

**June 2, 2026
Regular Meeting
12:00 P.M.**

**City Commission Chambers
2775 Garrison Avenue
Port St. Joe, Florida**



City of Port St. Joe

Rex Buzzett, Mayor-Commissioner
Eric Langston, Commissioner, Group I
Steve Kerigan, Commissioner, Group II
Brett Lowry, Commissioner, Group III
Scott Hoffman, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

BOARD OF CITY COMMISSION

Regular Public Meeting

12:00 P.M.

June 2, 2026

Call to Order

Consent Agenda

Minutes

- Regular Meeting 5/19/26 **Page 1-7**

City Attorney

- Update

City Engineer

- Update
- Core Park Restrooms **Page 8**

Old Business

- City Projects **Pages 9-10**
- Government Complex- Update

New Business

- Code Red Contract Renewal **Pages 11-15**
- Electrician Position Reclassification to IT Specialist

Public Works

- Update

Surface Water Plant

- Update

Wastewater Plant

- Update

Finance Director

- FEMA- Update
- Grants Reimbursement- Update

Code Enforcement

- Update

Police Department

- Howard Road Update

City Clerk

- **Grants- Update**

Pages 16-17

Citizens to be Heard

Discussion Items by Commissioners

Motion to Adjourn

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, May 19, 2026, at Noon.**

The following were present: Mayor Buzzett, Commissioners Hoffman, Kerigan, Langston and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and City Attorney Clinton McCahill were also present.

Call to Order

Proclamation

Honoring the life of Al Cathey

Mayor Buzzett read the proclamation honoring the life of Al Cathey and expressed his appreciation for the working relationship offered by Mr. Cathey during his tenure as mayor of Mexico Beach.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Lowry, second by Commissioner Kerigan, to approve the Minutes of the Regular Meeting on May 5, 2026. All in favor; Motion carried 5-0.

Planning Board Recommendation

Special Exception Request to Build a Pier at 282 Dockside Drive, St. Joe Marina Cottages – Parcel #04594-030R. Motion by Chris Karagiannis, second by Travis Burge to Recommend Approval to the City Commission. Vote passed 4-0 with Chairman Rish abstaining.

Chris Karagiannis, PDRB Member, was present to answer any questions concerning the recommendation.

Commissioner Lowry stated that he would be abstaining from voting because Mr. Rish is a business partner of his. He completed Form 8B Memorandum of Voting Conflict For County, Municipal, and Other Local Public Officers and it is attached as Exhibit A.

A Motion was made by Commissioner Langston, second by Commissioner Kerigan, to approve the recommendation of the Planning Board to grant the Special Exception. All in favor; Motion carried 4-0 with Commissioner Lowry abstaining.

City Attorney

Mr. McCahill did not have anything specific for the Commission today.

City Engineer – Josh Baxley

City Government Complex

All permits have been submitted to the appropriate agencies. Dewberry received the second RAI for stormwater this week and they are preparing a response. They also received a RAI from FDOT.

Downtown Alleys Drainage Improvements

Design is currently at 60%.

Avenue A Stormwater

This project is out for bid.

MLK CDBG

Dewberry is waiting for final approval from the state before ordering a survey and kicking off design.

Core Park Restroom Facility

Dewberry is currently working on a floor plan for City Staff to review.

Commissioner Hoffman shared that he has asked the TDC to partner with the City on the restrooms as they have events in the park that will use the restrooms. The TDC will require approval from the County before commitments can be made.

Mr. Anderson requested that Commissioners provide him with suggestions for items to include in the County's Budget Request.

Avenues C and D Resurfacing

Dewberry is currently working on 30% design.

Old Business

RFQ 2026-01 CDBG-DR Engineering Services

A Motion was made by Commissioner Lowry, second by Commissioner Langston, for discussion, to approve Dewberry for the Engineering Services.

A lengthy discussion followed with Robert Branch sharing his thoughts and statements were made by Josh Baxley of Dewberry, Freddie Donovan of Baskerville Donovan, and Robert Beltran of Dewberry.

The Motion failed 2-3. Voting in favor of the Motion were Commissioners Lowry and Langston. Voting against were Mayor Buzzett, and Commissioners Hoffman and Kerigan.

A Motion was made by Commissioner Kerigan, second by Langston, to hire Dewberry with the caveat of them working with Baskerville Donovan.

Another discussion followed and once again, thoughts and statements were made by Josh Baxley of Dewberry, Freddie Donovan of Baskerville Donovan, Robert Beltran of Dewberry, Tyler Lee of Baskerville Donovan with Robert Branch sharing his observations.

The Motion carried 3-2 with Commissioners Kerigan, Lowry, and Langston voting in favor of the Motion and Commissioner Hoffman and Mayor Buzzett voting against.

City Projects

No additional updates were needed for pages 59-60.

Government Complex Update

Mr. Anderson shared that the project is moving to the permitting phase. He noted that he had spoken with Architect J.J. Scott requesting that they change the facility to look like the Port St. Joe Landscape that has been submitted to MLD.

New Business

Crosswalks on Tenth Street – Commissioner Hoffman

A Motion was made by Commissioner Hoffman, second by Commissioner Lowry, to add two lighted crosswalks on Tenth Street at the ball fields.

Mr. Anderson shared that the cost for two crosswalks would be approximately \$25,000.

Robert Branch shared his thoughts on this item.

All in favor; Motion carried 5-0.

Commissioner Langston again asked that a crosswalk be added on Highway 98 at Avenue A to allow people to cross there rather than go to the intersection at McDonald's.

No Left turn on Howard Road – Commissioner Hoffman

A Motion was made by Commissioner Hoffman, second by Commissioner Langston, to work with FDOT to prevent a left turn from Howard Road on to Highway 98.

Commissioner Lowry noted that he had talked with the County and they are working on a road under the overpass to alleviate the traffic issue.

Robert Branch and Chester Davis shared their thoughts on this issue.

Motion carried 4-1 with Commissioner Lowry voting against the Motion.

Public Works – John Grantland

Twentieth Street Stormwater Rehab Quote

Mr. Grantland shared the GCU quote of \$213,480.05 he received to piggy-back contracts for the storm system CIPP on Twentieth Street.

A Motion was made by Commissioner Hoffman, second by Commissioner Lowry, to use BP Funds for the project and replace the BP Funds with the upcoming budget. All in favor; Motion carried 5-0.

Chris Karagiannis requested a delay in the Washington Gym Project. He cited delays from vendors as well as workers and asked for an extension rather than work while the summer program is going on. He offered to provide products to stop any leaks that might occur during the extension period.

John Grantland agreed with the request of Mr. Karagiannis.

A Motion was made by Commissioner Langston, second by Commissioner Kerigan to grant the delay. All in favor; Motion carried 5-0.

Surface Water Plant - Larry McClamma

Mr. McClamma did not have any updates for the Commission.

Wastewater Plant – Joe Harris

Filter Replacement – Sole Source

A Motion was made by Commissioner Lowry, second by Commissioner Langston, for a Sole Source Purchase of Filters from Evoqua in the amount of \$98,000. All in favor; Motion carried 5-0. These funds are in the budget, and the filters will be made of stainless rather than the nylon filters that are currently being used.

Finance Director – Mike Lacour

FEMA Update

Mr. Lacour noted that we have been fully reimbursed for the Clifford Sims Marina Project by FEMA. He is currently working on the closeout process to complete the grant.

Grants Reimbursement Update

The Septic to Sewer Grants are closing in December. Mr. Lacour encouraged anyone that wants to connect to City sewer at a reduced rate to please contact the City.

Tiffany Giddens shared that she has been contacting people that are signed up but have not made their connections.

Code Enforcement – John Cannon

Demo Request: Jeffrey and Maribel Parzych – 316 Sixth Street Parcel #04885-000R and Michael Tillman, 215 Tenth Street, Parcel #05088-000R

A Motion was made by Commissioner Langston, second by Commissioner Kerigan, to approve the two demo requests. All in favor; Motion carried 5-0.

Mr. Anderson noted that four structures were demolished last week and they are working on three more this week.

Mr. Cannon thanked Mark Cothran for his help with the demolition.

Police Department – Chief Richards

Chief Richards shared that his department is preparing for a busy weekend and the upcoming summer.

City Clerk – Charlotte Pierce

Grants Update

Clerk Pierce referenced an email received earlier in the day that the close out documents for the Centennial Building and Cape San Blas Lighthouse Complex have been received and are being reviewed by the state.

Mr. Grantland noted that the anchor on loan from the state has been cleaned, painted, and placed on the lighthouse property.

Clerk Pierce responded that the State Historic Preservation Office had approved the work and were very complimentary of the employees' work. The state contact asked that the City employees be told of their approval and how pleased they were with their work.

Citizens to be Heard

The following individuals shared their thoughts on various issues. Chester Davis, Robert Branch, and Jimmy Garcia.

Discussion Items by Commissioners

Commissioner Hoffman concurred with Mayor Buzzett about the Field of Dreams Road. The County owns the road, and the City has an Easement for it. He also defined what Conflict of Interest is.

Commissioner Lowry questioned when the video of the Engineering presentations could be released. Mr. Anderson responded after today's meeting.

Commissioner Kerigan did not have any additional items to share with the Commission.

Commissioner Langston asked when the Juneteenth Banners would be put up. Mr. Grantland responded that when the senior banners are taken down, they will go up.

He requested an update on the Pickle Ball Courts to which Mr. Anderson responded that he thought the County was taking the lead and building the court. The City has pledged a match of up to \$50,000.

Commissioner Langston inquired as to what would be necessary for the WIG Group to provide a concession stand during the summer program. Mr. Anderson responded that Kim Bodine would need to be contacted as she oversees the Work Force Summer Program.

Mayor Buzzett thanked those present for attending the meeting.

Motion to Adjourn

There was no additional business to come before the Commission and Mayor Buzzett adjourned the meeting at 1:55 P.M.

Approved this _____ day of _____ 2026.

Rex Buzzett, Mayor

Date

Charlotte M. Pierce, City Clerk

Date

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Louisy Brett Charles</i>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Port St. Joe Board of City Commissioners
MAILING ADDRESS <i>134 Gulf Coast Circle</i>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY Port St. Joe, FL 32456	COUNTY Gulf
DATE ON WHICH VOTE OCCURRED <i>5/19/2026</i>	NAME OF POLITICAL SUBDIVISION: <i>Port St Joe</i> MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Brett Lowrey, hereby disclose that on May 19, 2026:

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my (business associate, Ralph Rish);
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

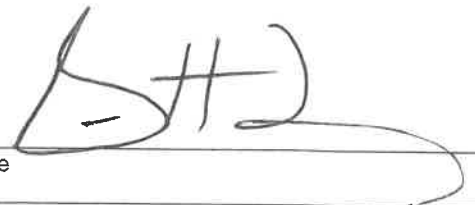
"Mr. Rish is a business partner of mine".

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

Date Filed

5/19/2026

Signature



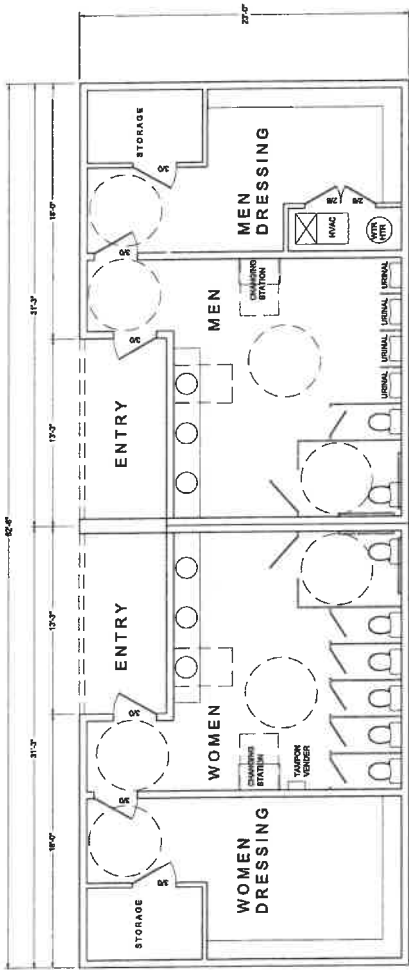
NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

PROJECT NUMBER: 26-1-07-08		DESIGNED BY: S. KELLEY	DATE: 07/11/08
DRAWN BY: S. KELLEY		CHECKED BY: S. KELLEY	DATE: 07/11/08
PROJECT: GEORGE CORE PARK		SHEET NO. 1	

FLOOR PLAN

GEORGE CORE PARK RESTROOMS
200 MISS ZOLAS DRIVE
PORT ST. JOE, FLORIDA

STEVE KELLEY
WEWAHITCHKA, FL.
SRKRAFTING@GMAIL.COM



EACH SIDE TOTAL 719 SQ. FT.

FLOOR PLAN SCALE 1/4" = 1'-0"

Current City Projects 6/2/26

- Sewer Rehab. CDBG-DR- Grant Funding Approved 5/21, Grant Agreement Received, The CCTV work is complete and Anchor Engineering is working on the rehab/replacement plans. L& K Contractors have been awarded the Lift Station Rehab bid on 8/20/24. The Bid for the collection system rehab was awarded to Royal American on 7/1/25. Work started 11/3/25.
- Beacon Hill Sewer- The Lift Station is Operational & the Collection System is built. City staff is installing taps as requested.
- 9/15/23 Dewberry tasked to Survey & Topo the new City Hall Complex with Conceptual Plan options. Dewberry has now been tasked to handle the Civil Engineering and permitting. MLD has been tasked for the Architectural Services on 10/15/24. The Building Design is at 60% & the Site Plan is at 90%.
- 9/8/25 A Task Order was signed with Dewberry to design stormwater improvements in the alley between Bay & Harbor Street. The (2) easements are signed. The project is out for bids.
- Washington Gym Bldg. Roof- The Bid was awarded to Monolith Construction on 10/7/25. Construction will be moved back to fall 2026.
- 20th Street Stormwater Pipe CIPP-Approved by the City Commission to utilize BP Funds for the repair on 5/19/26.
- Williams Ave. Parking Lot- The bid was awarded to CWR on 1/6/26. Under Construction.
- Downtown stormwater Improvements. City Staff is working with Dewberry to identify areas to address.
- New 10th Street Park Concession Stand & Restroom Facility- Under Construction.
- Paving of Ave C & D from Hwy 98 to MLK Blvd.- Dewberry is working on the Design to Bid of the project.
- St. Joe Beach Water Tank Replacement-The contract has been awarded to start the project.

- Bent Tree Road Sewer Line Extension- Work is set to begin in the next few weeks.
- Workforce Housing Road- SCE is working on the bid docs for the road.
- Core Park Restroom- Dewberry is working on the design.
- Frank Pate Park Boat Ramp Dredging- Dewberry has completed the survey and the City has applied for a FWC Grant to fund the project.
- Marina Drive Road Patches- The contractor is working on a schedule to replace the patches 5/26/26.
- Wastewater Plant Rehabilitation- CohnReznick was awarded the Grant Administration Bid on 5/19/26 & Dewberry was awarded the Engineering Contract on 5/19/26.



ORDER FORM

This Order Form documents the purchase of Subscription Services and other Services being purchased by the customer listed below ("Customer") from OnSolve, LLC ("OnSolve"), and is entered into as of the date the Customer signs (the "Effective Date").

Initial Term: 1.00 year(s) commencing on the Service Start Date

Renewal Term: 1.00 year(s)

Service Start Date: July 27, 2026

Customer Information	Company Name:	City of Port Saint Joe, FL.
	Street Address:	PO BOX 278
	City, State, Zip, Country:	Port Saint Joe, FL, 32457, US
Customer Delivery Address	Company Name:	City of Port Saint Joe, FL.
	Name:	Charlotte Pierce
	Street Address:	PO BOX 278
	City, State, Zip, Country:	Port Saint Joe, FL, 32457, US
	Phone:	(850) 229-8261
	Email:	cpierce@psj.fl.gov
Customer Primary Contact <i>Note: this contact will be setup in the Services as an Administrator</i>	Name:	Charlotte Pierce
	Title:	City Clerk
	Phone:	(850) 229-8261
	Email:	cpierce@psj.fl.gov
Billing Information Purchase Order Number	Company Name:	City of Port Saint Joe, FL.
	Name:	Charlotte Pierce
	Street Address:	PO BOX 278
	City, State, Zip, Country:	Port Saint Joe, FL, 32457, US
	Phone:	850-229-8261
	Email:	cpierce@psj.fl.gov
	Billing Currency	USD

Subscription Service Fees

Item/Description	Order Term	Qty	Unit Price	Term Total
CodeRED by Crisis24: Critical Communications CodeRED Core Package (Population/Contacts) - Service Area: Port Saint Joe, City of, FL (Population/Contacts)	07/27/2026 - 07/26/2027	3,357	\$1.55	\$5,194.32

Item/Description	Order Term	Qty	Unit Price	Term Total
Critical Communications CodeRED Premium Contact Data	07/27/2026 - 07/26/2027	3,357	Included	Included
Critical Communications CodeRED Premium Plus Contact Data	07/27/2026 - 07/26/2027	3,357	\$0.03	\$100.71
Critical Communications Transactions - CodeRED Unlimited Message Unit Upgrade for Public Safety Alerting (Population/Contacts U.S. only)	07/27/2026 - 07/26/2027	3,357	\$0.21	\$704.97
Critical Communications Transactions - Included Annual Message Units (MUs)	07/27/2026 - 07/26/2027	78,000	Included	Included
Critical Communications Transactions - Included Unlimited Email/Mobile	07/27/2026 - 07/26/2027	1	Included	Included
Total: Subscription Fees				\$6,000.00

Non-Recurring Service Fees

Item/Description	Qty	Unit Price	Term Total
Implementation – Critical Communications: Assigned Upgrade Specialist for structured implementation/migration support to the OnSolve platform. Fees waived for implementation of like-to-like features; additional implementation fees may apply for features included in the package that have not been previously implemented.	1	\$0.00	\$0.00
One-time credit for two-month complimentary Service period	1	\$-1,300.76	\$-1,300.76
Total: Non-Recurring Service Fees			\$-1,300.76

ORDER TOTAL

\$4,699.24

Annual Fees

Year 1 Subscription Fees + Non-Recurring Service Fees	\$4,699.24
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The figures shown above may have been rounded to two decimal places for display purposes. As many as ten decimal places may be present in the actual price. The totals for this order were calculated using the actual price, rather than the fees displayed above, and are the true and binding totals for this order.

Prices shown above do not include any taxes that may apply. Any such taxes are the responsibility of Customer. This is not an invoice. For customers based in the United States, any applicable taxes will be determined based on the laws and regulations of the governing taxing authority(ies).

Planned Use

Customer will use the Services to send Alerts to prepare and respond to emergencies and critical events to protect people and property from harm or damage.

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OnSolve by Crisis24 Transaction Fees

The Subscription Service includes the bundled and/or block purchased Message Units (MUs) as indicated above. Message Units are utilized for sending Short Message Service (SMS), Voice, Facsimile (Fax) (collectively "Transactions"). If fees have been prorated, then the quantity of any annual Transactions that are included will also be prorated accordingly. Unused bundled and/or block purchased Transactions do not roll over year-to-year. Use that exceeds the bundled and/or block purchased Transactions will be billed on a calendar quarterly basis at the rates specified below.

- Message Unit overage rate \$0.02/MU

Each U.S. minute and/or SMS segment will consume 1 MU. Facsimile and international messages will consume MUs based the Contact (recipient) destination per the Message Unit consumption table located at the following URL: <https://www.onsolve.com/company/legal/op3-mu-rates/>

Service Description

Critical Communications CodeRED

- Deliver the right messages to the right people at the right time. Fast, effective two-way communications critical communications.
- Alerts
- Multi-channel delivery: Deliver alerts through multi-channel delivery methods, including voice, SMS, email, Facebook and X (fka Twitter).
 - Bi-directional / Two-Way Alerts: Allow recipients to respond to alerts via a polling response (recipients select one response from the options specified by the alert sender).
 - Boundary Management: Boundaries can be set using FIPS or Zip or using a shape file (SHP or KLM formats).
 - Linked Alerts: Group multiple alerts with their own settings and devices and send using one workflow. Linked Alerts can fill the need to simultaneously alert different groups of recipients that require slightly different messaging.
 - Map and geofenced alerts: Use map groups and geofenced alerting to target contacts who have locations in the defined map area. Geofence allows the contact to receive an alert on a mobile device when the user enters that boundary (utilizes location services on mobile device).
 - Subscribe to automated location-based weather alerts in the United States/U.S. territories and Canada.
- Contact Management
 - Account Portal for Public Enrollment (PEP): Allow an organization admin to create a configured portal for public population to self-enroll or update their information. The portal can be branded with the organization's logo, color theme, policy statements, and help text (using WYSIWYG HTML editor). Includes 1 Text-to-Keyword to enable Customer to configure a custom keyword to allow recipients to text an OnSolve SMS short code and Opt-in directly to the organization and into associated groups and/or topics, to receive SMS alerts or to receive an SMS Public Enrollment Portal registration link.
 - Compound Groups comprised of a set of groups that can include static, dynamic, and/or map groups, as well as individual contacts. A nested group is also considered dynamic, as its membership changes according to changes in the member groups that belong to it.
 - Dynamic Groups comprised of one or more sets of filtered criteria from contact data. Dynamic groups auto-update when criteria change. Group members are automatically added and removed from dynamic groups based on contact data field updates.
 - Map Groups: Create a dynamic group of people based on the definition of a map shape. The map group consists of contacts with location records that fall within a geographic location defined by a map shape. The Map Groups feature targets an area on a map to

- instantly identify and send alerts to individuals with location records in that area or their current identified location if geofence is enabled.
 - Import Static Groups & Contacts: Import Contacts (large or small contact files) into the OnSolve Platform using a comma-separated value (CSV) file format. This process imports contacts, creates their contact records, and configures the data in contact records so alerts can be sent immediately following the import process. The import utility can also include static groups to which the contact should be added during the import processing.
 - Divisions – Single-level Hierarchy: Organize data (contacts, groups, alerts and more) with one-level data hierarchy of divisions for location, corporate structure and/or messaging use cases, using one or more first-level structures (no tiered structures).
- Mobile – CodeRED Mobile: Allows public recipients to receive push notifications, public safety alerts, and community notifications directly to their mobile device, based on their GPS location and proximity to the event.
- Premium Call Data: OnSolve’s set of data for residential and business phone records (land lines) in the United States and Canada. This data is specified for emergency use only.
- Security & Access, Administration
 - Manage user permissions based on customized roles.
 - Single Sign-On (SSO) – Enable Users to authenticate to the OnSolve Platform user interface with a singular ID/password used for multiple applications. Supports SP and IDP.
 - Multi-Factor Authentication (MFA) – Enable user credential verification via the user interface or mobile.
 - Email Authentication – Authenticate email with Domain Keys Identified Mail (DKIM), using a domain name provided by OnSolve to protect email recipients from spam, spoofing, and phishing.
- Customer Experience
 - Languages/Dialects – Over 25 languages/dialects, including Arabic, Chinese (simplified and traditional), Czech, Danish, Dutch, English (U.S. and U.K), Finnish, French (France and Canada), German, Greek, Hindi, Hungarian, Italian, Japanese, Korean, Norwegian, Nynorsk, Polish, Portuguese (Brazil and Portugal), Romanian, Russian, Spanish (Mexico and Spain), Swedish, Turkish, and Thai. Available for:
 - Multi-Language User interface – View the user interface in any of the supported languages.
 - Multi-Language Alerts – Compose alerts in multiple languages. The message content can be automatically translated into the additional language tabs.
 - Multi-Language Text to Speech (TTS) – Deliver voice alerts in multiple TTS-supported languages.
- Custom Workspace: URL (<https://<company name>.onsolve.net>).
- Resource Library: Access self-based training and documentation

All Services being purchased by Customer in this Order Form shall be exclusively governed under the OnSolve standard terms and conditions set forth at the following URL: <https://www.onsolve.com/legal/TC-Government/> (the “Terms”). In the event of a conflict between the Terms and this Order Form, the terms of this Order Form shall control.

Tax Exemption Status: If Customer claims exemption from sales or similar tax, Customer must provide a current, valid exemption certificate. Click [here](#) to upload the exemption certificate via secure link or email to salestax@onsolve.com. If there is not a valid exemption certificate on file at the time of invoice, sales or other applicable tax will be added for taxable line items on the invoice.

Grants Updated- 6/2/26

Title	Amount	Status
FDEM 4399-162-R	Grant \$771,481.50 City Match \$257,160.50	Hazard Mitigation. Elevation of (12) lift stations and switch gear for Washington Gym Generator Power. Submitted 3/6/20. 25% match. Approved 12/16/22. Under Construction.
FEMA	1.4M	Clifford Sims Park Repairs due to Hurricane Michael. Approved 4/21/23. The project is complete and we have requested reimbursement.
Historic Resources/Hurricane Michael	\$497,495	Centennial Bldg. Rehab. Grant awarded. The project is complete and we have requested reimbursement.
CDBG-DR M0023	\$9,996,000	Sewer Rehab- City Wide. Approved 5/21. Under Construction.
National Park System/Hurricane Michael	\$83,000	Washington Gym Rehabilitation. Submitted by UF. Approved and will be administered thru the State of Florida Division of Historical Resources.
Historic Resources/Hurricane Michael	\$327,707	Cape San Blas Lighthouse Complex. The project has been re-bid. Approval has been given for the amended scope of work by the State. The project is complete and we have requested reimbursement.
FDEP Water Protection Funds WG063	\$965,000	System Wide Septic to Sewer for 175 connections. Grant Application approved 11/10/21. Accepting Applications for service.
FDEP Water Protection Funds WG043	\$4,300,000	Beacon Hill Sewer. Grant Application Approved 11/9/21. The collection system and lift station is constructed. City Staff is making taps.
FDEP/SRF DW230160	\$1,506,338 Loan/\$655,456 Grant	Downtown Water line Replacement Phase II. Approved, Application submitted on 11/2/23. The project is complete and we have requested reimbursement.
Fl Commerce LS2507	\$300,000	Core Park Restrooms. The grants were approved effective 7/1/25.
CDBG 26DB-C01	\$1,780,790	MLK Blvd. Revitalization- Approved 8/25. Waiting on approval of the Engineering Services Agreement.
Dept. of Financial Services #1 FM918	\$500,000	Fire/Police Public Safety Facility. Approved. Dewberry is working the Engineering & MLD is Working on the Design.
Dept. of Financial Services #2	\$1,900,000	Fire/Police Public Safety Facility. Approved

FDEP/SRF WW23019	\$19,166,503	Wastewater Plant Improvements. Approved 11/12/25 50% Loan/50% Grant
USDA	\$25,000,000	Wastewater Plant Improvements. Submitted 8/29/25. Proposed terms were 4.7% for 40 yrs with no grant funds.
Fl. Commerce CDBG-DR MS028	\$25M \$2M Match	Wastewater Plant Improvements. Approved 1/7/26
FDLE JAG Residual Funding	\$65,000	Patrol Vehicle. Approved 10/17/25
Fl. Commerce G0157	2,250,709.00	Workforce House Road. Approved March 2026. Currently working on the grant agreement.
Legislative Request 2026	\$650,000	Fire/Police Public Safety Bldg. (Reduced to \$1,000,000) Senate Bill
FDOT SCOP	\$578,666.15	Clifford Sims, Bay, & Royal Street Paving. Application submitted 3/26.
FWC Boating Improvement	\$527,500	Frank Pate Park Boat Basin Dredging. Application submitted 4/10/26

Legend

Approved Grants

Work Completed – Waiting for Reimbursement

Grant Applications Submitted

Grants not Approved