ROAD CONSTRUCTION					
104-10-3	SEDIMENT BARRIER	3,400	LF	\$5.00	\$17,000.00
104-18	INLET PROTECTION SYSTEM	12	EA	\$200.00	\$2,400.00
110-1-1	CLEARING AND GRUBBING	1	LS	\$40,000.00	\$40,000.00
110-4-10	REMOVAL OF EXISTING CONCRETE	150	SY	\$45.00	\$6,750.00
110-7-1	MAILBOXES	10	EA	\$300.00	\$3,000.00
120-1	REGULAR EXCAVATION	100	CY	\$20.00	\$2,000.00
120-2-2	BORROW EXCAVATION, TRUCK MEASURE	100	CY	\$25.00	\$2,500.00
283-71	RECLAIMED ASPHALT PAVEMENT BASE COURSE 8"	1,150	SY	\$13.00	\$14,950.00
285-704	OPTIONAL BASE, BASE GROUP 04	240	SY	\$27.00	\$6,480.00
285-709	OPTIONAL BASE, BASE GROUP 09	50	SY	\$35.00	\$1,750.00
327-70-5	MILLING EXISTING ASPHALT PAVEMENT, 2" AVG DEPTH	3,850	SY	\$11.00	\$42,350.00
334-1-12	SUPERPAVE ASPHALTIC CONCRETE, TRAFFIC B	616	TN	\$200.00	\$123,200.00
	RIBBON CURB	100	LF	\$60.00	\$6,000.00
570-1-2	PERFORMANCE TURF, SOD	2,500	SY	\$5.00	\$12,500.00
700-1-11	SINGLE POST SIGN, F&I GROUND MOUNT, UP TO 12 SF	12	AS	\$510.00	\$6,120.00
700-1-60	SINGLE POST SIGN, REMOVE	12	AS	\$45.00	\$540.00
710-90	PAINTED PAVEMENT MARKINGS, FINAL SURFACE	1	LS	\$8,000.00	\$8,000.00
*	PAINTED PAVEMENT MARKINGS, STANDARD, WHITE, SOLID, 6"	0.620	GM	*	*
*	PAINTED PAVEMENT MARKINGS, STANDARD, YELLOW, SOLID, 6"	0.620	GM	*	*
	PAINTED PAVEMENT MARKINGS, STANDARD, WHITE, SOLID, 24" FOR STOP LINE	75	LF	*	*
711-11-125	THERMOPLASTIC, STANDARD, WHITE, SOLID, 24" FOR STOP LINE	75	LF	\$13.00	\$975.00
711-11-160	THERMOPLASTIC, STANDARD, WHITE, MESSAGE OR SYMBOL	6	EA	\$280.00	\$1,680.00
711-16-101	THERMOPLASTIC, STANDARD, WHITE, SOLID, 6"	0.620	GM	\$6,000.00	\$3,720.00
711-16-201	THERMOPLASTIC, STANDARD, YELLOW, SOLID, 6"	0.620	GM	\$6,000.00	\$3,720.00
				SUBTOTAL	\$305,635.00
TOTAL ESTIMATED CONSTRUCTION COST					\$351,480.25
				ENGINEERING (10%)	\$35,148.03
				CEI (10%)	\$35,148.03
				CONTINGENCY (10%)	\$35,148.03
				MONUMENT TOTAL COST OF PROJECT	\$456,924.33

*THESE QUANTITIES ARE PAID FOR UNDER PAINTED PAVEMENT MARKINGS (FINAL SURFACE), LUMP SUM - ITEM 710-90. THE QUANTITIES SHOWN ARE FOR ONE APPLICATION; SEE SPECIFICATION 710 FOR THE NUMBER OF APPLICATIONS REQUIRED.
 * PROJECT QUANTITIES EXCLUDE PARKING AREA BETWEEN 20TH AND 21ST STREET

RESOLUTION NO.: 2024-02

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PORT ST. JOE, FLORIDA, AUTHORIZING THE MAYOR OR CITY MANAGER TO APPLY FOR FDOT FUNDING THROUGH THE “MUNICIPAL SMALL COUNTY OUTREACH PROGRAM (M-SCOP)”, FOR RESURFACING AVE. C & D FROM HWY. 98 to MLK BLVD.

WHEREAS, The City of Port St. Joe, Florida has requested from the State of Florida Department of Transportation financial assistance through their M-SCOP grant program for the resurfacing of Ave. C & D from Hwy 98 to MLK Blvd.

WHEREAS, the State of Florida has requested that The City of Port St. Joe submit one (1) M-SCOP application attached hereto; and

WHEREAS, the State of Florida Department of Transportation requires that a resolution be passed by the Board of City Commissioners in support of applying for financial assistance through their M-SCOP grant program.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PORT ST. JOE, FLORIDA THAT:

1. The Mayor or City Manager of the City of Port St. Joe, Florida apply for financial assistance from the Florida Department of Transportation for one (1) M-SCOP grant program.

DULY PASSED AND ADOPTED by the Board of City Commissioners of Port St. Joe, Florida, on this _____ day of _____, 2024.

**CITY COUNCIL MEMBERS
CITY OF PORT ST. JOE, FLORIDA**

Rex Buzzett, Mayor

ATTEST:

Charlotte M. Pierce, City Clerk

Current City Projects 3/5/24

- Maddox Park Drainage- Need more info. from engineer to bid and direction from the Board.
- Clifford Sims Park Repairs- RJ Gorman has completed construction and the rock bid was awarded to Monolith Construction.
- Centennial Bldg. Rehab- Under construction with Monolith Construction.
- Lighthouse Complex Sleeping Beauty Rehab- The project has been re-bid and is under review. We are waiting on the State to approve the modified scope of work.
- Sewer Rehab. CDBG-DR- Grant Funding Approved 5/21, Grant Agreement Received, The CCTV work is complete and Anchor Engineering is working on the rehab/replacement plans.
- Long Ave. Paving- Final pay request to mill and resurface 1" on the entire road to be completed in the Spring 2024
- Beacon Hill Sewer- The Lift Station is Operational & the Collection System is under Construction.
- 9/5/23 Dewberry tasked to draft a conceptual drawing to add parking along 2nd Street. The project is out for bids.
- 11/7/23 Dewberry has provided a conceptual drawings for the 10th Street Ballfields based on League Representatives. A decision by the Board is needed on how to proceed along with the required funding.
- 9/15/23 Dewberry tasked to Survey & Topo the new City Hall Complex with Conceptual Plan options. A decision is needed by the Board on which option to utilize.
- 9/26/23 Dewberry tasked to work on the Expansion of Zone 3 at the WW Sprayfields. Staff is working on the bid specs
- 9/26/23 CW Roberts was awarded the contract for the Madison Street Paving Project. CEI Services were awarded to Anchor. Under Construction.
- Downtown Waterline Replacement Phase I, construction began 11/13 by Monolith.

- Downtown Waterline Replacement Phase II- SRF Funding approved and Dewberry is working on the final plans to go out for bids.
- 2/11/24 A Task Order was signed with Dewberry to survey the alley between Bay & Harbor Street for potential stormwater improvements.



CITY OF PORT ST. JOE CHANGE ORDER REQUEST FORM

CO NO. 1



Date:	February 23, 2024	Contractor:	C.W. Roberts Contracting, Inc. 3372 Capital Circle NE Tallahassee, Florida 32308	
CO No.	1	Type:	\$	FPID Number: 449722-2-54-01
Project:	CITY OF PORT ST. JOE - MADISON STREET SCOP RESURFACING			
Funding Agency (if applicable):	FDOT			

The Contractor has requested this Change Order to adjust quantities to actual used versus bid amount as well as at the City's request reverting three driveways back to concrete.

ADD/ DEDUCT	QUANTITY	UNIT	BID ITEM	ADJUSTED COST
DEDUCT	27	LF	Sediment Barrier	\$(100.17)
DEDUCT	228	CY	Borrow Excavation	\$(10,615.68)
DEDUCT	20	TN	Superpave Asphaltic Concrete, Traffic B, High Polymer	\$(4,835.40)
ADD	19.43	TN	Superpave Asphaltic Concrete, Traffic B	\$4,131.60
ADD	41.60	SY	Milling: 1-1/2-Inch Depth	\$579.07
ADD	54.65	SY	Removal of Existing Concrete	\$5,081.90
ADD	40.65	SY	Concrete Sidewalk and Driveways, 4-Inch Thick	\$7,852.77
NET CHANGE				\$2,094.09

A comparison of the quantities for the original bid items versus the change order are included in the attached **Change Order Analysis** table. In addition, Contractor has requested 4 rain days thus far that will be added to their contract time.

Original Contract Amount (\$)	\$497,100.00	Original Contract Start Date (120 days)	01/03/2024
This Change Order Requested Amount (\$)	\$2,094.09	Original Contract Substantial Completion Date	03/03/2024
Previously Approved Change Order Amounts (\$)	\$0.00	Original Contract Final Completion Date	04/03/2024
Net Change (+/- \$)	\$2,094.09	Change Order Requested Amount (+/- days)	4 days
New Contract Amount	\$499,194.09	Previously Approved Change Orders (+/- days)	0 days
		Net Change (+/-)	4 DAYS
		NEW SUBSTANTIAL COMPLETION DATE	03/07/2024
		NEW FINAL COMPLETION DATE	04/07/2024

Approval Signatures:

By: _____ Date: _____
John Pollman
Project Manager (CWR)

By: _____ Date: _____
Elizabeth S. Moore, P.E.
Engineer of Record (Anchor)

By: _____ Date: _____
Jim Anderson
City of Port St. Joe, City Manager



CHANGE ORDER VS BID ANA *Anchor*

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	ORIGINAL SCHEDULED VALUE	CHANGE ORDER NO. 1		CHANGE ORDER 1 CONTRACT TOTAL
						ADJUSTED QUANTITIES	ADJUSTED AMOUNT	
GENERAL COSTS								
101-1	Mobilization (5% of Bid Max)	1	LS	\$ 22,576.51	\$ 22,576.51	-	-	\$ 22,576.51
102-1	Maintenance of Traffic	1	LS	\$ 70,375.33	\$ 70,375.33	-	-	\$ 70,375.33
TOTAL FOR GENERAL COSTS					\$ 92,951.84	-	-	\$ 92,951.84
ROAD CONSTRUCTION COSTS								
104-10-3	Sediment Barrier	3,855	LF	\$ 3.71	\$ 13,671.35	(27.00)	(100.17)	\$ 13,671.18
110-1-1	Clearing and Grubbing	1	LS	\$ 35,510.84	\$ 35,510.84	-	-	\$ 35,510.84
110-4-10	Removal of Existing Concrete	34	SY	\$ 92.90	\$ 3,161.66	54.65	5,061.90	\$ 8,243.56
120-1	Regular Excavation	250	CY	\$ 67.14	\$ 16,785.00	-	-	\$ 16,785.00
120-2-2	Borrow Excavation, Truck Measure	300	CY	\$ 45.58	\$ 13,680.00	(228.00)	(10,815.88)	\$ 3,352.32
285-706	Optional Base, Base Group 06	70	SY	\$ 69.97	\$ 4,897.90	-	-	\$ 4,897.90
285-709	Optional Base, Base Group 09	223	SY	\$ 55.30	\$ 12,331.90	-	-	\$ 12,331.90
327-70-6	Milling Existing Asphalt Pavement, 1-1/2" Average Depth	485	SY	\$ 13.92	\$ 6,751.20	41.80	578.07	\$ 7,330.27
334-1-12	Superpave Asphaltic Concrete, Traffic B	232	TN	\$ 212.64	\$ 49,332.48	19.43	4,131.60	\$ 53,464.08
334-1-56	Superpave Asphaltic Concrete, Traffic B, High Polymer	570	TN	\$ 241.77	\$ 137,808.00	(20.00)	(4,835.40)	\$ 132,972.60
620-1-10	Concrete Curb & Gutter, Type F	90	LF	\$ 137.61	\$ 12,384.90	-	-	\$ 12,384.90
522-1	Concrete Sidewalk and Driveways, 4-inch Thick	24	SY	\$ 193.16	\$ 4,636.32	40.85	7,852.77	\$ 12,489.09
527-2	Detectable Warnings	230	SF	\$ 41.29	\$ 9,496.70	-	-	\$ 9,496.70
570-1-1	Performance Turf	1,500	SY	\$ 2.88	\$ 4,320.00	-	-	\$ 4,320.00
570-1-2	Performance Turf, Sod	1,375	SY	\$ 6.04	\$ 8,300.00	-	-	\$ 8,300.00
700-1-11	Single Post Sign, Full Ground Mount, Up to 12 SF	6	AS	\$ 640.64	\$ 3,843.84	-	-	\$ 3,843.84
700-1-60	Single Post Sign, Remove	6	AS	\$ 106.78	\$ 640.68	-	-	\$ 640.68
700-143-113	Enhanced Highway Sign Assembly, Solar Powered, Full Ground Mount w/ Beacon, 21-30 SF of Static Sign Panels	2	EA	\$ 12,101.05	\$ 24,202.10	-	-	\$ 24,202.10
706-1-3	Raised Pavement Marker, Type B	1	LS	\$ 7.11	\$ 7.11	-	-	\$ 7.11
-	Raised Pavement Marker, Bidirectional Yellow	104	EA	\$ -	\$ -	-	-	\$ -
710-90	Painted Pavement Markings, Final Surface	1	LS	\$ 14,236.53	\$ 14,236.53	-	-	\$ 14,236.53
-	Painted Pavement Markings, White, Solid 12"	655	LF	\$ -	\$ -	-	-	\$ -
-	Painted Pavement Markings, White, Solid 24"	475	LF	\$ -	\$ -	-	-	\$ -
-	Painted Pavement Markings, White, Message	7	EA	\$ -	\$ -	-	-	\$ -
-	Painted Pavement Markings, White, Arrow	11	EA	\$ -	\$ -	-	-	\$ -
-	Painted Pavement Markings, White, Solid, 6"	1	GM	\$ -	\$ -	-	-	\$ -
-	Painted Pavement Markings, White, Skip, 6" 10-30 Skip or 3-9	0	GM	\$ -	\$ -	-	-	\$ -
-	Painted Pavement Markings, White, Skip, 6" 6-10 Dotted Managed Lane Marking	0	GM	\$ -	\$ -	-	-	\$ -
-	Painted Pavement Markings, Yellow, Solid, 6"	1	GM	\$ -	\$ -	-	-	\$ -
711-11-123	Thermoplastic, Standard, White, Solid, 12" for Crosswalk and Roundabout	655	LF	\$ 5.69	\$ 3,726.95	-	-	\$ 3,726.95
711-11-125	Thermoplastic, Standard, White, Solid, 24" for Stop Line	45	LF	\$ 8.54	\$ 384.30	-	-	\$ 384.30
711-11-160	Thermoplastic, Standard, White, Message	7	EA	\$ 219.55	\$ 1,494.85	-	-	\$ 1,494.85
711-11-170	Thermoplastic, Standard, White, Arrow	11	EA	\$ 142.37	\$ 1,566.07	-	-	\$ 1,566.07
711-14-125	Thermoplastic, Preformed, White, Solid, 24" Crosswalk	430	LF	\$ 24.20	\$ 10,406.00	-	-	\$ 10,406.00
711-16-101	Thermoplastic, Standard, Other Surfaces, White, Solid, 6"	1	GM	\$ 6,379.57	\$ 6,086.11	-	-	\$ 6,086.11
711-16-131	Thermoplastic, Standard, Other Surfaces, White, Skip, 6", 10-30 Skip or 3-9 Lane Drop	0	GM	\$ 5,176.87	\$ 512.51	-	-	\$ 512.51
711-16-171	Thermoplastic, Standard, Other Surfaces, White, 6", 6-10 Dotted Managed Lane Marking	0	GM	\$ 5,176.36	\$ 58.34	-	-	\$ 58.34
711-16-201	Thermoplastic, Standard, Other Surfaces, Yellow, Solid, 6"	1	GM	\$ 6,408.44	\$ 4,997.02	-	-	\$ 4,997.02
TOTAL FOR ROADWAY CONSTRUCTION COSTS					\$ 404,148.15	(118.87)	2,084.09	\$ 408,342.36
TOTAL FOR ROADWAY CONSTRUCTION COSTS					\$ 497,109.20	(118.87)	2,084.09	\$ 498,194.09

February 27, 2024

To whom it may concern,

The event on October 12 2024 is being held in memory of my best friend Susan Rushing Purswell and her battle with stage 4 triple negative inflammatory breast cancer. We held the first Think Pink Pageant in April 2023 to raise funds for her on her journey with cancer. Susan passed away on January 26 2024. We plan to donate portions of this event to a local family battling breast cancer as well as to the breast cancer research foundation. In memory of Susan going above and beyond for everyone she ever came across we will be awarding a cash prize of \$500 to one contestant, this will be the above and beyond award. We appreciate the local support in this matter and the space to host the event.

Thank you,

Ashley Dupuie

Director of Crown & Co Pageantry

AGREEMENT FOR TEMPORARY USE OF CENTENNIAL BUILDING
CITY OF PORT ST. JOE, FLORIDA

NAME OF INDIVIDUAL OR ORGANIZATION ENTERING AGREEMENT (HEREIN KNOWN AS USER)

Ashley Dupuie

ADDRESS: 146 Gore Fishing St

Newahitanka FL

32465

CITY

STATE

ZIP

TELEPHONE 850 340 1832

EMAIL Ashnkody@yahoo.com

DATE(S) REQUESTED October 12, 2024 TIMES OF EVENT All day

TYPE OF EVENT IN DETAIL Hosting a beauty pageant to raise funds for a local family battling breast cancer as well as the cancer research foundation

PROPOSED # OF PEOPLE ATTENDING THE EVENT 75-100 if that

Please check the following boxes that apply to your event:

- ☐ Alcohol
- ☐ Artists/Vendors
- ☐ Tax Exemption

In consideration of the mutual covenants and conditions contained herein, the Board of City Commissioners of the City of Port St. Joe, Florida, a municipal corporation (herein known as "City"), agrees to make available the Centennial Building to User on the date(s) set forth above.

All "Users" be advised that the Board of City Commission does not rent this facility to organizations for extended periods of time. Rentals are on a temporary basis only, and Users are urged to make other arrangements as soon as possible.

1. The City shall:

- A. Furnish light, heat, and water by means of appliances installed for ordinary purposes, but for no other purposes. Interruptions, delays, or failure to furnish any of the same, caused by anything beyond the control of the City Commissioners, shall not be charged to the City of Port St. Joe.
- B. Not be responsible for any damage, accidents, or injury that may happen to the User or his agents, servants, employees, spectators, or any and all other participants and/or property from any cause whatsoever, arising out of or resulting from the above described activity during the period covered by this agreement.
- C. Reserve the right, in the exercise of its discretion, to rescind and cancel this agreement at any time when the purpose or purposes for which the premises herein described are being used and intended to be used, shall be obnoxious or inimical to the best interest of the City; anything herein contained notwithstanding.
- D. The activities of the City have first priority and the City reserves the right to alter this schedule by notifying the renting party 48 hours prior to a scheduled event.

2. **The User shall:**

- A. Take the premises as they are found at the time of occupying by the User.
- B. Remove from the premises within twenty-four (24) hours following the conclusion of the contracted activity all equipment and material owned by the User. The City assumes no liability for the User's equipment and material.
- C. Not re-assign this agreement or sublet the premises or any part thereof or use said premises or any part thereof for any purpose other than that herein specified, without written consent of the City.
- D. Indemnify the City and hold it harmless from any liability, including court costs and attorney's fees which result from any of the activities which occur on the property during the term of this Agreement. In the event that User's use of the premises includes a performance or performances which might be subject to a license fee payable to any organization such as ASCAP or BMI, User shall be responsible for such fee and will indemnify and hold City harmless in the event that any such fee is assessed against City.

3. **Payment of Charges:**

- A. All payments and deposits must be made by check or money order payable to the City of Port St. Joe and paid in full before the facility is reserved.
- B. All payments will be delivered to the City as of the date of the execution of this Agreement.
- D. Attached hereto as Exhibit "A" is the fee schedule for use of these City facilities.

4. **The Following Regulations shall be followed:**

- A. Activities will not be permitted between 12:00 a.m. (midnight) and 6:00 a.m. without prior permission from the Commission.
- B. The City equipment will not be taken from the premises under any conditions and in the event any equipment is found missing, User is responsible for its replacement cost.
- C. Alcohol Permits and/or Certificates of Liability Insurance must be provided to the City before rental when alcohol is allowed at the event.
- D. Certificates of Liability Insurance must be provided to the City before facility is reserved for all large events.
- E. A trash plan must be in place for all events and given to the City at the time the facility is reserved.
- F. A security plan must be in place for all large events and given to the City at the time the facility is reserved.
- G. All lineups of artists and/or vendors must be provided to the City at the time the facility is reserved.
- H. The premises shall not be marked upon, painted, cut, drilled, driven nails or screws into, or in any way deface the walls, ceilings, partitions or floors of the Premises or of the Building, and any defacement, damage or injury caused will be the responsibility of user who signed this application.

5. **Deposit Guidelines**

- Deposits will be cashed immediately and a refund check will be issued once the following items have been addressed after the rental date(s).
 1. All lights were turned off after the event
 2. All A/C Heating units must be turned back up to a temperature of 77°
 3. All trash and decorations have been removed and placed in outside dumpsters after the event
 4. The premises have been secured after the event
 5. No damage to the property
 6. All the tables and chairs will be folded up and returned to the location they were found. (Do not remove tables and chairs from premises, be sure to let any party planners know they are property of the City).
 7. Keys must be returned to City Hall no later the 12:00 Noon the day after the event. If the event occurs on a weekend, there is a drop box behind City Hall where the keys can be returned.

All buildings are inspected by a city employee prior to, and after each event. Items not found in satisfactory condition after your departure could result in a forfeiture of your deposit.

**** Deposits will not be returned on cancellations unless requested 30 days before the scheduled rental****

6. **Acknowledgment:**

- A. This agreement will not be binding upon the City until occupied and approved by the City Commissioners.
- B. It is understood that the City, as used herein, shall include the employees, administrators, agents, and City Commissioners.
- C. I (person requesting permit) Ashley Duprie a citizen of the State of Florida and of the United States of America, do hereby solemnly swear or affirm that I am not a member of an organization or party which believes in or teaches, directly or indirectly, the overthrow of the Government of the United States or of Florida by force or violence. Furthermore, the organization that I represent subscribes to the above statements of loyalty.
- D. I understand that masks are strongly encouraged, and anyone attending this event will follow the CDC Guidelines in place for COVID-19.

FOR CITY OF PORT ST. JOE:

FOR USER:

Approving Authority

Ashley Duprie
Signature

Date

2-26-24
Date



Lyle Seigler
Executive Director

Northwest Florida Water Management District

152 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2693

February 14, 2024

Certified Mail No. 7011 1150 0000 2732 1948
Return Receipt Requested

Jim Anderson
City of Port St. Joe
309 Water Plant Road
Port. St Joe, FL 32456

SUBJECT: NOTICE OF PROPOSED AGENCY ACTION
Individual Water Use Permit No. 2B-045-49-6

Dear Applicant:

At a public hearing to be held on the date and at the location shown below, District staff intends to recommend to the Governing Board the approval, with conditions, of the referenced water use permit request. Enclosed is a copy of the staff report and the proposed permit document; please read these documents thoroughly to understand their contents.

If you have concerns about the issuance of the permit as proposed, and desire an opportunity to discuss them, we urge you to contact the District immediately. If your concerns cannot be addressed to your satisfaction, you may file a written petition for an administrative hearing pursuant to sections 120.569 and 120.57, Florida Statutes (F.S.). Mediation of an administrative dispute is also available and choosing mediation does not affect the right to an administrative hearing.

The procedures for filing a petition for an administrative hearing are contained in the enclosed "Notice of Rights." The petition must comply with section 28-106.201, Florida Administrative Code (F.A.C.), and be received by the District's Agency Clerk no later than the petition deadline shown below. A copy of section 28-106.201, F.A.C., is enclosed. If we do not hear from you prior to the petition deadline, we will assume that the recommendations in the staff report and permit are acceptable to you.

Meeting Date/Time: Thursday, March 14, 2024 at 1:05 p.m., ET

Meeting Location: District Headquarters, 81 Water Management Drive, Havana, Florida 32333

Petition Deadline: Tuesday, March 12, 2024 by 5:00 p.m., ET

You also have a right of judicial review of the District's final agency action pursuant to section 120.68, F.S. Notice of appeal pursuant to the Florida Rules of Appellate Procedure must be filed within 30 days of the rendering of the final agency action.

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

NICK PATRONIS
Secretary
Panama City

JOHN W. ALTER
Malone

GUS ANDREWS
DeFuniak Springs


TED EVERETT
Chipley

KELLIE RALSTON
Tallahassee

ANNA UPTON
Tallahassee

If you have any questions concerning the permit document or if the District can be of any other service, please let us know.

Sincerely,

A handwritten signature in black ink that reads "Selina Potter". The signature is fluid and cursive, with the first name "Selina" and last name "Potter" clearly distinguishable. Below the signature is a horizontal line.

Selina Potter, P.E., Chief
Bureau of Groundwater Regulation

Enclosures: Proposed Permit Document, Staff Report, Notice of Rights

cc: District Permit File

Joshua Baxley
Dewberry
324 Marina Drive
Port St. Joe, FL 32456
(850) 354-5187

WATER USE PERMIT

PERMIT NO.:	<u>2B-045-49-6</u>	DATE ISSUED:	<u></u>
PROJECT NAME:	<u>City of Port St. Joe</u>	DATE RECEIVED:	<u>June 07, 2023</u>

A PERMIT AUTHORIZING:

This Permit authorizes the Permittee to make a combined average annual withdrawal of 3.15 million gallons per day (125.03 million gallons per month maximum) of surface water from the Chipola River for diversion and impoundment, a combined average annual withdrawal of 1.64 million gallons per day (65.08 millions gallons per month maximum) of surface water from the freshwater canal for public supply use, a combined average annual withdrawal of 0.0013 million gallons per day (0.2321 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use, and a combined average annual withdrawal of 0.0002 million gallons per day (0.0281 million gallons per month maximum) of groundwater from the Intermediate aquifer for public supply use.

LOCATION:

STR: Sections 12, 13, 14, 15, 20, 21, 22, 28, 29, 30 and 31, Township 7 South, Range 10 West; Sections 25, 26, 35 and 36, Township 7 South, Range 11 West; Section 34, Township 5 South, Range 9 West; Sections 16, 17, 20, 29, 3, 31, 32, 4 and 9, Township 6 South, Range 9 West; Sections 6 and 7, Township 7 South, Range 9 West; Sections 1, 12 and 2, Township 8 South, Range 11 West

Gulf County

ISSUED TO:

City of Port St. Joe
309 Water Plant Road
Port. St Joe, FL 32456

Permittee agrees to hold and save the Northwest Florida Water Management District and its successors harmless from any and all damages, claims, or liabilities which may arise from permit issuance. Said application, including all maps and specifications attached thereto, is by reference made a part hereof.

This permit does not convey to the Permittee any property rights nor any rights or privileges other than those specified herein, nor relieve the Permittee from complying with any law, regulation or requirement affecting the rights of other bodies or agencies.

This permit may be revoked, modified or transferred at any time pursuant to the appropriate provisions of Chapter 373, Florida Statutes, and Chapter 40A-2, Florida Administrative Code.

PERMIT IS CONDITIONED UPON:

See conditions on attached "Exhibit A," dated _____.

AUTHORIZED BY: Northwest Florida Water Management District
Division of Regulatory Services

By: _____
Signature

"EXHIBIT A"
CONDITIONS FOR ISSUANCE OF PERMIT NUMBER 2B-045-49-6
City of Port St. Joe
DATED _____

Specific Conditions

1. This permit shall expire on April 1, 2029.
2. This Permit authorizes the Permittee to make a combined average annual withdrawal of 3.15 million gallons per day (125.03 million gallons per month maximum) of surface water from the Chipola River for diversion and impoundment, a combined average annual withdrawal of 1.64 million gallons per day (65.08 millions gallons per month maximum) of surface water from the freshwater canal for public supply use, a combined average annual withdrawal of 0.0013 million gallons per day (0.2321 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use, and a combined average annual withdrawal of 0.0002 million gallons per day (0.0281 million gallons per month maximum) of groundwater from the Intermediate aquifer for public supply use. The individual facilities authorized to make these combined withdrawals are shown in the table below. The total combined amounts of water withdrawn by all facilities listed shall not exceed the amounts identified above.

3. Individual Withdrawal Facility Authorization

Surface Water (Chipola River) Facilities

Facility ID #	Station ID	Location SEC,TWN,RNG
CPSJ #1	17518	Sec.034,T05,R09
CPSJ #2	17517	Sec.034,T05,R09
CPSJ #3	17516	Sec.034,T05,R09

Surface Water (Freshwater Canal) Facilities

Facility ID #	Station ID	Location SEC,TWN,RNG
Raw #1	331964	Sec.036,T07,R11
Raw #2	331965	Sec.036,T07,R11
Raw #3	331966	Sec.036,T07,R11

Groundwater Facilities

Facility ID #	FLUWID	Location SEC,TWN,RNG
PSJ #1	AAA2251	Sec.036,T07,R11
PSJ #3	AAA0419	Sec.036,T07,R11
PSJ #4R	AAD5500	Sec.036,T07,R11
PSJ #5	AAA2252	Sec.036,T07,R11
WTP #1	AAA2250	Sec.035,T07,R11

WASTE WATER (ABANDONED)

4. The Permittee shall include the Individual Water Use Permit number and the well's Florida Unique Identification Number (e.g. AAA2251 for PSJ #1) and each surface water intake by its station identification number when submitting reports or otherwise corresponding with the District.
5. The use of the permitted water withdrawal is restricted to the use classification set forth by the Permit. Any change in the use of said water shall require a modification of this Permit.
6. No water is authorized to be withdrawn for discharge to the Gulf County Canal and Saint Joseph Bay. The Permittee, by January 31 of each year, shall submit a statement certifying that 100 percent of water withdrawn was utilized for public supply use. In addition, if there is any discharge of water (e.g. not used directly for public supply) greater than 0.01 million gallons per day, the Permittee, within 10 days of the discharge event, shall record the data required on Water Use Summary Reporting Form (Form 172) and submit it to the District. The Permittee shall also include an explanation for the discharge of water and describe corrective actions to be taken. The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com. If more than three discharges occur in a month, the Permittee shall schedule a meeting with District staff to discuss mitigation measures for water loss.
7. The Permittee, by January 31 of each year, shall submit a water use report for the previous calendar year (January – December), even if no water is used. The Permittee shall record the data required including total water usage on Water Use Summary Reporting Form (Form 172). The Permittee shall also report any bulk water purchased or sold. The Permittee shall record the meter readings on January 1 and December 31. The Permittee, prior to the installation of flow meter(s) on all production wells and all surface water intakes, shall record the water usage based on pump run time or other approved methods. The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com. The next report is due by January 31, 2025.
8. The Permittee, by September 1, 2025, shall install and maintain, in working order, in-line totalizing flow meters at the well heads on all wells and all intakes on the Chipola River and freshwater canal. The Permittee may use one meter for all Chipola River intakes if configured with a manifold and one meter for all freshwater canal intakes if configured with a manifold. The meters shall be maintained to be at least 95% accurate and any meter determined defective must be replaced within 30 days of its discovery. The Permittee, within 30 days of meter installation, shall provide documentation to the District that the required flow meters have been installed and report the initial meter readings.
9. The Permittee, by October 31, 2027, and at the time of requesting a permit modification or renewal, shall submit documentation of the flow meter calibration and accuracy ratings for all flow meters to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com.
10. The Permittee, by September 1, 2024, shall remove all pipes, intakes, and other withdrawal structures on the freshwater canal not authorized under this permit and submit a list of withdrawal structures removed along with their locations and a certification to the District that it was accomplished. The water withdrawn from the Chipola River diverted to the freshwater canal is only authorized for public supply use. District staff shall conduct a follow-up inspection verifying the decommissioning of such structures.

11. The Permittee shall not withdraw water from the Chipola River to raise the freshwater canal to an elevation that discharges such water from the freshwater canal via culvert or other flow through pipe or mechanism. The Permittee, by September 1, 2024, shall install and maintain a staff gage near any flow through structures (pipes, culverts, etc.) on the freshwater canal and submit to the District the elevation of any flow through structures in reference to the staff gage. The Permittee shall record the water level reading from the staff gage daily. At a minimum, the daily reading shall include the date, time and staff gage reading to 0.01 foot precision. The Permittee, by the fifteenth of each month, shall submit a report of measurements taken during the previous month (e.g. the report containing measurements taken during the month of September 2024 is due by October 15, 2024).
12. The Permittee shall properly maintain the staff gage at the weir outfall, and each day, record the water level reading from the staff gage. At a minimum, the daily readings shall include the date, time and staff gage reading to 0.01 foot precision. The Permittee, by the fifteenth of each month, shall submit a report of measurements taken during the previous month (e.g. the report containing measurements taken during the month of June 2024 is due by July 15, 2024).
13. The Permittee shall utilize surface water for public supply use. The Permittee shall request approval from the District prior to use of the wells if an emergency occurs where use of the wells is needed.
14. The Permittee, by December 31, 2027, and at the time of permit renewal or modification shall provide a map showing areas where service is actually provided as well as the overall franchise area allocated to the utility by the county, Public Service Commission or other authorizing entity. Definable areas within a service area that are served by domestic potable wells shall be delineated as non-served unless the area will be supplied by the utility within the term of the permit. The Permittee shall submit the map in digital format compatible with ESRI ArcGIS software, if available.
15. The Permittee, by July 31 every year, shall conduct and submit to the District the results of a comprehensive evaluation of water use practices in the Permittee's service area and a list of measures that provide for the enhancement of water conservation/efficiency measures, reduce water demand and water losses, and prevent exceedance of the authorized amounts. The list shall include but is not limited to:
 - a. The evaluation undertaken to identify/detect leaks and inaccurate flow meters and verify treatment losses;
 - b. The basis of the determinations made;
 - c. Other water conservation practices the Permittee determines are feasible to implement within a year of permit issuance or renewal;
 - d. Any water conservation/efficiency measures planned for future implementation; and,
 - e. Installation of equipment which supports conservation.The Permittee shall include the measures implemented during the previous year. If the Permittee determines that any of the listed measures are no longer feasible, the report shall describe the specific reasons they cannot be implemented.
16. The Permittee shall have static water levels for Floridan Aquifer well PSJ #1 (FLUWID AAA2251) measured within the first two weeks of January and July using a District-approved water level measuring device. Water levels shall be taken following a minimum 24-hour non-pumping period as much as is practicable, reported as depth-to-water below a pre-defined measuring point. All measurements shall be taken from the same measuring point. If the measuring point is different from land surface elevation, then the Permittee shall provide the measuring point distance above or below land surface. All static water level reports shall include the date and time the well was turned off, date and time the measure was taken, and the water level measurement to 0.01 foot for steel/electric tape and 1.0 precision for airline methods, respectively. The Permittee, if utilizing the airline method, shall also report airline length, gauge reading, linear distance of the airline

terminus from land surface, and a description of where the airline terminates (e.g. land surface, pump base, pressure gauge, etc.). The Permittee shall submit the results to the District by the last day of the month in which the measurement is made (e.g. measurements made during the first two weeks of January are due by January 31). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly and emailing it to compliance@nwfwater.com

17. The Permittee shall collect water quality samples for laboratory analyses from wells PSJ #1 (FLUWID AAA2251) and WTP #1 (FLUWID AAA2250) within the first two weeks of January and July in each year. Prior to sampling, the Permittee shall purge a minimum of three well volumes and report, with each set of test results: the duration of purging, purge volume, and purge rates used. All sampling and analysis methodologies used shall conform to standards established in Chapter 62-160, F.A.C., Quality Assurance. Furthermore, all water quality analysis shall be conducted by a laboratory with National Environmental Laboratory Accreditation Program (NELAP) and Florida Department of Health Rule 64E-1, F.A.C., certification for the constituents of concern. The water quality analyses shall include the following constituents: chloride, sodium, and total dissolved solids. The Permittee shall submit results from tests conducted by the last day of the following month (e.g., data for samples collected in January are due by February 28). At the time of modification or renewal, the Permittee shall submit a summary and analysis of the water quality data collected for the wells for the entire period of record. The Permittee, if preferred, may submit the report electronically by e-mailing it to compliance@nwfwater.com.
18. The Permittee, prior to January 31, 2026, shall conduct a new evaluation and submit to the District the feasibility of providing reclaimed water within its service area to users that would provide for a direct reduction in groundwater withdrawals. The investigation shall be sufficiently detailed to document the findings of the determination. If determined technically, economically, and environmentally feasible, the Permittee shall provide an implementation schedule for supplying the reclaimed water.
19. The Permittee shall continue to expand and enhance its reuse system, with the goal to provide for 100 percent beneficial reuse of available wastewater flows to offset groundwater withdrawals. The Permittee, by September 30, 2027, shall provide the District with a progress report regarding the reuse utilization goal.
20. The Permittee shall consider implementation of a requirement or mandate providing for enhanced irrigation efficiency, including alternate days and specific times for irrigation (e.g., odd/even days and 4 p.m. to 10 a.m.). The Permittee shall provide descriptions of any new requirements or ordinances under consideration which further the goal of enhanced irrigation efficiency and shall provide copies of any such requirement once adopted.
21. The Permittee shall ensure its Water Conservation and Efficiency Program achieves the goals listed below. The Permittee, by March 31 of each year and at the time of permit modification or renewal, shall report to the District its performance regarding each element of the Water Conservation and Efficiency Program during the previous calendar year.
 - a. Achieve and maintain total and real water losses less than or equal to 10 percent of the distribution system, unless the Permittee demonstrates using American Water Works Association (AWWA) methods that a higher loss rate is appropriate for the distribution system. The Permittee shall report water losses each year, compare estimated water losses to the goal(s), and briefly describe ongoing or planned water loss reduction measures. Submittals shall include calculations for unaccounted for water as well as leaks and breaks.
 - b. Maintain average residential per capita daily water use of 110 gallons or less. The residential per

capita water use shall be calculated as the amount of water used by residential dwelling units divided by the residential population served. The residential population served can be estimated as the number of residential dwelling units served multiplied by the average persons per household derived from US Census data. Adjustments to account for seasonal or tourist populations can be made, if adequately documented. The Permittee shall report a summary description of status regarding the per capita use goal.

c. Initiation or continued implementation and enhancement of a public education and information campaign to promote water conservation and efficiency. The campaign shall consist of activities such as informative billing, periodic mail outs to customers, website announcements, newspaper notices, etc. Public education and information efforts shall be implemented at least annually. The Permittee shall provide a description of the public education and information campaign. The Permittee shall utilize a strategy designed to regularly reach year-round and part-time residents and tourists. The campaign shall consist of newspaper notices and articles; periodic radio and television announcements, periodic mail-outs to customers and the posting of signs and informational brochures in the rooms of hotels, motels and rental property. The campaign shall be oriented to emphasize the program being implemented and water conservation in general, and on at least an annual basis, shall also specifically inform existing customers of ways to save water, ways to detect leaks, reduce demands, enhance efficiency, and detail the automatic irrigation shut-off requirement of Chapter 373.62, F.S. The Permittee shall provide a description of the public education and information campaign to the District by March 31 of each year.

d. The Permittee shall submit a copy of its rate structure annually. The Permittee shall perform a rate structure evaluation with the intended purpose of creating or maintaining a structure to promote water use efficiency and discourage waste while providing for a lifeline initial rate. Any refinements shall take into consideration the water use characteristics of the service area and provide financial incentives to customers to conserve and use water efficiently. The Permittee, by March 31, 2028, shall submit to the District the results of the evaluation and a schedule for considering the changes to such a rate structure and a copy of its present/current rate structure as well as analysis and projection of the amount of water projected to be conserved.

22. The Permittee, by March 31 of each year, shall report to the District the following information for the previous calendar year:

a.

Use Type	Average Number of Active Meter Connections	Annual Average Water Use (Gallons per Day)
1. Residential (also complete table below)		
2. Commercial and Industrial Uses		
3. Agricultural Uses		
4. Non-Residential Recreational/Aesthetic Uses		
5. Water Sold/Transferred to Other Utilities		
6. Institutional Uses (schools, hospitals, etc.)		
7. Fire Protection and Other Utility Uses		
8. Other _____ (describe)		
TOTAL (Add items 1 through 8)		

b.

Residential Water Service Category	Number of Metered Connections	Number of Dwelling Units	Population Served (if available)	Annual Average Metered Use (Gallons per Day)
1. Single Family Dwelling Units				
2. Multiple Family Dwelling Units				
3. Mobile Home Dwelling Units				
TOTAL (Add items 1 through 3)				

For water purchased, sold, or transferred to/from other utilities, provide the name of each utility, the type of transaction and the amount of water transferred for each year.

23. If the Permittee wishes to separate wastewater well WTP #1 from this permit, the Permittee shall submit a modification to remove well WTP #1 from the permit at the same time a new individual water use permit application is submitted to the District for the uses associated with well WTP #1.
24. The Permittee shall conduct and submit to the District by February 1, 2029, and upon renewal, a quantitative analysis of hydrologic monitoring results over the duration of the 5-year permit period (2024-2029) to include hydrographs. Specifically, the evaluation shall address any observed impacts to the aquifers and Chipola River water level(s) and water quality. The analysis shall evaluate impacts to water levels and water quality by analyzing available water level data, water quality data, pumping data, rainfall data, and hydrogeological data. The Permittee shall discuss any observable trends in the data and provide an evaluation of whether observed trends are a potential result of the Permittee's water use.
25. The Permittee shall encourage and provide for the efficient and non-wasteful use of water, and shall implement water conservation measures, including a proactive leak detection program, designed to enhance water use efficiency and reduce water demand and water losses.
26. The Permittee shall properly plug and abandon any well determined unsuitable for its intended use, not properly operated and maintained, or removed from service. The well(s) shall be plugged and abandoned to district standards in accordance with section 40A-3.531, Florida Administrative Code.

Standard Conditions

27. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained to address the noncompliance.
28. The Permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.

29. This permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
30. The Permittee shall notify the District in writing within 45 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the project and/or related facilities from which the permitted water use is made. Where Permittee's control of the land subject to the permit was demonstrated through a lease, the Permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system/project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of section 40A-2.351, F.A.C. Alternatively, the Permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
31. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to Chapter 373, F.S. In the event of a declared water shortage, the Permittee must adhere to the water shortage restrictions, as specified by the District. The Permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
32. With advance notice to the Permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The Permittee shall either accompany District staff onto the property or make provision for access onto the property.
33. The Permittee may seek modification of any term of an unexpired permit. The Permittee is advised that section 373.239, F.S., and section 40A-2.331, F.A.C., are applicable to permit modifications.
34. The Permittee, prior to the construction, alteration and/or enhancement of any surface water withdrawal, diversion, or management system, shall contact the District to determine if a permit will be required. A permit would be required by the District for activities including creek sandbagging, sump excavation, and any maintenance beyond that considered routine or custodial.
35. The Permittee shall maximize the use of reclaimed water if it is available and its use is environmentally, economically and technically feasible.
36. The Permittee shall not utilize water to fill or augment the level of water bodies for aesthetic purposes.
37. The District reserves the right to curtail permitted withdrawal and diversion rates if the withdrawal or diversion causes harm to legal uses of water, offsite land use, or water resources and associated environmental features that existed at the time of permit application.
38. The Permittee shall not cause harmful saltwater intrusion. The District reserves the right to curtail permitted withdrawal rates if withdrawals cause harmful saline water intrusion.
39. The Permittee's consumptive use of water as authorized by this permit shall not reduce a flow or level below any minimum flow or level established by the District or the Department of Environmental Protection pursuant to sections 373.042 and 373.0421, F.S. If the Permittee's use of water causes or contributes to such a reduction, then the District shall modify or revoke the permit, in whole or in part, unless the Permittee implements all provisions applicable to the Permittee's use in a District-approved recovery or prevention strategy.

40. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal water uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. Mitigation may include modification of the Permittee's pumping schedule (i.e., duration, withdrawal rates, time of day, etc.), the lowering of the affected pump(s) or the replacement of the well(s) including proper plugging and abandonment of the well(s) that is replaced. The Permittee, upon receipt of an allegation of interference, shall retain the services of an appropriate licensed professional to investigate the alleged interference. The Permittee shall ensure their chosen professional investigates any alleged interference within 48 hours of the allegation being made and provides the conclusions of the investigation to the entity alleging the impact within 72 hours of the allegation being made. If it is determined that the use of a well has been impaired as a result of the Permittee's operation, the Permittee shall complete the required mitigation within 30 days. The Permittee shall be responsible for the payment of services rendered by the licensed professional. The Permittee, within 30 days of any allegation of interference, shall submit a report to the District including the date of the allegation, the name and contact information of the party making the allegation, the result of the investigation made, and any mitigation action undertaken.

WATER USE TECHNICAL STAFF REPORT

12-Feb-2024

Application No.: 2B-045-49-6

Owner: Jim Anderson
City of Port St. Joe
309 Water Plant Road
Port. St Joe, FL 32456
(850) 229-8261

Applicant: Jim Anderson
City of Port St. Joe
309 Water Plant Road
Port. St Joe, FL 32456
(850) 229-8261

Agent: Joshua Baxley
Dewberry
324 Marina Drive
Port St. Joe, FL 32456
(850) 354-5187

Compliance Contact: Larry McClamma
309 Water Plant Road
Port St. Joe, FL 32456
(850) 229-1421

Project Name: City of Port St. Joe
County: Gulf
WRCA: N/A
ARC: N/A
Objectors: No

Authorization Statement: This Permit authorizes the Permittee to make a combined average annual withdrawal of 3.15 million gallons per day (125.03 million gallons per month maximum) of surface water from the Chipola River for diversion and impoundment, a combined average annual withdrawal of 1.64 million gallons per day (65.08 millions gallons per month maximum) of surface water from the freshwater canal for public supply use, a combined average annual withdrawal of 0.0013 million gallons per day (0.2321 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use, and a combined average annual withdrawal of 0.0002 million gallons per day (0.0281 million gallons per month maximum) of groundwater from the Intermediate aquifer for public supply use.

Recommendation: Approval
Reviewers: Skyler Johnson; Cindy Fischler; Scott White

RECOMMENDED PERMIT DURATION AND COMPLIANCE REPORTING:

Staff recommends the permit expiration date be April 1, 2029. The Permittee is required to submit and comply with all information and data pursuant to the conditions set forth in the permit.

WITHDRAWAL INFORMATION:**Surface Water (Chipola River)**

Water Use (Chipola River)	Permitted	Requested	Recommended
Average Day (GPD)	3,150,000	3,150,000	3,150,000
Maximum Month (GAL)	125,030,000	125,030,000	125,030,000

Surface Water (Freshwater Canal)

Water Use (Freshwater Canal)	Permitted	Requested	Recommended
Average Day (GPD)	1,640,000	1,640,000	1,640,000
Maximum Month (GAL)	65,080,000	65,080,000	65,080,000

Groundwater (Floridan Aquifer)

Water Use (Floridan)	Permitted	Requested	Recommended
Average Day (GPD)	0	1,272	1,300
Maximum Month (GAL)	0	232,080	232,100

Groundwater (Intermediate Aquifer)

Water Use (Intermediate)	Permitted	Requested	Recommended
Average Day (GPD)	0	154	200
Maximum Month (GAL)	0	28,080	28,100

DESCRIPTION:

The City of Port St. Joe (CPSJ) requests renewal of Individual Water Use Permit (IWUP) No. 2B-045-49-5 for the continued withdrawal of surface water from the Chipola River for diversion and impoundment, continued withdrawal of surface water from the freshwater canal for public supply use, and groundwater withdrawals from the Floridan and Intermediate aquifers for public supply use with minor changes to the currently permitted withdrawal amounts.

The City of Port St. Joe withdraws water from the Chipola River and discharges it into a freshwater canal that flows 16 miles to the treatment plant where it is withdrawn and used to meet the public supply needs of approximately 3,800 residents. The City of Port St. Joe maintains its groundwater facilities for routine testing of the emergency back-up wells twice per year. The recommended average daily rates are considered reasonable and adequate to meet the needs of the applicant's water use demands for the requested permit duration.

District staff evaluated impacts to the Chipola River resulting from the average daily withdrawal at a USGS data station located in Altha (Calhoun County) which is upriver of the withdrawal point. The average daily withdrawal rate represents approximately 0.33% of the average flow and 1.23% of the minimum flow

conditions for the period of 1976 through 2010 at that location; however, the percentages are expected to be even lower as a result of the additional contribution area between the USGS data station and the withdrawal point. The requested withdrawal amounts do not constitute a large proportion of either the minimum or average flows for the Chipola River. No harm to existing legal uses of water or the water resources is anticipated to occur from the proposed withdrawals.

District staff used the program DRAWDOWN to analyze potential impacts to the Floridan and Intermediate aquifers associated with the average daily withdrawals for routine flushing over the 5-year permit duration. Drawdowns of less than one foot were simulated at distances of one-half mile and one mile from the center of pumping. These drawdowns are not anticipated to interfere with existing legal uses.

PERMIT APPLICATION REVIEW:

Section 373.223, Florida Statutes (F.S.), and section 40A-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

- (a) Is a reasonable-beneficial use;
- (b) Will not interfere with any presently existing legal use of water; and,
- (c) Is consistent with the public interest.

In addition, the above requirements are detailed further in the District's Water Use Permit Applicant's Handbook. District staff have reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit.

RECOMMENDATION:

It is the determination of the staff that the water use amounts recommended, as conditioned, are reasonable-beneficial, consistent with the public's interest, and will not interfere with any presently existing legal use of water. This determination has been made according to provisions of Chapter 373, F.S., and Chapter 40A-2, F.A.C.

Staff recommends that the applicant be granted an Individual Water Use Permit for a combined average annual withdrawal of 3.15 million gallons per day (125.03 million gallons per month maximum) of surface water from the Chipola River for diversion and impoundment, a combined average annual withdrawal of 1.64 million gallons per day (65.08 millions gallons per month maximum) of surface water from the freshwater canal for public supply use, a combined average annual withdrawal of 0.0013 million gallons per day (0.2321 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use, and a combined average annual withdrawal of 0.0002 million gallons per day (0.0281 million gallons per month maximum) of groundwater from the Intermediate aquifer for public supply use. Staff also recommends that the expiration date of the permit April 1, 2029, and that the permit be conditioned as per the "Conditions for Issuance" included in Exhibit A of the permit document.

FACILITY INFORMATION:

Site Name: City of Port St. Joe

Well Details								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
15602	PSJ #1	6	401	665	500	Floridan Aquifer	Active	Public Supply

Well Details								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
						(Undiff)		
15603	PSJ #3	6	420	656	435	Floridan Aquifer (Undiff)	Active	Public Supply
15605	PSJ #4R	8	82	152	200	Intermediate System	Inactive	Public Supply
15606	PSJ #5	6	70	142	200	Intermediate System	Active	Public Supply
16184	WTP #1	10	417	630	631	Floridan Aquifer (Undiff)	Inactive	Public Supply
16185	WTP #3	12	410	610	525	Floridan Aquifer (Undiff)	Abandoned	Public Supply

Pump Details						
District ID	Station Name	Pump Intake Diameter (inches)	Capacity (GPM)	Source Name	Status	Use Type
17516	CPSJ #3	18	8,750	Chipola River	Active	Diversion and Impoundment
17517	CPSJ #2	24	13,500	Chipola River	Active	Diversion and Impoundment
17518	CPSJ #1	24	13,500	Chipola River	Active	Diversion and Impoundment
331964	Raw #1	10	2,400	Freshwater Canal	Active	Public Supply
331965	Raw #2	10	2,400	Freshwater Canal	Active	Public Supply
331966	Raw #3	10	2,400	Freshwater Canal	Active	Public Supply

Connection Point Details			
District ID	Station Name	Source Type	Status
331234	City of Mexico Beach	Surface Water	Inactive
331233	Gulf County	Surface Water	Inactive

Grants Updated- 3/5/24

Title	Amount	Status
NWFWMD/NERDA	\$971,850	Draft Stormwater Master Plan Complete. Water Quality portion is on hold.
FDEM	\$660,943 \$5,000	Hazard Mitigation. Elevation of (12) lift stations and switch gear for Washington Gym Generator Power. Submitted 3/6/20. 25% match. Approved 12/16/22
FEMA	1.4M	Clifford Sims Park Repairs due to Hurricane Michael. Approved 4/21/23
Historic Resources/Hurricane Michael	\$497,495	Centennial Bldg. Rehab. Grant awarded.
CDBG-DR	\$9,996,000	Sewer Rehab- City Wide. Approved 5/21. CCTV work approved.
FDOT/SCOP	\$479,428	Madison Street from Garrison to Long Ave Re-surfacing. Approved. 100% Plan Set sent to FDOT
National Park System/Hurricane Michael	\$83,000	Washington Gym Rehabilitation. Submitted by UF. Approved and will be administered thru the State of Florida Division of Historical Resources
Historic Resources/Hurricane Michael	\$327,707	Cape San Blas Lighthouse Complex. The project has been re-bid. Waiting on Approval of the amended scope of work by the State.
USDA	\$4,000,000	Potential 65% loan/35% grant for new Government Complex. The project is on hold.
COVID-19 Rescue Plan	\$1,786,545	Grant Agreement signed 9/15/21. Funds received. \$1,000,000 allocated for 10 th Street Sports Complex & \$786,545 for Road Paving.
FDEO	\$675,426.00	Commercial District Waterline Replacement. Grant Approved 4/8/22. Phase I under construction.
FDEP Water Protection Funds	\$965,000	System Wide Septic to Sewer for 175 connections. Grant Application approved 11/10/21. Accepting Applications for service.
FDEP Water Protection Funds	\$4,300,000	Beacon Hill Sewer. Grant Application Approved 11/9/21. The collection system is out for bids and the lift station is being constructed.
FDEP	\$218,895	Resilient Florida (Study of PSJ). Submitted 8/30/21, Working with UF.
FRDAP	\$150,000	Core Park Splash Pad & Restroom, 25% City Match. Submitted 8/27/23. Second Request.
FDOT/SCOP	\$575,417.65	Application for re-surfacing Allen Memorial. Approved on 8/23/22 for the 2024 fiscal year.
NOAA	\$280,000 \$1,563,611	Stormwater Management (H&H) Study, Approved 4/21/23 Phase II Application submitted 12/19/23

FDOT Phase I FDOT Phase II	\$100,000 \$129,580	Hwy 98 Beautification Grant, Approved 12/16/22. Coastal has completed the design. Out for bids Phase II approved 1/10/24
Legislative Request 2023	\$1,500,000	Road Paving, submitted by Clark Smith approved in the 23/24 State Budget
FDEP/SRF	\$102,000 Loan/\$98,000 Grant	Lead and Copper Service Line Inventory. Additional \$9,800 Grant/ \$10,200 Loan Approved as well.
FDEP/SRF	\$1,506,338 Loan/\$655,456 Grant	Downtown Water line Replacement Phase II. Approved, Application submitted on 11/2/23
Legislative Request 2023	\$6,000,000 \$2,000,000	Fire/Police Public Safety Facility Road Paving Workforce Housing Project Submitted 11/10/23
Army Corps of Engineers	TBD, up to \$15,000,000	Stormwater Improvements, Application submitted on 10/18/23
Gulf Consortium	\$750,000	Signed the sub-grant agreement with Gulf County on 10/31/23 for the ESAD Purchase re-imbursement
Dept. of Commerce	\$2,000,000	Rural Infrastructure Fund, Workforce Housing Access Road. Application submitted 11/3/23. Was not approved.
FDOT	\$47,302	Police Dept. - Occupant Protection. Application submitted on 2/27/24.
FDOT	\$84,302	Police Dept. -Speed & Aggressive Driving. Application submitted on 2/27/24.
FDT	\$561,884.66	Ave C & D Paving SCOP Grant. Application will be submitted the first week in March.