

CITY OF PORT ST. JOE REDEVELOPMENT AGENCY BOARD
11:00 AM | DECEMBER 3, 2024 | SPECIAL MEETING MINUTES

Pledge of Allegiance and Moment of Silence

Roll Call of the Board

Present

Board

Eric Langston, Chairman
Rex Buzzett
Marvin Davis
Eddie Fields
Scott Hoffman

Staff

Jim Anderson
Michael Lacour
Charlotte Pierce
Ingrid Bundy
Clinton McCahill

Absent

Board

Brett Lowry
Steve Kerigan
Linda Bullock

Staff

Jake Richards

After ascertaining that a quorum was present, Chairman Langston called the meeting to order at 11 A.M.

CONSENT AGENDA

A Motion was made by Rex Buzzett and seconded by Eddie Fields to approve the November 5, 2024, Special Meeting Minutes. All in favor; Motion carried 5-0.

BUSINESS ITEMS

Fiscal Year 2025 Budget

City Manager, Jim Anderson, presented the information pertaining to the FY 2025 PSJRA Budget. After discussion, a motion was made by Rex Buzzett to reallocate the \$5,000.00 (five thousand) dollars in budgeted funds from Stantec Consulting to Streetscape Improvements and to approve the presented budget including those changes. Please see Exhibit A. The motion was seconded by Eddie Fields. All in favor; Motion carried 5-0.

City Attorney – Updates

There were no updates for the Board.

Citizens to be heard

Citizen Chester Davis expressed his desire for collaboration between the Board and other programs available that could benefit both businesses and residents.

North Port St. Joe CDC Director, Richard Benderson, suggested for the monies allocated for Façade Grant being made available to homeowners will increase return to the city.

Discussion by Board Members

There were no other items to discuss.

With no further business to discuss, the meeting adjourned at 11:36 A.M.

Approved this 6th day of January, 2024.⁵



Ingrid Bundy, Deputy City Clerk

12/6/24

Date



Eric Langston, Chairman

1/6/25

Date

Exhibit A

PSJRA Expansion area- FY 2025 budget	12/1/2024
Income FY24-25	
TIFF Funds-City	\$ 51,854
TIFF Funds-County	\$ 85,186
Reserve Fund Transfer	\$ 115,000
INCOME	\$ 252,040
General & Administrative Expenses	
Human Resources	\$ 25,000
Wages and Benefits Stantec Consulting	\$ -
Wages and Benefits Director Part Time	\$ 25,000
General Insurance	\$ 5,500
Directors' and Officers' Liability Insurance	\$ 5,500
Office Expense	\$ 1,320
Phone	\$ 900
Office Supplies	\$ 220
Postage	\$ 100
Photocopy	\$ 100
Public Relations & Advertising	\$ 920
Advertising/Marketing	\$ 250
Dues and Subscriptions	
DEO	\$ 175
FRA	\$ 495
Professional Services	\$ 4,300
Audit	\$ 3,550
Legal Fees	\$ -
Accounting Oversight	\$ -
Technical Support (web site update, hosting)	\$ 750
General & Administrative	\$ 37,040
Land Acquisition	\$ 100,000
Facade Grant	\$ 50,000
Grant Match	\$ 50,000
Streetscape Improvements	\$ 15,000
Civic Projects	\$ 215,000
EXPENSE	\$ 252,040
(OVER) / UNDER	\$ -

Approved by PSJRA Board
 on 12/3/24.