September 28, 2026
Special Meeting
5:01 P.M.

City Commission Chambers
2775 Garrison Avenue
Port St. Joe, Florida

City of Port St. Joe

Rex Buzzett, Mayor-Commissioner
Eric Langston, Commissioner, Group I
Steve Kerigan, Commissioner, Group II
Brett Lowry, Commissioner, Group III
Scott Hoffman, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

BOARD OF CITY COMMISSION

Special Public Meeting
5:01 P.M.
September 28, 2026

Call to Order

City Attorney

- **Ordinance 631 Ad Valorem Property Tax Millage Rate** — **Pages 1-2**
  - **Public Hearing**
  - **2ND Reading & Adoption**
- **Ordinance 632 2026/2027 Budget** — **Pages 3-4**
  - **Public Hearing**
  - **2nd Reading & Adoption**
- **Resolution 2026-09 Utility Rates** — **Page 5**
- **Resolution 2026-10 Salary Scale** — **Pages 6-7**

Citizens to be Heard
Discussion Items by Commissioners
Motion to Adjourn

NOTICE OF CONTINUATION

The Tentative/Final Budget Hearing to be held on

September 22, 2026, for

the City of Port St. Joe

will be recessed and will be continued on:

City of Port St. Joe

September 28, 2026

5:01 pm EST

Commissioner Chambers

2775 Garrison Avenue

ORDINANCE NO. 631

AN ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA LEVYING THE AD VALOREM PROPERTY TAX MILLAGE RATE FOR MUNICIPAL PURPOSES ON ALL TAXABLE PROPERTY WITHIN THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2026 AND ENDING SEPTEMBER 30, 2027, STATING THE PERCENTAGE BY WHICH THE MILLAGE LEVIED IS 19.48% MORE THAN THE ROLLED-BACK RATE; AND, PROVIDING AN EFFECTIVE DATE.

Whereas, Florida law requires the City Commission of the City of Port St. Joe, Florida, to pass an ordinance or resolution levying the millage rate for Ad Valorem property taxes for municipal purposes on all taxable property within the City limits of the City of Port St. Joe, Florida, for the fiscal year beginning October 1, 2026 and ending September 30, 2027.

Whereas, Florida law requires said ordinance or resolution to state the millage rate to be levied, and also to state the percentage by which the millage rate is greater, equal to or less than the rolled-back rate as computed pursuant to Florida law; and

Whereas, the City Commission of the City of Port St. Joe, Florida has duly considered the budgetary requirements of the City, has adopted a tentative budget for the fiscal year beginning October 1, 2026, and ending September 30, 2027, based on a millage rate of 4.0914 mills on the taxable property within the City; and has acted in accordance with the terms, provisions, and procedures contained in Section 200.065, Florida Statutes;

Now, therefore, be it enacted by the People of the City of Port St. Joe, Florida in special session assembled; that:

1. The Ad Valorem property tax millage rate for municipal purposes to be levied on the taxable property within the City limits of the City of Port St. Joe, Florida, during the fiscal year beginning October 1, 2026, and ending September 30, 2027, is hereby set at the rate of 4.0914 mills.
2. The percentage by which this millage rate to be levied is more than the rolled-back rate of 3.4243 mills (computed pursuant to Florida law) is 19.48%.
3. This ordinance shall be effective October 1, 2026.

DULY PASSED AND ADOPTED by the Board of City Commissioners of Port St. Joe, Florida this 28th day of September 2026.

THE CITY OF PORT ST. JOE

_____
Rex Buzzett, Mayor

Attest:

_____
Charlotte M. Pierce, City Clerk

ADVERTISEMENT REQUIREMENTS

Example: Notice of Proposed Tax Increase

Use 100% of tax levies in Advertisement Below

NOTICE OF PROPOSED TAX INCREASE

The City of Port St. Joe has tentatively adopted a measure to increase its property tax levy.

Last year's property tax levy:

A.	Initially proposed tax levy	$ 2,895,062
B.	Less tax reductions due to Value Adjustment Board and other assessment changes	$ (761)
C.	Actual property tax levy	$ 2,895,823

This year's proposed tax levy $ 3,591,885

All concerned citizens are invited to attend a public hearing on the tax increase to be held on:

September 28, 2026

5:01 P.M. EST

2775 Garrison Avenue, Commission Chambers

A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.

Use this ad if your taxing authority's tentatively adopted millage rate is **greater than** the current year rolled-back rate

The notice of proposed tax increase ad will:

- Be a **full 1/4 page** ad.
- Have a Headline in a type no smaller than 18 point.
- Have an adjacent Budget Summary advertisement.
- NOT be published in the legal or classified section.
- Be published in a newspaper of general paid circulation in the county or in a geographically limited insert of such newspaper.
- NOT deviate from the specified language.
- NOT be accompanied, preceded, or followed by other ads or notices that conflict or contradict the required publications.
- Advertise Final Hearing within 15 days of Tentative (first) Hearing.
- Hold Final Hearing within 2 to 5 days after advertised.

Use 100% of Tax Levies in the Notice of Proposed Tax Increase

ORDINANCE NO. 632

AN ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA, ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2026/2027 AS THE FINAL BUDGET OF THE CITY OF PORT ST. JOE, FLORIDA FOR FISCAL YEAR 2026/2027 AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The Board of City Commissioners of Port St. Joe, Florida (the "Board") has held two public hearings in accordance with 200.065, Florida Statutes, being on September 10, 2026, and September 28, 2026, and

WHEREAS, the Board, after due consideration, has determined to adopt the amended tentative budget for Fiscal Year 2026/2027, a summary of said final budget being attached hereto as Exhibit A and incorporated herein by reference.

NOW, THEREFORE BE IT ENACTED by the People of the of the City of Port St. Joe, Florida, that the tentative budget for Fiscal Year 2026/2027, a summary statement thereof said final budget being attached hereto as Exhibit A and incorporated herein by reference, is adopted as the final budget for the Fiscal Year 2026/2027.

EFFECTIVE DATE: The effective date of this ordinance is October 1, 2026.

DULY PASSED AND ADOPTED by the Board of City Commissioners of Port St. Joe, Florida this 28th day of September 2026.

THE CITY OF PORT ST. JOE

_____
Rex Buzzett, Mayor

ATTEST:

_____
Charlotte M. Pierce, City Clerk

CITY OF PORT ST JOE
BUDGET SUMMARY
FISCAL YEAR 2026-2027

Millage Per $1,000
General Fund 4.0914

	GENERAL FUND	WATER FUND	SOLID WASTE FUND	WASTEWATER FUND	TOTAL ALL FUNDS
CASH BALANCES BROUGHT FORWARD	$263,480	$100,000	$0	$0	$363,480
ESTIMATED REVENUES:					
TAXES:					
Ad Valorum Taxes	$3,520,048				$3,520,048
Earned Interest	$493,018	$1,868	$0	$31,106	$525,992
Fines and Forfeitures	$6,097				$6,097
Franchise & Utility Taxes	$1,347,774				$1,347,774
Licenses and Permits	$60,076				$60,076
Grants/Loans/Bonds	$6,830,709	$0	$0	$49,493,210	$56,323,919
Intragovernmental Revenue	$1,086,022				$1,086,022
Depreciation Funds	$0	$0	$0	$0	$0
Misellaneous Revenues	$203,307	$9,000	$37,704	$720,087	$970,098
Rents and Royalties	$76,640			$1,199	$77,839
Garbage Fees			$1,366,907		$1,366,907
Water Department		$5,797,818			$5,797,818
Wastewater Treatment Services				$5,246,393	$5,246,393
TOTAL REVENUES & OTHER SOURCES	$13,887,171	$5,908,686	$1,404,611	$55,491,996	$76,692,464
Fund Balances/Reserves/Net Assets	$0	$0	0	$0	$0
TOTAL REVENUES, TRANSFERS & BALANCES	$13,887,171	$5,908,686	$1,404,611	$55,491,996	$76,692,464

EXPENDITURES/EXPENSES	GENERAL FUND	WATER FUND	SOLID WASTE FUND	WASTEWATER FUND	TOTAL ALL FUNDS
City Commission	$100,283	$40,756	$8,151	$40,756	$189,946
Administration	$3,350,414				$3,350,414
City Attorney	$20,776	$21,000		$21,000	$62,776
Public Works Administration	$41,435				$41,435
Municipal Building	$40,124				$40,124
Police Department	$2,040,107				$2,040,107
Fire Department	$329,683				$329,683
Operations	$5,664,153				$5,664,153
Parks and Recreation	$1,895,925				$1,895,925
Maintenance Shop	$270,681				$270,681
Non-Departmental	$133,590				$133,590
Water Distribution		$1,329,471			$1,329,471
Water Plant		$3,590,595			$3,590,595
Water Administration		$600,352			$600,352
Trash Collection/Disposal			$164,769		$164,769
Garbage Collection/Disposal			$1,231,691		$1,231,691
Wastewater Treatment				$46,091,564	$46,091,564
Sewer Collection				$7,599,048	$7,599,048
WW Administration				$1,140,198	$1,140,198
Long-Term Debt	$0	$326,511	$0	$599,431	$925,942
TOTAL EXPENDITURES	$13,887,171	$5,908,686	$1,404,611	$55,491,996	$76,692,464
Fund Balances/Reserves/Net Assets					$0
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES & B/	$13,887,171	$5,908,686	$1,404,611	$55,491,996	$76,692,464

THE TENTATIVE ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.

RESOLUTION 2026-09

A RESOLUTION OF THE CITY OF PORT ST. JOE, FLORIDA, MODIFYING ORDINANCES 575 & 576, PROVIDING FOR A TEMPORARY MORATORUM ON WATER AND WASTEWATER UTILITY RATE INCREASES FOR THE 2026/2027 FISCAL YEAR, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Port St. Joe operates and maintains a water treatment and distribution system to provide centralized potable drinking water for the community and surrounding areas, and

WHEREAS, the City of Port St. Joe operates and maintains a wastewater collection and treatment system to provide centralized treatment of the wastewater generated within the community and surrounding areas, and

WHEREAS, the City of Port St. Joe's water system and wastewater system operate as enterprise funds that operate fiscally utilizing revenues associated with water treatment and wastewater treatment, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY Commission of the city of Port St. Joe, Florida as follows:

1. The utility rates in Ordinance 575 & 576 will remain unchanged in the 2026/2027 fiscal year.

2. The utility rates set forth herein shall remain in effect thru September 30, 2027. They shall remain in effect unless changed by further action of this board.

3. Effective date. This Resolution shall become effective October 1, 2026.

DULY PASSED AND ADOPTED by the Board of City Commissioners of Port St. Joe, Florida, this ____ day of September, 2026.

The City of Port St. Joe

_____
Rex Buzzett, Mayor Commissioner

ATTEST:_____
Charlotte M. Pierce, Clerk

RESOLUTION NO. 2026-10

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PORT ST. JOE ADOPTING A PAY SCALE FOR EMPLOYEES OF THE CITY OF PORT ST JOE, PROVIDING FOR REPEAL OF ANY RESOLUTION IN CONFLICT HEREWITH, AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Port St. Joe, Florida as follows:

1. The City Commission hereby adopts the City of Port St. Joe Pay Scale proposed by City staff.

2. Resolutions or other Pay Scales for employees of the City prior to the date hereof are hereby repealed.

3. This Resolution is effective October 1, 2026.

THIS RESOLUTION ADOPTED this _____ day of September, 2026.

CITY COMMISSION OF THE CITY
OF PORT ST. JOE, FLORIDA

BY: _____
Rex Buzzett, Mayor-Commissioner

Attest: _____
Charlotte M. Pierce, City Clerk

City of Port St. Joe Pay Scale 2026/2027 FY

Public Works

Public Works Director	$33.67	$58.94	$70,033.60	$122,595.20
City Operations Supervisor	$24.97	$39.73	$51,937.60	$82,638.40
Administrative Assistant I	$19.37	$27.56	$40,289.60	$57,324.80

Water Department:

Water Superintendent	$23.09	$44.15	$48,027.20	$91,832.00
Utility Service Worker III	$20.83	$31.75	$43,326.40	$66,040.00
Utility Service Worker II	$19.69	$28.10	$40,955.20	$58,448.00
Utility Service Worker I	$19.37	$27.56	$40,289.60	$57,324.80
Meter Reader	$19.45	$27.56	$40,456.00	$57,324.80

Sewer Department:

Sewer Superintendent	$23.09	$44.15	$48,027.20	$91,832.00
Utility Service Worker III	$20.83	$31.75	$43,326.40	$66,040.00
Utility Service Worker II	$19.69	$28.10	$40,955.20	$58,448.00
Utility Service Worker I	$19.37	$27.56	$40,289.60	$57,324.80
Equipment Operator II	$20.83	$39.73	$43,326.40	$82,638.40

Parks & Recreation Department:

Service Worker I (Part Time)	$19.37	$27.56	$40,289.60	$57,324.80
Summer Help (Part Time)	$19.37	$27.56	$40,289.60	$57,324.80

Streets and Drainage:

Inmate Supervisor	$19.37	$35.69	$40,289.60	$74,235.20
Equipment Operator II	$20.83	$39.73	$43,326.40	$82,638.40
Equipment Operator I	$19.37	$24.33	$40,289.60	$50,606.40
Service Worker II	$19.62	$22.80	$40,809.60	$47,424.00
Service Worker I	$19.37	$27.56	$40,289.60	$57,324.80

Solid Waste (Yard Debris):

Equipment Operator II	$20.83	$39.73	$43,326.40	$82,638.40
Equipment Operator I	$19.37	$29.63	$40,289.60	$61,630.40

General Maintenance:

Carpenter I	$20.31	$32.86	$42,244.80	$68,348.80
Carpenter II	$28.15	$40.28	$58,552.00	$83,782.40

Vehicle Maintenance (Garage):

Vehicle Mechanic I	$20.31	$32.86	$42,244.80	$68,348.80
Vehicle Mechanic II	$28.15	$40.28	$58,552.00	$83,782.40

Water Plant

Plant Manager	$31.16	$58.94	$64,812.80	$122,595.20
Electrician	$21.38	$33.92	$44,470.40	$70,553.60
Chief Operator	$24.77	$39.50	$51,521.60	$82,160.00
Operator Class A	$23.09	$33.92	$48,027.20	$70,553.60
Operator Class B	$21.95	$32.86	$45,656.00	$68,348.80
Operator Class C	$20.83	$29.63	$43,326.40	$61,630.40
Operator Trainee	$19.37	$27.56	$40,289.60	$57,324.80
Chipola Pump Station Operator	$20.33	$32.86	$42,286.40	$68,348.80
Maintenance Worker I	$19.37	$27.56	$40,289.60	$57,324.80
Lab Technician	$20.33	$31.75	$42,286.40	$66,040.00

Wastewater Plant

Plant Manager	$31.16	$58.94	$64,812.80	$122,595.20
Chief Electrician (IT Specialist)	$27.03	$39.50	$56,222.40	$82,160.00
Lab Technician	$20.33	$31.75	$42,286.40	$66,040.00
Chief Operator	$24.77	$39.50	$51,521.60	$82,160.00
Operator Class A	$23.09	$33.92	$48,027.20	$70,553.60
Operator Class B	$21.95	$32.86	$45,656.00	$68,348.80
Operator Class C	$20.83	$31.80	$43,326.40	$66,144.00
Operator Trainee	$19.37	$27.56	$40,289.60	$57,324.80
Maintence Worker I	$19.37	$27.56	$40,289.60	$57,324.80
Maintenance Worker II	$24.77	$39.50	$51,521.60	$82,160.00
Dewatering Technician	$ 21.25	$ 32.50	$ 44,200.00	$ 67,600.00

City Hall Administration

City Manager	$48.33	$72.19	$100,516.83	$150,155.20
City Auditor/Clerk	$33.67	$58.94	$70,024.45	$122,595.20
Finance Director	$33.67	$58.94	$70,024.45	$122,595.20
Assistant Finance Director	$21.38	$31.42	$44,470.82	$65,353.60
Deputy Clerk	$21.38	$31.42	$44,470.82	$65,353.60
Utility Billing Supervisor	$23.89	$39.73	$49,696.19	$82,638.40
Utility Billing Clerk II	$21.37	$28.86	$44,448.77	$60,028.80
Utility Billing Clerk I	$19.37	$28.10	$40,281.70	$58,448.00
Accounts Payable	$21.37	$31.42	$44,448.77	$65,353.60
Code Enforcement Officer	$19.37	$39.73	$40,281.70	$82,638.40

Police Department

Chief	$33.67	$58.94	$70,033.60	$122,595.20
Deputy Chief of Police	$28.00	$42.00	$58,240.00	$87,360.00
Lieutenant	$27.03	$42.35	$56,222.40	$88,088.00
Sargeant	$24.77	$33.92	$51,521.60	$70,553.60
Patrolman	$24.00	$31.90	$49,920.00	$66,352.00
Administrative Assistant	$19.37	$27.56	$40,289.60	$57,324.80
Investigator (Part Time)	$27.03	$39.50	$56,222.40	$82,160.00
Lieutenant				

Volunteer Fire Department (Paid per Call)

Chief $650 Mo	House $25, Car $20, Misc. $20, Drill $20
Assistant Chief	House $25, Car $20, Misc. $20, Drill $20
Fireman II	House $25, Car $20, Misc. $20, Drill $20
Fireman I	House $20, Car, $15, Misc. $15, Drill $15

** 6% for all Employees and to the starting pay of all positions Effective 10/1/26**

Minimum Pay for the City increased to $19.37 per hour effective 10/1/26

License Certification Raises: Water Distribution, Water & Sewer Plants $1.00 or Class Minimum, Whichever is Higher

** Oncall $100 per week for Public Works & $100 per weekend for the Fire Dept. effective 10/1/23**

** STAC House - Part time students $19.37; Adult Assistants $20.61; Director $21.86