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**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY  
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT  
2775 GARRISON AVENUE, January 20, 2026, at Noon.**

The following were present: Mayor Buzzett, Commissioners Hoffman, Kerigan, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, Deputy Clerk Carrie Fodge, and City Attorney Clinton McCahill were also present. Commissioner Langston joined the meeting at 12:04 P.M.

**Call to Order**

**CONSENT AGENDA**

Mayor Buzzett offered his congratulations to Cora Curtis for the MLK Day festivities and parade.

**Minutes**

A Motion was made by Commissioner Lowry, second by Commissioner Kerigan, to approve the Minutes of the Regular Meeting on January 6, 2026, and the Joint City / County Workshop Meeting January 14, 2026. All in favor; Motion carried 4-0.

**City Attorney**

Attorney McCahill did not have any updates for the Commission.

**City Engineer – Josh Baxley**

*City Government Complex*

The 60% plan set has been approved by the City. Dewberry is moving forward with design and preparation of the permit package.

*Downtown Utilities Phase 2*

The final pay requests have been agreed upon by the City and contractor. The contractor is to bring a check and sign Pay Request 13 on January 23, 2026.

*Downtown Alleys Drainage Improvements*

This project is in design.

*Avenue A Stormwater*

This project is in design and Dewberry expects to complete it within the next two weeks.

*Commissioner Langston joined the meeting at 12:04 P.M.*

**Old Business**

*City Projects*

Mr. Anderson reminded everyone of the ongoing construction on Highway 71, Eighth Street, as well as Highway 98 and encouraged them to be careful when in these areas.

## **New Business**

Rental Fee Reduction Request – Amy Connolly

No action was taken by the Commission on this item as it was deferred to City Staff. City Staff denied the request per City policy as the requestor is a for profit organization requesting a non-profit rate.

## **Public Works**

*RFQ 2025-01 MLK Blvd. Infrastructure Improvements*

A Motion was made by Commissioner Langston, second by Commissioner Lowry, to approve Dewberry Engineering for RFQ 2025-01. All in favor, Motion carried 5-0. Dewberry was selected by a committee reviewing all submitted RFQs for the project.

## **Surface Water Plant – Larry McClamma**

Mr. McClamma shared that the plant will be changing filters in a couple of weeks.

## **Wastewater Plant – Joe Harris**

Mr. Harris noted that Baskerville Donovan is updating the facility plan, he continues to look for grants for the project, and next Tuesday a pilot study will begin for the filtration system. The study should last approximately 5 weeks.

## **Finance Director – Mike Lacour**

*FEMA Update*

Mr. Lacour stated there has been no change on this. A reimbursement request in the amount of \$1.4 million has been submitted for the CDBG-DR grant.

*Grants Reimbursement Update*

Close out for the FDOT Street Projects is ready.

## **Code Enforcement**

Mr. Anderson announced that a full time Code Enforcement Officer has been hired. He has started work and is working very hard.

Mayor Buzzett requested that a chair be added to the City Staff Table and that the officer attend meetings.

He also requested that, when there is a recommendation from the PDRB, that they have a representative at the meeting to answer any questions about the recommendation.

Commissioner Langston requested that a list of the houses to be demolished be sent to County Commissioner Quinn.

## **Police Department – Chief Richards**

### *Windmark Beach – Golf Cart Ordinance*

Chief Richards shared that a request has been received from the Windmark HOA to place golf carts in their area under the City's Golf Cart Ordinance.

A Motion was made by Commissioner Hoffman, second by Commissioner Kreigan, to place the Windmark Golf Carts under the City's policy and there will not be any changes to the City's Policy. All in favor; Motion carried 5-0. Mr. McCahill advised that a MOU be obtained from the HOA.

Mr. Anderson recognized Lt. Rusty Burch who will be retiring from the City this month. Lt. Burch has been with the Port St. Joe Police Department for 38 years. He thanked him for a job well done and wished him well in his retirement.

## **City Clerk – Charlotte Pierce**

### *Grants Update*

Clerk Pierce did not have any additional updates for the Commission.

## **Citizens to be Heard**

Candi Nese-meier had questions on several topics.

## **Discussion Items by Commissioners**

*Commissioner Langston* thanked Cora Curtis for her work with the MLK Day celebration.

*Commissioner Kerigan* shared that he has spoken with a representative of the Trust for Public Lands and Dewberry has provided some needed information for him. He has talked with Lobbyist Clark Smith and feels good about their conversation. He also noted that TDC Bed Tax marketing funds can now be used for parks, trails, and other items in the community.

*Commissioner Lowry* thanked Mrs. Curtis for putting everything together for the MLK Day yesterday.

*Commissioner Hoffman* asked that City Staff contact the St. Joe Company requesting a letter supporting Captain Little's moving of his boat to the bulkhead in the marina.

He also felt the joint workshop with the County was good. He would like to have information on rentals from the County starting with Windmark.

*Mayor Buzzett* - Consensus of the Commission was to extend an invitation to the County Commission for a follow-up Workshop on either Thursday, February 12 or Thursday, February 19 at noon in the City Commission Chamber. Mr. Anderson will contact Chairman Quinn as to the availability of the County Commission. Mayor Buzzett expressed his concerns about the TDC sharing with the City in the future. He also shared his concerns about funding for the Work Force Housing Project Road.

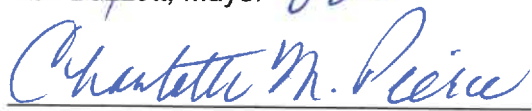
**Motion to Adjourn**

There was no additional business to come before the Commission and Mayor Buzzett adjourned the meeting at 12:40 P.M.

Approved this 3<sup>rd</sup> day of February 2026.

  
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Rex Buzzett, Mayor

2/3/26  
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Date

  
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Charlotte M. Pierce, City Clerk

2/3/26  
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Date