

**March 4, 2025  
Regular Meeting  
12:00 Noon**

**City Commission Chambers  
2775 Garrison Avenue  
Port St. Joe, Florida**



## City of Port St. Joe

Rex Buzzett, Mayor-Commissioner  
Eric Langston, Commissioner, Group I  
Steve Kerigan, Commissioner, Group II  
Brett Lowry, Commissioner, Group III  
Scott Hoffman, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

# BOARD OF CITY COMMISSION

Regular Public Meeting

12:00 Noon

March 4, 2025

**Call to Order**

## Consent Agenda

**Red Cross Proclamation**

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**Minutes**

- **Regular Meeting 2/18/25**
- **Joint City/County Conflict Assessment Meeting 2/18/25**

**Pages 2-5**  
**Pages**

**City Engineer**

- **Update**

**City Attorney**

- **Ordinance 616, Parcel # 04269-000R Voluntary Annexation Request**
  - **2nd Reading & Adoption**
- **Resolution 2025-01 Recreation Fees**

**Pages 7-9**

**Pages 10-11**

## Old Business

- **City Projects**
- **Centennial Bldg. /Washinton Gym Roof**

**Pages 12-13**

## New Business

- **Washington Gym Fee Waiver Request**
  - **First Baptist Opelika**

**Pages 14**

**Public Works**

- **Highway 98 Cross Walks**

**Pages 15-17**

**Surface Water Plant**

- **Update**

**Wastewater Plant**

- **Update**

**Finance Director**

- **FEMA- Update**
- **Grants Reimbursement- Update**

**Code Enforcement**

- Update

**Police Department**

- Update

**City Clerk**

- Grants- Update

**Pages 18-19**

**Citizens to be Heard**

**Discussion Items by Commissioners**

**Motion to Adjourn**

*Office of the Mayor*

City of Port St. Joe, Florida

# Proclamation



**American Red Cross  
of Northwest Florida**

This March, we celebrate American Red Cross Month by recognizing the compassionate acts of people in Port St. Joe and by renewing our commitment to lend a helping hand to our neighbors in need. Since Clara Barton founded the American Red Cross more than 140 years ago, generation after generation has stepped up to deliver relief and care across our country and around the world, bringing out the best of humanity in times of crisis. Advancing this noble mission, the volunteers, blood and platelet donors, and supporters who now give back through the Northwest Florida Red Cross Chapter remain unwavering in their commitment to prevent and alleviate human suffering in the face of today's emergencies.

Their voluntary and generous contributions shine a beacon of hope in people's darkest hours — whether it's delivering shelter, food and comfort during disasters; providing critical blood donations for hospital patients; supporting service members, veterans and their families; saving lives with first aid, CPR, AED and other skills; or delivering international aid and reconnecting loved ones separated by global crises.

This work to uplift our community is truly made possible by those who selflessly answer the call to help, whenever and wherever it's needed. We hereby recognize this month of March in honor of their remarkable service, and we ask everyone to join in their commitment to care for one another.

NOW, THEREFORE, I, Mayor Rex Buzzett, of Port St. Joe, by virtue of the authority vested in me by the laws of Port St. Joe and Florida do hereby proclaim March 2025 as Red Cross Month. I encourage all citizens of Port St. Joe to reach out and support its humanitarian mission.

IN WITNESS WHEREOF, I have hereunto set my hand this 4<sup>th</sup> day of March, in the year of our Lord two thousand twenty-five, and of Port St. Joe and Florida.

*In witness whereof I have hereunto set my hand  
and caused the seal of this city to be affixed*

Mayor \_\_\_\_\_

Date \_\_\_\_\_

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY  
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT  
2775 GARRISON AVENUE, February 18, 2025, at Noon.**

The following were present: Mayor Buzzett, Commissioners Hoffman, Kerigan, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and City Attorney Clinton McCahill were also present.

**CONSENT AGENDA**

**Minutes**

A Motion was made by Commissioner Kerigan, second by Langston, to approve the Minutes of the Regular Meeting of February 4, 2025. All in favor; Motion carried 5-0.

Attorney McCahill read Form 8B, Memorandum of Voting Conflict for County, Municipal and Other Local Public Officers that was completed by Mayor Buzzett where he abstained from voting on the Centennial Building Fee Waiver Request form the First United Methodist Church on February 4, 2025, as he attends church there.

**Planning Board Recommendations**

*Ordinance 617 Comprehensive Plan Update*

*First Reading and Request to Transmit to the State for Review*

Ray Greer, City Planner, reviewed the process for updating the Comprehensive Plan and noted the Plan had to be received by the state by March 1, 2025.

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to have the First Reading and to Transmit to the state for Review.

Attorney McCahill read Ordinance 617 by Title only.

No one from the Public spoke on this issue.

All in Favor; Motion carried 5-0.

**City Engineer**

Mr. Baxley was unable to attend the meeting today and Mr. Anderson shared notes provided by Mr. Baxley.

*City Street Resurfacing*

This project is under construction.

*City Government Complex*

The architect will be providing a building layout this week.

### *Monument Avenue*

The first lift of asphalt has been completed.

### *Downtown Utilities Phase 2*

This project is under construction.

### *HMGP Grant – Elevation of 12 Lift Stations*

There is a conference call scheduled with FDEM on Thursday, February 20, 2025, to discuss the recent request for additional information.

### *Avenue C and Battle Street Intersection*

Dewberry is scheduling a pre-construction meeting with North Florida Construction to discuss this. Mr. Anderson shared that there is approximately a four to six weeks delay on structures for this project.

### *Victoria Avenue Bridge*

Only one bid was received and there are concerns if the project should be re-bid.

### *Long Avenue*

North Florida Construction is planning to pave the week of March 17<sup>th</sup>.

Commissioner Kerigan noted that he had not received any feedback on his request for Speed Tables in residential areas and asked that this be addressed while construction is being done.

## **City Attorney**

Mr. McCahill noted that the City met with the County earlier today for the Conflict Assessment Meeting. He feels that the City has met all requirements of Florida Statute 164 on this issue. A decision will be made at the March 4, 2025, meeting whether to adopt the Ordinance or not.

Mr. McCahill thanked those that supported the Pickle Ball tournament this past weekend with proceeds going to the Turtle Center. Jessica Swindall shared the success of the tournament, the many compliments they received about the facility, and thanked the City for making the courts possible.

## **Old Business**

### *City Projects*

Mr. Anderson shared the current status of City Projects on Pages 94 and 94 of the Agenda.

Commissioner Lowry asked about the Cabell Ditch project and Mr. Grantland responded that as soon as they finish with the Sprayfields, they will be relocating equipment for the project.

## **New Business**

*Centennial Building Fee Waiver Request: Bay Area Choral Society, First United Methodist Church*

*Bay Area Choral Society*

Commissioner Hoffman stated that his Motion remained from the February 4, 2025, Meeting. Concerns were addressed about entities charging an admission or required donation amount. Mr. Anderson and Attorney McCahill will develop new language for this concern.

*CDBG Grant Application – MLK Commercial Revitalization*

A Motion was made by Commissioner Lowry, second by Commission Langston, to advertise for Administration Services for this Grant. All in favor; Motion carried 5-0. Commissioner Langston and Mr. Grantland will be meeting Thursday with the new PSJ Redevelopment Director to discuss opportunities afforded by this grant.

*Centennial Building Roof – Mayor Buzzett*

Water continues to leak into the Centennial Building when it rains. Water was once again found after rain this past week and Mr. Anderson reached out via e-mail last Friday to Land Roofing to come check on the roof. Mr. McCahill will review the warranty for the building.

## **Public Works – John Grantland**

Mr. Grantland did not have anything for the Commission.

## **Surface Water Plant – Larry McClamma**

Mr. McClamma noted that the Water Plant passed the state's First Quarter Disinfectant Byproducts Test and that the numbers were the best they have seen in many testing cycles. Mayor Buzzett offered his congratulations to the department on the testing results.

Commissioner Hoffman asked about shutoff valves to the main waterline to the beaches. Mr. Grantland responded there are Butterfly Valves, and he has been looking at alternatives for the line.

## **Wastewater Plant – Kevin Pettis**

Mr. Pettis shared there is 4' of freeboard in the lagoon, and the Triumph Application is being completed by Sean Preston, Grant Writer / Lobbyist for the City.

## **Finance Director – Mike Lacour**

*FEMA Update*

Mr. Lacour noted there has been no change concerning the final payment.

*Grants Reimbursement Update*

Mr. Lacour stated he would be working on reimbursement requests this week.

Commissioner Langston asked about the Pickleball Courts at the Washington Site and Mr. Lacour responded that he still does not have a second quote. The issue is the uncertainty of the paint adhering to the existing surfaces. Mr. Lacour will continue to work on this project

**Code Enforcement**

Mr. Anderson reminded the Commission that BCC will only pick up small piles of yard debris. Everything else needs to be taken to the landfill as BCC will not pick up appliances, furniture, and large limbs.

**Police Department – Chief Richards**

Chief Richards did not have any update for the Commission.

Mayor Buzzett shared there are safety concerns about the Eastern Shipbuilding employees cutting through the Piggly Wiggly Shopping Center Parkin Lot to gain quicker access to Highway 98.

**City Clerk – Charlotte Pierce**

Clerk Pierce shared there have been no changes in the Grant Projects listed on Pages 101 and 102, and that the City Staff continues to work with grant writers to provided needed information as well as completing reports and meeting grant compliance.

**Citizens to be Heard**

Chester Davis, Christy McElroy, Robert Branch, Lynn Lewis, and Jim Sickels shared their concerns about various projects.

**Discussion Items by Commissioners**

*Neither Commissioners Langston, Lowry, nor Hoffman* had any other concerns to discuss with the Commission.

*Commissioner Kerigan* asked about downtown streetlights that have not been repaired. Mr. Anderson shared that the electrician notified him today that the missing pieces have been received, and he will be working to make the needed repairs. Commissioner Kerigan also requested that the Christmas Banners be taken down.

*Mayor Buzzett* inquired about the STAC House renovations and lights, thanked those that attended the meeting with the County this morning, and encouraged the Commissioners to talk with their County representative as to why they feel the annexation will hurt the County.

There was no additional business to come before the Commission and Mayor Buzzett adjourned the meeting at 1:10 P.M.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Rex Buzzett, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Charlotte M. Pierce, City Clerk

\_\_\_\_\_  
Date



**MINUTES OF THE CONFLICT ASSESSMENT MEETING FOR THE JOINT CITY  
/ COUNTY COMMISSION MEETING OF THE BOARD OF CITY  
COMMISSIONERS FOR THE CITY OF PORT ST. JOE FLORIDA AND THE  
GULF COUNTY BOARD OF COUNTY COMMISSIONERS HELD IN THE  
COUNTY COMMISSION CHAMBERS  
February 18, 2025, at 9:00 A.M.**

The following were present: Mayor Buzzett, Commissioners Hoffman, Kerigan, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, City Attorney Clinton McCahill, and Public Works Director John Grantland were also present. Representing the Gulf County Board of County Commissioners were Chairman Sandy Quinn, Commissioners Jack Husband, Randy Pridgeon, Phil McCroan, Spike McLemore, and County Attorney Jeremy Novak. Other County Staff present were: Gulf County Sheriff Mike Harrison, County Administrator Michael L. Hammond, Assistant County Administrator Clay Smallwood, Matt Herring, Sherry Herring, Austin Horton, Raymond Hart, Mark Cothran, Kari Summers, Kaci Rhodes, Jim McKnight, and Leanna Cooper.

The purpose of the Conflict Assessment Meeting, held pursuant to F. S. 164, was the County's opposition to City Ordinance 616 regarding the annexation request of the Serenoa Group, LLC.

**Call to Order**

The meeting was called to order by Chairman Quinn at 9:00 A.M. He expressed his appreciation for the joint meeting of the Boards and welcomed those present to the meeting.

Gulf County Attorney Jeremy Novak shared his interpretation of F.S. 171.0143.

Discussion ensued by various County and City Commissioners as well as County Staff.

Ordinance 616 is scheduled for a vote on the City's Agenda for March 3, 2025.

There was no further information to be shared, Chairman Quinn thanked everyone for coming, and adjourned the meeting at 10:55 A.M.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Rex Buzzett, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Charlotte M. Pierce, City Clerk

\_\_\_\_\_  
Date

**ORDINANCE NO. 616**

AN ORDINANCE PROVIDING FOR THE VOLUNTARY ANNEXATION OF PARCEL ID NO. 04269-000R; PROVIDING A LEGAL DESCRIPTION OF THE LANDS TO BE ANNEXED, MORE SPECIFICALLY DESCRIBED IN THIS ORDINANCE, AS PETITIONED BY THE PROPERTY OWNER PURSUANT TO SECTION 171.044, FLORIDA STATUTES; PROVIDING FOR THE REDEFINING OF CITY BOUNDARIES TO INCLUDE SAID LANDS; MAKING CERTAIN FINDINGS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

**WHEREAS**, Chapter 171, Florida Statutes, provides the exclusive method of municipal annexation; and

**WHEREAS**, the City of Port St. Joe has determined the areas to be annexed have met all the requirements of Chapter 171, Florida Statutes, including being contiguous to the City of Port St. Joe and are reasonably compact; and

**WHEREAS**, the City of Port St. Joe has determined it is able to provide certain essential services for the subject properties; and

**WHEREAS**, the owner of the land, which contains approximately 114.18 acres, described in Exhibit "A" attached and incorporated herein (the "Property"), pursuant to Section 171.044, Florida Statutes, has filed on December 16, 2024, a voluntary petition to the City of Port St. Joe ("City") to annex the Property into the City; and

**WHEREAS**, the metes and bounds description of the Property is as follows:

PARCEL I: (PARCEL ID NO. 04269-000R)

A portion of Section 25 and 36 Township 7 South, Range 11 West, Gulf County, Florida, more particularly described as follows:

Commence at the Southwest Corner of Section 25, Township 7 South, Range 11 West, and extend a line North 89°52' East along the South line of said Section 25 for 2,222.50 feet to the Point of Beginning. From this point of Beginning extend a line South 45°08' East for 1,128.56 feet; thence North 45°03' East for 920.0 feet; thence North 45°08' West for 1,500.0 feet, thence North 45°03' East for 1,500.0 feet; thence North 45°08' West for 1,483.56 feet; thence South 45°03' West for 2,420.0 feet; thence South 45°08' East for 1,855.0 feet to the Point of Beginning.

**WHEREAS**, pursuant to the provisions of Section 171.044, Florida Statutes, notice of this annexation has been provided to the Gulf County Board of County Commissioners, and published once a week for two (2) consecutive weeks in The Star, a newspaper of general circulation in Gulf County, notifying the public of the proposed Ordinance and of the public hearings to be held; and

**WHEREAS**, the property owner having an ownership interest in the property hereinafter described and the same having voluntarily requested the City Limits of the City of Port St. Joe be extended so as to include the land described and depicted in Exhibit “A” and attached hereto; and

**WHEREAS**, it is in the best interest of the public health, safety, and welfare of the citizens of the City of Port St. Joe for the City Commission to annex the real property described in this Ordinance into the municipal boundaries of the City of Port St. Joe.

**NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PORT ST. JOE, FLORIDA:**

1. The City does hereby annex the Property into the City of Port St. Joe.
2. The City boundaries shall be amended and redefined to include the Property.
3. **REPEAL:** All ordinances or parts of ordinances in conflict herewith are hereby repealed.
4. **SEVERABILITY:** If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.
5. **EFFECTIVE DATE:** This Ordinance shall become effective upon adoption as provided by law.

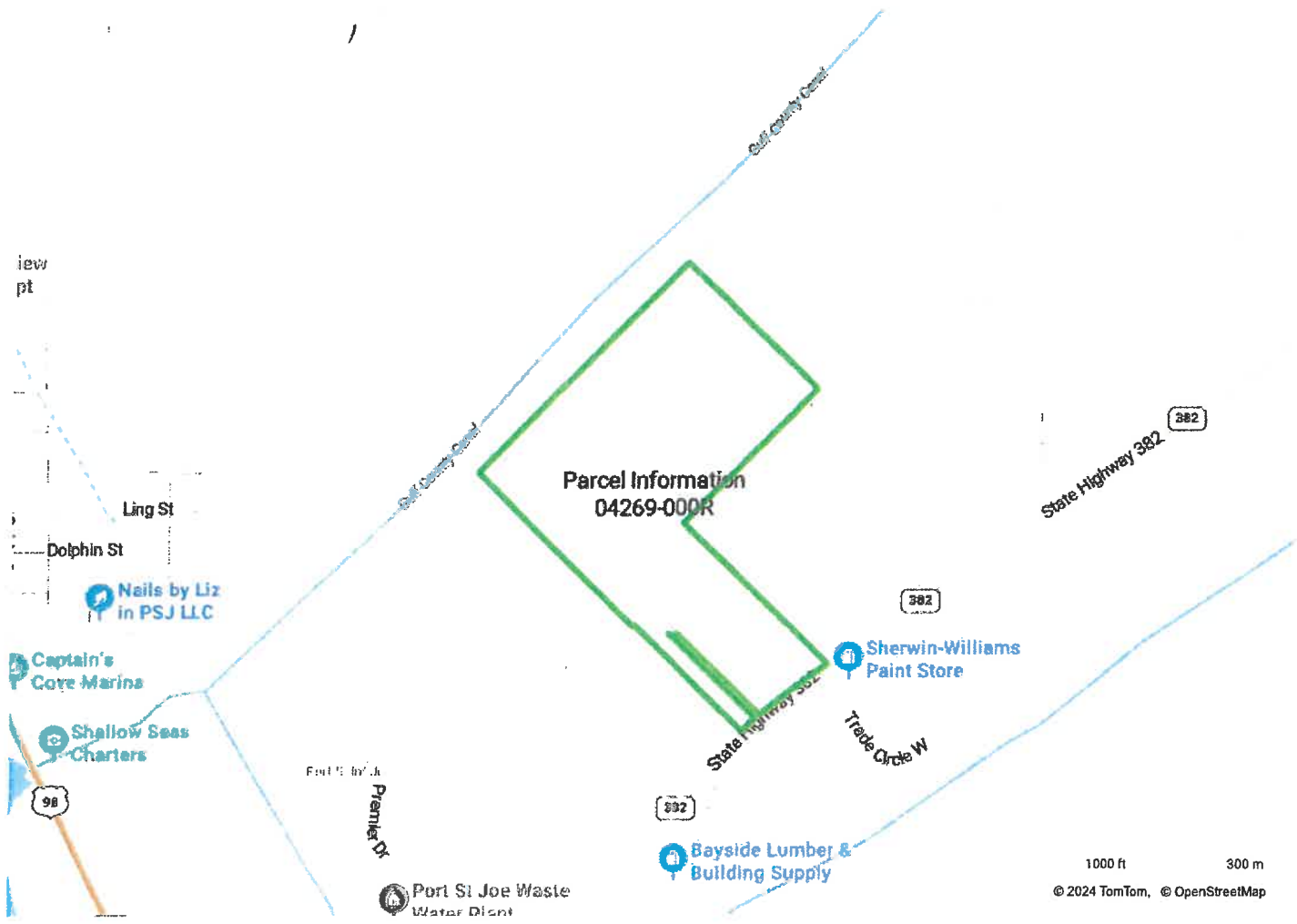
**THIS ORDINANCE ADOPTED** in open regular meeting after its second reading on this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

THE CITY COMMISSION OF THE CITY  
OF PORT ST. JOE, FLORIDA

By: \_\_\_\_\_  
Rex Buzzett, Mayor-Commissioner

Attest: \_\_\_\_\_  
Charlotte M. Pierce  
City Clerk

Ex. (A)



**RESOLUTION NO 2025-01**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PORT ST. JOE ADOPTING A SCHEDULE OF FEES, CHARGES AND EXPENSES RELATED TO PROGRAMS AND FACILITIES PROVIDED BY THE CITY OF PORT ST. JOE, PROVIDING FOR REPEAL OF ANY RESOLUTION IN CONFLICT HEREWITH, AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, the City of Port St. Joe, Florida provides numerous facilities and programs for the benefit of the public; and

WHEREAS, these programs and facilities require considerable expenditure of public funds; and

WHEREAS, it is appropriate for the actual users of these facilities and programs to bear a portion of the costs thereof; and

WHEREAS, it is in the best interest of the City Commission and the people of the City of Port St. Joe to adopt a schedule of fees, charges and expenses;

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Port St. Joe, Florida as follows:

1. The City Commission hereby adopts the schedule of fees, charges and expenses attached hereto as Exhibit "A" for programs and facilities described therein.
2. Resolutions or other schedule of fees, charges and expenses of any kind associated with City programs and facilities adopted prior to the date hereof is repealed.
3. This Resolution is effective immediately upon passing.

THIS RESOLUTION ADOPTED this \_\_\_\_ day of March, 2025.

CITY COMMISSION OF THE CITY  
OF PORT ST. JOE, FLORIDA

BY: \_\_\_\_\_  
Rex Buzzett, Mayor-Commissioner

Attest: \_\_\_\_\_  
Charlotte M. Pierce, Auditor/Clerk

CITY OF PORT ST JOE

**RECREATION USER FEES**

***FACILITY FEES:***

<b>Program Location/Area</b>	<b>Activity</b>	<b>User Fee 9/5/2023</b>
Public Building Rental (Commercial)  Rental time: 12 pm (noon) day prior to event to 12 pm (noon) day after event.	Facility Rental  (Individuals, Corporations or Businesses)	\$1,000.00 Reimbursable Security Deposit plus \$1,500.00 (+ tax) per Seasonal \$50 (+ tax) per day utility fee, May-September
Public Building Rental (Non-Commercial)  Rental time: 12 pm (noon) day prior to event to 12 pm (noon) day after event.	Facility Rental  (Individuals and Groups)	\$1,000.00 Reimbursable Security Deposit plus \$400.00 (+ tax) per day Seasonal \$50 (+ tax) per day utility fee, May-September
Public Building Rental (Civic/Non-Profit)  Rental time: 12 pm (noon) day prior to event to 12 pm (noon) day after event.	Facility Rental	\$1,000.00 Reimbursable Security Deposit <b>\$100.00 (+ tax per day)</b> Seasonal \$50 (+ tax) per day utility fee, May-September
Public Building Rental (Government entity or Church / Faith Based – 1 day only)  Rental time: 12 pm (noon) day prior to event to 12 pm (noon) day after event.	Facility Rental	No Fee
STAC House Building Rental (Non-Commercial)	Facility Rental  Birthday Parties	\$200.00 Reimbursable Security Deposit Plus \$100.00 (+ tax) per day
Event Park Rental	Park Rental	\$200.00 Reimbursable Security Deposit plus \$100.00 up to \$1,000 (+ Tax) per day <b>100 ≤ \$250.00      101 - 250 \$500.00</b> <b>251 – 500 \$750.00      Above 500 \$1,000.00</b>
Pavilion Rental	Pavilion Rental	No Fee First Come-First Serve
Frank Pate Park	Boat Launch Fee	City Property Owner - No Fee County Property Owner – No Fee Out-of-County - \$20 per day; \$100 Annual Pass
<b><i>ADMINISTRATIVE FEES:</i></b>		
Code Enforcement	Special Pick-Up Admin. Fee	\$25.00 per pick up
Administrative	Lien Search Fee Procurement Search Fee	\$25.00 per search \$50.00 per search
Waste Water (In City Haulers)	Dumping Fee	\$55.00 per 1,000 gallons truck capacity
Waste Water (Out of City Haulers)	Dumping Fee	\$100.00 per 1,000 gallons truck capacity

## Current City Projects 3/4/25

- Maddox Park Drainage- Need more info. from engineer to bid and direction from the Board.
- Lighthouse Complex Sleeping Beauty Rehab- The bid has been awarded Monolith Construction and the State has approved the modified plans. Construction is underway.
- Sewer Rehab. CDBG-DR- Grant Funding Approved 5/21, Grant Agreement Received, The CCTV work is complete and Anchor Engineering is working on the rehab/replacement plans. L& K Contractors have been awarded the Lift Station Rehab bid on 8/20/24.
- Long Ave. Paving- Resurfacing the road is scheduled for the week of March 17<sup>th</sup> 2025.
- Beacon Hill Sewer- The Lift Station is Operational & the Collection System is built. City staff is installing the taps.
- 9/15/23 Dewberry tasked to Survey & Topo the new City Hall Complex with Conceptual Plan options. Dewberry has now been tasked to handle the Civil Engineering and permitting. MLD has been tasked for the Architectural Services on 10/15/24.
- 9/26/23 Dewberry tasked to work on the Expansion of Zone 3 at the WW Sprayfields. The bid was awarded to North Florida Construction on 4/16/24 to clear the property. The clearing is complete and City staff is laying the pipe.
- Downtown Waterline Replacement Phase II- The SRF Funding has been approved and the bid has been awarded to L & K Contractors. Construction began on 9/30/24.
- 2/11/24 A Task Order was signed with Dewberry to survey the alley between Bay & Harbor Street for potential stormwater improvements. The survey is complete and Dewberry is trying to determine the best course of action.
- Allen Memorial Paving SCOP Grant. The Project was awarded to Roberts & Roberts on 9/17/24. Construction is underway.

- Monument Ave. Paving from 19<sup>th</sup> Street to Allen Memorial. The project was awarded to Roberts & Roberts on 9/17/24. Construction is underway.
- 3/19/24 A Task Order was signed with Dewberry to design the \$1.5 M Legislative Approp. for multiple roads to be paved. The Bid was awarded to Roberts & Roberts on 11/5/24, CEI Services was awarded to SCE on 1/7/25. The project is under construction.
- Workforce Board Bldg. Roof Replacement. Signed a MOU with the County to complete the project. The project is under Construction.
- Cabell Drive Ditch Cleaning- Staff will attempt to clean the ditch utilizing City Equipment after the Sprayfield Project is complete.
- Ave C & Battles Drainage Improvements- The bid was awarded to North Florida Construction on 1/21/25



**From:** Paxton Brittle <[mailer@tpsdb.com](mailto:mailer@tpsdb.com)>  
**Date:** December 2, 2024 at 8:34:17 AM CST  
**To:** Paxton Brittle <[paxtonb@fbcopelika.com](mailto:paxtonb@fbcopelika.com)>  
**Subject:** Washington Gym Rental Fee  
**Reply-To:** Paxton Brittle <[paxtonb@fbcopelika.com](mailto:paxtonb@fbcopelika.com)>



## FIRST BAPTIST OPELIKA

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To whom it may concern,

My name is Paxton Brittle and I am the college pastor at First Baptist Church Opelika, near Auburn University in Alabama. Our students have been coming to serve the city of PSJ for over twenty years now, every spring break! We are excited to be there again this spring break and are hoping to use the Washington Gym for a fellowship event one of the nights that we are there! If at all possible, we would be incredibly grateful if the rental fee was waived. We are a ministry that operates on tight budget to bring nearly 400 students to come and serve each year so any help with the financial side of things would be a great service to us.

We are so grateful for your consideration.

In Him,

Paxton Brittle

First Baptist Church of Opelika

301 S 8th Street

Opelika, Alabama 36801

334-745-5715

[www.fbcopelika.com](http://www.fbcopelika.com)

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**Jim Anderson**

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**From:** John Grantland  
**Sent:** Friday, February 21, 2025 12:28 PM  
**To:** Jim Anderson  
**Subject:** FW: FPID 450808-1: SR 30 Patterned Pavement

Jim – Below are Jordan’s estimates for the crosswalks on Hwy 98. The side roads (2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup>) are less than what he and I discussed but are still \$23-\$24K.

John

**From:** Jordan Burnett <Jordan@aldayhowell.com>  
**Sent:** Friday, February 21, 2025 11:47 AM  
**To:** John Grantland <jgrantland@psj.fl.gov>  
**Subject:** RE: FPID 450808-1: SR 30 Patterned Pavement

John,

Patterned Pavement exists within the project limits from Fifth (SR 71) to First. Fifth and First are signalized intersections, so special emphasis would be required on those crosswalks. The crosswalks on US 98 at Third Street would also need to be special emphasis because these are referred to as midblock crossings (this means there is no signal or stop sign to stop vehicular traffic prior to the crosswalk). If we were to eliminate these, patterned pavement could be placed on “just side roads” at Fourth, Third, and Second. Below are some quick estimates to help with your decision. (Note the cost for patterned pavement is \$350/sy.)

(Entire Project)

Pay Item	Description	Qty	Unit	Unit Price	Cost
523-3	Patterned Pavement	607	SY	\$350.00	\$212,450.00
102-1	Maintenance of Traffic	10	%		\$21,245.00
101-1	Mobilization	10	%		\$23,369.50
999-25	Contingency	15	%		\$38,559.68
				<u>Total</u>	<u>\$295,624.18</u>

(Just Side Roads)

Pay Item	Description	Qty	Unit	Unit Price	Cost
523-3	Patterned Pavement	52	SY	\$350.00	\$18,200.00
102-1	Maintenance of Traffic	10	%		\$1,820.00
101-1	Mobilization	10	%		\$2,002.00
999-25	Contingency	15	%		\$3,303.30
				<u>Total</u>	<u>\$25,325.30</u>

Thanks,

Jordan Burnett, PE  
PROJECT MANAGER

Alday-Howell Engineering, Inc.

3017 HIGHWAY 71 NORTH  
MARIANNA, FLORIDA 32446  
OFFICE: 850.526.2040 | MOBILE: 850.557.2554  
[www.aldayhowell.com](http://www.aldayhowell.com)

By law, only signed & sealed documents may be used for construction of any improvements. As such, original signed and sealed documents are required before construction from these documents may commence and such originals take precedence over documents transmitted or stored via magnetic or electronic medium. Alday-Howell Engineering, Inc. is not responsible for actions taken utilizing these documents, and makes no warranties, express or implied concerning the accuracy of the information contained in any documents transmitted or reviewed by computer or other electronic means. Furthermore, information and data contained in the attached documents is subject to change without notice. Responsibility for the accuracy of current conditions and/or the content of digital transfers is solely that of the user. These conditions of use apply to all users of this data. The information contained in this E-mail message is confidential information intended only for the use of the individual(s) named above. No third party may rely or utilize the information contained herein or the attachments hereto, which remains the proprietary information of Alday-Howell Engineering, Inc.



**From:** Jordan Burnett  
**Sent:** Thursday, February 20, 2025 1:26 PM  
**To:** 'John Grantland' <[jgrantland@psi.fl.gov](mailto:jgrantland@psi.fl.gov)>  
**Subject:** RE: FPID 450808-1: SR 30 Patterned Pavement

Hey John,

Feel free to reach out to me on my mobile phone when you have a chance. The main reason I want to have an actual conversation on patterned pavement is due to a new set of standards required at midblock and signalized crosswalks. Although the City of Port St. Joe is interested in including patterned pavement in the above referenced project, is willing to provide funds, and is willing to sign a maintenance agreement, I have to notify you that preformed thermoplastic will need to be installed on top of the proposed patterned pavement at midblock and signalized crossings. A final product would look similar to the picture below.



The City may or may not have an issue with this, but I want to make sure you are aware of what is required. Patterned pavement at stop-controlled intersections, such as any of the side roads that intersect with SR 30 (US 98) that DO NOT have traffic signals, would not require the addition of special emphasis markings. There is also a crosswalk off of SR 71 at Reid Ave that currently has patterned

pavement. This is outside of my project but is within an upcoming concrete slab rehab project. I'm bringing attention to this crosswalk because I figure whatever you decide to do on US 98 should carry over to SR 71, as well.

Please let me know how you would like to move forward. If you still wish to proceed with patterned pavement, the City will need to choose a pattern and color from the Department's Approved Products Listing. The link below provides a list of manufacturers as well as additional links to their websites. Each provides a catalog of available patterns and colors. Let me know if you need any help navigating any of these websites.

<https://path.fdot.gov/ProductTypes/Index/126>

Thanks,

**Jordan Burnett, PE**  
PROJECT MANAGER

**Alday-Howell Engineering, Inc.**  
3017 HIGHWAY 71 NORTH  
MARIANNA, FLORIDA 32446  
OFFICE: 850.526.2040 | MOBILE: 850.557.2554  
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**From:** Jordan Burnett  
**Sent:** Tuesday, January 28, 2025 2:44 PM  
**To:** John Grantland <[jgrantland@psj.fl.gov](mailto:jgrantland@psj.fl.gov)>  
**Subject:** RE: FPID 450808-1: SR 30 Patterned Pavement

John,

I'm circling back to some email correspondence between the two of us last May regarding Patterned Pavement. The City is interested in replacing the patterned pavement crosswalks within the current resurfacing project, and we're at the point in Design where we start selecting the patterns/colors and passing around the Maintenance Agreements for approval.

I'd like to discuss something with you that is a new requirement for crosswalks since the last time SR 30 was resurfaced through town. Please give me a call on my mobile when you have some free time.

Thanks,

**Jordan Burnett, PE**  
PROJECT MANAGER

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# Grants Updated- 3/4/25

Title	Amount	Status
NWFWMD/NERDA	\$971,850	Draft Stormwater Master Plan Complete. Water Quality portion is on hold.
FDEM	\$660,943 \$5,000	Hazard Mitigation. Elevation of (12) lift stations and switch gear for Washington Gym Generator Power. Submitted 3/6/20. 25% match. Approved 12/16/22
FEMA	1.4M	Clifford Sims Park Repairs due to Hurricane Michael. Approved 4/21/23. The project is complete and we have requested reimbursement.
Historic Resources/Hurricane Michael	\$497,495	Centennial Bldg. Rehab. Grant awarded. The project is complete and we have requested reimbursement.
CDBG-DR	\$9,996,000	Sewer Rehab- City Wide. Approved 5/21. CCTV work approved.
National Park System/Hurricane Michael	\$83,000	Washington Gym Rehabilitation. Submitted by UF. Approved and will be administered thru the State of Florida Division of Historical Resources
Historic Resources/Hurricane Michael	\$327,707	Cape San Blas Lighthouse Complex. The project has been re-bid. Approval has been given for the amended scope of work by the State.
USDA	\$4,000,000	<b>Potential 65% loan/35% grant for new Government Complex. The funding request is on hold.</b>
COVID-19 Rescue Plan	\$1,786,545	Grant Agreement signed 9/15/21. Funds received. \$1,000,000 allocated for 10 <sup>th</sup> Street Sports Complex & \$786,545 for Road Paving already spent.
FDEO	\$675,426.00	Commercial District Waterline Replacement. Grant Approved 4/8/22. Phase I is complete.
FDEP Water Protection Funds	\$965,000	System Wide Septic to Sewer for 175 connections. Grant Application approved 11/10/21. Accepting Applications for service.
FDEP Water Protection Funds	\$4,300,000	Beacon Hill Sewer. Grant Application Approved 11/9/21. The collection system and lift station is constructed. City Staff is making taps.
FDEP	\$218,895	Resilient Florida (Study of PSJ). Submitted 8/30/21, Working with UF.
FRDAP	\$150,000	<b>Core Park Splash Pad &amp; Restroom, 25% City Match. Submitted 8/27/23. Second Request. Was not approved.</b>
FDOT/SCOP	\$575,417.65	Application for re-surfacing Allen Memorial. Approved on 8/23/22 for the 2024 fiscal year. The contract was awarded to Roberts & Roberts.
NOAA	\$280,000 \$1,563,611	Stormwater Management (H&H) Study, Approved 4/21/23 <b>Phase II Application submitted 12/19/23</b>
FDOT Phase I FDOT Phase II	\$100,000 \$129,580	Hwy 98 Beautification Grant, Approved 12/16/22. Coastal has completed the design. Out for bids

		Phase II approved 1/10/24
Legislative Request 2023	\$1,500,000	Road Paving, submitted by Clark Smith approved in the 23/24 State Budget. Grant being worked thru FDOT.
FDEP/SRF	\$102,000 Loan/\$98,000 Grant	Lead and Copper Service Line Inventory. Additional \$9,800 Grant/\$10,200 Loan Approved as well. The project is complete.
FDEP/SRF	\$1,506,338 Loan/\$655,456 Grant	Downtown Water line Replacement Phase II. Approved, Application submitted on 11/2/23
Legislative Request 2023	\$500,000 \$1,000,000	Fire/Police Public Safety Facility Road Paving Workforce Housing Project Submitted 11/10/23. Was not approved
Army Corps of Engineers	TBD, up to \$15,000,000	Stormwater Improvements, Application submitted on 10/18/23. Was not approved.
Gulf Consortium	\$750,000	Signed the sub-grant agreement with Gulf County on 10/31/23 for the ESAD Purchase re-imbusement
Dept. of Commerce	\$2,000,000	Rural Infrastructure Fund, Workforce Housing Access Road. Application submitted 11/3/23. Was not approved.
FDOT	\$43,000	Police Dept. - Occupant Protection. Application submitted on 2/27/24. The grant was approved and signed by the City on 10/15/24.
FDOT	\$84,302	Police Dept. -Speed & Aggressive Driving. Application submitted on 2/27/24. Was not approved.
FDOT	\$561,884.66	Ave C & D Paving SCOP Grant. Application submitted the first week in March 2024. Was not approved.
Historic Resources (FDHR)	\$1,000,000	Washington Gym Improvements. 25% match required. City/County/UF partnership. Application submitted 5/31/24.
FDEP	\$84,000,000	Waste Water Plant Improvements. Application submitted 5/29/24. Was not approved.
NWFWMD	\$80,000	Water Plant Backwash Reuse Project. Estimated \$200,000 project, Grant has been approved.
Dept. of Commerce	\$1,534,824	Workforce Housing Road. Application submitted 7/16/24. Was not approved.
Legislative Request 2025	\$2,000,000 \$300,000	Fire/Police Public Safety Facility Core Park Restrooms