

**CITY OF PORT ST. JOE, FLORIDA  
NOTICE TO RECEIVE SEALED BIDS  
RFP 2024-01  
Beacon Hill Sewer Project  
Service Directional Bores**

Sealed bids for the City of Port St. Joe as part of the Beacon Hill Sewer Project (WG043) will be received at City Hall, 305 Cecil G. Costin Sr. Blvd., Port St. Joe, Florida 32456 up until 3:00 PM EST, Friday March 15, 2024. Bids will be publicly opened and acknowledged, Friday March 15, 2024, at 3:05 PM EST, at City Hall.

Bids shall be submitted in a sealed envelope, plainly marked with bidder's name, address, date and time of opening, and RFP 2024-01 for "Beacon Hill Service Directional Bores".

**DESCRIPTION OF WORK:** Bid shall be for Directional bores (Service) for the City's Beacon Hill Sewer Project. Bores will be for 1 ½" HDPE sewer services, bidder shall assume 50 feet as an average bore length. Piping will be supplied by the City. Specifications are listed in the Bid Sheet which may be obtained on the City's website at [www.cityofportstjoe.com](http://www.cityofportstjoe.com) .

For questions concerning this Bid, please contact John Grantland at 850-229-8247.

The City of Port St. Joe reserves the right to accept or reject any and all Statements of Bids in whole or in part, to waive informalities in the process, to obtain new Statements of Bids, or to postpone the opening pursuant to the City's purchasing policies. Each Statement of Bid shall be valid to the City of Port St. Joe for a period of sixty (60) days after the opening.

**The City of Port St. Joe is an Equal Opportunity, Affirmative Action, Drug-Free Work Place Employer**

## INFORMATION FOR BIDDERS

Bids will be received by the City of Port St. Joe (herein called the "Owner"), at 305 Cecil G. Costin Sr. Blvd., Port St. Joe, Florida 32456 until **3:00 p.m. Eastern Standard Time, March 15, 2024** then opened and read publicly at **3:05 p.m. EST**.

Bidders shall be licensed in the State of Florida to perform any and all work associated with this Project, including any sub-contractors.

Each bid must be submitted in a sealed envelope addressed to City of Port St. Joe City Hall, 305 Cecil G. Costin Sr. Blvd., Port St. Joe, Florida 32456. Each sealed envelope containing a BID must be clearly marked on the outside as BID for **CITY OF PORT ST. JOE – RFP 2024-01 Beacon Hill Service Directional Bores** and the envelope should bear on the outside the BIDDER'S name and address. If forwarded by mail, the sealed envelope containing the BID must be enclosed in another envelope addressed to the OWNER and properly marked

All BIDS must be made on the required BID form. All blank spaces for BID prices must be filled in, in ink or typewritten, and the BID form must be fully completed and executed when submitted. Two original BID forms are required.

The OWNER may waive any informalities or minor defects or reject any and all BIDS. Any BID may be withdrawn prior to the above scheduled time for the opening of BIDS or authorized postponement thereof. Any BID received after the time and date specified shall not be considered, no exceptions. No BIDDER may withdraw a BID within 60 days after the actual date of opening thereof. Should there be reasons why the contract cannot be awarded within the specified period the time may be extended by mutual agreement between the OWNER and the BIDDER.

BIDDERS shall review the specifications including any ADDENDA. After BIDS have been submitted, the BIDDER shall not assert that there was misunderstanding concerning the quantities of WORK or of the nature of the WORK to be done.

If necessary, the City will issue ADDENDA to the Bid Documents. The BIDDER shall submit all questions in writing to the City by 5:00 p.m. Eastern Time on February 20, 2024 to allow the City to issue addenda in a timely manner before the BID date.

Information obtained from an officer, agent or employee of the OWNER or any other person shall not affect the risks or obligations assumed by the BIDDER or relieve the BIDDER from fulfilling any conditions of the contract.

The OWNER may make such investigations as deemed necessary to determine the ability of each BIDDER to perform the WORK, and the BIDDER shall furnish to the OWNER all such information and data for this purpose as the OWNER may request. The OWNER reserves the right to reject any BID if the evidence submitted by, or investigation of, such BIDDER fails to satisfy the OWNER that such BIDDER is

properly qualified to carry out the obligations of the AGREEMENT and to complete the WORK contemplated therein.

A conditional BID will not be accepted.

**Award will be made to the most qualified responsible Base BIDDER, whole or in part, as determined by the OWNER. Bids will be evaluated on cost, product quality, maintenance requirements, product delivery time, warranty, and customer service.**

All applicable laws, ordinances and rules and regulations of all authorities having jurisdiction over this BID shall apply to the contract throughout.

Each BIDDER is responsible for reading and being thoroughly familiar with the SPECIFICATIONS. The failure or omission of any BIDDER to do any of the foregoing shall in no way relieve any BIDDER from any obligation in respect to its BID.

Any questions regarding this bid should be directed to John Grantland, Public Works Director City of Port St. Joe at (850) 229-8247 or [jgrantland@psj.fl.gov](mailto:jgrantland@psj.fl.gov).

**SPECIFICATIONS/BASE BID**

The Scope of WORK shall contain the following:

- 1. Directional Bore of 1 ½” HDPE DR11 sewer service tubing, 50-foot average.
- 2. Pipe shall be furnished by the City.

<b>Work Description</b>	<b>Unit</b>	<b>Cost</b>
1 ½” Directional Bore 50-foot Average	EA	
	Total	\$

Bid provided by:

\_\_\_\_\_  
Company

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date